

NORTH COAST SECTION
BOARD OF MANAGERS
MINUTES

(Pending Approval)

October 23, 2009



NORTH COAST SECTION
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Board of Managers
 April 27, 2009
 Attention: Athletic Directors

This guide is designed to help assure that all coaches read the North Coast Section minutes. Coaches should initial the appropriate box(es) before passing the copy on.

SPORT	VARSITY	JV	FROSH/ SOPH	FROSH	BOYS	GIRLS
Badminton						
Baseball						
Basketball						
Cross Country						
Field Hockey						
Football						
Golf						
Lacrosse						
Skiing						
Soccer						
Softball						
Swimming						
Tennis						
Track & Field						
Volleyball						
Water Polo						
Wrestling						

NCS BOARD OF MANAGERS MEETING MINUTES

DATE: MONDAY, November 9, 2009
 LOCATION: ACALANES ADULT AND COMMUNITY EDUCATION CENTER

Facilitator: Jan Smith-Billing
 Recorder: Bri Niemi

AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM			
I. CONSENT AGENDA					R, D, A	Jan Smith-Billing	Passed 38-0-0 to approve the consent agenda with no items removed.
II. MINUTES OF THE PREVIOUS MEETING					C (D, A)	Jan Smith-Billing	Passed by Consent
III. PUBLIC COMMENTS/CSADA REPORT							
A. Public Comment Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the North Coast Section, CIF, will be heard at this time.							No comment from the public.
B. CSADA Report					I	John Gastineau - Absent	No Report since John was absent.
IV. FINANCIAL ITEMS							
A. Audit Report by Regalia and Associates ATTACHMENT A					R, D, A	Doug Regalia	Passed 38-0-0 to accept the 2008-09 audit report by Regalia and Associates.
B. Report by NCS Commissioner of action based on audit report by Regalia and Associates					I	Gil Lemmon	Commissioner Lemmon reviewed recommendations by Regalia and Associates.
C. Report on 2008-09 Championship Event Income & Expense ATTACHMENT B					I	Karen Smith	Report by Karen Smith, Assoc. Commissioner regarding the income/expense for the 2008-09 NCS Championships.
D. 2009-2010 Budget adjustments ATTACHMENT C				Support 7-0-0	R, D, A	Gil Lemmon	Passed 38-0-0 to accept the 2009-2010 budget adjustments.
E. Reimbursement of 50% of the 2009-2010 dues to member schools in good standing				Support 6-1-0	R, D, A	Gil Lemmon	Passed 28-10-1 to approve reimbursement of 50% of dues to member schools in good standing for the 2009 – 2011 school years.

AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM			
F. League Directors & Officers Insurance					I	Susie Woodall	The Board of Manages discussed Director & Officers Insurance for each league.
V. EXECUTIVE COMMITTEE							
A. 2009-10 Targets Update					I	Jan Smith-Billing	The Executive Committee targets were reviewed.
B. Nomination of the Female Representative to the Executive Committee				Support 7-0-0	R, D, A	Jan Smith-Billing	Passed 38-0-0 to accept nomination.
C. Appointment by President Graey of the Class A, School Boards' and Region II Representatives to the NCS Executive Committee				Support 7-0-0	R, D, A	Jan Smith-Billing	Passed 38-0-1 to accept the nominations by President Richard Graey.
D. NCS Representative to the CIF Federated Council				Support 7-1-0	C (D, A)	Jan Smith-Billing	Passed by Consent
E. Establishment of an At-large member to the NCS Executive Committee				Support 7-0-0	First Reading	Jan Smith-Billing	A first reading was presented.
F. Adjustment of NCS Constitution and General Bylaw 31.A.2					First Reading	Jan Smith-Billing	A first reading was presented.
G. Revision of NCS Constitution and General Bylaw 34.A.8. – Eligibility					First Reading	Jan Smith-Billing	A first reading was presented.
H. Addition of the Values & Ethics Committee as a Standing Committee under NCS Constitution and General Bylaw 70					First Reading	Jan Smith-Billing	A first reading was presented.
VI. SPORTS ADVISORY COMMITTEE							
A. Change the NCS boys' and girls' singles and doubles championship to two divisions	Support 28-0-0			Consent	C (D, A)	Susie Woodall	Passed by Consent.
B. Team Tennis: Guideline for use of linesmen	Support 24-4-0			Consent	C (D, A)	Susie Woodall	Passed by Consent.
C. Championship Calendar Dates for Softball	Support 28-0-0			Consent	C (D, A)	Susie Woodall	Passed by Consent.
D. 111H Final date of season of sport	Support 27-0-0			Consent	C (D, A)	Susie Woodall	Passed by Consent.
E. Golf- Addition of at-large individuals provided space available to fill the field	Support 24-0-0			Consent	C (D, A)	Susie Woodall	Passed by Consent.
F. Calendar changes for Lacrosse, Spring Soccer and Boys' Volleyball	Support 26-0-2			Consent	C (D, A)	Susie Woodall	Passed by Consent.
G. NCS Constitution and General Bylaws 110.G.1	Support 29-0-0			Consent	C (D, A)	Susie Woodall	Passed by Consent.
H. Bracket Sizes	Support 27-2-0			Consent	C (D, A)	Susie Woodall	Passed by Consent.
I. Soccer Official Timer	Failed 9-15-4			Support 4-1-0	R, D, A	Susie Woodall	Motion failed 11-26-1.

AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM			
J. NCS Baseball Championship format	Support 27-1-1			Support of adjusted motion 5-0-0	R, D, A	Susie Woodall	Adjusted motion by the NCS Executive passed 36-2-0.
VII. ALIGNMENT AND CLASSIFICATION COMMITTEE							
A. Article 7, 70. Standing Committee, D.		Support 6-0-0		Support 5-0-0	R, D, A	Jan Smith-Billing	Passed 38-0-0.
B. NCS Constitution & General Bylaw 105.A & B		Support 6-0-0		Support 5-0-0	R, D, A	Jan Smith-Billing	Passed 38-0-0.
C. Report on the September 10, 2009 Committee meeting					I	Gil Lemmon	Report by Commissioner Lemmon.
VIII. ELIGIBILITY COMMITTEE							
A. Report on the September 8, 2009 Committee meeting					I	Gil Lemmon	No Report
B. Eligibility Workshops/Information					I	Gil Lemmon	Report by Commissioner Lemmon.
IX. VALUES AND ETHICS COMMITTEE							
A. Report on Sportsmanship mailing					I	Amy McNamara	Report by Amy McNamara.
X. CIF ITEMS							
A. CIF Governance Task Force				I	I	Gil Lemmon	Report by Commissioner Lemmon.
B. Master Plan for the addition of state and regional championships ATTACHMENT D	Failed 1-18-8			Passed 5-1-0	R, D, A	Dennis Regalado	Motion passed 35-1-0 to send delegates instructed to support.
C. CIF Bylaw 32: Allied Organization ATTACHMENT E				Passed 6-0	C (D, A)	Dennis Regalado	Passed by Consent to send delegates instructed to support.
D. Request from Piedmont High School 1. Request for CIF to "pilot" a three-year study to allow the use of the A-11 Offense 2. Repeal in the State of CA the 2009 NFHS rule change to rule 7-2-5b ATTACHMENT F	Failed 2-23-3 Failed 2-25-0			Failed 0-5-0 Failed 0-5-0	R, D, A R, D, A	Dennis Regalado	Motion passed 26-7-4 to send delegates instructed to oppose both motions.
E. CIF Bylaw 3101 – 40-Match Rule in Wrestling ATTACHMENT G	Support 26-0-0			Support 5-0-0	C (D, A)	Dennis Regalado	Passed by Consent to send delegates instructed to support.

AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM			
F. CIF Budget Revisions, 2009-2010					R, D, A	Dennis Regalado	Passed 34-0-0 to send delegates uninstructed.
G. Revised Weighted Voting for 2009-2010 per Article 1.103					C (D, A)	Dennis Regalado	Passed by Consent to send delegates instructed to support.
XI. OTHER BUSINESS							
A. None						Jan Smith Billing	There was no other business.
XII. CLOSED SESSION							
A. Pending legal matters, if any					I	Jan Smith Billing	Closed session was conducted.
XIII. REPORT OF ACTION TAKEN IN CLOSED SESSION							
A. Report of action taken in closed session					I	Jan Smith Billing	There was no action taken in closed session.
XIV. PRESENTATION BY PACHECO BROTHERS GARDENING AND LANDSCAPE							
Pacheco Brothers Gardening and Landscape, a NCS official sponsor for many years, has requested the opportunity to present a short presentation on field turf maintenance.					I	George Pacheco	A presentation was made by George Pacheco.
XV. PRESENTATION OF NCS DISTINGUISHED SERVICE AWARD							
A. Neurosport Rehabilitation Associates					Presentation	Gil Lemmon	A presentation was made to Neurosport.
B. Robert Braunstein					Presentation	Gil Lemmon	A presentation was made to Robert Braunstein.
XVI. STAFF REPORTS							
A. Commissioner (ATTACHEMENT H)					I	Gil Lemmon	Written Report
B. Associate Commissioner (ATTACHMENT I)					I	Karen Smith	Written Report
C. Assistant Commissioner (ATTACHMENT J)					I	Bri Niemi	Written Report
XVII. ADJOURNMENT					P	Jan Smith Billing	Meeting adjourned.

D = Discussion, P = Participation, A = Action, I = Information only, R = Review/prior topic, C = Consent

October 23, 2009

The regular meeting of the North Coast Section Board of Managers was called to order by Past-President Jan Smith-Billing at 8:45 a.m. October 23, 2009, at Acalanes Adult and Community Education Center, Walnut Creek, California.

LEAGUES & REPRESENTATIVES

Alameda Contra Costa Athletic League (2)

Mike Janvier, Alameda HS (ABSENT)
Sue Kahn, Pinole Valley HS (ABSENT)

Bay Counties League-East (2)

Ray Troper, St. Elizabeth HS
Al Hearne, Redwood Christian School

Bay Counties League-West (2)

Travis Brownley, Marin Academy (ABSENT)
Mark Salkind, Urban School (ABSENT)

Bay Counties League-Central (2)

Barbara Allen, San Francisco Waldorf HS
Matt Heershe, San Domenico HS (ABSENT)

Bay Counties League (2)

Stephen Lim, Chinese Christian School
Mark Ryan, Oakland Military Institute

Bay Shore Athletic League (2)

