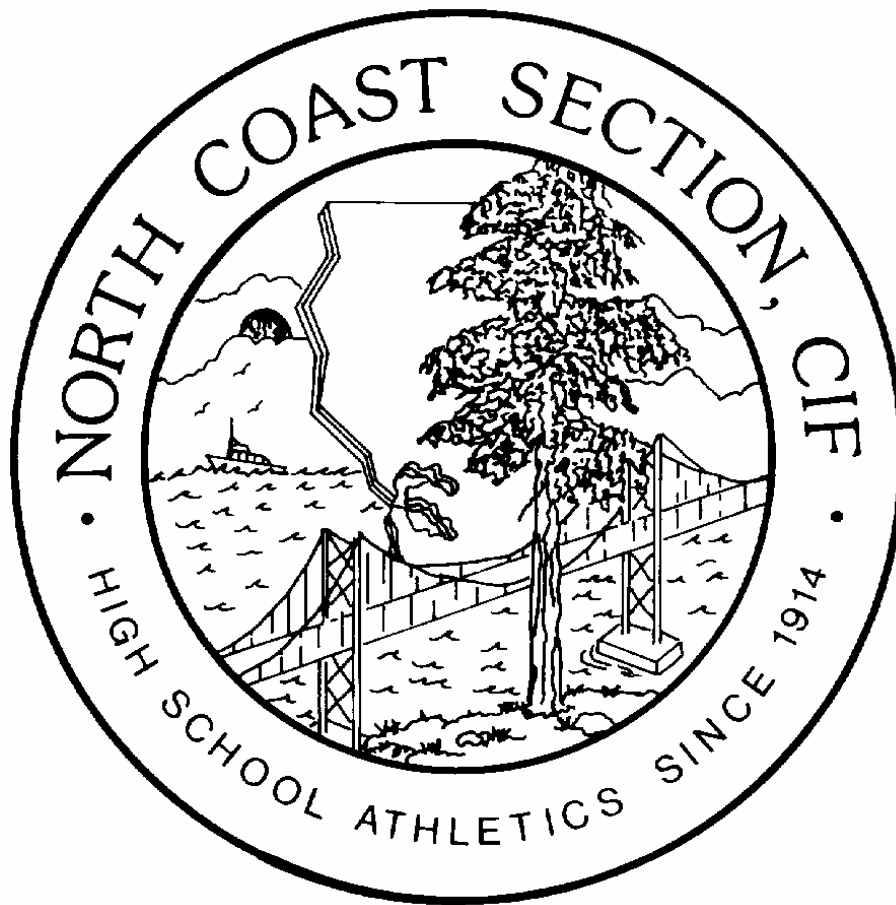


**NORTH COAST SECTION
BOARD OF MANAGERS
MINUTES
October 20, 2006**



**NORTH COAST SECTION
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Board of Managers
 October 20, 2006
 Attention: Athletic Directors

This guide is designed to help assure that all coaches read the North Coast Section minutes. Coaches should initial the appropriate box(es) before passing the copy on.

SPORT	VARSDITY	JV	FROSH/ SOPH	FROSH	BOYS	GIRLS
Badminton						
Baseball						
Basketball						
Cross Country						
Field Hockey						
Football						
Golf						
Lacrosse						
Skiing						
Soccer						
Softball						
Swimming						
Tennis						
Track & Field						
Volleyball						
Water Polo						
Wrestling						

NCS BOARD OF MANAGERS MINUTES

MINUTE TOPIC	DISCUSSION LEADER	ACTION
I. CONSENT AGENDA	Dennis Regalado	PASSED (27-0-0)
II. MINUTES OF THE PREVIOUS MEETING	Dennis Regalado	PASSED (CONSENT)
III PUBLIC INPUT		No public input given
IV. FINANCIAL ITEMS		
A. Sponsorship And Foundation Games Update	Tom Ehrhorn	INFORMATION
B. Review of Financial Statement by Robertson & Cahill	John Robertson & Jamie Vallejo	INFORMATION
V. BUDGET		
A. 2006-2007 Budget adjustments Attachment A	Dennis Regalado	PASSED (30-0-0)
VI. EXECUTIVE COMMITTEE		
A. Appointments	Dennis Regalado	INFORMATION
B. Administrator Orientation Workshops	Dennis Regalado	INFORMATION
C. Review Targets	Dennis Regalado	INFORMATION
VII. SPORTS ADVISORY COMMITTEE		
A. Game Times for Soccer	Gil Lemmon	PASSED (CONSENT)
B. Change in the entries to the Bay Shore and Class A Track & Field Championships	Gil Lemmon	PASSED (CONSENT)
C. NCS Basketball Championship Dates	Gil Lemmon	PASSED (CONSENT)
D. Revision of NCS Sports & General Rulings Handbook Bylaw 114H	Gil Lemmon	PASSED (CONSENT)
E. NCS/Les Schwab Tires and Nor Cal Team Tennis Championships	Gil Lemmon	PASSED (30-0-0)
F. Entries to the NCS/Les Schwab Tires Golf Championships	Gil Lemmon	PASSED (CONSENT)
G. Class B Baseball and Softball Attachment B	Gil Lemmon	PASSED (CONSENT)
H. Number of Weeks to Play Football Games	Gil Lemmon	FAILED (12-19-0)
VIII. ALIGNMENT AND CLASSIFICATION COMMITTEE		
A. Alignment Questionnaire responses and scheduling of Conference Meetings in October	Richard Graey	INFORMATION)
B. Review of Alignment and Classification Committee responsibilities during the league alignment process	Richard Graey	INFORMATION
C. Proposal to re-classify schools in the event of significant changes in enrollment	Richard Graey	PASSED (CONSENT)
IX. ELIGIBILITY COMMITTEE		
A. A proposal is in development for consideration as a statewide transfer eligibility rule. (MOVED TO CIF items)	Tom Ehrhorn	INFORMATION
X. VALUES AND ETHICS COMMITTEE		
A. Report	Dennis Regalado	NO REPORT

