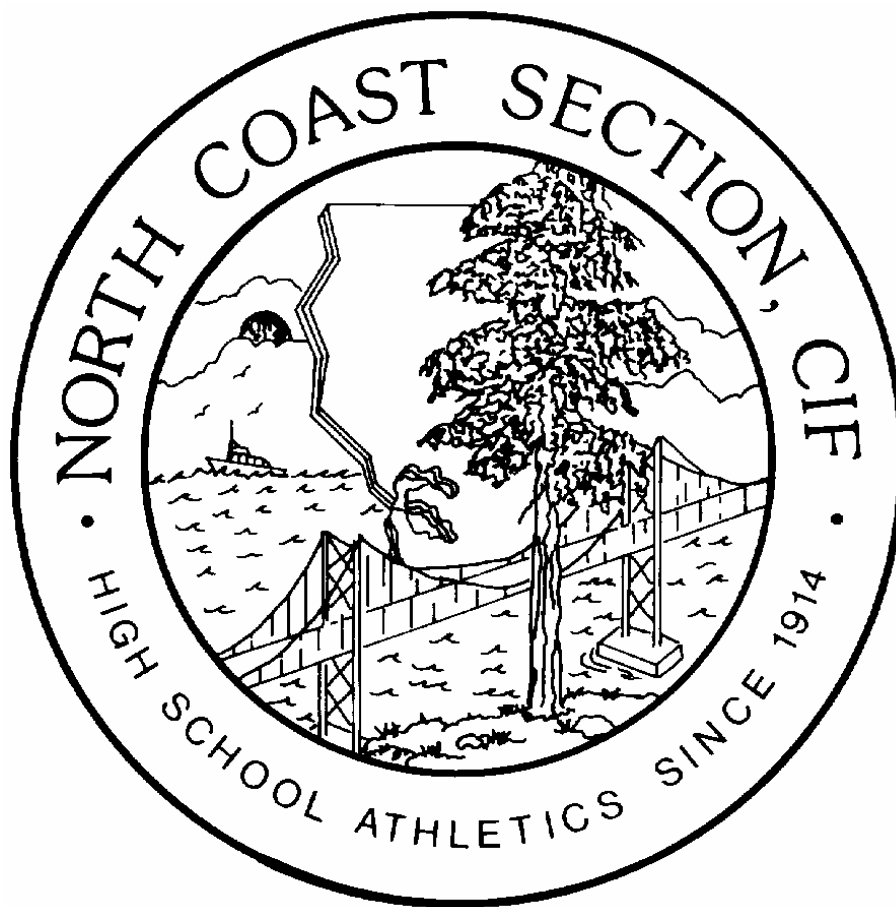


NORTH COAST SECTION BOARD OF MANAGERS MINUTES

(Pending Approval)

April 25, 2008



NORTH COAST SECTION
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Board of Managers
 April 25, 2008
 Attention: Athletic Directors

This guide is designed to help assure that all coaches read the North Coast Section minutes. Coaches should initial the appropriate box(es) before passing the copy on.

SPORT	VARSITY	JV	FROSH/ SOPH	FROSH	BOYS	GIRLS
Badminton						
Baseball						
Basketball						
Cross Country						
Field Hockey						
Football						
Golf						
Lacrosse						
Skiing						
Soccer						
Softball						
Swimming						
Tennis						
Track & Field						
Volleyball						
Water Polo						
Wrestling						

NCS BOARD OF MANAGERS MINUTES (Pending Approval)