Simon Chiu, St. Joseph Notre Dame HS
Randy Booker, Piedmont HS (ABSENT)

Bay Valley Athletic League (2)

Louie Rocha, Antioch HS (ABSENT)
Tim Halloran, Liberty HS

NCL I – South (2)

Chuck Davison, Commissioner – CMC
No second representative appointed

NCL 1 – North (2)

Geri Giovannetti, Middletown HS
Allen Urbani, Fort Bragg HS (ABSENT)

NCL 2 – South (2)

No representatives appointed

NCS 2 – North (2)

Robert Pinoli, Anderson Valley HS
Warren Galletti, Point Arena HS

Diablo Foothill Athletic League (2)

Jason Krolkowski, Alhambra HS
Carol Kitchens, Campolindo HS

Diablo Valley Athletic League (2)

Nelson Noriega, Berean Christian HS
John McMorris, Northgate HS (ABSENT)

East Bay Athletic League (2)

John Dwyer, Foothill HS
Darrel Avilla, Livermore HS

Hayward Area Athletic League (2)

Lauren Lek, Moreau Catholic HS
George Bullis, Hayward HS

Humboldt-Del Norte League (2)

Lisa Gray, Arcata HS (ABSENT)
No second representative appointed

Marin County Athletic League (2)

Lars Christensen, Terra Linda HS
Don Drake, Sir Francis Drake HS (ABSENT)

Mission Valley Athletic League (2)

Amy McNamara, James Logan HS
Sandy Praise, Mission San Jose HS

North Bay League (2)

Graham Rutherford, Cardinal Newman HS
Mary Gail Stablein, Elsie Allen HS

Sonoma County League (2)

Paul Tuohy, Sonoma Valley HS
Chris Heller, Analy HS (Ex. Comm.)

DISTRICT SUPERINTENDENTS' REPRESENTATIVES

Contra Costa County Supt. Rep. (1)

Mike McLaughlin, John Swett Unified School District

Marin & Sonoma Counties Supt. Rep. (1)

Dr. Jan La Torre-Derby, Novato Unified School District

Alameda County Supt. Rep. (1)

Dr. William Wong, Albany Unified School District (Ex. Comm.) – (ABSENT)

Northern Counties Supt. Rep. (1)

Dr. Don Armstrong, Fort Bragg Unified School District

SCHOOL BOARDS' REPRESENTATIVES

Alameda County (CSBA SUB-REGION 7B) (1)

Jerome Wiggins

Private School Representative (1)

Robert Graves

Catholic School Representative (1)

Pete Imperial, St. Mary's College HS

Contra Costa County (CSBA SUB-REGION 7A) (1)

Percy McGee

Humboldt & Del Norte Counties (CSBA SUB-REGION 1A) (1)

Ken Steele – (ABSENT)

Sonoma County (CSBA SUB-REGION 3A)(1)

Louis Jenkins

NON-VOTING ATTENDEES

Tom Welsh, BAC Commissioner (PROXY)
Orlando Chiavini, DFAL Commissioner
Bill Jones, ACCAL Commissioner
Don Nelson, EBAL Commissioner
Bud Beemer, BVAL Commissioner
Dave Kiesel, HAAL Commissioner
Charlie Lakin, HDNL Commissioner
Dave Ashworth, SCL Commissioner
Tom Breen, MVAL Commissioner
Marie Sugiyama, NBL Co-Commissioner
Russ Peterich, NBL Co-Commissioner
Phil Tomasini, BSAL Commissioner (PROXY)
Susie Woodall, MCAL Commissioner (PROXY)
Rich Woodall, MCAL Asst. Commissioner (ABSENT)
Mario Balestrieri, DVAL Commissioner (ABSENT)

STAFF:

Gil Lemmon, Commissioner of Athletics
Karen Smith, Associate Commissioner
Bri Niemi, Assistant Commissioner
Sandy Lemmon, Championship Event Coordinator
Michelle Gong, Intern

Marin County (CSBA SUB-REGION 3D) (1)

Elizabeth Robbins, Ross School District – (ABSENT)

Mendocino & Lake Counties (CSBA SUB-REGION 1B) (1)

OPEN

PAST PRESIDENT

Jan Smith Billing, Montgomery HS

NCS PRESIDENT

Richard Graey, Mattole Triple Junction (ABSENT)

PRESIDENT-ELECT

Becky Smith, Principal, Monte Vista HS (ABSENT)

FEMALE REPRESENTATIVE (1)

OPEN

UNDER REPRESENTED MINORITY (1)

Dennis Regalado, Acalanes School District

(Non-Voting)

CALIFORNIA STATE ATHLETIC DIRECTOR ASSOCIATION LIAISON

John Gastineau, Cloverdale HS (ABSENT)

(Non-Voting)

CALIFORNIA COACHES ASSOCIATION LIAISON

OPEN

GUESTS

Shannon Wigginton , Asst. Athletic Director,
San Ramon Valley HS

NCS BOARD OF MANAGERS MINUTES (Pending approval)

October 23, 2009

New Wording is printed in italics.

~~Replaced wording is printed in strike out form.~~

Continuing wording is printed in regular type

Each item passed at this meeting will become effective July 1, 2010, unless an earlier implementation date was passed by the Board of Managers and appears in these minutes.

I. CONSENT AGENDA

PASSED 38-0-0

The following Consent Agenda items were approved with no items removed.

