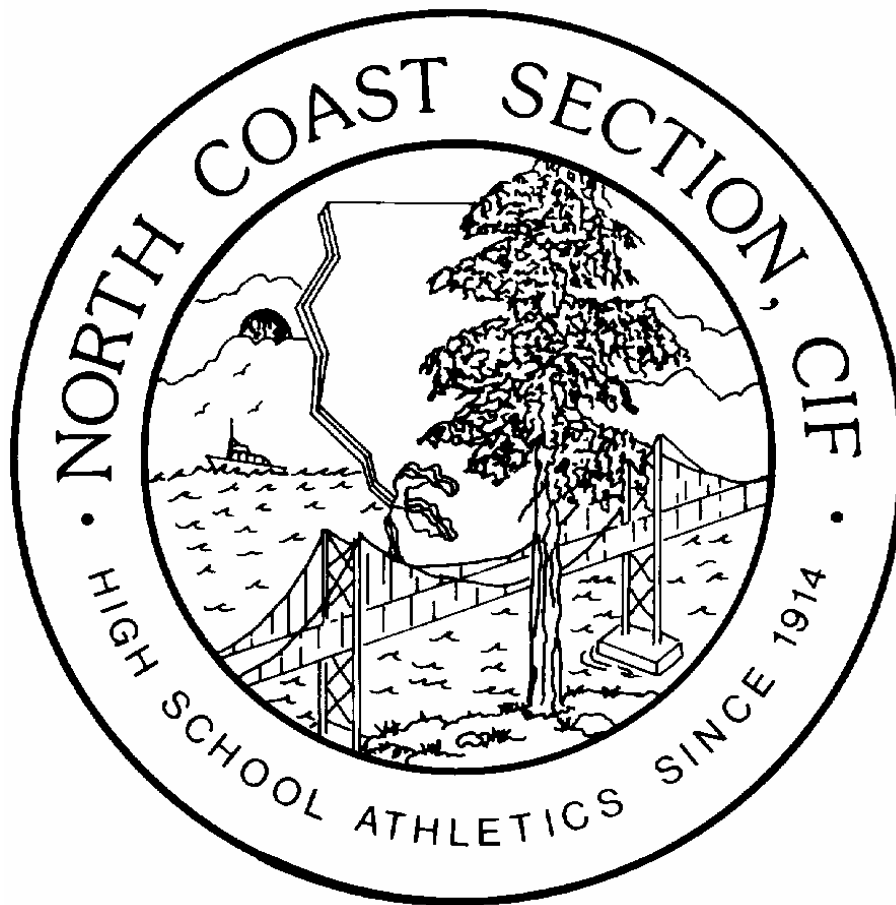


NORTH COAST SECTION BOARD OF MANAGERS MINUTES

(Pending Approval)

April 27, 2007



NORTH COAST SECTION
12925 Alcosta Blvd., Suite 8
San Ramon, CA 94583
(925)-866-8400 Fax: (925) 866-7100
Web Address: www.cifncs.org

Board of Managers
 April 27, 2007
 Attention: Athletic Directors

This guide is designed to help assure that all coaches read the North Coast Section minutes. Coaches should initial the appropriate box(es) before passing the copy on.

SPORT	VARSDITY	JV	FROSH/ SOPH	FROSH	BOYS	GIRLS
Badminton						
Baseball						
Basketball						
Cross Country						
Field Hockey						
Football						
Golf						
Lacrosse						
Skiing						
Soccer						
Softball						
Swimming						
Tennis						
Track & Field						
Volleyball						
Water Polo						
Wrestling						

NCS BOARD OF MANAGERS MINUTES (Pending Approval)

MINUTE TOPIC	DISCUSSION LEADER	ACTION
I. CONSENT AGENDA	Dennis Regalado	VII.B removed (PASSED 21-2-5) PASSED (25-0-0)
II. MINUTES OF THE PREVIOUS MEETING	Dennis Regalado	PASSED (CONSENT)
III PUBLIC INPUT		
A. CSADA report	Tom Welsh	INFORMATION
IV. FINANCIAL ITEMS		
A. Financial report on fall and winter sports Attachment A	Gil Lemmon	INFORMATION
V. NCS Budget Attachment B	Tom Ehrhorn	PASSED (33-0-0)
VI. EXECUTIVE COMMITTEE		
A. Appointments for 2007-09	Dennis Regalado	INFORMATION
B. Administrator Orientation Workshops	Dennis Regalado	INFORMATION
C. Review Targets	Dennis Regalado	REVIEW
D. Workshop Date and Location: August 3, 2007 at the North Coast Section Office	Dennis Regalado	INFORMATION
E. 2007-2008 NCS Governance Meeting Schedule Attachment C	Dennis Regalado	INFORMATION
VII. SPORTS ADVISORY COMMITTEE		
A. Use of the NCS Official Ball	Don Nelson	PASSED (CONSENT)
B. Change in NCS/Les Schwab Tires Dual Team Wrestling Format	Don Nelson	PASSED (19-7-6)
C. Site Criteria for NCS/Les Schwab Tires Championships	Don Nelson	PASSED (CONSENT)
D. Penalty for Non-Participation in NCS/Les Schwab Tires Championship Series Events	Don Nelson	PASSED (CONSENT)
E. Sports & General Rulings Handbook 603H- Application to Host	Don Nelson	PASSED (CONSENT)
F. Sports & General Rulings Handbook 604H- Administrator in Charge	Don Nelson	FAILED (0-31-0)
G. Sports & General Rulings Handbook 603H- Coaches Certification	Don Nelson	PASSED (31-2-1)
H. Change in Determining Host Sites for NCS Events	Don Nelson	FAILED (2-31-0)
I. Change in the 2008 NCS/Les Schwab Tires Swimming Championship date	Don Nelson	PASSED (33-0-0)
VIII. VALUES AND ETHICS	Chris Holleran	NO REPORT
IX. ALIGNMENT AND CLASSIFICATION COMMITTEE		
A. Review of Alignment & Classification Hearings	Richard Graey	INFORMATION
B. Proposals for alignment of the Bay Shore Conference schools Proposal from floor to re-table and send back to Conference	Richard Graey	REMOVED FROM TABLE (33-0-0) FAILED (10-22-1)
1. Conference Proposal D	Richard Graey	NO MOTION
2. Alignment and Classification Committee proposal (see Item IX.A)	Richard Graey	PASSED (25-6-2)

MINUTE TOPIC	DISCUSSION LEADER	ACTION
3. Memo From Bill Jones-Alignment Of Bay Shore Conference And Additional Handouts Attachment D	Richard Graey	INFORMATION
VII. ELIGIBILITY COMMITTEE		
A. Proposed revision of Bylaw 2014 – Forfeit of a league game; clarifying the consequences for forfeit of a league contest.	Bill Sonneman	PASSED (33-0-0)
B. Richmond High School – violation of Bylaw 204	Bill Sonneman	INFORMATION
C. NCS hardship appeal procedure	Bill Sonneman	PASSED (33-0-0)
IX. CIF ITEMS		
A. CIF Residence Eligibility Bylaw	Tom Ehrhorn	INFORMATION
B. CIF Transfer Eligibility Bylaw	Tom Ehrhorn	INFORMATION
C. CIF Transfer Hardship	Tom Ehrhorn	INFORMATION
D. Appeals process for Hardship Waivers	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (32-0-0))
E. CIF 510 Undue Influence	Tom Ehrhorn	INFORMATION
F. CIF Bylaw 1605 Coaches Box	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (32-0-0))
G. Track Pistol	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (30-0-0)
H. CIF Meetings Schedule for 2007-2008 Attachment E	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (31-0-0)
I. Projected Budget, 2007-2008 Attachment F	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (31-0-0)
J. Nominees for CIF Executive Committee:	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (29-0-0)
K. Comcast Game of the Week	Tom Ehrhorn	FIRST READING
L. Wrestling Weight Management Changes	Tom Ehrhorn	SEND DELEGATES UNINSTRUCTED - PASSED (29-0-0)
M. Girls' Wrestling Tournament	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (29-0-0)
N. Bylaw 602: Olympic Development Programs	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (31-0-0)
O. Revision of Bylaw 302: Multi-School Team	Tom Ehrhorn	SEND DELEGATES UNINSTRUCTED - PASSED (25-4-0)
P. Article 22.B.12: Conditions of Membership (Supplements)	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (31-0-0)
Q. Request for Inclusion	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (31-0-0)
R. CIF Marketing Plan Revision	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (31-0-0)
S. CIF Investment Policy Revision	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT - PASSED (31-0-0)
T. Dress Code: Wrestling	Tom Ehrhorn	FIRST READING
U. CIF State Football Championship Bowl Games	Tom Ehrhorn	FIRST READING
X. OTHER BUSINESS		
A. National Federation Summer Meeting Attendee – Gil Lemmon	Tom Ehrhorn	INFORMATION

MINUTE TOPIC	DISCUSSION LEADER	ACTION
B. NEW SCHOOL MEMBERSHIP	Tom Ehrhorn	
1. El Sobrante Christian High School		PASSED (31-0-0)
2. Cornerstone Christian School (Antioch)	Tom Ehrhorn	PASSED (31-0-0)
3. Fremont Christian School	Tom Ehrhorn	PASSED (31-0-0)
4. Redwood Christian High School (Castro Valley)	Tom Ehrhorn	PASSED (31-0-0)
C. University Prep withdrawing from membership Attachment G	Tom Ehrhorn	INFORMATION
D. Clayton Valley HS request for 0 week football contest	Tom Ehrhorn	PASSED (17-12-1)
F. San Marin HS request for 0 week football contest	Tom Ehrhorn	PASSED (16-12-1)
XI. STAFF REPORTS		INFORMATION
A. Commissioner	Tom Ehrhorn	
B. Associate Commissioner Attachment H	Gil Lemmon	
C. Assistant Commissioner Attachment I	Karen Smith	
D. Webmaster PowerPoint Presentation	Blaise Yen	
XII. PHILLIP "PHIL" HEMPLER AWARD PRESENTATION	Tom Ehrhorn	AWARD PRESENTAION
Susie Woodall		
Jake Arcanin		

April 27, 2007

The regular meeting of the North Coast Section Board of Managers was called to order by President Dennis Regalado at 8:45 a.m. on April 27, 2007, at Peacock Gap Golf and Country Club, San Rafael, California.

LEAGUES & REPRESENTATIVES
LEAGUES & REPRESENTATIVES

Alameda Contra Costa Athletic League (2)

Jason Krolikowski, DeAnza HS
Mike Janvier, Alameda HS ABSENT
Bill Sonneman, Encinal HS-(Exec. Com)

Bay Counties League-East (2)

Tom Welsh, BCL Commissioner
Eleanor Dase, Athenian HS (ABSENT)

Bay Counties League-West (1)

JimKetchum proxy for Mike Diamonti, San Francisco
University HS (ABSENT)

Bay Counties League-Central (1)

Barbara Allen, San Francisco Waldorf HS

Bay Shore Athletic League (2)

Sr. Sally Slynstad, Holy Names HS
Phil Tomasini proxy for Ronald Rosenbaum, Albany HS

Bay Valley Athletic League (2)

Eric Volta, Freedom HS
Bud Beemer proxy for Tim Galli, Pittsburg HS

Coastal Mountain Conference (4)

Geri Giovannetti, Middletown HS
Robert Pinoli, Anderson Valley HS (ABSENT)
Chuck Davision proxy for Chris Heller, Middletown HS
Steve Gentry, Clear Lake HS (ABSENT)

Diablo Foothill Athletic League (2)

Bill Branca, Dublin High School
Don Paulson, Concord High School

East Bay Athletic League (2)

Don Nelson proxy for Kevin Johnson, Foothill HS
Mark Corti, California HS

Hayward Area Athletic League (2)

Larry Smith proxy for Theresa McEwen, Tennyson HS-
Sheryl Cambra, San Lorenzo HS (ABSENT)

Humboldt-Del Norte League (2)

David Lonn, McKinleyville HS
Alan Brainerd, Ferndale HS

Marin County Athletic League (2)

Nancy Neu, Redwood HS (ABSENT)
Chris Holleran, Tamalpais HS

Mission Valley Athletic League (2)

Tom Breen proxy for Bill Morones, Newark Memorial HS
Frank Gyax proxy for Greg Bailey, Irvington HS

North Bay League (2)

Bill Stirnus, Santa Rosa School District
Elmer Brown, NBL Commissioner

Sonoma County League (2)

Eric Hoppis, Petaluma High School
Paul Tuohy, Sonoma Valley HS

TBA

DISTRICT SUPERINTENDENTS' REPRESENTATIVES

Contra Costa County Supt. Rep. (1)

Gary McHenry, Mt. Diablo Unified School District-ABSENT

Marin & Sonoma Counties Supt. Rep. (1)

Dr. Jan La Torre-Derby, Novato Unified School District

Alameda County Supt. Rep. (1)

Dr. William Wong, Albany Unified School District-ABSENT

Northern Counties Supt. Rep. (1)

Steve Jorgensen, Willits Unified School District-ABSENT

SCHOOL BOARDS' REPRESENTATIVES

Alameda County (CSBA SUB-REGION 7B) (1)

Jerome Wiggins, Alameda County School Board-ABSENT

Private School Representative (1)

Robert Graves-ABSENT

Catholic School Representative (1)

Joseph Connell, President, Moreau Catholic H.S.-ABSENT

Contra Costa County (CSBA SUB-REGION 7A) (1)

TBA

Humboldt & Del Norte Counties (CSBA SUB-REGION 1A) (1)

Ken Steele

Sonoma County (CSBA SUB-REGION 3A)(1)

Frank Pugh-ABSENT

Marin County (CSBA SUB-REGION 3D) (1)

Elizabeth Robbins, Ross School District-ABSENT

Mendocino & Lake Counties (CSBA SUB-REGION 1B) (1)

PAST PRESIDENT

Jeff Reich, Antioch High School -ABSENT

NCS PRESIDENT

Dennis Regalado, Acalanes UHSD

PRESIDENT-ELECT

Jan Smith-Billing, Montgomery High School

FEMALE REPRESENTATIVE (1)

Becky Smith, Monte Vista High School-ABSENT

UNDER REPRESENTED MINORITY (1)

Nelson Noriega, Berean Christian High School

(Non-Voting)

CALIFORNIA STATE ATHLETIC DIRECTOR ASSOCIATION LIAISON

TBA

(Non-Voting)

CALIFORNIA COACHES ASSOCIATION LIAISON

TBA

NON-VOTING ATTENDEES

Orlando Chiavini, DFAL Commissioner

Bill Jones, ACCAL Commissioner

Don Nelson, EBAL Commissioner

Bud Beemer, BVAL Commissioner

Chuck Davison, CMC Commissioner

Dave Kiesel, HAAL Commissioner

Charlie Lakin, HDNL Commissioner

Phil Roark, MCAL Commissioner

Dave Ashworth, SCL Commissioner

Frank Gyax, MVAL Commissioner

Marie Sugiyama, NBL Asst. Commissioner

Tom Ehrhorn, Commissioner of Athletics

Gil Lemmon, Associate Commissioner

Karen Smith, Assistant Commissioner

Sharron Boricchio, Awards Clerk

Bill Versino-HAAL-San Lorenzo HS

Keith Bergman-San Marin

GUESTS

Bonnie Wehunt

Tony Aiello

Hart & Betty Farclough

Jack Winter El Sobrante HS

Scott Wells-El Sobrante HS

Larry Navilhon-Cornerstone Christian HS

Larry Smith-Arroyo

STAFF:

NCS BOARD OF MANAGERS MINUTES (Pending approval)

April 27, 2007

New Wording is printed in italics.