MINUTE TOPIC	DISCUSSION LEADER	ACTION
I. CONSENT AGENDA	Jan Smith-Billing	VII.B removed (PASSED 14-12-3) PASSED (30-0-0)
II. MINUTES OF THE PREVIOUS MEETING	Jan Smith-Billing	PASSED (CONSENT)
III PUBLIC INPUT		
A. NO PUBLIC INPUT		
IV. FINANCIAL ITEMS		
A. Financial report on fall and winter sports Attachment A	Gil Lemmon	INFORMATION
V. BUDGET A. 2008-2009 Budget as proposed by NCS Executive Committee Attachment B	Tom Ehrhorn	PASSED (31-0-0)
VI. EXECUTIVE COMMITTEE		
A. Appointments for 2008-10	Jan Smith-Billing	INFORMATION
B. Administrator Orientation Workshops	Jan Smith-Billing	INFORMATION
C. Review Targets	Jan Smith-Billing	INFORMATION
D. Workshop Date and Location – August 8, 2008 - NCS Office	Jan Smith-Billing	INFORMATION
VII. SPORTS ADVISORY COMMITTEE		
A. Tennis Proposal	Don Nelson	PASSED (CONSENT)
B. 509H Chart of Rotation-ADJUSTMENT-Tennis	Don Nelson	PASSED (18-10-3)
C. 2008-09 Boys and Girls Golf Proposal	Don Nelson	PASSED (CONSENT)
D. Spring Soccer Seating Capacity	Don Nelson	PASSED (CONSENT)
E. 3-Year Championship Calendar Attachment C	Don Nelson	PASSED (CONSENT)
1. Earliest date for all Fall sports to begin	Don Nelson	PASSED (30-3-0)
F. Change in Exempted Track Meets in 100H – Note 1	Don Nelson	PASSED (CONSENT)
G. Establish a Division VI in Basketball and Girls' Volleyball Attachment D	Don Nelson	PASSED (CONSENT)
H. Boys' Volleyball - Three Classifications Attachment E	Don Nelson	PASSED (CONSENT)
I. Interpretation of CIF Rule 600 - Scrimmage	Don Nelson	PASSED (CONSENT)
J. Five Divisions in Football Attachment F	Don Nelson	PASSED (28-4-0)
K. NCS <u>Sports and General Rulings # 18.105H</u> ; Spring Football Practice	Don Nelson	PASSED (29-3-0)
L. Two Week Format in Volleyball, Softball and Lacrosse	Don Nelson	PASSED (CONSENT)
VIII. VALUES AND ETHICS		
A. Sports & General Rulings Handbook- 300H Sportsmanship Attachment F	Eric Volta	PASSED (33-0-0)
IX. ALIGNMENT AND CLASSIFICATION COMMITTEE		
A. Report	Richard Graey	INFORMATION

MINUTE TOPIC	DISCUSSION LEADER	ACTION
VII. ELIGIBILITY COMMITTEE		
A. Clarification of CIF Bylaw 207.B(5)d	Jerome Wiggins	INFORMATION
B. Bylaws 207, 208, 209 and 510 (See Section XI.A. CIF ITEMS)	Jerome Wiggins	
IX. CIF ITEMS		
A. Bylaws 207, 208, 209 and 510	Tom Ehrhorn	SEND DELEGATES UNINSTRUCTED (33-0-0)
B. CIF Bylaw 805 Revision	Tom Ehrhorn	INFORMATION
C. Oakland-San Francisco Sections Trans Bay Competition	Tom Ehrhorn	SEND DELEGATES UNINSTRUCTED (29-3-0) -
D. So-Cal Boys' Volleyball Attachment G	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT (29-0-1) -
E. Sac-Joaquin Section proposal to State CIF	Tom Ehrhorn	INSTRUCT DELEGATES TO OPPOSE (31-0-0) -
F. Bylaw 206	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT (31-0-0)-
G. Cif Proposed 2008-09 Budget	Tom Ehrhorn	SEND DELEGATES UNINSTRUCTED (31-0-0)
H. Election of CIF President-Elect, 2008-10	Tom Ehrhorn	SEND DELEGATES UNINSTRUCTED (30-0-0)
I. Election of CIF Executive Committee, 2008-09	Tom Ehrhorn	SEND DELEGATES UNINSTRUCTED (31-0-0)
J. Bylaw 306: Independent Study Programs/Schools	Tom Ehrhorn	INSTRUCT DELEGATES TO SUPPORT (30-0-0)
K. Amendment to Bylaw 204	Tom Ehrhorn	FIRST READING
L. Revision of Bylaw 600: Outside Competition	Tom Ehrhorn	FIRST READING
M. Revision of Bylaw 511: Season of Sport Definition	Tom Ehrhorn	FIRST READING
X. OTHER BUSINESS		
A. National Federation Summer Meeting Attendee – Gil Lemmon	Tom Ehrhorn	INFORMATION
B. Change date of the BOM meeting from April 24, 2009 to April 27, 2009 due to CSADA Convention conflict.	Tom Ehrhorn	PASSED (28-0-2)
XI. STAFF REPORTS		INFORMATION
A. Commissioner Attachment H	Tom Ehrhorn	
B. Associate Commissioner Attachment I	Gil Lemmon	
C. Assistant Commissioner Attachment J	Karen Smith	
XII. PHILLIP "PHIL" HEMPLER AWARD PRESENTATION Dave Cutaia-CIF Distiguated Award Neil Sweeney-Phil Hempler Award Frank Anderson-Phil Hempler Award	Tom Ehrhorn	AWARD PRESENTATION