- II. Minutes of the Previous Meeting – April 27, 2009
- V.D. NCS Representative to the CIF Federated Council
- VI.A Change the NCS Boys' and Girls' Singles and Doubles Championships to two divisions
- VI.B Team Tennis: Guidelines for use of line judges
- VI.C. Championship Calendar Dates for Softball
- VI.D. 111H – Final date of season of sport
- VI.E. Golf – Addition of at-large individuals provided space availability to fill the field
- VI.F. Calendar changes for Lacrosse, Spring Soccer Boys' Volleyball Championships
- VI.G. NCS Constitution and General Bylaw 110.G.1
- VI.H. Bracket Sizes in NCS Championships
- X.C. CIF Bylaw 32: Allied Organization
- X.E. CIF Bylaw 3101 – 40-Match Rule in Wrestling
- X.G. CIF Federated Council Weighted Voting

Motion – Tom Welsh, (Proxy for Al Hearne, BCL-E)

Second – Nelson Noriega (DVAL Representative)

II. MINUTES

APPROVED BY CONSENT

The minutes of the April 27, 2009 meeting were approved by consent as printed.

III. PUBLIC INPUT

There was no public comment.

IV. FINANCIAL ITEMS

- A. Audit Report by Regalia & Associates, CPAs

PASSED 38-0-0

Motion to approve the audit report presented by Doug Regalia from Regalia & Associates.

Motion – Jerome Wiggins (Alameda CSBA Representative)

Second – Phil Tomasini (Proxy for Randy Booker, BSAL Representative)

- B. **Report by NCS Commissioner regarding Audit**

INFORMATION

Commissioner Lemmon will report on action taken to date concerning the audit report of Regalia & Associates.

Commissioner Lemmon acknowledged the outstanding work of NCS Accountant Laura Natlich, who has the responsibility of recording and reconciling the financial income and expense for North Coast Section. The comments in the audit report by Regalia & Associates concerning the courtesy and assistance expended to the auditors was due to the outstanding work of Ms. Natlich. The disclosure of no material weaknesses and only one adjusting journal is outstanding work can be contributed to Laura's good work.

Based on the audit report Commissioner Lemmon stated that the section will take steps to improve or put into place the following items mentioned by the audit:

1. Computer backup file storage – NCS staff have already contracted with idrive.com to establish off-site computer file storage at a cost of \$149.00 a year.

2. Conflict of Interest Policy
3. Whistleblower Policy
4. Document Retention and Destruction Policy
5. Executive Compensation Policy
6. Fraud and Audit Risk Procedures

Tax returns will be completed by former auditor Robertson & Cahill. NCS is aware of the new IRS 990 form.

C. Report on 2008-09 NCS/Les Schwab Tires Championship Events Income/Expense INFORMATION

Karen Smith, Assoc. Commissioner, reported that North Coast Section Championship events ended the year with a deficit <\$648.00>. Considering that the fall had ended with a deficit <\$81,000.00> section staff thought the report had the potential to be very negative. Instead, the championship income and expense were very close to the projected differential.

D. 2009-2010 NCS Budget PASSED 38-0-0

The recommended budget adjustment of decreasing the income NCS Marketing income \$6,500 and Contingency Miscellaneous the same amount, maintaining a balanced budget, was approved.

Motion - Tom Welsh, (Proxy for Al Hearne, BCL-E)
Second – Robert Graves (Private School non-Catholic Representative)

E. Reimbursement of 50% of the 2009-2010 dues to member schools in good standing ACTION PASSED 28-10-1

Motion to refund 50% of the 2009-2010 and 2010-2011 dues to member school in good standing, totaling approximately \$150,000.00.

Motion – Regalado (CIF Under-Represented Minority Representative)
Second - Nelson Noriega (DVAL Representative)

G. League Directors & Officers Insurance INFORMATION

The NCS Board of Managers discussed the issue of leagues securing D & O insurance. Leagues are encouraged to arrange for D & O coverage, to complete the process for registering as a non-profit organization (501(c)3) and file taxes on a yearly basis. Each league has been provided information to accomplish these recommendations.

Additional comments made at the meeting included:

1. In previous years NCS billed each league for D&O insurance for a fee of \$116, thinking that the league were covered, based on information from the CIF Office and current CIF insurance carrier.
2. In order to secure the insurance at a cost of \$750 the league must have non-profit status at the State and Federal level.
3. Commissioner Susie Woodall recommended that leagues place this item on their league agenda.
4. Question: Chuck Davison asked if leagues could be covered by a district?
 Answer: Commissioner Lemmon explained that this is a question that cannot be answered by NCS. This is a question that the league can direct to each individual district whose schools are members.
5. Question: Dave Kiesel asked why NCS could not secure the insurance for the leagues and expressed frustration with the insurance issue?
 Answer: NCS has done this by securing an insurance premium price for each league. However, NCS cannot complete one application. Each league must write their own check and complete their own application. This is the same as the arrangement the CIF makes for each section, except for the Southern Section. CIF arranges for the insurance, but the section must complete the application and send a check to the carrier.
6. Dave Kiesel was going to forward information received from an insurance broker to other league commissioners.
7. There was some discussion regarding tax ID numbers and Percy McGee offered information regarding. A tax-exempt number is a number for a non-profit organization. If a league has a tax-exempt number then they are considered a non-profit organization, or 501(c)3 organization. Tax ID only is a corporation for profit. Tax-exempt is a number for a non-profit organization.
- 8.