~~Replaced wording is printed in strike-out form.~~

Continuing wording is printed in regular type

Each item passed at this meeting will become effective July 1, 2007, unless an earlier implementation date was passed by the Board of Managers and appears in these minutes.

I. CONSENT AGENDA

A. PASSED (21-2-5)

To approve removing item VII.B (Change in NCS/Les Schwab Tires Dual Team Championship Format) from the consent agenda.

MOTION: Elmer Brown SECOND Dave Lonn

B. PASSED (25-0-0)

To approve the consent agenda with the removal of item VII.B.

MOTION: Chris Holleran SECOND: Don Nelson

II. MINUTES

PASSED (CONSENT)

To approve the minutes of the January 19, 2007 meeting as printed.

III. PUBLIC INPUT

A. CSADA Report

Tom Welsh will be going back on the CSADA board. There were 37 Athletic Directors at the CSADA breakfast with the Commissioner. Next year's conference is in San Jose so please encourage your Athletic Directors to attend.

IV. FINANCIAL ITEMS

A. Financial report on fall and winter sports (Attachment A)

V. BUDGET

A. NCS Budget

PASSED (33-0-0)

To approve the preliminary 2007-2008 budget as proposed by NCS Executive Committee (Attachment B)

MOTION: Bill Stimus SECOND: Eric Volta

VI. EXECUTIVE COMMITTEE

A. Appointments for 2007-09

To nominate and approve the following representatives to the NCS Executive Committee:

1. Superintendent Representative-William Wong
2. School Board Representative-
3. Region I –Amy Furtado
4. Region II-TBA
5. Female Representative-Rebecca Smith
6. Representative of Under-Represented Population-Nelson Noriega

B. Administrator Orientation Workshops

Will be scheduled for August, September and October at new locations.

C. Review Targets

Review the 2006-2007 Targets as follows:

1. Continue to work toward steroid policy implementation. Consider alternate means of addressing the issue within the ability of the Section.
2. As possible, update the history of the NCS Championships in all sports and post the results on the NCS website for public perusal.
3. Identify and produce useful resources to assist schools in the conduct of their athletic programs (Examples: warning signs of performance enhancing substances; managing student eligibility – best practices; fostering positive parental involvement; etc.)
4. Institute a recognition award to the student sports writer/photographer in honor of Merv Harris.
5. Publicize new coaching certification requirements, to NCS member schools.

D. Workshop Dates and Location – August 2007

Friday, August 3, 2007 has been selected as the date for the NCS Executive Committee summer workshop. The workshop will be in the North Coast Section Office.

E. 2007-2008 NCS Governance Meeting Schedule (Attachment C)

VII. SPORTS ADVISORY COMMITTEE RECOMMENDATIONS TO THE BOARD OF MANAGERS

A. Use of the NCS Official Ball PASSED (CONSENT)

Motion to adopt NCS Sports & General Rulings Handbook Bylaw 1006H for the sports of baseball, softball, football, volleyball, soccer, water polo and basketball.

1006H Game Ball

The game ball shall be designated by the NCS Commissioner. NCS official game balls shall be provided for all NCS/Les Schwab Tires Championships except golf and first and quarterfinal rounds in team tennis. Hosting schools in team tennis must provide the "Official Ball".

PENALTY FOR VIOLATION: Any school that provides a game ball other than the NCS Official Ball for the respective sport will be subject to one or more of the following penalties as determined by NCS staff:

- a. The school shall be fined \$150.00 for each infraction.
- b. The head coach, athletic director and principal will be required to write a letter of apology to the NCS Executive Committee; for their use of an unofficial game ball in the respective NCS/Les Schwab Tires Championship Series Event.
- c. Head coach will be disqualified from the next NCS/Les Schwab Tires Championship Series Event.
- d. Head coach will be disqualified from all further NCS/Les Schwab Tires Championship Series Events for one calendar year.**
- e. Loss of privilege for the school to host NCS/Les Schwab Tires Championship Series Events in the respective sport for two years.

Rationale: There is currently conflicting penalties for non-use of the NCS Official Ball. Bylaw 1006H outlines more specific consequences for non-use of the NCS Official Ball. NCS staff are recommending that 1006H be used for all sports where the use of a designated Official Ball is required.

B. Change in NCS/Les Schwab Tires Dual Team Wrestling Championship Format PASSED (19-7-6)

Motion to adjust the format of the NCS/Les Schwab Tires Dual Team Wrestling Championships by expanding the number of participating teams, adopting a no-elimination format and awarding a third place pennant and medals for third and fourth place teams.

28.302H Format

The NCS/Les Schwab Tires Class A, Redwood Empire, 2A East Bay and 3A East Bay Wrestling Team Dual Championships will shall be a one-day no-elimination, 10-team tournament. Each league's team championship school shall automatically qualify for its (school's) respective NCS/Les Schwab Tires Wrestling Team Dual Championship. After league champions, berths through the 8th qualifier will be awarded according to rotation of the 2nd, 3rd, 4th or 5th place teams. The rotation for the 2007-2008 school year will be as follows:

Class A	Redwood Empire	2A East Bay	3A East Bay
Leagues	Leagues	Leagues	Leagues
MCAL	NBL	MVAL	EBAL
BSAL	SCL	DFAL	HAAL
HDNL	HDNL	BVAL	MVAL
CMC	MCAL	BSAL	BSAL
	CMC	HAAL	BVAL
			DFAL

Berths nine and ten will be selected through an At-large Application process. NCS staff will select no more than two teams for each classification based on At-large Applications submitted to the NCS Office no later than 5:00 p.m. on the final date of competition.

Rationale: The current format is gaining interest and teams that have participated like the opportunities created having a competition that includes wrestlers that do not qualify for the individual championships. However, the competition requires that teams travel to a site and participate in a dual competition that can be over in a little over an hour. The losing teams are sent home, expending a whole day to wrestle one match. Some students do not wrestle at all since their opponent may forfeit or the opposing school may not have a full line-up. Having a no-elimination tournament allows for the potential of more matches (three) making the mandatory time spent more rewarding.

MOTION: Chris Holleran SECOND: Jan Smith-Billing

C. Site Criteria for NCS/Les Schwab Tires Championships

PASSED (CONSENT)

Motion to adopt the adjustments to NCS Sports & General Rulings Handbook Bylaw 521H.

521H Criteria for Selection of Sites for the NCS/Les Schwab Tires Championships Series (First and Quarterfinal Round Games)

Criteria for selection of sites for NCS/Les Schwab Tires Championship Series first and quarterfinal round contests (quarterfinal rounds only take place in a four round tournament) hosted by competing schools.

1. The playing field (court) must meet all minimum standards as described in the National Federation rulebook for the respective sport. In team tennis hosting schools are required to provide four (4) courts, which meet USTA standards, and tennis balls for the match.
2. Minimum seating capacity of
 Football: Class A- ~~400~~**750**, B- ~~300~~ **500**; Class 2A/3A East Bay-~~1,200~~ **1,250**, Class 2A/3A Redwood Empire-~~1,200~~ **1,250**, ~~Class 3A-1,200~~ and Class 4A-~~1,500~~ **2,500**
 Baseball: Class ~~A/B~~ - 50; Class 2A/3A East Bay-125; Class 2A/3A Redwood Empire-125
 Softball: Class ~~A/B~~ - 50; Class 2A/3A East Bay-125; Class 2A/3A Redwood Empire-125
 Basketball: Div. I & II boys-~~750~~ **500**; III & IV boys-~~900~~ **500**; Div. V boys-~~500~~ **300**.
 Div. I & II girls ~~400~~ **250**; III & IV girls ~~400~~ **250**; Div V girls-~~250~~ **150**.
 Water Polo: 50 for first round games and 75 for 2nd round games.
 Lacrosse: 100
 Soccer: ~~Class A - 175, Class 2A/3A 250 300 for first round games; increased capacity (generally a minimum of 500) will be required for quarterfinal round matches based upon the potential draw.~~
 Boys Volleyball: Class I & IV - 200
 Girls Volleyball: Div. I - V - 250
 If seating is not provided on both sides of the field or court the seating on one side of the field or court must be divided in half for home and visitor spectators.)
3. Adequate, safe and lighted parking for spectators within a reasonable distance of the facility
4. Adequate rest room facilities for spectators
5. Public address system
6. Easily assessable telephone in case of emergency
7. Capable of securing the facility for the purpose of collecting admission
8. Soccer facilities must have lights for contests scheduled during the week (Monday through Friday)
 Note: If neither participating school has a lighted field, NCS staff will assign the contest to a lighted field. If NCS staff cannot place the game on a lighted field then the contest may be played in the afternoon (this policy applies to all games, regardless of which day they are played).
9. Football facilities for Class A, B, 2AEB, 2ARE, 3AEB, 3ARE and 4AEB may play afternoon contests on Saturday.
10. Provide rest room and dressing facilities for the home and visiting teams use before, at halftime and after the game in the sports of football, basketball and volleyball.
11. Provide the required site personnel in the hosting sport and in the sport of football hosting schools must make arrangements to provide appropriate medical personnel for the game.
12. Pay the site personnel in accordance with the NCS fee schedule
13. Display NCS sponsorship banners unless the school has an exclusive agreement with a competing sponsor.
14. Make the required NCS public address announcements
15. Site costs must be within the costs allowed by NCS for the respective activity.
16. Sites must conform to the American Disabilities Act.
17. Staff will be allowed to adjust "sites" and site criteria for the maximum benefit of the respective tournament and/or due to lack of appropriate facilities in the areas of the competing schools.

(Board of Managers 10/19/01)

Criteria for Selection of Sites for the NCS/Les Schwab Tires Championships Series (Semifinal games and final championship games in volleyball)

- a. League champions will have the first option to host semifinal round games provided the league champion's facility meets the minimum NCS host site criteria.
 1. The playing field (court) must meet all minimum standards as described in the National Federation rulebook for the respective sport.
 2. Minimum seating capacity of
 Football: Class A-1,000, B-~~500~~ **600**; Class 2A/3A East Bay-~~1,750~~ **1,500**, Class 3A/2A Redwood Empire-~~1,500~~ **1,500** and Class 4A-~~2,000~~ **2,700**
 Baseball: Class ~~B/A-250~~ **200**; Class 2A/3A East Bay-~~350~~ **300**; Class 2A/3A Redwood Empire-~~350~~ **300**; ~~3A-350~~
 Softball: Class ~~B/A-250~~; Class 2A/3A East Bay-250; Class 2A/3A Redwood Empire-250; ~~3A-250~~
 Basketball: Div. I & II boys-750; III & IV boys-~~900~~ **700**; Div. V boys-500.
 Div. I & II girls 400; III & IV girls 400; Div V girls-250.

Lacrosse: 100
Soccer: ~~500~~ 400
Water Polo: 75
Boys Volleyball: Class I & IV - 250
Girls Volleyball: Div. I - V, 250

(If seating is not provided on both sides of the field or court the seating on one side of the field or court must be divided in half for home and visitor spectators.)

3. Adequate, safe and lighted parking for spectators within a reasonable distance of the facility
4. Adequate rest room facilities for spectators
5. Public address system
6. Easily assessable telephone in case of emergency
7. Capable of securing the facility for the purpose of collecting admission
8. Soccer facilities must have lights for contests scheduled during the week (Monday through Friday)
Note: The first priority is always to play contests in the evening under lights, regardless of which day of the week a contest is played (including Saturdays). If neither participating school has a lighted field NCS staff will assign the contest to a lighted field. If NCS staff cannot place the game on a lighted field then the contest may be played in the afternoon (this policy applies to all games, regardless of which day games are played).
9. Football facilities for Class A, B, 2A/3AEB, 2A/3ARE and 4AEB may play afternoon contests on Saturday.
10. Provide rest room and dressing facilities for the home and visiting teams use before, at halftime and after the game in the sports of football, basketball and volleyball.
11. Provide the required site personnel in the hosting sport and in the sport of football hosting schools must make arrangements to provide appropriate medical personnel for the game.
12. Pay the site personnel in accordance with the NCS fee schedule
13. Display NCS sponsorship banners unless the school has an exclusive agreement with a competing sponsor.
14. Make the required NCS public address announcements
15. Site costs must be within the costs allowed by NCS for the respective activity.
Note: Additional costs shall be the responsibility of the host school.
Sites must conform to the American Disabilities Act.
16. Staff will be allowed to adjust "sites" and site criteria for the maximum benefit of the respective tournament and/or due to lack of appropriate facilities in the areas of the competing schools.
(Board of Managers 1/20/00)

D. Penalty for Non-participation in NCS/Les Schwab Tires Championship Series Events

PASSED (CONSENT)

Motion to adopt the adjustments to NCS Sports & General Rulings Handbook Bylaw 506H and deletion of Bylaw 28.304H.