XI. CIF ITEMS		
A. Change in Basketball entries in the So-Cal Division I Tournament	Tom Ehrhorn	PASSED (CONSENT)
B. CIF State Basketball Championships	Tom Ehrhorn	INFORMATION
C. A proposal is in development for consideration as a statewide transfer eligibility rule.	Tom Ehrhorn	INFORMATION
D. A Revised budget for 2006-07 is being presented for review and approval. Attachment C	Tom Ehrhorn	SEND DELEGATES IN SUPPORT (29-0-0)
E. Revised Weighted Voting for 2006-07 per Article 1.103 Attachment D	Tom Ehrhorn	SEND DELEGATES IN SUPPORT (28-0-0)
F. Allied Organizations Approval	Tom Ehrhorn	SEND DELEGATES IN SUPPORT (30-0-0)
G. SoCal Regional Soccer Championship Attachment E	Tom Ehrhorn	FIRST READING
H. Bylaw 602 Revision: Olympic Development Programs Attachment F	Tom Ehrhorn	FIRST READING
I. Bylaw 302 Revision: Multi-School Team Attachment G	Tom Ehrhorn	FIRST READING
J. Appeals process revision for Hardships refer to Item XI.C	Tom Ehrhorn	FIRST READING
K. Wrestling Committee Proposal Attachment H	Tom Ehrhorn	FIRST READING
XII. OTHER BUSINESS		
A. New Schools- Membership	Tom Ehrhorn	
1. Dougherty Valley High School (San Ramon)	Denise Hibbard	PASSED (30-0-0)
XIII. STAFF REPORTS		
A. Commissioner	Tom Ehrhorn	No report
B. Associate Commissioner (ATTACHMENT J)	Gil Lemmon	Football Championships
C. Assistant Commissioner	Karen Smith	No report

The regular meeting of the North Coast Section Board of Managers was called to order by President Dennis Regalado at 8:45 a.m. on October 20, 2006, at Peacock Gap Golf and Country Club, San Rafael, California.

LEAGUES & REPRESENTATIVES

Alameda Contra Costa Athletic League (2)

Vince Rhea, El Cerrito High School -ABSENT
TBA

Bay Counties League-East (2)

Angie Hauman proxy for Tom Welsh, BCL Commissioner
Craig Lee proxy for Nelson Noreiga, Berean Christian HS

Bay Counties League-West (1)

Mike Diamonti, San Francisco University HS

Bay Counties LeagueCentral (1)

Barbara Allen, San Francisco Waldorf High School

Bay Shore Athletic League (2)

Nancy Barrett-Holy Names HS proxy for Sally Slynstad-
Holy Names HS
Phil Tomasini proxy for Ronald Rosenbaum, Albany HS

Bay Valley Athletic League (2)

Eric Volta, Principal Freedom High School
Tim Galli, Pittsburg High School

Coastal Mountain Conference (4)

Geri Giovannetti, Middletown High School
Robert Pinoli, Anderson Valley HS
Chris Heller, Middletown High School
Chuck Davison proxy for Elizabeth Kaufman, Calistoga HS

Diablo Foothill Athletic League (2)

Bill Branca, Dublin High School
Don Paulson, Concord High School

East Bay Athletic League (2)

Kevin Johnson, Foothill HS- ABSENT
Mark Corti, California High School

Hayward Area Athletic League (2)

Theresa McEwen, Tennyson High School
Sheryl Cambra, San Lorenzo High School ABSENT

Humboldt-Del Norte League (2)

Richard Graey proxy for David Lonn, McKinleyville HS
Alan Brainerd, Ferndale HS

Marin County Athletic League (2)

Nancy Neu, Redwood High School
Chris Holleran, Tamalpais High School

Mission Valley Athletic League (2)

Greg Bailey, Irvington HS - ABSENT
Bill Morones, Newark Memorial HS - ABSENT

North Bay League (2)

Bill Stirnus, Montgomery High School
Elmer Brown, NBL Commissioner

Sonoma County League (2)

Eric Hopis, Petaluma High School
Paul Tuohy, Sonoma Valley HS

DISTRICT SUPERINTENDENTS' REPRESENTATIVES

Contra Costa County Rep. (1)

Gary McHenry, Mt. Diablo Unified School District

Marin & Sonoma Counties Rep. (1)

Dr. Jan La Torre-Derby, Novato Unified School District

Alameda County Rep. (1)

Dr. William Wong, Albany Unified School District ABSENT

Northern Counties Rep. (1)

Steve Jorgensen, Willits Unified School District

SCHOOL BOARDS' REPRESENTATIVES

Alameda County (CSBA SUB-REGION 7B) (1)

Jerome Wiggins, Alameda County School Board

Private School Representative (1)

Robert Graves

Catholic School Representative (1)

Joseph Connell, President, Moreau Catholic H.S. ABSENT

Contra Costa County (CSBA SUB-REGION 7A) (1)

TBA

Humboldt & Del Norte Counties (CSBA SUB-REGION 1A) (1)

Jeff Jacobs, Loleta Union Elementary District- ABSENT

Sonoma County (CSBA SUB-REGION 3A)(1)

Frank Pugh ABSENT

Marin County (CSBA SUB-REGION 3D) (1)

Elizabeth Robbins, Ross School District -ABSENT

Mendocino & Lake Counties (CSBA SUB-REGION 1B) (1)

TBA

PAST PRESIDENT

Jeff Reich, Antioch High School (Retired)- ABSENT

NCS PRESIDENT

Dennis Regalado, Miramonte High School

PRESIDENT-ELECT

Jan Smith-Billing, Montgomery High School

FEMALE REPRESENTATIVE (1)

Becky Smith, Monte Vista High School-ABSENT

UNDER REPRESENTED MINORITY (1)

Craig Lee proxy for Nelson Noriega, Berean Christian HS- ABSENT

(Non-Voting)

CALIFORNIA STATE ATHLETIC DIRECTOR ASSOCIATION LIAISON

TBA

(Non-Voting)

CALIFORNIA COACHES ASSOCIATION LIAISON

TBA

NON-VOTING ATTENDEES

Orlando Chiavini, DFAL Commissioner

Bill Jones, ACCAL Commissioner ABSENT

Don Nelson, EBAL Commissioner ABSENT

Bud Beemer, BVAL Commissioner

Chuck Davison, CMC Commissioner

Dave Kiesel, HAAL Commissioner

Charlie Lakin, HDNL Commissioner ABSENT

Phil Roark, MCAL Commissioner

Dave Ashworth, SCL Commissioner

Frank Gyax, MVAL Commissioner - ABSENT

Marie Sugiyama, NBL Asst. Commissioner

STAFF:

Tom Ehrhorn, Commissioner of Athletics

Gil Lemmon, Associate Commissioner

Karen Smith, Assistant Commissioner

GUESTS

Denise Hibbard, Principal-Dougherty Valley HS

John Robertson, Robertson & Cahill

Jamie Vallejo- Robertson & Cahill

New Wording is printed in italics.