V. EXECUTIVE COMMITTEE

**A. 2009-10 Targets Update
INFORMATION**

The following NCS targets for the Executive Committee were presented as information.

1. Use the NCS website to highlight accomplishments of schools or individuals in promoting good sportsmanship and the principles of Pursuing Victory with Honor and service to the community. (Assigned to Bri Neimi)
2. Complete the development of a technology plan. Assess and address current and future needs for computers, servers, software, printers, copiers, and other related technology. Determine the resources necessary and an appropriate timeline for the implementation of the plan. (Assigned to Gil Lemmon)
3. Review and update goals and objectives in the NCS Constitution and how they relate to the CIF Constitution. (Assigned to Gil Lemmon)
4. Develop ways to streamline the submission of NCS forms and other required documents, saving our schools and NCS staff valuable time. (Assigned to NCS Staff)
5. Work with NCS member school athletic directors to develop a NCS-CSADA Chapter where athletic directors can collaborate on common issues and concerns and develop more communication between schools. (Assigned to Gil Lemmon)
6. Develop as part of the NCS Foundation Game Scholarship Program a section sponsored golf tournament, using the proceeds to offer additional scholarships to deserving NCS student-athletes. (Assigned to Karen Smith)
7. Review the efforts of the section to promote equal opportunity for people of all race, gender, ethnicity, sexual orientation, class and geography within all aspects of governance. (Assigned to NCS staff)

**B. Nomination of the Female Representative to the Executive Committee
PASSED 38-0-0**

Motion to recommend Kristie Christiansen for the female representative to the Executive Committee.

Motion - Nelson Noriega (DVAL Representative)
Second – Amy McNamara (MVAL Representative)

**C. Appointment by the President of the Class A, School Boards' and Region II Representatives
PASSED 38-0-1**

Motion to support the President Richard Graey's recommend appointments to the NCS Executive Committee.

Class A Representative – Geri Giovannetti, Athletic Director, Middletown High School
CSBA Representative – Percy McGee, CSBA Representative, Sub-Region 7A, Pittsburg
Region II Representative – Sue Kahn, Principal, Pinole Valley High School

Motion - Nelson Noriega (DVAL Representative)
Second – Robert Graves (Private School non-Catholic Representative)

**D. CIF Representatives to the CIF Federated Council
PASSED BY CONSENT**

Motion to send the following individuals to the CIF Federated Council as the representatives of NCS.

Dennis Regalado – Representative of Under Represented Populations
Richard Graey – NCS President
Becky Smith – NCS President Elect (would also serve as the female representative at meeting)

**E. Establishment of an At-large member to the NCS Executive Committee
FIRST READING**

Motion to establish an At-large member to the NCS Executive Committee, serving a two-year term.

70. **STANDING COMMITTEES**
A. Executive Committee

1. The Executive Committee shall consist of the Section President, President-elect, Section Past-President, a district superintendent, a representative of school boards, a female CIF representative, a representative of under represented populations, ~~and~~ three regional representatives and a Class A schools representative *and one at-large member*. The three regional representatives must be league representatives to the Board of

Managers. Each region shall be represented on the Executive Committee. The NCS Section Commissioner and Legal Consultant shall be ex-officio non-voting members.

F. Adjustment of NCS Constitution and General Bylaw 31.A.2.

FIRST READING

Motion to adjust the language under NCS Constitution and General Bylaw 31.A.2.

CIF REPRESENTATIVES

- A. President, President-elect, Representatives of Leagues
1. The President, President-elect, Female representative and representative of under represented populations shall serve as the delegates to the CIF Federated Council.
 - a. The Board of Managers may authorize a CIF Federated Council delegate other than the President and/or President-elect by majority vote.
 2. The delegates from the North Coast Section to the CIF Federated Council must be duly elected representatives of their leagues serving concurrently in both capacities, *with the exception of the female representative and under represented population's representative. These positions may be individuals who are not duly elected representatives of their leagues serving concurrently in both capacities.*

G. Revision of NCS Constitution and General Bylaw 34.A.8. – Eligibility

FIRST READING

Motion to correct the language under NCS Constitution and General Bylaw 34.A.8 – Eligibility.

BOARD OF MANAGERS POWERS AND DUTIES

- A. The Board of Managers shall have the following powers and duties
8. Eligibility
 - a. To provide a process for determining the CIF and NCS athletic eligibility of students enrolled in member schools of the NCS, *unless otherwise designated by the CIF Constitution and General Bylaws.*

H. Addition of the Values & Ethics Committee as a Standing Committee

FIRST READING

Motion to add the Values & Ethics Committee as a Standing Committee under NCS Constitution and General Bylaw 70.

70. Standing Committees
- D. Values & Ethics
1. The Values & Ethics Committee shall be composed of at least one school representative from each NCS Conference, two at-large representatives, and a member of the Executive Committee. The Executive Committee representative shall be appointed by the NCS President. Committee members shall serve until replaced.

VI. SPORTS ADVISORY COMMITTEE

A. Change the NCS Boys' and girls' singles and doubles championship to two divisions

PASSED BY CONSENT

Motion to change the NCS boys' and girls' singles and doubles championship to two divisions, beginning with the 2010-11 season (adopting team tennis classifications).