506H School Event Conflicts vs. NCS/Les Schwab Tires Championship Series Event Calendar

The following policy outlines how conflicts between school events and NCS/Les Schwab Tires Championship Series Events will be managed.

1. The NCS Staff will not alter published championship event dates or times due to conflicts with participating schools' schedules.
2. The NCS/Les Schwab Tires Championship event dates may be altered due to inclement weather, loss of facilities and circumstances beyond the control of NCS.
3. Each participating school's regular varsity athletic team is expected to participate in all games scheduled during the first and last published championship date for the respective championship.
4. When the NCS/Les Schwab Tires Championships extend beyond the last date published on the NCS/Les Schwab Tires Championship schedule, NCS staff, in conjunction with each participating school's administration, will cooperate to identify acceptable dates and times for the participating schools and will attempt to conclude the NCS/Les Schwab Tires Championships at the earliest possible date or weekend avoiding conflicts with previously scheduled school activities.

PENALTY FOR VIOLATION: Any school whose team qualifies as an automatic or is selected as an at-large entry and their school's regular varsity athletic team does not participate in the first through the last published championship date for the respective championship will be subject to one or more of the following penalties as determined by NCS staff:

- a. Disqualification from the respective *sport* championship *series*.
- b. Loss of privilege to host NCS/Les Schwab Tires Championship Series Events in the respective sport for two years.
- c. Reduction of maximum number of games the following school year in the respective sport according to the following scale:
 - i. Failure of the regular varsity team to participate in the championship contest – two ~~game~~ *contests*

- reduction.
- ii. Failure of the regular varsity team to participate in the semifinal and championship contests – four ~~game~~ **contests** reduction.
- iii. Failure of the regular varsity team to participate in the quarterfinal, semifinal and championship contests – six ~~game~~ **contests** reduction.

(Board of Managers 10/21/05)

~~28.304H Mandatory Participation~~

~~Any team qualifying is required to participate. Each participating school’s regular varsity athletic team is expected to participate in all matches scheduled during the first and last published championship date for the respective championship.~~

~~**PENALTY FOR VIOLATION:** The offending school is disqualified from further competition for the current year, therefore, the offending school’s season of sport is completed for the school year.~~

~~(Board of Managers 5/1/06)~~

E. Sports & General Rulings Handbook Bylaw 603H - Application to Host **PASSED (CONSENT)**

Motion to adjust the language of Sports & General Rulings Handbook bylaw 603H.

603H - Application to Host

- a) Schools may host NCS/Les Schwab Tires Championship Series events provided they are able to comply with the facility, personnel and sponsorship criteria defined by the NCS Board of Managers. Schools desiring to host contests must *either* complete the yearly “Application to Host” form or hand carry the “Application to Host” form provided in the respective championship bulletin to the At-large & Seeding meeting.
 - 1) *The “Application to Host” form will allow participating schools to designate their willingness to host and arrange for a facility, either their own or another, at no cost to NCS, that complies with facility, personnel and sponsorship criteria defined by the NCS Board of Managers.*
 - 2) *In the event that a participating school’s own facility does not meet the criteria, the school must notify NCS of the facility they have arranged to use in the next round of competition no later than the conclusion of the previous round. If a school fails to notify NCS staff of the arranged facilities by this deadline, NCS staff will offer the opportunity to host to the scheduled opponent in the next round.*
- b) In the event that a school verifies site criteria information on an “Application to Host” form for an NCS/Les Schwab Tires Championship Event and the information is later determined to be inaccurate the school shall lose the right to host an NCS/Les Schwab Tires Championship Event for a period of two years. The two-year penalty shall start on the Sunday following the falsification.
- c) Any school which indicates a willingness to be a “Designated Site”, then withdraws after its team has been eliminated in the first, quarterfinal or semifinal round of the playoffs shall lose the right to host any NCS/Les Schwab Tires Championship Event for a two year period beginning with the last day of the respective NCS/Les Schwab Tires Championship Tournament. See NCS Sports & General Rulings Handbook Bylaw 525H.

PENALTY FOR VIOLATION: In the event that a school verifies site criteria information on an “Application to Host” form for an NCS/Les Schwab Tires Championship Event and this information is later determined to be inaccurate, the school shall lose the right to host an NCS/Les Schwab Tires Championship Event in the respective sport for a period of two years.

Any school which indicates a willingness to be a “Designated Site”, then withdraws after its team has been eliminated in the first, quarterfinal or semifinal round of the playoffs shall lose the right to host any NCS/Les Schwab Tires Championship Event for a two year period beginning with the last day of the respective NCS/Les Schwab Tires Championship Tournament. See NCS Sports & General Rulings Handbook Bylaw 525H. (NCS Board of Managers 10/21/05)

Rationale: These changes will streamline the process for submission of the Application to Host and give schools more time to arrange for facilities once they know the possibilities for hosting games. The current process mandates that schools secure their site(s) prior to the seeding meeting and does not allow schools to arrange for venues after the seeding meeting.

F. Sports & General Rulings Handbook Bylaw 604H – Administrator-in-Charge **FAILED (0-31-0)**

Motion to adjust the language of Sports & General Rulings Handbook Bylaw 604H deleting the requirement for written documentation.

604H Administrator-in-Charge

Each school, with the exception below, which is participating in the NCS/Les Schwab Tires team championship series, (football, volleyball, water polo, basketball, soccer, baseball, softball) must have an administrative level

representative or designee, in addition to the team coach, in attendance before, during, and after the event each time that the school competes. The school's principal is responsible to assign ~~must indicate in writing the name of the~~ **an administrative representative** (certificated faculty member or certified coach under Title V for public schools, contracted faculty/approved coaching staff members for private schools) for each event, provided the person is not coaching (neither the head coach or an assistant coach) who is the Administrator-in-Charge (responsible for crowd control, student behavior, and injury care) whenever that school's team is participating in the respective NCS event. This **assigned Administrator-in-Charge must check-in with the** ~~letter shall be presented to the Site Director when~~ **they arrive at the venue but no later than 15 minutes prior to the scheduled start of the event.** the person reports to the Site Director as instructed at the orientation meeting.

Note: ~~The Administrator in Charge Registration form may be signed by any school administrator (vice principal and assistant principal) and/or the school athletic director.~~

Exception: Any school traveling more than 150 miles, one way, is not required to send an administrator-in-charge in the sports of volleyball, baseball or softball. Under this exception the coach of the traveling school is responsible for crowd control, student behavior and injury care.

PENALTY FOR VIOLATION: NCS staff will determine the penalty prior to the playing of the contest. A school that does

not provide the required Administrator-in-Charge may forfeit.
(Board of Managers 10/21/05)

Rationale: The two proposed changes (Administrator in Charge form and Coaches Certification form) will reduce the burden of paperwork on the member schools while maintaining the requirements for event supervision. No other Section or the State CIF requires either of these two forms for participation in their events.

Sports Advisory Committee: Support, PASSED (15-11-0)

Executive Committee: Support, FAILED (0)

MOTION: Phil Tomasini SECOND: Jan Smith-Billing

G. Sports & General Rulings Handbook Bylaw 606H Coaches Certification PASSED (31-2-1)
Motion to delete the requirement of coaches bringing written confirmation of employment to NCS Championship Series Events.

606H Coaches Certification (CIF 506 and 508)

- a) All public school teams must be coached by individuals who meet the requirements of the California Education Code and the California Administrative Code Title V. Certification is required for coaches whether in a paid or unpaid status.
- b) A non-public school coach shall be considered a member of the school's staff. A non-public school coach must be certified by the governing board or highest school administrator as competent to coach. This certification must take place on an annual basis for each sport coached by that individual. Certification is required for coaches whether in a paid or unpaid status.
- e) ~~Each school's head coach will be required to complete a verification of certification form stating that he/she is certified in accordance with the State Education Code and CIF Bylaws. (See 606H in this handbook.)~~
~~**A COACH OR HIS/HER DESIGNEE (WITH WRITTEN PERMISSION OF THE PRINCIPAL) MUST ACCOMPANY EACH PLAYER/TEAM AND SUBMIT THE ACERTIFICATION OF AUTHORIZED PERSONNEL @ FORM. Participants and/or teams who are not accompanied by a certified coach, will be prohibited from competing.**~~

Rationale: The two proposed changes (Administrator in Charge form and Coaches Certification form) will reduce the burden of paperwork on the member schools while maintaining the requirements for event supervision. No other Section or the State CIF requires either of these two forms for participation in their events.

Sports Advisory Committee: Support, PASSED (18-6-0)

Executive Committee: Support, PASSED (6-0-0)

MOTION: Phil Tomasini SECOND: Tom Welsh

H. Change in Determining Host Sites for NCS Events FAILED (2-31-0)

Motion to grant league champion status to teams from a league that are tied for first, for the purpose of hosting only, when assigning NCS/Les Schwab Tires Championship sites in first, second, quarterfinal and semifinal round sites.

Sports Advisory Committee: Support, **FAILED (7-18-0)**

Executive Committee: Support, **FAILED (0-5-1)**

MOTION: Mark Corti SECOND: Don Nelson

I. Change in the 2008 NCS/ Les Schwab Tires Swimming Championship date PASSED (33-0-0)

Deadline for leagues to determine qualifiers	May 10 17
Final date for competition other than NCS/Les Schwab Tires Championships	May 10 17
Seeding Meeting	May 11 18
Diving Championships	May 15 22
Swimming trials	May 16 23
Swimming Championships	May 17 24

Rationale: During the 2008 season there is a conflict with the Olympic year swimming competitions that will take away a majority of our swimming officials who officiate USA Swimming events. Every four years this conflict occurs since some of the Olympic trial events are held in the Bay Area. Loss of these officials would greatly affect the quality of our current championships.

MOTION: Elmer Brown SECOND: Bill Stirnus

VIII. VALUES AND ETHICS

NO REPORT

IX. ALIGNMENT AND CLASSIFICATION

A. Review of Alignment & Classification Hearings

REPORT ON THE RECOMMENDATION OF THE NORTH COAST SECTION ALIGNMENT AND CLASSIFICATION COMMITTEE FOR LEAGUE ALIGNMENT IN THE BAY SHORE CONFERENCE FOR THE 2008-2012 QUADRENNIAL CYCLE.

NCS ALIGNMENT AND CLASSIFICATION COMMITTEE MEMBERS PRESENT:

March 1: Randy Booker, Matt Cockerton, Richard Graey, Becky Smith

March 2: Randy Booker, Matt Cockerton, Don Drake, Richard Graey, Becky Smith

The North Coast Section Alignment and Classification Committee conducted thirteen input hearings on March 1 and March 2, 2007 at the Acalanes Community Education Center, Walnut Creek. Representatives from the following appellant schools provided input to the Committee.

March 1, 2007

John Swett High School
Salesian High School
St. Joseph Notre Dame High School
St. Patrick/St. Vincent High School
Arroyo High School
Moreau Catholic High School
San Leandro High School

March 2, 2007

Bishop O'Dowd High School
Castro Valley High School
Hayward High School
Mt. Eden High School
San Lorenzo High School
Tennyson High School

Also in attendance and providing input were representatives from Alameda High School, Berkeley High School, Encinal High School, the Bay Shore Athletic League, and the Hayward Area Athletic League.

During the course of the hearings, all individuals wishing to provide input were allowed to present their information. The NCS Alignment and Classification Committee members received all the input and asked questions for clarification of the various representatives.

At the conclusion of the hearings the NCS Alignment and Classification Committee went into deliberations and ultimately voted to take two actions. **Please note that the North Coast Section Board of Managers will receive both the recommendation of the Bay Shore Conference that was advanced from the Conference's October 23, 2006 meeting and the revised recommendation of the NCS Alignment and Classification Committee that was developed after the alignment hearings on March 1 and March 2, 2007. The agenda item containing the recommendations will appear as an action item on the April 27, 2007 agenda of the Board of Managers.**

- To withdraw the alternate league alignment proposal for the Bay Shore Conference developed by the NCS Alignment and Classification Committee at its November 30, 2007 meeting. PASSED: 4-1**

RATIONALE

The alternative league alignment proposal for the Alameda Contra Costa Athletic League (ACCAL) of the Bay Shore Conference developed by the NCS Alignment and Classification Committee on November 30, 2007 was based, almost entirely, on geographic proximity. Information received demonstrated that the proposal would create competitive inequity for John F. Kennedy High School, John Swett High School, and St. Patrick/St. Vincent High Schools by placing them into ACCAL the with schools having stronger athletic programs competing in higher classifications and divisions. Therefore, the members of the Committee voted to withdraw that proposal.

2. **To recommend the new alternative league alignment proposal for the Bay Shore Conference to the North Coast Section Board of Managers. PASSED: 5-0**

BAYSHORE CONFERENCE			
School		League	
Alameda	ACCAL	Arroyo	HAAL
Berkeley	ACCAL	Bishop O'Dowd	HAAL
DeAnza	ACCAL	Castro Valley	HAAL
El Cerrito	ACCAL	Hayward	HAAL
Hercules	ACCAL	Moreau Catholic	HAAL
Pinole Valley	ACCAL	Mt. Eden	HAAL
Richmond	ACCAL	San Leandro	HAAL
		San Lorenzo	HAAL
Albany	BSAL	Tennyson	HAAL
Encinal	BSAL		
Holy Names	BSAL	American	MVAL
J. F. Kennedy (R)	BSAL	Irvington	MVAL
John Swett	BSAL	James Logan	MVAL
Piedmont	BSAL	J. F. Kennedy (F)	MVAL
Salesian	BSAL	Mission San Jose	MVAL
St. Joseph ND	BSAL	Newark Memorial	MVAL
St. Mary's	BSAL	Washington	MVAL
St. Patrick/St. Vincent	BSAL		
ACCAL = 7; BSAL = 10 (9 playing units); HAAL = 9; MVAL = 7			

RATIONALE

1. The members of the NCS Alignment and Classification Committee believe that Encinal High School should be placed into the Bay Shore Athletic League (BSAL) because this placement meets the criteria of competitive equity and geographic proximity.