~~Replaced wording is printed in strike-out form.~~

Continuing wording is printed in regular type

Each item passed at this meeting will become effective July 1, 2007, unless an earlier implementation date was passed by the Board of Managers and appears in these minutes

NCS BOARD OF MANAGERS MINUTES October 20, 2006

I. CONSENT AGENDA

A. PASSED (27-0-0)

To approve the consent agenda.

MOTION: Bill Stirnus SECOND Elmer Brown

II. MINUTES

A. PASSED (CONSENT AGENDA)

To approve of the minutes of the May 1, 2006 meeting as printed.

III. PUBLIC INPUT

No public input was given.

IV. FINANCIAL ITEMS

A. Review of audit report by Robertson & Cahill (report handed out at meeting)

B. Report on sponsorship program. Schools may still request to play basketball Foundation Games.

V. BUDGET

A. 2006-2007 NCS Budget – adjustments (Attachment A)

PASSED (30-0-0)

To approve the 2006-2007 NCS Budget adjustments as presented.

MOTION: Jerome Wiggins SECOND: Elmer Brown

VI. EXECUTIVE COMMITTEE

A. Appointments

- | | |
|---|--------------------------|
| 1. Present CIF report to NCS Board of Managers_____ | <u>Jan Smith-Billing</u> |
| 2. Rep. to CIF Economic Viability Committee_____ | <u>Dennis Regalado</u> |
| 3. Rep. to CIF Sportsmanship Committee_____ | <u>Jan Smith-Billing</u> |
| 4. Present Exec. Comm. report to the Board of Managers_____ | <u>Dennis Regalado</u> |
| 5. Chair of Alignment/Classification Committee _____ | <u>Richard Graey</u> |
| 6. Chair of Eligibility Committee _____ | <u>Bill Sonneman</u> |
| 7. Finance/Marketing Chairperson_____ | <u>Chris Holleran</u> |
| 8. Chair of Values and Ethics Committee_____ | <u>Nelson Noreiga</u> |
| 9. CIF Section Presidents Committee_____ | <u>Dennis Regalado</u> |
| 10. Personnel Committee_____ | <u>Dennis Regalado</u> |

B. Administrator Orientation Workshops

Workshops have been conducted on August 9 and September 7. Additional workshops are scheduled for the last week in September for the ACCAL, October 3 at Miramonte HS, and on a possible later date in Willits.

**C. Review Targets
INFORMATION**

Review the 2006-2007 Targets as follows:

1. Continue to work toward steroid policy implementation. Consider alternate means of addressing the issue within the ability of the Section. **Announced the willingness of Mr. & Mrs. Garibaldi to speak on the issue at schools or leagues. The Garibaldi's lost their son to suicide as a result of steroid abuse.**
2. As possible, update the history of the NCS Championships in all sports and post the results

- on the NCS website for public perusal.
- 3. Identify and produce useful resources to assist schools in the conduct of their athletic programs (Examples: warning signs of performance enhancing substances; managing student eligibility – best practices; fostering positive parental involvement; etc.)
- 4. Establish a recognition award to the student sports writer/photographer in honor of Merv Harris.
- 5. Publicize new coaching certification requirements to NCS member schools.

VII. SPORTS ADVISORY COMMITTEE

**A. Game Times for Soccer
PASSED (CONSENT)**

To adjust the starting times for soccer so that no game is scheduled to start later than 7:00 p.m.

SOCCER

21.504H Starting Times

- 1. Single games will be played at 7:00 p.m. Saturday games may be scheduled at 2:00 p.m. or 7:00 p.m. depending upon the availability of lighted fields for the host school. If the single game is played at a lighted field on Saturday the starting time shall be 7:00 p.m.
- 2. Soccer double-headers will commence at 12:00 p.m. and 2:00 p.m. if lighted fields are not available to the host school. If lighted fields are utilized, double-headers will commence at ~~5:30 p.m. and 7:30 p.m. (weeknights)~~ and 5:00 p.m. and 7:00 p.m. (~~Saturdays~~) {or as close to the scheduled starting time as possible if there is a doubleheader and the first game extends beyond the time necessary to provide sufficient warm-up time for the second game participants}.
- 3. NCS staff may adjust starting times for the good of the tournament.

For immediate implementation

**B. Change in the Entries to the Bay Shore and Class A Track & Field Championships
PASSED (CONSENT)**

To allow additional Class A and Area Meet entries when a league fails to qualify any entries in an individual event. See below for the actual language.

25.404H Area Entries

Entries to the NCS Class A/Area meet will be as follows:

NCS Class A and 2A/3A Area Meets			
Class A ⁶	Redwood Empire ⁶	Bay Shore ⁶	Tri-Valley ⁶
Bay Counties 6 (4 Relays) Coastal Mountain 8 (4 Relays) Humboldt-Del Norte (Little 5) 4 (2 Relays) ⁴ Branson, Justin Siena and ⁵ St. Elizabeth	Humboldt-Del Norte (Big 5) 3 Marin County 4 ¹ North Bay 4 ¹ Sonoma County 4 ² Lower Lake	Alameda-Contra Costa 4 Bay Shore 4 Hayward Area 4 Mission Valley 4 ⁵ St. Elizabeth	Bay Valley 6 ³ Diablo Foothill 6 ³ East Bay 6 ³

¹The Marin County Athletic League and North Bay Leagues will rotate each year for a fifth entry to the NCS/Les Schwab Tires Redwood Empire Track and Field Championships. The North Bay League will receive a fifth entry during the even years and the Marin County Athletic League will receive a fifth entry during the odd years.

²Lower Lake shall compete in the Coastal Mountain Conference’s league qualifying track and field meet. When a Lower Lake athlete(s) place in the top four (4) of the CMC meet he/she qualifies (up to three entrants per event as stated in the National Federation Rules Book Rule 4-2-4c on page 21) to the NCS/Les Schwab Tires Redwood Empire Track & Field Championships. NOTE: This action may require an additional heat at the NCS/Les Schwab Tires Redwood Empire Track & Field Championships in all races that are run in lanes.

The number of qualifiers for the Tri-Valley Area Championships from each of the league meets will be as follows:

1. When a nine-lane track is used for the area championship, each league shall have six (6) qualifiers from their respective league championship meets.
2. When an eight-lane track is used for the area championships, each league shall have five (5) qualifiers from their respective league championship meets, and the sixteenth entry will be the individual with the next best qualifying mark (time, height, or distance) in each event from the league championship meets.