B. Team Tennis: Guideline for use of linesman

PASSED BY CONSENT

Motion to add the following language adding linesmen: If either player in a match requests help with calling lines, coaches may agree to provide two (2) linesmen at the net posts in Boys' and Girls' NCS Team Tennis Championships who cover the half-width of the court closest to each. The linesmen would include one member from each team and all of the following would be adhered to:

- The linesmen do not offer calls on their own; they only respond when requested by a player.
- The linesmen do not keep score, or call anything other than lines.
- If a player is not in agreement with his/her opponent, that player can appeal to the linesman on the half-width of the court nearest to the call in question.

- Once that linesman makes a ruling, his/her call stands.
- If the linesman who is being appealed to did not see the ball clearly, he/she can shield his/her eyes and defer to the other linesman who then can make the call only if he/she saw it clearly. If neither linesmen can make a call, then the original call stands.

C. Championship Calendar Dates in Softball

PASSED BY CONSENT

Motion to add the following dates to the Softball championship calendar.

SOFTBALL **	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>
Deadline for Division I- VI leagues to determine qualifiers	May 22	May 21	May 19
Final date for Division I- VI competition other than NCS/Les Schwab Tires Championships	May 22	May 21	May 19
Class Division I- VI At-Large, Seeding & Orientation meetings	May 23	May 22	May 20
Division I- VI 1 st Round games	May 25, 26	May 24, 25	May 22, 23
Division I- V 2 nd Round games/ Division VI Semifinals	May 28, 29	May 27, 28	May 25, 26
Division I- V Semifinal games	June 1, 2	May 31, June 1	May 29, 30
Division I- VI NCS/Les Schwab Tires Championship games	June 4, 5	June 3, 4	June 1, 2

IMMEDIATE IMPLEMENTATION

D. 111H Final date of season of sport

PASSED BY CONSENT

Motion to delete/add the following language in Bylaw 111H.

110H Final Date for Competition

The final date for competition other than NCS/Les Schwab Tires or CIF approved post-season tournaments, is determined by the Board of Managers annually and stated in the NCS/Les Schwab Tires Championship Schedule.

111H Final Date of Season of Sport

- ~~The final league/conference event (including league playoffs, league post-season tournaments, league meets)~~ **The final date of competition for each sport is posted in the *Three (3) Year Championship Schedule*, which denotes the be the end of the season of the respective sports.**
- Those schools that qualify for, or are selected to participate in NCS/Les Schwab Tires or CIF Championships may practice and scrimmage (basketball, baseball, softball, soccer, volleyball and water polo – See 103H) beyond the final date of the season of sport.
- Those schools that qualify for, or are selected to participate in NCS/Les Schwab Tires or CIF Championships shall end their season upon elimination from the NCS/Les Schwab Tires or CIF Championships.
- The NCS Commissioner of his/her designee shall have the authority to approve or deny post-season competition for schools that participate in sports that do not have a NCS/Les Schwab Tires or CIF Championships.
- Sports that do not culminate in a NCS/Les Schwab Tires or CIF Championships and have received permission from the NCS Commissioner or his/her designee to conduct a post-season tournament shall end with the final date of the NCS/Les Schwab Tires Championship dates of the respective season (fall, winter, and spring).
- No tournaments that are scheduled after the completion of the league/conference season will be approved in sports in which NCS/Les Schwab Tires Championships are conducted.

IMMEDIATE IMPLEMENTATION

E. Golf – Addition of at-large individuals provided space availability

PASSED BY CONSENT

Motion for NCS Selection Committee to add at-large golf individuals to the North/South Golf Qualifiers provided there is space available in the field of 144.

IMMEDIATE IMPLEMENTATION

F. Calendar changes for Lacrosse, Spring Soccer and Boys' Volleyball

PASSED BY CONSENT

Motion to include additional dates for the championship in the following sports; Lacrosse, Boys' Volleyball, and Spring Soccer.

LACROSSE	2009-2010	2010-2011	2011-2012
Deadline for leagues to determine qualifiers	May 15	May 14	May 12
Final date for competition other than NCS/Les Schwab Tires or CIF Championships	May 15	May 14	May 12
At-Large, Seeding & Orientation meetings	May 16	May 15	May 13
NCS/Les Schwab Tires Championships	May 19, 21,22, 26, 28, 29	May 18, 20, 21, 25, 27, 28	May 16, 18, 19, 23, 25, 26
GIRLS SOCCER			
Deadline for leagues to determine qualifiers	May 15	May 14	May 11
Final date for competition other than NCS/Les Schwab Tires or CIF Championships	May 15	May 14	May 11
At-Large, Seeding & Orientation meetings	May 16	May 15	May 12
NCS/Les Schwab Tires Championships	May 18, 20, 21, 22	May 17, 19, 20, 21	May 15, 17, 18, 19
BOYS VOLLEYBALL			
Deadline for leagues to determine qualifiers	May 15	May 14	May 11
Final date for competition other than NCS/Les Schwab Tires or CIF Championships	May 15	May 14	May 11
At-Large and Seeding	May 16	May 15	May 12
NCS/Les Schwab Tires Championships (1st, Semifinal and Championship Rounds in Division I, II and III)	May 18, 20, 21, 22	May 17, 19, 20, 21	May 16, 18, 19, 20

*Mother's Day in 2010 is May 9th. Seeding meetings for this weekend will be held Saturday, May 8th. Final date of competition is Friday, May 7th. 2012 Mother's Day is on May 13th for this weekend the development meeting will be on May 12th.