This placement meets the criterion of competitive equity because Encinal's athletic programs will better succeed within the athletic structure and competition of the BSAL rather than the Alameda Contra Costa Athletic League (ACCAL) wherein they have had limited success with typical finishes in the bottom half of the league standings in the past three years.

The placement meets the criterion of geographic proximity because Encinal is slightly closer, on average, to the BSAL schools (12.92 miles) than to the ACCAL schools (13.17 miles). The travel corridors are essentially the same.

2. The members of the NCS Alignment and Classification Committee believe that Berkeley High School should remain in the ACCAL because this placement meets the criteria of competitive equity and geographic proximity.

This placement meets the criterion of competitive equity because Berkeley's athletic program would succeed relatively comparably in both the ACCAL and the Hayward Area Athletic League (HAAL). The Committee found no significant impact, positive or negative, by moving Berkeley into the HAAL. Berkeley does offer the most comprehensive athletic program of any school in the Bay Shore Conference, even in the entire NCS. The breadth and depth of the athletic programs of the other schools in the ACCAL and HAAL are comparable as the average offerings for non-varsity team sports in the ACCAL schools (8.4 teams) is actually slightly higher than the average offerings for non-varsity team sports in the HAAL schools (7.8 teams). Neither league compares with number of non-varsity offerings at Berkeley. Berkeley's need for supplemental placement of teams that it offers that the basic leagues do not offer is comparable for either basic league with only one less supplemental placement necessary if Berkeley was placed in the

HAAL. Based on the last three years' ACCAL standings, Berkeley has competed successfully in the ACCAL but has not dominated the league.

This placement meets the criterion of geographic proximity because Berkeley is closer, on average, to the ACCAL schools (11.52 miles) than the HAAL schools (18.71 miles). Further, travel between Berkeley and the ACCAL schools mostly avoids the most difficult freeway interchanges and congested surface streets while travel between Berkeley and the HAAL schools forces all the schools to traverse these difficult, often dangerous in terms of traffic accidents, routes.

3. The members of the NCS Alignment and Classification Committee believe that Alameda High School should remain in the ACCAL because this placement meets the criteria of competitive equity and geographic proximity.

This placement meets the criterion of competitive equity because Alameda's athletic program would succeed relatively comparably in both the ACCAL and the Hayward Area Athletic League (HAAL). The Committee found no significant impact, positive or negative, by moving Alameda into the HAAL. Based on the last three years' ACCAL standings, Alameda has competed successfully in the ACCAL, finishing in the top half of the standings more often than not, but has not dominated the league.

This placement meets the criterion of geographic proximity because the impact of placing Alameda in the HAAL would cause a majority of the HAAL schools to experience a financial burden due to transportation costs that would significantly affect their athletic budgets in a negative manner. Although Alameda is closer, on average, to the HAAL schools (10.77 miles) than the ACCAL schools (18.45 miles), a majority of the HAAL schools would not be able to absorb the travel costs to Alameda without negatively impacting their athletic budgets to the extent that they would have to cancel a variety of sports team offerings for their students.

B. PROPOSALS FOR ALIGNMENT OF THE BAY SHORE CONFERENCE SCHOOLS FOR THE 2008-2012 QUADRENNIAL CYCLE

MOTION TO REMOVE ITEM FROM TABLE

PASSED (33-0-0)

MOTION: Elmer Brown SECOND: Larry Smith

MOTION TO RE-TABLE AND REFER BACK TO CONFERENCE

FAILED (10-22-1)

MOTION: Mike Janvier SECOND: Jason Krolkowski

1. BAYSHORE CONFERENCE PROPOSAL

NO MOTION

To recommend Bay Shore Conference Proposal D.

BAYSHORE CONFERENCE			
School	League	School	League
Berkeley	ACCAL	Alameda	HAAL
DeAnza	ACCAL	Arroyo	HAAL
El Cerrito	ACCAL	Bishop O'Dowd	HAAL
Hercules	ACCAL	Castro Valley	HAAL
Pinole Valley	ACCAL	Hayward	HAAL
Richmond	ACCAL	Moreau Catholic	HAAL
		Mt. Eden	HAAL
Albany	BSAL	San Leandro	HAAL
Encinal	BSAL	San Lorenzo	HAAL
Holy Names	BSAL	Tennyson	HAAL
J. F. Kennedy (R)	BSAL		
John Swett	BSAL	American	MVAL
Piedmont	BSAL	Irvington	MVAL
Salesian	BSAL	James Logan	MVAL
St. Elizabeth	BSAL	J. F. Kennedy (F)	MVAL
St. Joseph ND	BSAL	Mission San Jose	MVAL
St. Mary's	BSAL	Newark Memorial	MVAL
St. Patrick/St. Vincent	BSAL	Washington	MVAL
ACCAL = 6; BSAL = 11 (10 playing units); HAAL = 10; MVAL = 7			

RATIONALE: This proposal was introduced at the Bay Shore Conference meeting on October 23, 2006. The Bay Shore Conference schools voted to advance this proposal above all others to the NCS Board of Managers for consideration. The proposal addresses the competitive equity concerns of Encinal High

School and the geographic concerns of Alameda High School by placing these two schools into the BSAL and HAAL respectively. Berkeley High School expressed dissent on the grounds that this alignment did not address the competitive equity concerns of Berkeley High School.

2. ALIGNMENT AND CLASSIFICATION COMMITTEE PROPOSAL PASSED (25-6-2)
 To recommend the NCS Alignment and Classification Committee proposal.

BAYSHORE CONFERENCE			
School	League	School	League
Alameda	ACCAL	Arroyo	HAAL
Berkeley	ACCAL	Bishop O'Dowd	HAAL
DeAnza	ACCAL	Castro Valley	HAAL
El Cerrito	ACCAL	Hayward	HAAL
Hercules	ACCAL	Moreau Catholic	HAAL
Pinole Valley	ACCAL	Mt. Eden	HAAL
Richmond	ACCAL	San Leandro	HAAL
		San Lorenzo	HAAL
Albany	BSAL	Tennyson	HAAL
Encinal	BSAL		
Holy Names	BSAL	American	MVAL
J. F. Kennedy (R)	BSAL	Irvington	MVAL
John Swett	BSAL	James Logan	MVAL
Piedmont	BSAL	J. F. Kennedy (F)	MVAL
Salesian	BSAL	Mission San Jose	MVAL
St. Joseph ND	BSAL	Newark Memorial	MVAL
St. Mary's	BSAL	Washington	MVAL
St. Patrick/St. Vincent	BSAL		
ACCAL = 7; BSAL = 10 (9 playing units); HAAL = 9; MVAL = 7			

RATIONALE: The rationale for this proposal is contained in the report on the hearings in Item IX.A.

Alignment and Clasification Committee: Support B.2, PASSED (5-0-0)

Executive Committee: Support B.2, PASSED (5-1-0)

MOTION: Elmer Brown SECOND: Sheryl Cambra

3. Bill Jones MEMO-(Attachment D)
 Please see additional handouts from meeting as Attachments

X. ELIGIBILITY COMMITTEE

A. Proposed revision of Bylaw 2014 – Forfeit of a league game; clarifying the consequences for forfeit of a league contest. PASSED (33-0-0)

2014	<p>PENALTIES INCLUDING FORFEITURE</p> <p>A. Penalties and remedies described below are designed to be progressive based on the nature and severity of the alleged violation. Subsequent violations after an initial determination would subject the offending school to further disciplinary action up to an including expulsion from the CIF.</p> <p>B. Penalty for Use of an Ineligible Participant</p> <p>1. When a student, who is not eligible in accordance with NCS and/or CIF bylaws, represents an NCS school in CIF competition (interscholastic contests {games, matches, meets, etc.}) or the school otherwise violates NCS and/or CIF Bylaws, the school shall immediately:</p> <p>a. Forfeit all contests in which the violation occurred,</p> <p>b. Report the violation(s) and forfeiture(s) to:</p> <p>1) Its league</p> <p>2) Schools against which the violation occurred</p> <p>3) And the NCS Commissioner</p> <p>c. Send written notice of the violation(s) and forfeiture(s) to:</p> <p>1) Its league</p> <p>2) Schools against which the violation occurred</p> <p>3) And the NCS Commissioner</p> <p>d. Recommend to its league one or more of the penalties/remedies listed in 2014D below.</p> <p>2. Forfeit of League Game</p>
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Should a school's team or teams fail to participate in any of its contests as per the league schedule, it's action would represent a breach of the implied contract and the school would be further guilty of breaking its faith with the member schools of its league and the North Coast Section, C.I.F. Member schools are expected to make every reasonable effort to fulfill their varsity schedule.

- a. League contests that are canceled for legitimate administrative cause by mutual agreement of the competing schools with authority granted by the respective league(s) would not be subject to sanctions or penalty. Examples of reasons for cause are listed below:
- 1) Inadequate sign-ups of students to field a team. Schools are expected to encourage additional students to participate, but should notify the league one week after the starting date of practice if they are unable to field a team.
 - 2) Loss of an adequate number of participating students due to the imposition of school disciplinary action.
 - 3) Loss of an adequate number of participating students due to scholastic ineligibility.
 - 4) Student and spectators safety due to unforeseen circumstances such as travel conditions or field conditions.
 - 5) School or national tragedies or emergencies (ex. the death of a student or teacher at the school or a Homeland Security Red Alert).
- b. League contests that are forfeited due to actions of intent or neglect that creates a competitive advantage for the school forfeiting the contests or a disadvantage to the other schools in the league shall be subject to sanctions and penalties. Examples of actions of intent or neglect are listed below:
- 1) Over-scheduling to exceed the maximum number of contests permitted by NCS rules.
 - 2) Cancellation due to travel inconvenience or lack of travel preparation.
 - 3) Over-scheduling by making conflicting commitments for the same time period.

FIRST OFFENSE

- a) Forfeitures of contest(s) in which the offending school did not compete shall count as contests played against the final season record,
- b) Exclusion from participation in the league's post-season championship (playoff) competition in that sport for a period of ~~time to be determined by the league,~~ **one year from the date of determination of the violation,**
- c) Exclusion from participation in NCS post-season championship competition in the specific sport in which the school did not fulfill its league scheduling responsibility for a period of ~~time to be determined by the NCS Eligibility Committee~~ **one year from the date of determination of the violation.**

SECOND OFFENSE WITHIN THREE SCHOOL YEARS OF THE FIRST OFFENSE (Items above plus):

- a) The school will be placed on probation with the conditions of probation to be determined by the NCS Eligibility Committee. Failure to follow all NCS and CIF rules during the term of probation may subject the school to further penalties up to and including loss of membership in the NCS and CIF.
- b) Exclusion from participation in the league's post-season championship (playoff) competition in the specific sport(s) for a minimum of two years or more as determined by the league,
- c) Exclusion from participation in NCS post-season championship competition in ~~all~~ the specific sport(s) for a minimum of two years or more as determined by the NCS Eligibility Committee,
- d) Possible suspension from the league and any other NCS league in the specific sport(s) for a period of time to be determined by the NCS Eligibility Committee.

THIRD OFFENSE WITHIN FIVE SCHOOL YEARS OF THE FIRST OFFENSE (Items above plus):

- a) Possible placement on non-league affiliated membership status for a period of time to be determined by the NCS Board of Managers.
- b) Possible suspension from the NCS and CIF for a period of time to be determined by the NCS Board of Managers.
- c) The actions of the league or NCS Eligibility Committee in all matters stated above would be subject to appeal to the NCS Board of Managers.

C. Penalty for Violations of NCS and/or CIF Bylaws OTHER THAN Use of an Ineligible Participant

- 1. When a school violates NCS and/or CIF Bylaws, the school shall immediately:
 - a. Report the violation to:
 - 1) Its league
 - 2) Schools against which the violation occurred
 - 3) And the NCS Commissioner
 - b. Send written notice of the violation(s) to:
 - 1) Its league
 - 2) Schools against which the violation occurred
 - 3) And the NCS Commissioner
 - c. Recommend to its league one or more of the penalties/remedies listed in 2014D below:

D. Penalties/Remedies for Violations of NCS and/or CIF Bylaws

- 1. The team shall be placed on probation (indicating the conditions of the probation).
- 2. The school shall be placed on probation (indicating the conditions of the probation).
- 3. The school shall conduct a self-evaluation of its procedures, recommend appropriate improvements in the procedures, implement the improvements and submit a written report to the school's league and the NCS Eligibility Committee.
- 4. The school shall pay a consultation fee (equal to the consultant's daily wage or \$150 whichever is greater and round trip mileage at the Section's regular rate) to be used to fund a mandatory in-service program for selected members of the school's staff and administration.
- 5. The school's team(s) shall be suspended from post-season competition, not to exceed one calendar year.
- 6. The school's team shall be suspended from its league for the balance of the season.
- 7. The school, in the event of repeated violations, shall post a \$300 bond with the league. The bond will be placed in the league account. It will be returned to the school after two calendar years have elapsed without an additional eligibility violation.
- 8. The school shall be suspended from post-season participation in all sports, not to exceed one calendar year.
- 9. The school shall be suspended from its league for the balance of the season.
- 10. The school shall be suspended from participation in its league for a period of time not to exceed one calendar year.
- 11. The school shall be recommended for expulsion from the California Interscholastic Federation.

E. For violations that are self-reported by the offending school, the school's league shall review the circumstances of the school's violation and its recommended penalties/remedies. The league will determine which of the stated penalties/remedies (NCS Student Eligibility Bylaw 2014D) shall be implemented except when the bylaw specifically states the penalties for violation of that bylaw. In those cases the penalties required in the bylaw are the minimum consequences. The league may increase the mandated penalties but the league may not reduce or waive the mandated penalties.