⁴Branson School and Justin-Siena shall compete in the Marin County Athletic League’s league qualifying track and field meet. When either Branson School or Justin-Siena athlete(s) place in the top four (4) of the MCAL meet he/she qualifies (up to three entrants per event as stated in the National Federation Rules Book Rule 4-2-4c on page 21) to the NCS Class A Track & Field Championships.

⁵St. Elizabeth shall compete in the Bay Shore League’s league qualifying track and field meet. When St. Elizabeth’s athlete(s) place in the top four (4) of the BSAL meet he/she qualifies (up to three entrants per event as stated in the National Federation Rules Book Rule 4-2-4c on page 21) to the NCS/Les Schwab Tires Class A Track & Field Championships.

NOTE: This action may require an additional heat at the NCS/Les Schwab Tires Redwood Empire Track & Field Championships in all races that are run in lanes.

⁶*Any league that fails to forward any entries in an individual event will increase the entries to other participating leagues. No league will receive more than six entries and the Meet Director of the Class A or Area Meet must maintain equal entries from each participating league.*

For immediate implementation

**C. NCS Basketball Championship Dates
PASSED (CONSENT)**

To approve the adjustment of the first and quarterfinal championship dates in Division I, II and III.

<u>BOYS AND GIRLS BASKETBALL</u>	2006-07	2007-08	2008-09
Foundation Games	Nov. 28	Nov. 27	Nov. 25
Deadline for leagues to determine qualifiers	Feb. 17	Feb. 16	Feb. 21
Final date for competition other than NCS/Les Schwab Tires Championships	Feb. 17	Feb. 16	Feb. 21
Division I-V At-Large, Seeding, Orientation Meetings	Feb. 18	Feb. 17	Feb. 22
Division I-III \forall first round games	Feb. 20	Feb. 19	Feb. 24
<i>Division IV – V first round games</i>	Feb. 21	Feb. 20	Feb. 25
Division I- III \forall quarterfinal round games	Feb. 23	Feb. 22	Feb. 27
<i>Division IV – V quarterfinal round games</i>	Feb. 24	Feb. 23	Feb. 28
Division I-V semifinal games	Feb. 28	Feb. 27	Mar. 4
Division I-V NCS/Les Schwab	Mar. 3	Mar. 1	Mar. 7

Tires Championship games			
Northern California Championships Div. I,II,III,IV,V	Mar. 5, 6, 8, 10	Mar. 3, 4, 6, 8	Mar. 9, 10, 12, 14
CIF Regional Basketball Championship Finals	<i>Mar. 17</i>		
State CIF Championships Div. I-V	Mar. 16-17 23-24	Mar. 14-15	Mar. 20, 21

For immediate implementation

D. Revision of NCS Sports & General Rulings Handbook Bylaw 114H PASSED (CONSENT)

To adjust the language of NCS Sports & General Rulings Handbook Bylaw 114H to be consistent with other NCS Bylaws.

114H Final Date of Season of Sport

- a) The final league/conference event (including league playoffs, league post-season tournaments, league meets) will be the end of the season of the respective sport.
 - b) Those schools that qualify for, or are selected to participate in NCS/Les Schwab Tires or CIF Championships may practice and compete *scrimmage (basketball, baseball, softball, soccer, volleyball and water polo – See 103H)* beyond the final date of the season of sport.
 - c) Those schools that qualify for, or are selected to participate in NCS/Les Schwab Tires or CIF Championships shall end their season upon elimination from the NCS/Les Schwab Tires or CIF Championships.
 - d) The NCS Commissioner or his/her designee shall have the authority to approve or deny post-season competition for schools that participate in sports that do not have a NCS/Les Schwab Tires or CIF Championships.
 - e) Sports that do not culminate in a NCS/Les Schwab Tires or CIF Championships and have received permission from the NCS Commissioner or his/her designee to conduct a post-season tournament shall end with the final date of the NCS/Les Schwab Tires Championship dates of the respective season (fall, winter, and spring).
 - f) No tournaments that are scheduled after the completion of the league/conference season will be approved in sports in which NCS/Les Schwab Tires Championships are conducted.
- (NCS Board of Managers 1/17/03)

E. NCS/Les Schwab Tires NCS and Nor-Cal Team Tennis Championships PASSED (30-0-0)

To recommend to the CIF Federated Council that three classifications for boys and girls tennis be developed to accommodate large, medium, small schools at the NCS and Nor-Cal Team Tennis Championships.

Proposal: NCS creates three classifications for boys and girls tennis.
 MOTION: Phil Tomasini SECOND: Chuck Davison

F. Entries to the NCS/Les Schwab Tires Golf Championships PASSED (CONSENT)

To adjust the qualifying language to NCS Sports & General Rulings Handbook Bylaw 19.301H.
19.301H Qualification to the North and South Qualifier Tournaments
 Entries to the NCS North and South Qualifier Tournament will be as follows:
 North Qualifier Tournament

<u>League</u>	<u>Team Entries</u>	<u>Individual Entries</u>
HDNL	3 teams	3 individuals
CMC (North)	2 teams	3 individuals
CMC (South)	2 teams	3 individuals
NBL	3 teams	3 individuals
SCL	3 teams	3 individuals
MCAL	3 teams	3 individuals
BAC (East)	2 teams	3 individuals
BAC (West)	2 teams	3 individuals

Note: There will be no at-large entries.

South Qualifier Tournament

<u>League</u>	<u>Team Entries</u>	<u>Individual Entries</u>
ACCAL	3 teams	3 individuals
BSAL	3 teams	3 individuals
BVAL	3 teams	3 individuals
DFAL	3 teams	3 individuals
EBAL	3 teams	3 individuals
MVAL	2 teams	3 individuals
HAAL	3 teams	3 individuals

Note: There will be no at-large entries.

19.302H Tournament Field Less Than 144

If the NCS/Les Schwab Tires Girls' Tournament and/or the NCS/Les Schwab Tires Boys' North or South Qualifier Tournaments are not filled to their 144 competitor capacity, vacant sports filling the tournament shall to first to leagues who had (a) supplemental golfer(s) placed in their league according to NCS Sports & General Rulings Bylaw 505H if that (those) individual(s) qualified for the NCS tournaments through the league tournament. The order of rotation of leagues will be determined by NCS and rotated on a regular basis.

Immediate Implementation

G. Class B Baseball and Softball

PASSED (CONSENT)

To increase the Class B Baseball and Softball brackets from eight to 12 teams.