IMMEDIATE IMPLEMENTATION

G. NCS Constitution and General Bylaws 110.G.1

PASSED BY CONSENT

Motion to add the following language to NCS Constitution and General Bylaws 110.G.1.

110.G.1.

1. The agenda and packet of support materials mailed to the Sports Advisory Committee members will be structured in the following manner:
 - a. Use a ballot format for all old business items with all items having a code system and support material coded the same.
 - b. All agenda items must have written rationale before being placed on the agenda and identified by the league, *non-league associate member, management committee* or *NCS Staff member membership* that submitted the item.
 - c. Agenda items shall be worded in the form of a motion.
 - d. Any item considered by the Sports Advisory Committee cannot be placed on a future Sports Advisory Committee agenda for the balance of the school year without a two-thirds affirmative vote of the Sports Advisory Committee delegates.
 - e. *NCS staff, with approval from the Sports Advisory Committee Chair, will determine the consent agenda items.*

H. Section Championship Bracket Sizes

PASSED BY CONSENT

Motion to allow each NCS Selection Committee to increase the team sports brackets, when there are qualified teams applying for NCS Championships. Any increase in the brackets size will not cause the NCS Championship in each respective sport to exceed the posted championship date.

IMMEDIATE IMPLEMENTATION

I. Official Timer in NCS Soccer Championships

FAILED 11-26-1

Motion to delete 21.505H Soccer Official Timer for NCS games state high school association adoption.

The EBAL proposes the NCS use the NFHS rules (6-2-1) which states "the home team school timer shall be the official timer for NCS Championship soccer matches". If the field does not have a visible timing device, then the center official will keep the official time.

Motion – Darrell Avilla (EBAL Representative)

Second – John Dwyer (EBAL Representative)

J. NCS Baseball Championship Format

PASSED 36-2-0

Motion to change the NCS Baseball and Softball playoff format to a 16-team bracket. (Current 2010 Divisions will not change for this proposal.)

Motion - Tom Welsh, (Proxy for Al Hearne, BCL-E)

Second – Phil Tomasini (Proxy for Randy Booker, BSAL Representative)

IMMEDIATE IMPLEMENTATION

VII. ALIGNMENT AND CLASSIFICATION

A. Article 7, 70. Standing Committee, C.

PASSED 38-0-0

Motion to adopt a revision of the make-up of the Alignment and Classification Committee, as outlined below.

70. STANDING COMMITTEES

- A. Executive Committee
- B. Eligibility Committee
- C. Alignment & Classification Committee

The Alignment and Classification Committee shall consist of the following: ~~two co-chairpersons~~, one Executive Committee member (*Chair*), two member school principals from the north (MCAL, SCL, NBL, CMC and HDNL), two member school principals from the south (BAC, ACCAL, BSAL, HAAL, MVAL, EBAL, DFAL and DVAL), ~~one athletic director from the north, one athletic director from the south~~, two at-large positions and the Section Commissioner. The two at-large positions can be any individual currently involved with school related matters, such as school board members, district office personnel, member school principals, athletic directors, etc. ~~Retired school administrators who served on the Board of Managers during their tenure as a site administrator may also be selected for an at large position.~~ Member leagues may nominate one representative ~~principal and one athletic director~~ to be considered to serve on the committee. A league cannot be represented by more than one person on the committee. The Executive Committee will select the two at-large positions. All individuals on the Alignment and Classification Committee will be voting members with the exception of the ~~two co-chairpersons and the~~ Section Commissioner. ~~The members of the Alignment and Classification Committee cannot be members of the Board of Managers, with the exception of the Executive Committee member who will not be allowed to vote on any appeals to the Board of Managers.~~

Motion - Phil Tomasini (Proxy for Randy Booker, BSAL Representative)

Second – Chuck Davison (NCL 1 South Representative)

B. NCS Constitution & General Bylaw 105

PASSED 38-0-0

Motion to adopt NCS Constitution & General Bylaw 105 as revised.

105. ALIGNMENT AND CLASSIFICATION

A. PURPOSE

- 1. The purposes of alignment will be: To promote competitive equity by studying the alignment of the member schools and leagues of the Section and developing recommendations for the Board of Managers. This process will normally commence in even-numbered years for implementation in the fall of the following even-numbered year in a four-year cycle. The committee shall make recommendations for the alignment of schools to the Board of Managers and shall listen and react to appeals. The committee's jurisdiction shall be to:

- a. Develop recommendations for the alignment of schools into leagues within the North Coast Section;
 - b. Review and approve the placement of schools into leagues for a four-year cycle;
 - c. Hear and rule on recommendations and/or appeals initiated by member schools regarding their league alignment.
- B. **ENTITLEMENT**
- 1. All member schools, except non-league associate members, which are in compliance with the CIF and NCS Constitutions and Bylaws, are entitled to league alignment into basic and/or supplemental leagues and classification/division for post-season competition.
 - 2. Schools are entitled to appeal league alignment decisions to the NCS Alignment and Classification Committee and the NCS Board of Managers.