- 1. **When allowed in the bylaws**, the league has the authority to affirm, deny, reduce or increase the penalties/remedies recommended by the school, based upon the following criteria:
 - a. Does the school's action appropriately address the severity of the violation and, if appropriate, violations repeated within four calendar years of the last violation?
 - b. Does the school's action cause remediation of the problem to preclude violations in the future?
 - c. Does the school's action address problems that caused or led to the violation?
 - d. Does the school's recommendation recognize its diminished culpability in cases where the student or his/her family or legal guardian intentionally provided fraudulent information?
 - 1) Information on the appeal process of a league's determination of appropriate school remedies for use of an ineligible student is included in NCS Student Eligibility Bylaw 2704.
 - 2) Information on the appeal process of the required forfeiture of all games in which an ineligible student participated is included in NCS Student Eligibility Bylaw 2705.

F. For violations that are determined by a league hearing panel or an NCS hearing panel:

1. The hearing panel having jurisdiction to consider the circumstances of the alleged violation shall also have the authority to impose penalties/remedies as defined in 2014D.
 2. The hearing panel having jurisdiction and authority shall be responsible for determining the adherence to the provisions of the penalties/remedies and any additional consequences for non-adherence.
- G. Appeals of a league or Section hearing panel’s determination of appropriate penalties/remedies for violation of NCS and/or CIF bylaws may be made in accordance with the provisions of NCS Student Eligibility Bylaw 2704.

Rationale: Forfeitures of league contests due to over-scheduling are a breach of the offending school’s contract with the league. The ambiguity in 2014B.2.b leaves the reader with the impression that the length of time “to be determined” by the league or NCS panel can include no exclusion from the post-season. The intent of the bylaw was to exclude the offending school for one year or more. This proposal is meant to clarify that intent. Also, it has been argued that Bylaw 2014E gives sole jurisdiction to the leagues to determine the penalties/remedies. The addition of specified consequences for many of the bylaws mandates what the penalties will be for violation of the specific bylaw. This new language defines the jurisdictional limitations of the leagues when a bylaw includes a prescribed penalty for violation of that bylaw.

Eligibility Committee: Support, PASSED (9-0-0)

Executive Committee: Support, M-S-P, Holleran, Graey, PASSED (6-0-0) with the amendment of “one year from date of determination of the infraction” included in the language.

MOTION: Elmer Brown SECOND: Don Nelson

B. Richmond High School Boys’ Basketball

INFORMATION

Media reported that Richmond High School participated in a scrimmage against East Oakland Community High School on Saturday, February 17, 2007. The Richmond Athletic Director indicated to the NCS Commissioner that this activity was a game, not a scrimmage. East Oakland Community High School is not a member of the California Interscholastic Federation. NCS Bylaw 2157 (CIF 502) prohibits NCS member schools from participating against schools that are “outside the jurisdiction of the CIF.” The possible consequence for violating this NCS and CIF rule is contained in the bylaw (reprinted below).

2157 CIF JURISDICTION (CIF 502)

- A. No school belonging to the NCS shall compete, scrimmage or practice with any team outside the jurisdiction of the CIF without the consent of the NCS. A school disregarding this rule may be barred from participation in that sport during the following season.

The NCS Eligibility Committee heard testimony regarding this matter. The NCS Eligibility Committee determined that there was a violation of NCS bylaws. As a result the NCS Eligibility Committee unanimously imposed the following remedies:

1. The athletic program of Richmond High School is placed on two years probation.
2. If, during that period, there is sufficient evidence that there is a violation of any NCS/CIF bylaw, Richmond High School will be subject to further penalty.
3. The Principal and Athletic Director will attend one of the NCS Administrative workshops in the fall of 2007.
4. The Richmond administration will contact the NCS Commissioner with 60 days of receipt of this letter and arrange for NCS staff to go to Richmond to conduct an eligibility workshop for the school administration, athletic administration and coaches of Richmond High School at a time that is mutually agreeable to the school and NCS staff.
5. The Richmond High School Men’s Basketball Team will be limited to 24 contests and 2 scrimmages for the 2007-08 season – a two game reduction from the maximum allowed as per NCS Bylaws.
6. Richmond High School is encouraged to pursue the Positive Coaching Alliance or some similar program to provide training for the school’s coaching staff.

C. NCS hardship appeal procedure

PASSED(33-0-0)

To change the NCS hardship appeal procedure to match the CIF transfer appeal procedure.

Rationale: Given the pending changes in the CIF transfer hardship appeal process, the Eligibility Committee discussed the efficacy of changing the NCS hardship appeal process for other eligibility standards to mirror the CIF process such that the initial determination of a hardship appeal would be made by the NCS Commissioner and any appeals of that decision would be made to an NCS Eligibility Hearing

Panel. The Eligibility Committee recommends that the NCS hardship appeal procedure be modified to mirror the pending CIF transfer hardship appeal procedure so that NCS member schools would operate under similar procedures regardless of the type of eligibility standard under appeal.

Eligibility Committee: Support, **PASSED (9-0-0)**

Executive Committee: Support, **PASSED (6-0-0)**

MOITION: Eric Volta SECOND: Jan Smith-Billing

XI. CIF ITEMS

A. CIF Residence Eligibility Bylaw

PASSED IN JANUARY

Final draft of the revisions to the CIF Residential Eligibility Bylaw.

206. RESIDENTIAL ELIGIBILITY

A. Initial Residential Eligibility

A student has residential eligibility upon initial enrollment in:

- (1) The ninth grade of any California Interscholastic Federation high school, a California Interscholastic Federation junior high school, or a junior high school under provisions of Bylaw 303; OR
- (2) The tenth grade of any California Interscholastic Federation high school from ninth grade of a junior high school in California.

B. Continuing Residential Eligibility

- (1) A student retains residential eligibility as long as he/she is continuously enrolled in the CIF member high school in which the student initially enrolled; OR
- (2) A student changes schools with a valid change of residence by the student's custodial parent(s) or guardian(s) provided there is a **valid** change of residence.

a. Valid Residence

A **valid** residence is defined as the location where the student's parent(s), guardian(s), or caregiver(s) (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location. A student (with the student's parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may only have one **valid** residence at one time.

b. Valid Change of Residence

Determination of what constitutes a valid change of residence depends upon the facts in each case, however, to be considered, the following facts must exist:

- (i) **The original residence must be abandoned as a residence by the immediate family; AND**
- (ii) **The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences; AND**
- (iii) **The change of residence must be genuine, without fraud or deceit, and with permanent intent; AND**
- (iv) **A student whose family makes a valid move into a school boundary (see v. below) is immediately varsity eligible. A subsequent move by the family (or other family members) during that same school year will result in the student being declared ineligible until cleared for competition by the Section Commissioner.**
- (v) Evidence that a **valid** change of residence has occurred may include:
 - Telephone and utility service operative at the student's new residence and terminated at the former residence;
 - **Utility service receipts;**
 - **Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;**
 - **Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;**
 - Proof of transfer of the parent's and age-appropriate student's motor vehicle registration;
 - Proof of changed address on the parent's and age-appropriate student driver's license;
 - Voter registration listing the new address;
 - Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);

- Proof of entering a long-term lease;
- Court documents indicating a change of residence;
- **Property tax receipts;**
- Rent payment receipts;
- **Declaration of residency executed by the student's parent or legal guardian;**
- Other documentation that a Section or school district may require that establishes that a person is living at the new address.

(3) **School Choice Following a *Valid* Change of Residence**

A student, whose parents, legal guardian(s) or caregiver with whom the student was living when the student established residential eligibility at the prior school move from a residence in public high school attendance area "A" to a residence in public high school attendance area "B," has a choice among continued attendance at the previous school, attendance at School "B," or attendance at a private school. The student is eligible if the student remains in School "A," or if the student enrolls and attends class immediately or no later than the beginning of the next school year, in school "B" or a private school.

(4) **Return to Previous School**

When a student eligible in School "A" transfers to School "B" and is residentially not eligible, the student may return to School "A" and be residentially eligible provided the student did not participate in an interscholastic athletic contest while at School "B" and provided the student's parents, guardian, or caregiver still reside in School "A's" attendance area. (**NOTE:** The Section may require some paperwork.)

(5) **Intra-Interdistrict Transfers/Open Enrollment**

Each Section shall adopt rules and procedures that address eligibility pursuant to the provisions of the State Education Code Sections 35160.5(b)(1) and 48300 et seq. ('open enrollment' and school choice legislation).

(See Bylaw 207.B)

(Revised May 2004 Federated Council)

(6) **Boarding School**

A high school student who transfers to or from the status of a full-time resident at a 24-hour boarding school shall be residentially eligible immediately on the first transfer, but all residence requirements shall apply on any subsequent transfer. To be considered a 24-hour boarding school student, the student must have resided in the boarding school for a period of 50 days immediately prior to the transfer.

(7) **Court Order**

If court action requires a student to transfer from one school to another when there has been no corresponding change of residence on the part of the student's parents, legal guardian or caregiver with whom the student was living when the student established residential eligibility, the student will be ineligible in the new school unless approved by action of the CIF Section. (A recommendation by a social worker of a welfare department for a change in residence would not constitute a court order).

(8) **Military Service**

A student is eligible immediately for athletic competition when returning from military service provided:

- a. The student was eligible when the student entered into the Armed Forces; AND
- b. The student enrolls in the same school which the student attended before leaving for the service, or enrolls in the school in the district in which the student's parents reside; AND
- c. The student enrolls in school not later than the succeeding semester after being discharged; AND
- d. Provided student did not receive a dishonorable discharge; AND
- e. The student is fully eligible under all other rules of the California Interscholastic Federation.

(9) **Married Status**

A student who marries and lives with the student's spouse has residential eligibility in the school in the attendance area in which the student resides.

Rationale: This draft defines the valid residence and the valid change of residence.

B. CIF Transfer Eligibility Bylaw -Final draft of the revisions to the CIF Transfer Eligibility Bylaw.

PASSED IN JANUARY

207. TRANSFER ELIGIBILITY

A student who participates in an interscholastic athletic contest or is enrolled in and/or attends a school for 15 school days or more shall be considered to have been “enrolled” in that school and shall be classified as a transfer student if the student subsequently enrolls at another school.

- A. A student may have transfer eligibility provided the student moves from any school to a CIF school due to:
- (2) A **valid** change of residence (see Bylaw 206.B) from one school attendance area to the attendance area of the new school by the parent(s) or legal guardian(s) with whom the student was living when the student established residential eligibility (Bylaw 206.A) at the prior school; OR
 - (3) A ruling by the Board of Education of a school district that has two or more high schools provided the change of schools is not the result of disciplinary action.
 - (4) **A family decision to transfer the student prior to the first day of their 3rd consecutive semester (typically the first semester of the sophomore year) of attendance since the initial enrollment when the following conditions are met:**
 - a. **This is the first transfer of this student since their initial enrollment in the 9th grade;** AND
 - b. **The student is not transferring as a result of a disciplinary situation (See CIF Bylaw 210); AND**
 - c. **The student was academically and otherwise eligible at the former school immediately prior to their transfer; AND**
 - d. **The 510 Form is completed verifying that there is no evidence of the use of undue influence (recruiting) by anyone associated with either school; AND**
 - e. **The Section 207 Form and 510 Form have been approved by the Section.**
 - f. **Under this bylaw, no student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her custodial parent(s) or guardian(s).**

B. All ninth grade students who are transferring for a second time or any tenth, eleventh or twelfth grade students who transfer without a valid change of residence, will have limited eligibility for one year from the date of transfer (see item “a” below):

- (1) A student who transfers from a school located in the U.S., a U.S. Territory, a U.S. Military Base, or Canada (to be referred to as School A) to school B, **without a change of residence on the part of his/her parents, legal guardians, or caregiver** with whom the student was living when the student established residential eligibility, from school attendance area A to school attendance area B, shall be residentially eligible for all athletic competition **EXCEPT** varsity level competition in sports in which the student has competed in any level of interscholastic competition during the 12 calendar months preceding the date of such transfer. (defined as **LIMITED ELIGIBILITY**).
 - a. Based on the conditions below, the student shall be **ineligible** for all sports for one calendar year unless otherwise noted.
 - (i) **A student who was academically ineligible at their previous school will not be eligible to compete at the new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district scholastic eligibility requirements.**
 - (ii) **A student will be declared ineligible for one calendar year from the date of transfer if they are transferring for disciplinary reasons as defined in Bylaw 210.**
 - (iii) **There is evidence of the use of undue influence by someone associated with either school in order to retain or secure this student’s enrollment.**
- (2) **Hardship Waivers**
Sections may waive the limited eligibility of a student pursuant to CIF Bylaw 208 Transfer Hardship.
- (3) **In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the CIF Section.** No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a **valid** change of residence by the student and his/her custodial parent(s) or guardian(s).
- (4) The student shall become varsity eligible under the rule after one calendar year from the date of first attendance at the new school.
- (5) **Pre-Enrollment Communication or Contact**
A student who transfers from School “A” to School “B,” as described in Bylaw 207.A and 207.B above, shall not be eligible for interscholastic athletics at School “B” until application, under the appropriate CIF/Section procedures, is completed including the following:
 - a. The principal and athletic director of school “A” shall attest that to the best of their

knowledge they have no credible evidence* of any person: who is connected with the athletic department of School "B;" or is part of the booster club of School "B;" or who is acting on their behalf, having communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parents, guardian or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

*Credible evidence is considered as evidence which proceeds from a trustworthy source; evidence which is so natural, reasonable and probable as to make it easy to believe; information which is obtained from authentic sources or from the statements of persons who are not only trustworthy, but also informed as to the particular matter; that which is not mere speculation, or rumor.

- b. The principal, athletic director and head coach of School "B" shall certify that to the best of their knowledge, no person: who is connected with the athletic department of School "B;" or is part of the booster club of School "B;" or who is acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parents, guardian, or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

- c. ***A transfer of a student from his or her current school of attendance to any high school wherein the student participates or participated, during the previous twenty-four (24) months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school shall be considered prima facie* evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons.***

A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated* with, that school; and/or, on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school.