Rationale: Currently the Class B baseball and softball classifications have over 30 teams participating in softball and baseball. There bracket size is only eight teams. Other brackets of similar size have 12 or 16-team brackets. See Attachments A and B.

Immediate Implementation

H. Number of Weeks to Play Football Games

FAILED (12-19-0)

Motion to change the starting date of football to fifteen weeks prior to Thanksgiving and delete Note 1 (conditioning week) under NCS Sports & General Rulings Handbook 100H.

100H Chart of NCS Official Season of Sport

<u>Maximum number of contests</u>	<u>Maximum number of scrimmages</u>	<u>Clarification or Exception</u>
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FALL SPORTS

Football

The earliest day practice may begin, the Monday following the Thursday fifteen weeks prior to Thanksgiving.

All other Fall sports

The earliest day practice may begin, the Monday following the Thursday fourteen weeks prior to Thanksgiving.

Cross Country (Boys and Girls)	14	2	See Note 6, 7 & 8
Field Hockey	24	2	See Note 6 & 8
Football	10	2	See Note 1, 2 & 8
Golf (Girls)	20	2	See Note 6, 7 & 8
Soccer (Boys and Girls)	24	2	See Note 6 & 8
Tennis (Girls)	24	2	See Note 6 & 8
Volleyball (Girls)	24	2	See Note 4, 6 & 8
Water Polo (Boys and Girls)	24	2	See Note 6 & 8

~~NOTE 1 Football practice may start one week prior to the start of all fall sports if authorized by the school's league. Leagues may authorize a football conditioning practice period that shall start no more than five weekdays prior to the starting date of football practice. The purpose of the physical conditioning practice session is to better prepare football players for the rigors of tackle football. Such a conditioning session shall not be counted or used as a practice day(s).~~

~~Football conditioning is defined as:~~

- ~~a) A two hour team conditioning period each day.~~
- ~~b) The only allowable football equipment shall be: footballs, football shoes, helmet and blocking bags. (Board of Managers 4/24/98)~~

MOTION: Craig Lee SECOND: Chris Holleran

VII. ALIGNMENT AND CLASSIFICATION

A. Alignment Questionnaire responses and scheduling of Conference Meetings in October
INFORMATION

The Committee reviewed all the submitted questionnaire responses and attached proposals. The responses and proposals are due by September 29, 2006 and were thus not attached to this agenda. The materials for review included all responses and proposals submitted prior to the meeting date. The Committee also discussed the scheduling of the Conference Meetings in October and the attendance of Committee members and staff at the various meetings. It was agreed that the Committee members would attend their own conference's meeting and chair the meeting. When the questionnaire responses indicate that there are no proposals for changes in league alignment, the Committee agreed that the conference meeting could be conducted electronically with an email vote. The Commissioner will distribute any submitted proposals to all member schools of the respective conference and to all members of the NCS Alignment and Classification Committee in early October, prior to the conference meetings.

B. Review of Alignment and Classification Committee responsibilities during the league alignment process.
INFORMATION

The Committee reviewed the provisions of the Alignment and Classification Handbook regarding the responsibilities of the Committee. The Committee confirmed that all functions are in progress as required by the Bylaws.

C. Proposal to re-classify schools in the event of significant changes in enrollment
PASSED (CONSENT)

To adopt a process to re-classify schools for NCS Championship Competition when a school's enrollment increases or decreases 15% or more from the previous year's Enrollment Report.

134	<p>CLASSIFICATION FOR NCS CHAMPIONSHIP COMPETITION</p> <p>A. CRITERIA FOR CLASSIFICATION OF SCHOOLS</p> <p>1. Except as otherwise provided for in these bylaws, a public school shall be</p>
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classified based upon its enrollment as reported on the California Basic Educational Data System (CBEDS), while a private school will be classified on the basis of its actual enrollment on the CBEDS date.

a. *If a public school incurs a gain/loss of CBEDS enrollment of a minimum of 15 percent in the current year, the current year CBEDS enrollment figures will be used in place of the prior year.*

b. *If a non-public school incurs a gain/loss of actual enrollment of a minimum of 15 percent in the current year, the current year actual enrollment figures will be used in place of the prior year.*

VIII. ELIGIBILITY COMMITTEE

A. A proposal is in development for consideration as a statewide transfer eligibility rule.

The NCS Eligibility discussed the provisions of the proposal and prepared talking points for discussion at the NCS Board of Managers meeting and CIF Federated Council meeting. As per a request from the CIF Executive Director, the Committee developed lists of circumstances that would and would not be considered hardships. (See CIF Item XLC for most current draft of the proposal.)

IX. VALUES AND ETHICS COMMITTEE

A. NO REPORT

X. CIF ITEMS

A. Change in Basketball Entries in the So-Cal Division I Tournament. PASSED (CONSENT)

Motion to assign the L.A. City Section four (4) and Southern Section eight (8) automatic entries to the So-Cal Basketball Tournament.

Section	Current Entries	Proposed Entries
San Diego	2	2
Central Section	2	2
LA City Section	2	4
Southern Section	6	8

B. CIF State Basketball Championships INFORMATION

The State CIF has asked that sections review possible recommendations for revision to the State CIF Nor-Cal, So-Cal and State Basketball Championship format.

C. Bylaw 200: Delegated Powers FIRST READING

The following proposals are updated from the CIF.

200. CIF PHILOSOPHY ON STUDENT ELIGIBILITY FOR INTERSCHOLASTIC ATHLETIC COMPETITION

A. *The California Interscholastic Federation [CIF], as the governing body of high school athletics, affirms that athletic competition is an important part of the high school experience and that participation in interscholastic athletics is a privilege. The privilege of participation in interscholastic athletics is available to students in public or private schools who meet the democratically established standards of qualification as set forth by the State Federated Council.*

Standards governing student eligibility are a necessary prerequisite to participation in interscholastic athletics because they:

- (1) *Keep the focus on athletic participation as a privilege, not a right, and students attend school to receive an education first and athletic participation is secondary.*

- (2) *Protect the opportunities to participate for students who meet the established standards.*
- (3) *Provide a fundamentally fair and equitable framework in which interscholastic athletic competition can take place.*
- (4) *Provide uniform standards for all schools to follow in maintaining athletic competition.*
- (5) *Serve as a deterrent to students who transfer schools for athletic reasons and to individuals who seek to recruit student athletes.*
- (6) *Serve as a deterrent to students who transfer schools to avoid disciplinary action.*
- (7) *Maintain an ethical relationship between high school athletic programs and others who demonstrate an interest in high school athletes.*

205. RESIDENTIAL ELIGIBILITY

A. Initial Residential Eligibility

A student has residential eligibility upon initial enrollment in:

- (1) The ninth grade of any California Interscholastic Federation high school, a California Interscholastic Federation junior high school, or a junior high school under provisions of Bylaw 302; OR
- (2) The tenth grade of any California Interscholastic Federation high school from ninth grade of a junior high school in California.