April 25, 2008

The regular meeting of the North Coast Section Board of Managers was called to order by President Jan Smith-Billing at 8:45 a.m. on April 25, 2008, at Acalanes Adult & Community Education Center, Walnut Creek, California.

LEAGUES & REPRESENTATIVES

Alameda Contra Costa Athletic League (2)

Mike Janvier, Alameda HS ABSENT

Bay Counties League-East (2)

Tom Welsh, BCL Commissioner

Eleanor Dase, Athenian HS-ABSENT

Bay Counties League-West (1)

Mike Diamonti, San Francisco University HS

Gordon Sharafinski-Stuart Hall HS (Executive Comm.)

Bay Counties League-Central (1)

Barbara Allen, San Francisco Waldorf HS

Bay Shore Athletic League (2)

Phil Tomasini proxy for Sr. Sally Slynstad, Holy Names HS

Julio Franco, John F. Kennedy (R) HS

Bay Valley Athletic League (2)

Eric Volta, Freedom HS

Bud Beemer proxy for Tim Galli, Pittsburg HS

Coastal Mountain Conference (4)

Geri Giovannetti, Middletown HS

Robert Pinoli, Anderson Valley HS

Chris Heller, Middletown HS

Steve Gentry, Clear Lake HS-Absent

Diablo Foothill Athletic League (2)

Bill Branca, Dublin High School

Pat Lickiss, Las Lomas High School

East Bay Athletic League (2)

John Dwyer, Foothill HS-ABSENT

Don Nelson proxy for Chris Vanschaack, Granada HS

Hayward Area Athletic League (2)

Olga Pineda, Tennyson HS-

Amy Furtado, San Leandro HS

Humboldt-Del Norte League (2)

David Lonn, McKinleyville HS

Doug Oliveira, Klamath-Trinity Joint USD

Marin County Athletic League (2)

Don Drake, Sir Francis Drake HS

Chris Holleran, Tamalpais HS

Mission Valley Athletic League (2)

Tom Breen proxy for Linda Fernandez, Washington HS

Stuart Kew, Mission San Jose HS -ABSENT

North Bay League (2)

Bill Stirnus, Santa Rosa School District

Marie Sugiyama proxy for Joe Williams, Rancho Cotate HS

Sonoma County League (2)

Dave Ashworth proxy for Javier Gomez, Windsor HS

Paul Tuohy, Sonoma Valley HS

DISTRICT SUPERINTENDENTS' REPRESENTATIVES

Contra Costa County Supt. Rep. (1)

Gary McHenry, Mt. Diablo Unified School District

Marin & Sonoma Counties Supt. Rep. (1)

Dr. Jan La Torre-Derby, Novato USD -ABSENT

Alameda County Supt. Rep. (1)

Dr. William Wong, Albany Unified School District-ABSENT

Northern Counties Supt. Rep. (1)

SCHOOL BOARDS' REPRESENTATIVES

Alameda County (CSBA SUB-REGION 7B) (1)

Jerome Wiggins, Alameda County School Board-ABSENT

Private School Representative (1)

Robert Graves-

Catholic School Representative (1)

Leo Lopoz proxy for Mark DeMarco, De La Salle HS

Contra Costa County (CSBA SUB-REGION 7A) (1)