When a prima facie case of undue influence/recruiting exist, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school unless sufficient proof is presented to the satisfaction of the Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

- d. ***A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her coach to that school without a corresponding change in residence shall be considered to have transferred for athletic reasons and shall not be eligible to participate in the sport(s) coached by that coach for one calendar year from the date of enrollment in the new school.***

**** Defined as: Persons "associated" with a school include, but are not limited to; parents of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, former coaches, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.***

- e. Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a possible violation of CIF Bylaw 510.
- f. A student with whom contact or communication has occurred, as described in paragraph "a." above, and who meets all other CIF/Section transfer waiver requirements, may become eligible upon determination that: the communication was completely unrelated to any aspect of School "B;" AND was of a type that, from the objective point of view of a reasonable person disinterested in the win/loss record of School "B," does not have an effect upon the integrity of interscholastic athletics at School "A" or School "B."
- g. **Penalties**
Deliberate failure of the School "B" persons, identified in paragraph (5) above, to disclose any pre-enrollment contact, or communicate, in writing to the appropriate Section as

described in (5).c above may result in:

- (i) A forfeiture of all games in which the student participated; AND/OR
- (ii) Disqualification from playoff and championship competition for all seasons in which the student is a member of the school's team. (A student shall be considered a member of the school's team if he or she participated in any aspect of an interscholastic contest, no matter how brief such participation may have been.); AND/OR
- (iii) The forfeiture of all games or events won during the time the student was a member of the school's team; AND/OR
- (iv) Divestment, from the school, of all trophies, banners and other indicia of athletic success obtained while the student was a member of the school's team.

C. This Bylaw also applies to students 18 years of age or older and emancipated minors.

NOTE: Students transferring to another school under any provision of the federal legislation "No Child Left Behind" are not residentially eligible at their new school. However, a student may become eligible under the provisions of the appropriate Section and State CIF Constitution and Bylaws.

(Approved notation May 2003 Federated Council)

(Revised May 2002 Federated Council)

Rationale: This draft contains the provisions of the statewide transfer rule under consideration. This is a significant change from the NCS 2604 transfer waiver process.

C. CIF Transfer Hardship

PASSED IN JANUARY

Final draft of the revisions to the CIF Transfer Hardship Bylaw.

208. Hardship Waivers

Waiver of Transfer Limitation, Hardships:

The California Interscholastic Federation recognizes that, in certain circumstances, students may transfer from one school to another due to a compelling need or situation beyond a student's control. In such cases the Section may waive the transfer limitation imposed on a student when the case meets the definition of a hardship. (See A. below) Consideration of any hardship request under this bylaw requires documented proof of the hardship circumstance and all facts to be considered must be submitted at the time of application. Consideration will be given to those situations in which there is no evidence of athletic motivation, undue influence, pending disciplinary action or falsification of information (see also Bylaw 202).

A. A hardship is defined as an unforeseeable, unavoidable and uncorrectable act, condition or event, which causes the imposition of a severe and non-athletic burden upon the student or his/her family. Sections may only waive the transfer limitation if the conditions of hardship are met, and there is sufficient documentation to support the hardship claim. Sections may not waive the applicable rule if the conditions of hardship are not met.

B. Consideration of any hardship request to a Section requires documentation. Such documents may include, but not be limited to; copies of current transcripts, financial documents, medical statements and/or supportive statements from the previous school attended

HARDSHIP QUESTIONS AND ANSWERS

(Note: CIF provides these questions and answers as a guide for parents and school personnel to aid them in determining if a transfer waiver is possible under the Hardship definition. Every case is different and heard on its merits. The following is meant as a guide only and is not a definitive list of what is and is not a hardship.)

Question: If my student does not have a hardship as defined in Bylaw 214, will she be allowed to compete on the athletic teams at her new school?

Answer: If a student leaves a school in good standing and is eligible under all other CIF Bylaws and both principals have no objection, she may compete at the non-varsity level in any sport she participated in at the previous school during the last 12 months or at the varsity level in any other sport.

Financial Considerations

Question: I can no longer afford to send my student to a private school. I want my student to return to the public school of attendance and compete at the varsity level. Is that allowed?

Answer: Under certain circumstances a hardship waiver of the transfer penalty may be granted because of financial

situations. However, there must be evidence of an unforeseeable, unavoidable and uncorrectable circumstance that necessitated the transfer. The Section will need evidence to show that a hardship circumstance occurred.

The Section will require evidence the family attempted to address the situation with the private school and that aid or assistance by the private school was insufficient to address the hardship. Increases in tuition or additional costs at the private school are considered foreseeable and therefore do not meet the criteria.

Transportation Considerations

Question: My child is enrolled in a school outside the public school attendance area. It is becoming more and more difficult to travel this distance. If we transfer, will he still be eligible for varsity competition?

Answer: Generally, no. Transportation problems are foreseeable as are instances of difficulty because of weather or changes in car pools.

Question: The price of gas has skyrocketed and limited our ability to transport our child to our school of choice. We are considering changing to a school closer to our home. If we transfer, will our child still be eligible for varsity competition?

Answer: Generally, no. The student may be given "limited eligibility" at their new school. Gasoline prices as with most transportation issues are foreseeable and must be considered when making your initial choice of schools.

Divorce or Change of Guardianship

Question: We are divorced (or divorcing) and my student will be moving to live with his father. Will he be eligible at his new school at the varsity level?

Answer: A student who moves without the caregiver(s) with whom he established residential eligibility is ineligible for varsity competition. However, a hardship waiver may be requested that documents why the student must move to a new caregiver. In the case of a divorce decree that requires the student to transfer to a new school and live with a parent different from the one with whom he/she established initial eligibility, a copy of the Court order must accompany the hardship request.

Other changes of custody if out of the control of the parent(s) or student may be the basis for a hardship waiver of the Bylaw. In transfers made as a result of a change of legal guardianship as determined by a court having jurisdiction to do so, the request may be approved provided that the student has changed his/her residence to that of the new legal guardian. (Note: affidavits of responsibility outside the purview of a court, do not meet the criteria of this policy). See Bylaw 206.B.5.

Question: What does Court Appointed Change of Guardianship mean?

Answer: The Section will look for documentation that the student has changed from one parent to another or to a caregiver. Such proof of this type of transfer is a court document transferring physical custody from one parent to another. This is not a modification of custody rights; it recognizes that parent (or caregiver) with whom the student resides.

Discontinued Programs

Question: The school my student attends has discontinued a program in which he/she participated. Can a hardship waiver be granted if he/she transfers to a school that offers the same program?

Answer: When a transfer is made as a result of a school discontinuing a particular program in which the student had previously been enrolled or participated, the student may request a waiver of the transfer rule. Proof of the student's enrollment in the program at the new school should be submitted at the time of the request.

Student Emergencies

Question: My student changed schools because of a medical condition. Will she be allowed to compete at her new school at the varsity level?

Answer: Transfers based upon medical considerations may be approved provided that **Medical Doctor/Doctor of Osteopathy** substantiates the need for such a transfer as an integral part of medical therapy of prevention or

aggravation of an existing condition serious enough to warrant a compelling need to transfer. The commissioner may deny the request if it is established that the diagnosis was made for the purpose of establishing athletic eligibility at the new school. (Letters/notes from a psychologist, nurse or social workers **will not** be considered for medical emergencies and/or conditions)

Student Social Issues

Question: My daughter is having trouble making friends at her school of choice. She wants to transfer to a school where she has friends and the course offerings will be better for her. Will she be eligible at the varsity level at her new school?

Answer: It is reasonable to expect that there may be social adjustment problems or academic problems when a student chooses to attend a school outside of the neighborhood or a school that has a rigorous curriculum: such circumstances do not satisfy the criteria for a hardship.

Question: I want my son to attend a different school because the academic program is better at that school. He also feels he will fit in better at that school. Will he be eligible at the varsity level?

Answer: Defining a “better” school academically or socially is subjective. Parents are urged to research schools prior to enrollment. Transfers for these reasons do not meet the hardship criteria.

Question: Can a student apply for a hardship waiver if he/she has been subject to a disciplinary action?

Answer: Students who transfer as a result of disciplinary action or pending disciplinary action by a school shall not be eligible for consideration of a hardship waiver.

Question: The school my student attends is not a safe environment and I want to have him/her transfer to another school. Will this transfer limit our athletic eligibility?

Answer: Any hardship waiver request **MUST** be substantiated with documented evidence. In a claim of an unsafe school environment, there must be documented school reports of incidents involving the student that makes their remaining on that campus a dangerous situation that are beyond the control of the student.

Question: What if these incidents occurred in the community and not at school?

Answer: Again, any hardship waiver request **MUST** be substantiated with documented evidence. If something happened in the community, the Section would require police documentation and/or reports that would substantiate that the incident(s) occurred in the community AND were beyond the control of the student. Additionally, letters and documentation from the school officials that they are aware of the circumstances may be required.

Definition of Terms

Hardship -- A hardship is defined as an unforeseeable, unavoidable and uncorrectable act, condition or event, which causes the imposition of a severe and non-athletic burden upon the student or his/her family.

Hardship Waiver – The California Interscholastic Federation recognizes that, in certain circumstances, students may transfer from one school to another due to a compelling need or situation beyond a student’s control. In such cases the Section may waive the “Limited Eligibility” imposed on a student when the case meets the criteria. Consideration will be given to those situations in which there is no evidence of athletic motivation, undue influence, pending disciplinary action or falsification of information. For more detailed information and a question and answer guide, please refer to CIF Bylaw 208.

Initial Residential Eligibility - Under CIF rules and regulations, students establish their “Initial Residential Eligibility” at their school of choice entering the 9th grade, or the 10th grade of a 3 year high school.

Transfer Eligibility – Once a student enters high school and then changes schools, they are considered a transfer student. There are several types of transfer students.

- A student and their immediate family complete a valid change of residences as explained above. In most cases, this student will be eligible for all sports at their new school if the student meets all academic standards and other CIF rules and regulations.

▪ **9th grader transferring during or before the start of their sophomore year without a valid change of residence.**

A family decision to transfer the student during his/her ninth grade year or immediately upon the completion of ninth grade and/or no later than the first day of their 3rd consecutive semester (typically the first semester of the sophomore year) may be eligible to compete in sports, at all levels, at their new school of choice if they meet CIF scholastic standards and all other rules and regulations.

▪ A student who changes schools but the student and the immediate family do NOT make a valid change of residence. In this situation, the student will be able to participate in athletics at their new school if they meet CIF scholastic standards and all other rules and regulations; however there may be limitations.

▪ **10th, 11th, 12th grader transferring without a valid change of residence**

A family decision to transfer the student during their 10th, 11th or 12th grade year without a valid change of residence may have “limited eligibility” to participate in athletics at their new school.

▪ A student who changes residence and resides with someone other than their “immediate family” with whom they first established their residential eligibility (as described in Initial Residential Eligibility). In this situation the student may have “limited eligibility” to participate in athletics at their new school if they meet CIF academic standards and all other rules and regulations.

Immediate Family - The parents, legal guardians or caregiver with whom the student is residing when “**Initial Residential Eligibility**” is established includes stepparents, individuals listed as parent/caregiver/guardian on their enrollment documents and minor siblings.

Limited Eligibility – Students are allowed to participate in CIF sports (as long as they meet academic standards and all other rules and regulations) at their new school of choice, but they are limited for one year to non-varsity competition in CIF sports they participated in over the past twelve (12) months at their prior school. This limited eligibility expires at the end of the one-year and the student could then be eligible for varsity level competition.

Prima Facie – is a legal term that means at first sight; on the first appearance; on the face of it; so far can be a fact presumed to be true unless disproved by some evidence to the contrary. A Prima Facie case is a case in which the evidence presented is sufficient proof for the plaintiff (section) to win its case of undue influence. Such a case must be refuted in some way by the defendant (school) for the student to gain eligibility.

Valid Residence – Where the student and their “immediate family” reside as established when the student entered high school for the first time (see Initial Residential Eligibility). A valid residence is defined as the location where the student’s parent(s), guardian(s), or caregiver(s) live with that student and thereby have the use and enjoyment of that location. A student (with the student’s parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may only have one valid residence at one time.

Valid Change of Residence – Sometimes families move. Unfortunately, history has shown that a few people will fraudulently claim they have moved to gain athletic eligibility at a new school when in fact, they have not moved. CIF rules and regulations will require the new school to document and verify a Valid Change of Residence.

Evidence that a **valid** change of residence has occurred may include:

- Telephone and utility service operative at the student’s new residence and terminated at the former residence;
- Utility service receipts;
- Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;
- Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;
- Proof of transfer of the parent’s and age-appropriate student’s motor vehicle registration;
- Proof of changed address on the parent’s and age-appropriate student driver’s license;
- Voter registration listing the new address;
- Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);
- Proof of entering a long-term lease;
- Court documents indicating a change of residence;
- Property tax receipts;
- Rent payment receipts;
- Declaration of residency executed by the student’s parent or legal guardian;
- Other documentation that a Section or school district may require that establishes that a person is living at the new address.

The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences.

A student whose family makes a valid move into a school boundary is immediately varsity eligible as long as they meet all scholastic standards and other CIF rules and regulations. A subsequent move by the family (or other family members) during that same school year will result in the student being declared ineligible until cleared for competition by the Section Commissioner.

Rationale: This draft contains the new provisions for hardship waivers of the transfer rule. Also included are questions and answers to clarify the application of the hardship criteria.

C. Appeals process revision for Hardship Waivers

PASSED (32-0-0)

To send delegates instructed to support.

**CALIFORNIA INTERSCHOLASTIC FEDERATION
TRANSFER ELIGIBILITY PROCEDURE
Principal's Responsibility**

- All requests for athletic eligibility shall first be submitted to the school site principal/designee for a review of the student's athletic eligibility status.
- If both site principals/designee agree to limited eligibility the receiving school is responsible to complete the appropriate documents e.g. (510 form and transfer form) Section Policy.
- If the site principal/designee determines that the student is residentially ineligible for varsity competition the site principal or his/her designee shall discuss limited eligibility and the application process for hardship waiver with the student and his/her parent/guardian.
- The site principal/designee is responsible to assist the parent/guardian with processing of the appropriate CIF 214 (206) Waiver Application and 510 Pre-enrollment Contact Form. Assistance in processing the application does not assume that the principal/designee support the merits of the application.