*Motion - Tom Welsh, (Proxy for Al Hearne, BCL-E)
Second – Craig Lee (DVAL Representative)*

C. **Report on the September 10, 2009 meeting.
INFORMATION**

In the absence of Alignment & Classification Chair Richard Graey Commissioner Lemmon reported that the Alignment & Classification Committee is continuing to review the bylaws of the alignment portion of the NCS Constitution, with two changes passed today. At the next Alignment & Classification meeting November 30th the committee will continue to review the bylaws and take a closer look at the alignment criteria or competitive equity and geographical proximity. Additionally, it is expected that Valley Christian High School will make a formal request to move from the BAC Conference and league placement to the Diablo Foothill Athletic League. Several Board of Managers members believed that since the NCS Constitution states that no changes may occur during the alignment cycle that Valley Christian High School should not be allowed to make a request. Mark Ryan, BCL Representative, suggested that Valley Christian be instructed to be on the public comments section of the Board of Managers meeting rather than a formal agenda item to the Alignment & Classification Committee agenda. Commissioner Lemmon stated that it is the belief that the NCS Commissioner does not have the authority to tell a school they cannot make a request. It is up to the Alignment & Classification Committee to vote on the issues placed on the agenda by the chair of the committee.

VIII. ELIGIBILITY COMMITTEE

A. **Report on the September 9, 2008 meeting
NO REPORT**

B. **Eligibility Workshops
INFORMATION**

Commissioner Lemmon reported that he has traveled to seven leagues (MVAL, EBAL, DVAL, DFAL, ACCAL, MCAL and HDNL conducting mandated Eligibility Workshops. Next year Commissioner Lemmon would like to try and focus on leagues the NCS Office has not conducted Eligibility Workshops. These arrangements will be made with league commissioners.

IX. VALUES AND EHTICS COMMITTEE

A. **Report on the Sportsmanship Committee and recent mailing
INFORMATION**

X. CIF ITEMS

A. **CIF Governance Task Force
INFORMATION**

Due to the absence of Richard Graey and Becky Smith Commissioner Lemmon reported that at the last CIF Governance Task Force the committee heard reports by each section commissioner regarding their section's governance structure, history, staff make-up, number of schools, how the sections communicate with parents, legislature, etc., and championship events. The committee also heard reports from the CIF legal counsel regarding eligibility and costs of defending CIF rules and policies, report from Cindy Cunningham, California Department of Education, and a report from CIF Legislative Consultant, Nancy LaCasse regarding legislative issues/concerns and bills introduced in the most recent session of the state legislature.

B. Master Plan for the addition of state and regional championships

PASSED 35-1-0

Motion to send delegates instructed to support.

Motion – Mary Gail Stablein (NBL Representative)

Second – Chuck Davison (NCL 1 South Representative)

C. CIF Bylaw 32: Allied Organization

PASSED BY CONSENT

Motion to send delegates instructed to support.

D. Request from Piedmont High School

PASSED 26-4-7

Motion to send delegates to oppose both requests by Piedmont High School.

1. Request for CIF to “pilot” a three-year study to allow the use of the A-11 Offense
2. Repeal in the State of CA the 2009 NFHS rule change to rule 7-2-5b

Motion – Simon Chiu (BSAL Representative)

Second – Phil Tomasini (Proxy for Randy Booker, BSAL Representative)

E. CIF Bylaw 3101 – 40-Match Rule in Wrestling

PASSED BY CONSENT

Motion to send delegates instructed to support

F. CIF Budget Revisions, 2009-2010

PASSED 34-0-0

Motion to send delegates uninstructed.

Motion - Phil Tomasini (Proxy for Randy Booker, BSAL Representative)

Second - Chuck Davison (NCL 1 South Representative)

G. Revised Weighted Voting for 2009-10 per Article 1.103

PASSED BY CONSENT

Motion to send delegates instructed to support the revised weighted voting of the CIF Federated Council for the 2009-2010 school year, per CIF Article 1.103.

XI. OTHER BUSINESS

- A. None

XII. CLOSED SESSION

- A. Pending legal matters, if any.

XIII. REPORT OF ACTION TAKEN IN CLOSED SESSION

- A. Report of any action taken in closed session.

NO ACTION

North Coast Section currently has no pending legal action. The Board of Managers discussed with no action the appeal denied by Berkeley High School and the conclusion of the Jackson vs. North Coast Section, CIF eligibility case.

XIV. PRESENTATION BY PACHECO BROTHERS GARDENING AND LANDSCAPE

Pacheco Brothers Gardening and Landscape, a NCS Official Sponsor for many years, made a short presentation regarding field turf maintenance. Commissioner Lemmon thanked George Pacheco for his longtime sponsorship of NCS Championships, going on 12 years. Gift bags were presented by Pacheco Brothers Gardening and Landscape to Board of Managers members.

XV. PRESENTATION OF NCS DISTINGUISHED SERVICE AWARD

- A. Neurosport Rehabilitation Associates
B. Robert Braunstein

XVI. STAFF REPORTS

Commissioner
Associate Commissioner
Assistant Commissioner

Written report, ATTACHMENT H
Written report, ATTACHMENT I
Written report, ATTACHMENT J

VII. XVII. ADJOURNMENT

Past -President Jan Smith-Billing accepted a motion and second to adjourn the meeting. The motion passed unanimously.