B. Continuing Residential Eligibility

- (1) A student retains residential eligibility as long as he/she is continuously enrolled in the CIF member high school in which the student initially enrolled; OR
- (2) A student changes schools with a valid change of residence by the student's custodial parent(s) or guardian(s) provided there is a **valid** change of residence.

a. **Valid Residence**

A **valid** residence is defined as the location where the student's parent(s), guardian(s), or caregiver(s) (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location. A student (with the student's parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may only have one **valid** residence at one time.

b. **Valid** Change of Residence

Determination of what constitutes a valid change of residence depends upon the facts in each case, however, to be considered, the following facts must exist:

- (i) **The original residence must be abandoned as a residence by the immediate family; AND**
- (ii) **The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences; AND**
- (iii) **The change of residence must be genuine, without fraud or deceit, and with permanent intent; AND**
- (iv) **A student whose family makes a valid move into a school boundary (see v. below) is immediately varsity eligible. A subsequent move by the family (or other family members) during that same school year will**

result in the student being declared ineligible until cleared for competition by the Section Commissioner.

- (v) Evidence that a **valid** change of residence has occurred may include:
- Telephone and utility service operative at the student's new residence and terminated at the former residence;
 - **Utility service receipts;**
 - **Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;**
 - **Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;**
 - Proof of transfer of the parent's and age-appropriate student's motor vehicle registration;
 - Proof of changed address on the parent's and age-appropriate student driver's license;
 - Voter registration listing the new address;
 - Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);
 - Proof of entering a long-term lease;
 - Court documents indicating a change of residence;
 - **Property tax receipts;**
 - Rent payment receipts;
 - **Declaration of residency executed by the student's parent or legal guardian;**
 - Other documentation that a Section or school district may require that establishes that a person is living at the new address.
- (3) **School Choice Following a Valid Change of Residence**
A student, whose parents, legal guardian(s) or caregiver with whom the student was living when the student established residential eligibility at the prior school move from a residence in public high school attendance area "A" to a residence in public high school attendance area "B," has a choice among continued attendance at the previous school, attendance at School "B," or attendance at a private school. The student is eligible if the student remains in School "A," or if the student enrolls and attends class immediately, or no later than the beginning of the next school year, in school "B" or a private school.
- (4) **Return To Previous School**
When a student eligible in School "A" transfers to School "B" and is residentially not eligible, the student may return to School "A" and be residentially eligible provided the student did not participate in an interscholastic athletic contest while at School "B" and provided the student's parents, guardian, or caregiver still reside in School "A's" attendance area. (NOTE: The Section may require some paperwork.)
- (5) **Military Service (current Bylaw 210)**
A student is eligible immediately for athletic competition when returning from military service provided:

- a. The student was eligible when the student entered into the Armed Forces; AND
 - b. The student enrolls in the same school which the student attended before leaving for the service, or enrolls in the school in the district in which the student's parents reside; AND
 - c. The student enrolls in school not later than the succeeding semester after being discharged; AND
 - d. Provided student did not receive a dishonorable discharge; AND
 - e. The student is fully eligible under all other rules of the California Interscholastic Federation.
- (6) **Married Status (Current Bylaw 213)**
A student who marries and lives with the student's spouse has residential eligibility in the school in the attendance area in which the student resides.

206. TRANSFER ELIGIBILITY

A student who participates in an interscholastic athletic contest or is enrolled in and/or attends a school for 15 school days or more shall be considered to have been "enrolled" in that school and shall be classified as a transfer student if the student subsequently enrolls at another school.

- A. A student may have transfer eligibility provided the student moves from any school to a CIF school due to:
- (1) A ***valid*** change of residence (see Bylaw 205.B) from one school attendance area to the attendance area of the new school by the parent(s) or legal guardian(s) with whom the student was living when the student established residential eligibility (Bylaw 205.A) at the prior school; OR
 - (2) A ruling by the Board of Education of a school district that has two or more high schools, provided the change of schools is not the result of disciplinary action.
 - (3) ***A family decision to transfer the student during his/her ninth grade year or immediately upon the completion of ninth grade and/or no later than the first day of their 3rd consecutive semester (typically the first semester of the sophomore year) of attendance since the initial enrollment when the following conditions are met:***
 - a. ***This is the first transfer of this student since their initial enrollment in the 9th grade; AND***
 - b. ***The student is not transferring as a result of a disciplinary situation (See CIF Bylaw 217); AND***
 - c. ***The student was academically and otherwise eligible at the former school immediately prior to their transfer; AND***
 - d. ***The 510 Form is completed verifying that there is no evidence of the use of undue influence (recruiting) by anyone associated with either school; AND***
 - e. ***The Section 214 and 510 forms have been approved by the Section.***
 - f. ***Under this bylaw, no student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her custodial parent(s) or guardian(s).***
- B. ***All ninth grade students who are transferring for a second time or any tenth, eleventh or twelfth grade students who transfer without a valid change of***

residence, will have limited eligibility for one year from the date of transfer (see item "a" below):

- (1) A student who transfers from a school located in the U.S., a U.S. Territory, a U.S. Military Base, or Canada (to be referred to as School A) to school B, without a change of residence on the part of his/her parents, legal guardians, or caregiver with whom the student was living when the student established residential eligibility, from school attendance area A to school attendance area B, shall be residentially eligible for all athletic competition **EXCEPT** varsity level competition in sports in which the student has competed in any level of interscholastic competition during the 12 calendar months preceding the date of such transfer. (defined as **LIMITED ELIGIBILITY**).
 - a. Based on the conditions below, the student shall be ineligible for all sports for one calendar year unless otherwise noted.
 - (i) A student who was academically ineligible at their previous school will not be eligible to compete at the new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district scholastic eligibility requirements.
 - (ii) A student will be declared ineligible for one calendar year from the date of transfer if they are transferring for disciplinary reasons as defined in Bylaw 217
 - (iii) There is evidence of the use of undue influence by someone associated with either school in order to retain or secure this student's enrollment.