LEVEL 1 - Section Commissioner Determines Hardship Waiver for Unlimited Transfer Eligibility

- All applications for a transfer eligibility determination must be submitted in writing to the Section Commissioner on the current CIF 214 (206) Waiver Application Form and the CIF 510 Undue Influence Form. The applicant shall include all documentation or other information that supports the hardship waiver application.
- Applicants should allow 20 business days for investigation and review by the Section Commissioner. A student may miss some part of the season during review, evaluation and determination of transfer eligibility. Applicants should be aware that applications received between the last published CIF sponsored activity until August 15, eligibility determinations will be made based upon school site or section staff availability.
- The Section Commissioner shall review the written documentation and other information and may request additional information deemed necessary to render a determination.
- After consideration of the record, the Section Commissioner shall issue a written decision to both site principals/designees and the student or his/her parent/legal guardian regarding the student's eligibility. If the Commissioner denies the hardship waiver request, the written decision shall state the basis for the denial of unlimited eligibility.
- An appeal of the Section Commissioner's final decision may be filed by a student or his or her parent/legal guardian to the State CIF Appeals Office in accordance with the provisions set forth below. With parent approval, a school may file an appeal on behalf of the student. **An appeal of the Section Commissioner's final decision may also be filed by a CIF member school that opposes the Commissioner's decision to grant eligibility to the student.**
- An appeal of the Section Commissioner's final decision must be submitted to the State CIF Appeals Office within 15 business days of the date the Section Commissioner's decision was postmark mailed to the school, to the student and/or his/her parent/legal guardian. If an appeal is not filed within the 15 business day period, the Section Commissioner's decision shall be final.

LEVEL 2 – State CIF Appeals Coordinator

- All appeals filed with the State CIF Appeals Office must:
 1. Be submitted within 15 business days of the date the Section Commissioner's decision was postmark mailed to the school, the student or his or her parent/legal guardian.
 2. Be on the current State CIF Appeals Form and submitted to the State CIF Appeals Office. The form must

be complete and accompanied by all documentation or other information that supports the appeal.

3. Include a \$150 administrative fee. The State CIF Appeals Coordinator may waive all or part of the \$150 administrative fee if the student who filed the appeal qualifies for the school free or reduced lunch program in accordance with 42 U.S.C. sections 1751, et seq. or that the payment of the fee will impose a substantial financial hardship on the student or his/her family.

- Within 5 business days of receipt of the appeal request, the State CIF Appeals Coordinator shall determine if the application is complete and meets the procedural criteria of this provision.
- If the State CIF Appeals Coordinator determines that the appeal is timely and complete, the State CIF Appeals Coordinator shall then have ten business days to set a hearing date. Applicants should be aware that applications received between the last published CIF sponsored activity until August 15, eligibility determinations will be made based upon school site or section staff availability
- If the State CIF Appeals Coordinator determines that the appeal is incomplete, the application will not be considered and shall be returned. A complete, corrected application may be resubmitted prior to the expiration of the original appeal 15 day timeline (without an additional administrative fee).
- The administrative fee shall not be returned with any appeal application that is rejected by the State CIF Appeals Coordinator.

LEVEL 3 – Appeals Panel/Review Officer

- The members of the Appeals Panel or a Review Officer shall be appointed in accordance with the published State CIF Appeals Procedure Guidelines.
- The hearing shall be held at a location selected by the State CIF Appeals Coordinator within geographical proximity of the CIF Section where the matter arises.
- The Appeals Panel/Review Officer shall conduct the hearing in accordance with the hearing procedures outlined in the published CIF State Appeal Procedures Guidelines.
- While legal counsel is not required, the student and the CIF Section may choose to be represented by legal counsel or advocate at a hearing.
- The technical rules of evidence do not apply to CIF appeal hearings.
- Within 15 business days after closing the hearing, the Appeals Panel Chairperson/Review Officer shall prepare a written decision that includes findings of fact and conclusions, and shall postmark mail the decision to:
 - (1) The CIF State Executive Director;
 - (2) The student or parent/legal guardian or their legal representation;
 - (3) The principals of both schools; and
 - (4) The CIF Section.
- The decision of the Appeals Panel/Review Officer issued pursuant to this provision is final and binding and may not be appealed.

REVISED: 11.29.06 1.17.07 1.22.07 2.01.07 1.30.07 2.13.07 02.16.07

Eligibility Committee: Support (9-0-0) with the recommendation that language be added to level 2 that would allow a school in opposition to student eligibility to appeal a Commissioner’s decision to grant a hardship.
Executive Committee: Support, PASSED (6-0-0)

MOTION: Chuck Davison SECOND: Tom Welsh

E. CIF 510 Undue Influence

PASSED IN JANUARY

510. UNDUE INFLUENCE

A. The use of undue influence by any person or persons to secure or retain a student or to secure or retain one or both parents or guardians of a student as residents may cause the student to be ineligible for high school athletics for a period of one year and shall jeopardize the standing of the high school in the California Interscholastic Federation.

NOTE: Undue influence is any act, gesture or communication (including accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition regardless of the source) which is performed personally, or through another, which may be objectively seen as an inducement, or part of a process of inducing a student, or his or her parent or guardian, by or on behalf of, a member school, to enroll in, transfer to, or remain in, a particular school for athletic purposes.

B. *A transfer of a student from his or her current school of attendance to any high school in which the student participates or participated the previous twenty-four (24) months on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school shall be considered prima facie* evidence (“sufficient evidence”) of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons.*

A team affiliated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person affiliated associated* with, that school; and/or on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school.

When a prima facie case of undue influence/recruiting exist, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school unless sufficient proof is presented to the satisfaction of the Commissioner that rebuts or disproves the evidence of undue influence/recruiting or athletic reasons.

C. A student who transfers to a new school within one calendar year of the relocation of his/her coach to that school without a corresponding change in residence shall be considered to have transferred for athletic reasons and shall not be eligible to participate in the sport(s) coached by that coach for one calendar year from the date of enrollment in the new school.

* Defined as: Persons "associated" with a school include, but are not limited to, parents of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, former coaches, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

~~B-D~~ C. A student shall become ineligible for CIF competition in their respective sport and shall be penalized according to Bylaw 400 for accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition, regardless of the source.

~~C-E~~ D. All transfer students shall submit a completed CIF Pre-enrollment Contract Affidavit (CIF Form 510) with the appropriate transfer application(s) as required by their respective CIF Section under Bylaw 214.C.(3) and/or Bylaw 212.

NOTE: CIF Form 510 is available through the local CIF Section Office.
(Revised May 2002 Federated Council)

F. CIF Bylaw 1605 Coaches Box

PASSED (32-0-0)

To send delegates instructed to support.

The State CIF Basketball Officials committee recommended and forwarded to the Basketball Advisory Committee a request to change By Law 1605, Coaches' Box from a six (6) foot box to the NFHS recommended length of fourteen (14) feet. The Basketball Advisory committee voted unanimously to support the recommended change.

1605. Coaches' Box

A ~~six (6)~~ **fourteen (14)** foot coaches' box will be utilized.

This request is for implementation beginning in the 2007-2008 basketball season.

Rationale:

Presently officials recognize that the 6 foot bench severely restricts a coach from talking to and dealing with their entire squad so most have ignored the 6 foot box as long as the coach's actions and behavior was appropriate and not attaching the officials. The officials believe that with a fourteen foot box, there is no reason for a coach to ever be outside of that box and thus will allow for uniformed enforcement of the rule.

The basketball advisory committee supported this rationale that the current six foot box is not realistic. The committee would like to see uniformed enforcement and believes a 14 foot box eliminates any judgment regarding intent and/or behavior on the part of the coach. . .

First Reading/Discussion: February 2, 2007

Vote: May 4, 2007

Executive Committee: Support, PASSED (6-0-0)

MOTION: Elmer Brown SECOND: Ken Steele

G. Track Pistol

PASSED (32-0-0)

To send delegates instructed to support.

The Gun-Free Schools Act (GFSA) requires each State receiving federal funds under the No Child Left Behind Act to have a State law requiring local educational agencies (LEA) to expel a student who brings or possesses a firearm at school. (Public Law 107-110, Section 4141) For the purposes of the GFSA, the term "firearm" is defined in Section 921(a) of Title 18 of the United States Code. According to Section 921(a), "any weapon (including a starter gun) that will be, or is designed to or may readily be, converted to expel a projectile by the action of an explosive" (emphasis added) is included within the definition.

Clearly, a student cannot bring or possess a starter gun on campus under the federal GFSA. However, even under the federal GFSA the student's possession is allowable if it is for "activities approved and authorized by the local educational

agency and the local educational agency adopts appropriate safeguards to ensure student safety.” (Section 4141(g))

Although the federal GFSA allows firearms onto campus for limited purposes, such as for hunting or military education classes or clubs, it does not take into consideration local, State, and Federal laws pertaining to the possession of firearms. In particular, school districts should be aware that Federal and some State laws prohibit juveniles, felons, etc. from possessing handguns. This analysis does not address those issues, nor LEA liability.

California’s GFSA is codified at Penal Code Section 626.9, the “Gun-Free School Zone Act of 1995”, which states, among other things, that:

“Any person who possesses a firearm in a place that the person knows, or reasonably should know, is a school zone...*unless it is with the written permission of the school district superintendent, his or her designee, or equivalent school authority*, shall be punished....” (Emphasis added.) [PC 626.9(b)]

A "school zone" is defined as an area in, or on the grounds of, a public or private school providing instruction in kindergarten or grades 1 to 12, inclusive, or within a distance of 1,000 feet from the grounds of the public or private school. A "firearm" has the same meaning as that term is given in Penal Code Section 12001 which states:

“...the terms "pistol," "revolver," and "firearm capable of being concealed upon the person" shall apply to and include any device designed to be used as a weapon, from which is expelled a projectile by the force of any explosion, or other form of combustion, and that has a barrel less than 16 inches in length. These terms also include any device that has a barrel 16 inches or more in length which is designed to be interchanged with a barrel less than 16 inches in length.”

Penal Code section 626.10 sets forth additional prohibitions and details exceptions to the State’s GFSA. It provides:

“Any person...who brings or possesses...any instrument that expels a metallic projectile such as a BB or a pellet, through the force of air pressure, CO₂ pressure, or spring action, or any spot marker gun, upon the grounds of, or within, any public or private school providing instruction in kindergarten or any of grades 1 to 12, inclusive, is guilty of a public offense, punishable by imprisonment in a county jail not exceeding one year, or by imprisonment in the state prison.” (Penal Code 626.10 (a))

“Subdivision (a) does not apply to any person who brings an instrument that expels a metallic projectile such as a BB or a pellet, through the force of air pressure, CO₂ pressure, or spring action, or any spot marker gun upon the grounds of, or within, a public or private school providing instruction in kindergarten or any of grades 1 to 12, inclusive, *if the person has the written permission of the school principal or his or her designee.*” (Penal Code section 626.10(f))

Under the State’s GFSA, *no one* can possess a firearm on school grounds, unless it fits within one of the statutory exceptions. However, it’s unclear whether a starter gun falls within the State’s definition of “firearm.” Assuming it does fit the definition, an allowance, for Penal Code section 626.9 defined firearms, is made if the person has the written permission of the “*school district superintendent, his or her designee, or equivalent school authority.*” An exception is also made for 626.10 defined “instruments” if the person has the written permission of the “*school principal or his or her designee.*” Thus, under both State and Federal law if the LEA, the school superintendent and/or principal provide permission for said possession it is permissible with federally mandated safeguards in place for student safety.

Executive Committee: Support, PASSED (6-0-0)

MOTION: Jan Smith-Billing SECOND: Bill Stirnus

H. CIF Meetings Schedule for 2007-2008

PASSED (31-0-0)

To send delegates instructed to support. (Attachment E)

Executive Committee: Support, PASSED (6-0-0)

MOTION: Bill Stirnus SECOND: Tom Welsh

I. Projected Budget, 2007-2008

PASSED (31-0-0)

To send delegates instructed to support. (Attachment F)

Executive Committee: Support, PASSED (6-0-0)

MOTION: Chris Holleran SECOND: Dave Lonn

J. Nominees for CIF Executive Committee:

PASSED (29-0-0)

To send delegates instructed to VOTE FOR THE FOLLOWING: **Heather Daims** – Los Angeles Section, **Earl Haugen** – Southern Section, **Camille Maben** – Allied Organization, California Department of Education, **Dennis Regalado** – North Coast Section, **Rick Spears** – Sac Joaquin Section

The following federated council members have been nominated to serve a one-year term on the CIF Executive Committee: for 2007-08. Five (5) of those nominated will be elected.

- Ray Alvarado – San Diego Section
- Heather Daims – Los Angeles Section
- Earl Haugen – Southern Section
- Camille Maben – Allied Organization, California Department of Education
- Brian McKibben – Oakland Section
- Ray Odom – Northern Section
- Dennis Regalado – North Coast Section
- Rick Spears – Sac Joaquin Section

1st Reading: October 27, 2006 Discussion: February 2, 2007 Vote: May 4, 2007

Executive Committee: Support, M-S-P, Holleran, Smith, PASSED (6-0-0) To vote for the following Heather Daims – Los Angeles Section, Earl Haugen – Southern Section, Camille Maben – Allied Organization, California Department of Education, **Dennis Regalado – North Coast Section**, Rick Spears – Sac Joaquin Section

MOTION: Don Nelson SECOND: Bill Stirnus

K. Comcast Game of the week

FIRST READING

Motion to allow NCS to negotiate broadcast rights fees for NCS member schools for pre-season and league games starting with the 2008 season. Sixty-five percent of the broadcast fees would be given to the home school and 35% to the visiting school.

Rationale: Currently Comcast and other TV and radio broadcasters tape games and each of the participating schools receives no compensation. The Southern Section has negotiated a \$50,000 contract for broadcast rights to their schools during the pre-season and league season. NCS staff would join with the CCS and SJS to negotiate with Comcast. Any funds generated would be given to the participating schools, with the home school receiving more money to offset expenses incurred by custodial and school staff for preparation of the taping.

L. Wrestling Weight Management Changes

PASSED (29-0-0)

To send delegates uninstructed.