(2) **Hardship Waivers**

Sections may waive the limited eligibility of a student pursuant to the criteria outlined in CIF Bylaw 215 Hardship.

- (3) In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the CIF Section. No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her custodial parent(s) or guardian(s).
- (4) The student shall become varsity eligible under the rule after one calendar year from the date of first attendance at the new school.
- (5) **Pre-Enrollment Communication or Contact**
A student who transfers from School "A" to School "B," as described in Bylaw 205.C. above, shall not be eligible for interscholastic athletics at School "B" until application, under the appropriate CIF/Section procedures, is completed including the following:
 - a. The principal and athletic director of school "A" shall attest that to the best of their knowledge they have no credible evidence* of any person: who is connected with the athletic department of School "B," or is part of the booster club of School "B," or who is acting on their behalf, having communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parents, guardian or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

*Credible evidence is considered as evidence which proceeds from a trustworthy source; evidence which is so natural, reasonable and probable as to make it easy to believe; information which is obtained from authentic sources or from the statements of persons who are not only trustworthy, but also informed as to the particular matter; that which is not mere speculation, or rumor.

- b. The principal, athletic director and head coach of School "B" shall certify that to the best of their knowledge, no person: who is connected with the athletic department of School "B;" or is part of the booster club of School "B;" or who is acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parents, guardian, or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.
- c. Any pre-enrollment communication as described above, must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a possible violation of CIF Bylaw 510.
- d. A student with whom contact or communication has occurred, as described in paragraph "a." above, and who meets all other CIF/Section transfer waiver requirements, may become eligible upon determination that: the communication was completely unrelated to any aspect of School "B;" AND was of a type that, from the objective point of view of a reasonable person disinterested in the win/loss record of School "B," does not have an effect upon the integrity of interscholastic athletics at School "A" or School "B."
- e. **Penalties**
Deliberate failure of the School "B" persons, identified in paragraph (5) above, to disclose any pre-enrollment contact, or communicate, in writing to the appropriate Section as described in (5).c above may result in:
 - (i) A forfeiture of all games in which the student participated; AND/OR
 - (ii) Disqualification from playoff and championship competition for all seasons in which the student is a member of the school's team. (A student shall be considered a member of the school's team if he or she participated in any aspect of an interscholastic contest, no matter how brief such participation may have been.); AND/OR
 - (iii) The forfeiture of all games or events won during the time the student was a member of the school's team; AND/OR
 - (iv) The divestment, from the school, of all trophies, banners and other indicia of athletic success obtained while the student was a member of the school's team.

C. This Bylaw also applies to students 18 years of age or older and emancipated minors.

207. HARDSHIP WAIVERS

Waiver of Transfer Limitation, Hardships:

The California Interscholastic Federation recognizes that, in certain circumstances, students may transfer from one school to another due to a compelling need or situation beyond a student's control. In such cases the Section may waive the transfer limitation imposed on a student when the case meets the criteria. Consideration of any hardship request under this bylaw requires documented proof of the hardship circumstance and all facts to be considered must be submitted at the time of application. Consideration will be given to those situations in which there is no evidence of athletic motivation, undue influence, pending disciplinary action or falsification of information (see also Bylaw 200).

- A. A hardship is defined as an unforeseeable, unavoidable and uncorrectable act, condition or event, which causes the imposition of a severe and non-athletic burden upon the student or his/her family. Sections may waive the transfer limitation if the criteria are met, and there is sufficient documentation to support the hardship claim. **Sections may not waive the applicable rule if the criteria are not met.**
- B. **Consideration of any hardship request to a Section requires documented proof of the hardship and all facts to be considered must be submitted at the time of application. Such documents may include, but not be limited to; copies of current transcripts, financial documents, medical statements and/or supportive statements from the previous school attended**

HARDSHIP QUESTIONS AND ANSWERS

(Note: CIF provides these questions and answers as a guide for parents and school personnel to aid them in determining if a transfer waiver is possible under the Hardship criteria. Every case is different and heard on its merits. The following is meant as a guide only and is not a definitive list of what is and is not a hardship.)

Question: If my student does not have a hardship as defined in Bylaw 215, will she be allowed to compete on the athletic teams at her new school?

Answer: If a student leaves a school in good standing and is eligible under all other CIF Bylaws and both principals have no objection, she may compete at the below varsity level in any sport she participated in at the previous school during the last 12 months or at the varsity level in any other sport.

Financial Considerations

Question: I can no longer afford to send my student to a private school. I want my student to return to the public school of attendance and compete at the varsity level? Is that allowed?

Answer: Under certain circumstances a hardship waiver of the transfer penalty may be granted because of financial situations. However, there must be evidence of an unforeseeable, unavoidable and uncorrectable circumstance that necessitated the transfer. The Section will need evidence to show that a hardship circumstance occurred.

The Section will require evidence the family attempted to address the situation with the private school and that aid or assistance by the private school was insufficient to address the hardship.

Increases in tuition or additional costs at the private school are considered foreseeable and therefore do not meet the criteria.

Divorce or Change of Guardianship

Question: We are divorced (or divorcing) and my student will be moving to live with his father. Will he be eligible at his new school at the varsity level?

Answer: A student who moves without the caregiver(s) with whom he established residential eligibility is ineligible for varsity competition. However, a hardship waiver may be requested which documents why the student must move to a new caregiver. In the case of a divorce decree that requires the student to transfer to a new school and live with a parent different from the one with which he/she established initial eligibility, a copy of the Court order must accompany the hardship request.

Other changes of custody if out of the control of the parent(s) or student may be the basis for a hardship waiver of the Bylaw. In transfers made as a result of a change of legal guardianship as determined by a court having jurisdiction to do so, the request may be approved provided that the student has changed his/her residence to that of the new legal guardian. (Note: affidavits of responsibility outside the purview of a court, do not meet the criteria of this policy) See State Bylaw 221

Question: What does Court Appointed Change of Guardianship mean?

Answer: The Section will look for documentation that the student has changed from one parent to another or to a caregiver. Such proof of this type of transfer is a court document transferring physical custody from one parent to another. This is not a modification of custody rights; it recognizes that parent (or care-giver) with whom the student resides.

Discontinued Programs

Question: The school my student attends has discontinued a program that he/she participated in. Can a hardship waiver be granted if he/she transfers to a school that offers the same program?