The following changes to the CIF Wrestling Weight Management are recommended:

- Use of the NWCA Daily Team Weigh-in form instead of the NWCA Alpha Master Report and Individual Weigh-in Form.
- The use of laxative, emetics, excessive food and liquid restrictions, etc. would be prohibited for any purpose.
- All initial assessments must utilize the bioelectrical impedance (Tanita Scale) process.
- Remove the “less than one-half pound” language that would allow a wrestler within less than one-half pound of a weight class to wrestle at the lower weight.
- Delete the “scratch weight” language that forces wrestlers to unnecessarily loose weight.

Rationale: All of these recommendations are improvements to the weight management program by eliminating unnecessary paperwork, makes the program easier to follow and easier for the school to comply with the rules. In addition, the changes bring California in line with NFHS rules for wrestling. The NCS Wrestling Management Committee supports the changes.

MOTION: Don Nelson SECOND: Eric Volta

M. Girls Wrestling Tournament

PASSED (29-0-0)

To send delegates instructed to support.

At its March 1, 2007 meeting, the CIF State Wrestling Advisory, by unanimous vote, recommended a two-year extension of the original two-year pilot for CIF Girls’ Regional Wrestling Tournaments. Proposed dates are as follows:

2007-08: Friday & Saturday, January 18 and 19, 2008

2008-09: Friday & Saturday, January 16 and 17, 2009

Rationale: Participation during the first two years of the CIF Girls' Regional Wrestling Tournaments has demonstrated a significant interest in the sport of wrestling on the part of the more than 400 girls who wrestled in the tournaments each year. It is clear to both State Office staff and the Advisory Committee that these tournaments provide unique opportunities that are much appreciated and highly valued by our female wrestlers, their families and their coaches. Although criteria established to qualify for approval of a Girls' State Wrestling Championship have not yet been met, girls' participation in wrestling continues to grow. Consequently, the Advisory Committee feels strongly that the extended support of these CIF Girls' Regional Tournaments will fuel continued growth in interest among female athletes.

MOTION: Elmer Brown SECOND: Phil Tomasini

N. Bylaw 602: Olympic Development Programs **PASSED (31-0-0)**
To send delegates instructed to support.

Rationale: Over the years since the development of the bylaw, national governing bodies have been accepting more and more events as Olympic Development Programs. In some cases, the governing body has nothing to do with the event, but has written a letter indicating their support of the event. Such is the case with soccer. There are now entire club soccer teams playing in "Olympic Development" competition during their season of sport.

These bylaws were written with the intent to allow elite individual players to compete in competition leading up to a potential Olympic selection. This bylaw clarifies the intent and the spirit of the intent of the original bylaw.

1st Reading: October 27, 2006 Discussion/Vote: February 2 or May 4, 2007

MOTION: Elmer Brown SECOND: Bill Stirnus

O. Revision of Bylaw 302: Multi-School Team **PASSED (25-4-0)**
To send delegates uninstructed.

Rationale: The initial revision of this bylaw was forwarded to the federated council. During discussion it was pointed out that the current bylaw was the result of an agreement worked out by the former CIF counsel to keep the CIF out of court. Due to that fact, the Council forwarded the proposed revision to the Risk Management Committee for further revision. The committee met and forwarded a revision to the section commissioners for input. At that point, discussions had increased on how to deal with "small learning communities, charter schools, etc. The commissioners agreed to form a subcommittee to look at further revisions to incorporate the other situations that have arisen. This proposal is a product of that committee. It has been reviewed by both the CIF Executive Committee and the Commissioners. During discussions it was suggested that definitions be added for clarification. This copy has two such definitions. The council may request additional definitions in order to clarify the intent of this bylaw.

- 302. MULTI-SCHOOL TEAM
 - A. CIF member schools may allow only students currently enrolled, in grades 9-12, in their school, to participate in any CIF competition (see Bylaw 200.A.).
 - B. Any non-CIF member school that wishes to have its students participate in CIF competition must apply for multi-school status through a CIF member school prior to October 1 of the current school year. **A non-CIF member school must have a California County-District-School Code (CDS Code) as a prerequisite to applying for multi-school status.**
 - C. Any CIF member school that wishes to allow participation on its team(s) by students, who are currently enrolled in non-CIF member schools or programs which do not offer any interscholastic athletic programs [such programs or schools would include, but not be limited to, alternative schools (defined in Education Code 58500), junior high schools, necessary small schools and charter schools], may request approval to do so under the following conditions:
 - (1) The administrative responsibility for all students involved in athletics shall rest with the principal of the CIF member school for which the student(s) is competing. Such responsibility shall include:
 - a. Verification that residential eligibility of the student(s) is limited to the public school in whose attendance area his/her parents, legal guardians, or caregivers

reside; or where the student most recently established his/her residential eligibility or a private school; AND

- b. Verification that students participating in the athletic program meet all the CIF member school scholastic eligibility requirements; AND
- c. The regular grading period of the CIF member school shall be used to determine the scholastic eligibility of all students; AND
- d. Determination that students participating in the athletic program meet all other eligibility requirements of the CIF, its Section, its league and the CIF member school; AND

e. Determination that private schools and charter schools entering a multi-school agreement with a public school or public school district meet the additional requirements set forth in Bylaw 302 Sections E and F.

- (2) For the purposes of determining dues, legal and liability assessments, realignment issues and State CIF and Section divisional placement, the enrollment figures for non-CIF member school/program students residing in the CIF member school's attendance area must be included in the CIF member school's enrollment using the CBEDS enrollment figures.
- (3) The application process must start with the principal of the CIF member school. Written certification that all the conditions listed above will be met, as well as approval, must be obtained from the following:
 - a. CIF member school principal; AND
 - b. CIF member school governing board(s); AND
 - c. Non-CIF member school or program administrator in charge; AND
 - d. Non-CIF member school governing board (if applicable)
- (4) Additional approvals must be obtained, in the following order, from:
 - a. The CIF member school's League; AND
 - b. The CIF member school's Section; AND
 - c. The State CIF Executive Committee
- (5) Appeals Procedure (Applies only to (4) above)
 - a. If the CIF member school is unable to obtain written approval from the appropriate league, then it may appeal for approval, in writing, to its CIF Section, but only after exhausting any and all appeals procedures established by the respective league.
 - b. If the CIF member school and its league are unable to obtain written approval from the appropriate CIF Section, they may appeal for approval, in writing, to the CIF Executive Committee, but only after exhausting any and all appeals procedures established by the respective CIF Section.
- (6) Renewal applications, including all signatures in (3) and (4) above, for multi-school teams under this bylaw must be filed annually prior to the ensuing school year.

D. Continuation Schools

Continuation schools may not apply for multi-school team status as provided for under this provision. For continuation school eligibility, refer to Bylaw 217 and 222.
(Revised May 2003 Federated Council)

E. Small Learning Communities, Small Schools, Alternative Schools, and Charter Schools Housed On A Member School's Campus

- (1) **Students in small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus are eligible at the member school upon their initial enrollment in the ninth grade. Small learning communities, small schools, alternative schools and charter schools housed on an existing member school's campus are not required to apply for multi-school status through the member school.**
- (2) **Students transferring into small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus after their initial enrollment in the ninth grade are subject to Bylaw 214.**
- (3) **Sections are empowered to waive the transfer rule upon request by a school district establishing a new magnet program, small learning community, small school, alternative school or charter school housed on a member school's campus for the first year only; thereafter, all transfer rules apply.**
- (4) **~~Small learning communities, small schools, alternative schools and charter schools housed on an existing member school's campus may not apply for multi-school status with any CIF member school where their students are participating with a member school on whose campus they are housed under the provisions of~~ Bylaw 302(E)(1): If a small learning community, small school, alternative school or charter school is housed on an existing member school's campus, its students are not eligible to participate for any CIF member school other than the member school on whose campus the small learning community, small school, alternative school or charter school is housed**

F. Private and Charter Schools Partnering With CIF Member Public Schools Housed On A Separate Campus

Where a private school or a charter school enters into a multi-school agreement with a public school that is housed on a separate campus or with a public school district, only those students who live within the boundaries of the public school district may participate in athletics at the member school or at a member school within the district. A student attending such a private school or charter school must participate for the member school in whose attendance area his/her parents, legal guardians, or caregivers reside or the school in the district where the student most recently established residential eligibility prior to attending the private or charter school entering the multi-school agreement.

- G. **CIF Member School With Multiple Campuses**
Teams representing a high school must be composed of students under the direct supervision of one principal and attending class on one campus. Where one school has multiple campuses, a student must participate for the team on whose campus he/she is housed unless the school petitions to be allowed to participate as a single school with multiple campuses under the supervision of one principal. These petitions must be filed prior to October 1 of the current school year.

Definitions

School Within a School
This type of school (often times referred to as Academies with a particular academic focus) operates under the umbrella of a comprehensive high school, but has no autonomy in terms of academic accountability.

Small Learning Communities
These schools have their own independent accountability in terms of having their own CDS code, API score and CAHSEE pass rate.

REVISED: 1/28/07 & 2/1/07 1st Reading: 10/27/07 Discussion/Vote: 2/2/07 or 5/4/07

MOTION: Eric Volta SECOND: Don Nelson

- P. **Article 22.B.12: Conditions of Membership (Supplements)** **PASSED (31-0-0)**
To send delegates instructed to support.

Rationale: This revision clarifies the prohibition of school personnel selling, promoting and distributing performance enhancing dietary supplements.

MOTION: Jan Smith-Billing SECOND: Don Nelson

- Q. **Request for Inclusion** **PASSED (31-0-0)**
To send delegates instructed to support.

Rationale: The executive committee recommends that the California Activities Directors Association be renewed as an allied member of the CIF for another four years.

MOTION: Jan Smith-Billing SECOND: Don Nelson

- R. **CIF Marketing Plan Revision** **PASSED (31-0-0)**
To send delegates instructed to support.

Rationale: Revisions to the CIF Marketing Plan are being proposed and recommended by the Marketing Sub-Committee, the Economic Viability Committee and the Executive Committee.

MOTION: Don Nelson SECOND: Jan Smith-Billing

- S. **CIF Investment Policy Revision** **PASSED (31-0-0)**
To send delegates instructed to support.

Rationale: This updated policy is being recommended for approval.

MOTION: Eric Volta SECOND: Jan Smith-Billing

- T. **Dress Code: Wrestling** **FIRST READING**
The Wrestling Advisory Committee is recommending an adoption of a dress code for coaches.

- U. **CIF State Football Championship Bowl Games** **FIRST READING**
 The CIF State Football Advisory Committee will recommend the continuation of the CIF State Championship Bowl Games on a permanent basis.

XII. OTHER BUSINESS

- A. **National Federation Summer Meeting Attendee**
 Gil Lemmon, NCS Associate Commissioner, will attend the National Federation summer meeting in Palm Springs, CA.
- B. **New School Membership**
 - 1. **El Sobrante Christian High School** **PASSED (31-0-0)**
 El Sobrante Christian High School is a private school. The school is requesting membership into the NCS/CIF as a non-league affiliate member. The school's current population is 48 girls and 32 boys. The school offers the following sports; boys' & girls' basketball, and boys' & girls' cross country, girls' & boys' track & field, girls' volleyball, softball and boys' golf.
Executive Committee: Support, PASSED (6-0-0)
 MOTION: Don Nelson SECOND: Jan Smith-Billing
 - 2. **Cornerstone Christian School** **PASSED (31-0-0)**
 Cornerstone Christian School is a private school. The school is requesting membership into the NCS/CIF as a non-league affiliate member. The school's current population is 48 girls and 29 boys. The school offers the following sports; boys' & girls' basketball, and, girls' volleyball, softball and boys' soccer and baseball.
Executive Committee: Support, PASSED (6-0-0)
 MOTION: Jan Smith-Billing SECOND: Bill Stirnus
 - 3. **Fremont Christian School** **PASSED (31-0-0)**
 Fremont Christian School is a private school. The school is requesting membership into the NCS/CIF as a member of the BAC. The school's current population is 106 girls and 96 boys. The school offers the following sports; boys' & girls' basketball, boys' soccer, softball, baseball, girls' tennis, boys' & girls' track & field, and girls' volleyball. *(Begin 2008-09 school year)*
 MOTION: Don Nelson SECOND: Jan Smith-Billing
 - 4. **Redwood Christian School** **PASSED (31-0-0)**
 Redwood Christian School is a private school and currently a member of the CCS. Due to the recent realignment vote in the Central Coast Section they feel it is the best interest of their program both competitively and geographically to seek membership in the North Coast Section. The school is requesting membership into the NCS/CIF as a member of the BCL-EAST. The school's current population is 106 girls and 96 boys. The school offers the following sports; girls' volleyball, girls' & boys' tennis, girls' & boys' cross country, boys' soccer, girls' & boys' basketball, boys' & girls' soccer, softball, girls' & boys' track & field, baseball, boy's volleyball. *(Begin 2008-09 school year)*
 MOTION: Jan Smith-Billing SECOND: Nelson Noriega
- C. **University Preparatory School** **INFORMATION**
 University Preparatory School wishes to withdraw from membership. UPREP will be applying to the Oakland Section for membership. (Attachment G)

- D. Clayton Valley High School request for zero week football contest. PASSED (17-12-1)**
There are no other options available to Clayton Valley HS to play all ten games that are permitted. Their bye week is week 7 and there is no team available in this region of the state. They are requesting to play a week 0 opponent is from Sacramento.
MOTION: Eric Volta SECOND: Ken Steele

- F. San Marin High School request for zero week football contest PASSED (16-12-1)**
There are no other options available to San Marin HS to play all ten games that are permitted. Their bye week is week 10 and there is no team available in the NCS. They are requesting to play a week 0 opponent from outside the NCS.
MOTION: Jan Smith-Billing SECOND: Nelson Noriega

XIII. STAFF REPORTS

- A. Commissioner
- B. Associate Commissioner (Attachment H)
- C. Assistant Commissioner (Attachment I)
- D. Webmaster (Blaise Yen) – PowerPoint presentation on new NCS website

XIV. PHILLIP “PHIL” HEMPLER AWARD PRESENTATION

- A. Susie Woodall
- B. Jake Arcanin