Answer: When a transfer is made as a result of a school discontinuing a particular program that the student had previously been enrolled or participated in, the student may request a waiver of the transfer rule. Proof of the student's enrollment in the program at the new school should be submitted at the time of the request.

Student Emergencies

Question: My student changed schools because of a medical condition. Will she be allowed to compete at her new school at the varsity level?

Answer: Transfers based upon medical considerations may be approved provided that a medical practitioner substantiates the need for such a transfer as an integral part of medical therapy of prevention or aggravation of an existing condition serious enough to warrant a compelling need to transfer. The commissioner may deny

the request if it is established that the diagnosis was made for the purpose of establishing athletic eligibility at the new school.

Student Social Issues

Question: My daughter is having trouble making friends at her school of choice. She wants to transfer to a school where she has friends and the course offerings will be better for her. Will she be eligible at the varsity level at her new school?

Answer: It is reasonable to expect that there may be social adjustment problems or academic problems when a student chooses to attend a school outside of the neighborhood or a school that has a rigorous curriculum: such circumstances do not satisfy the criteria for a hardship.

Question: I want my son to attend a different school because the academic program is better at that school. He also feels he will fit in better at that school. Will he be eligible at the varsity level?

Answer: Defining a “better” school academically or socially is subjective. Parents are urged to research schools prior to enrollment. Transfers for these reasons do not meet the hardship criteria.

Question: My child is enrolled in a school outside the public school attendance area. It is becoming more and more difficult to travel this distance. If we transfer, will he still be eligible for varsity competition?

Answer: Generally, no. Transportation problems are foreseeable as are instances of difficulty because of weather or changes in car pools.

Question: Can a student apply for a hardship waiver if he/she has been subject to a disciplinary action?

Answer: Students who transfer as a result of disciplinary action or pending disciplinary action by a school shall not be eligible for consideration of a hardship waiver.

Definition of Terms

Hardship -- A hardship is defined as an unforeseeable, unavoidable and uncorrectable act, condition or event, which causes the imposition of a severe and non-athletic burden upon the student or his/her family.

Hardship Waiver – The California Interscholastic Federation recognizes that, in certain circumstances, students may transfer from one school to another due to a compelling need or situation beyond a student’s control. In such cases the Section may waive the “Limited Eligibility” imposed on a student when the case meets the criteria. Consideration will be given to those situations in which there is no evidence of athletic motivation, undue influence, pending disciplinary action or falsification of information. For more detailed information and a question and answer guide, please refer to CIF By-law 2XX.

Initial Residential Eligibility - Under CIF rules and regulations, students establish their “Initial Residential Eligibility” at their school of choice entering the 9th grade, or the 10th grade of a 3 year high school. The parents, immediate family and or/caregiver that the student is living with

when they enter high school will be considered their “immediate family” for the remainder of their high school career.

Transfer Eligibility – Once a student enters high school and then changes schools, they are considered a transfer student. There are several types of transfer students.

- A student and their immediate family complete a valid change of residences as explained above. In most case this student will be eligible for all sports at their new school if the student meets all academic standards and other CIF rules and regulations.
- **9th grader transferring during or before the start of their sophomore year without a valid change of residence.** A family decision to transfer the student during his/her ninth grade year or immediately upon the completion of ninth grade and/or no later than the first day of their 3rd consecutive semester (typically the first semester of the sophomore year) may be eligible to compete in sports, at all levels, at their new school of choice if they meet CIF academic standards and all other rules and regulations.
- A student who changes schools but the student and the immediate family do NOT make a valid change of residence. In this situation, the student will be able to participate in athletics at their new school if they meet CIF academic standards and all other rules and regulations; however there may be limitations.
- **10th, 11th, 12th grader transferring without a valid change of residence**
A family decision to transfer the student during their 10th, 11th or 12th grade year without a valid change of residence may have “limited eligibility” to participate in athletics at their new school.
- A student who changes residence and resides with someone other than their “immediate family” with whom they first established their residential eligibility (as described in Initial Residential Eligibility). In this situation the student may have “limited eligibility” to participate in athletics at their new school if they meet CIF academic standards and all other rules and regulations.

Limited Eligibility – Students are allowed to participate in CIF sports (as long as they meet academic standards and all other rules and regulations) at their new school of choice, but they are limited for one year to non-varsity competition in CIF sports they participated in over the past twelve (12) months at their prior school. This limited eligibility expires at the end of one year from the date of the transfer and the student could then be eligible for varsity level competition.

Valid Residence – Where the student and their “immediate family” reside as established when the student entered high school for the first time (see Initial Residential Eligibility). A valid residence is defined as the location where the student’s parent(s), guardian(s), or caregiver(s) live with that student and thereby have the use and enjoyment of that location. A student (with the student’s parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may only have one valid residence at one time.

Valid Change of Residence – Sometimes families move. Unfortunately, history has shown that a few people will fraudulently claim they have moved to gain athletic eligibility at a new school when in fact, they have not moved. CIF rules and regulations will require the new school to document and verify a Valid Change of Residence.

Evidence that a ***valid*** change of residence has occurred may include:

- Telephone and utility service operative at the student's new residence and terminated at the former residence;
- Utility service receipts;
- Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;
- Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;
- Proof of transfer of the parent's and age-appropriate student's motor vehicle registration;
- Proof of changed address on the parent's and age-appropriate student driver's license;
- Voter registration listing the new address;
- Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);
- Proof of entering a long-term lease;
- Court documents indicating a change of residence;
- Property tax receipts;
- Rent payment receipts;
- Declaration of residency executed by the student's parent or legal guardian;
- Other documentation that a Section or school district may require that establishes that a person is living at the new address.

The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences.

A student whose family makes a valid move into a school boundary is immediately varsity eligible as long as they meet all academic standards and other CIF rules and regulations. A subsequent move by the family (or other family members) during that same school year will result in the student being declared ineligible until cleared for competition by the Section Commissioner.

D. CIF Budget

SEND DELEGATES INSTRUCTED TO SUPPORT PROPOSAL (29-0-0)

A revised budget for 2006-07 is being presented for review and approval. (Attachment C)

MOTION: Elmer Brown SECOND: Phil Roark

E. Revised Weighted Voting for 2006-07 per Article 1.103

SEND DELEGATES INSTRUCTED TO SUPPORT PROPOSAL (30-0-0)

The weighted voting per section has been revised to reflect changes. For the first time CIF membership numbers over 1400 schools. (Attachment D)

MOTION: Bill Stirnus SECOND: Chuck Davison