TBA

Humboldt & Del Norte Counties (CSBA SUB-REGION 1A) (1)

Ken Steele

Sonoma County (CSBA SUB-REGION 3A)(1)

Louis Jenkins-ABSENT

Marin County (CSBA SUB-REGION 3D) (1)

Elizabeth Robbins, Ross School District-ABSENT

Mendocino & Lake Counties (CSBA SUB-REGION 1B) (1)

TBA

PAST PRESIDENT

Dennis Regalado, Acalanes UHSD

NCS PRESIDENT

Jan Smith-Billing, Montgomery High School

PRESIDENT-ELECT

Richard Graey, Mattole Triple Junction

FEMALE REPRESENTATIVE (1)

Becky Smith, Monte Vista High School

UNDER REPRESENTED MINORITY (1)

Nelson Noriega, Berean Christian High School

(Non-Voting)

CALIFORNIA STATE ATHLETIC DIRECTOR

ASSOCIATION LIAISON

TBA

(Non-Voting)

CALIFORNIA COACHES ASSOCIATION LIAISON

TBA

NON-VOTING ATTENDEES

Orlando Chiavini, DFAL Commissioner

Bill Jones, ACCAL Commissioner

Don Nelson, EBAL Commissioner

Bud Beemer, BVAL Commissioner

Chuck Davison, CMC Commissioner

Dave Kiesel, HAAL Commissioner

Charlie Lakin, HDNL Commissioner

Phil Roark, MCAL Commissioner

Dave Ashworth, SCL Commissioner

Tom Breen, MVAL Commissioner

Marie Sugiyama, NBL Asst. Commissioner

Mario Balestrieri. DVAL Commissioner

STAFF:

Tom Ehrhorn, Commissioner of Athletics

Gil Lemmon, Associate Commissioner

Karen Smith, Assistant Commissioner

GUESTS

Hart Fairclough

Bonnie Wehunt

Paul Gaddini

Tony Aiello

Joanne Wright

Frank Anderson

Neil & Beverly Sweeney

Floyd "Dutch" Williams

Jake & Sally Arcanin

Bob Hagler

Gene McKamey

NCS BOARD OF MANAGERS MINUTES (Pending approval)

April 25, 2008

New Wording is printed in italics.

~~Replaced wording is printed in strike out form.~~

Continuing wording is printed in regular type

Each item passed at this meeting will become effective July 1, 2008, unless an earlier implementation date was passed by the Board of Managers and appears in these minutes.

I. CONSENT AGENDA

A. PASSED (14-12-3)

To approve removing item VII.B (509H Chart of Rotation-Adjustment for Tennis) from the consent agenda.
MOTION: David Lonn SECOND Eric Volta

B. PASSED (30-0-0)

To approve the consent agenda with the removal of item VII.B.
MOTION: Ken Steele SECOND: Eric Volta

II. MINUTES

PASSED (CONSENT)

To approve the minutes of the January 18, 2008 meeting as printed.

III. PUBLIC INPUT

No Public input given

IV. FINANCIAL ITEMS

A. Financial report on fall and winter sports (Attachment A)

V. BUDGET

A. NCS Budget

PASSED (31-0-0)

To approve the preliminary 2008-2009 budget as proposed by NCS Executive Committee (Attachment B)
MOTION: Don Nelson SECOND: Eric Volta

VI. EXECUTIVE COMMITTEE

A. Appointments for 2008-10

1. The following representatives will have terms expiring at the end of the school year 2007-2008. The commissioner will invite new representatives for the Superintendent and Region III.
 1. Superintendent Representative-William Wong
 2. Region III- Chris Holleran

B. Administrator Orientation Workshops

Will be scheduled for August, September and October at new locations.

C. Review Targets

Review the 2007-2008 Targets as follows:

1. Use the NCS website to highlight accomplishments of schools or individuals in promoting good sportsmanship and the principles of Pursuing Victory with Honor.
2. Develop a general recognition program for individuals who play a key role in educational athletics.
3. Complete the development of a technology plan. Assess and address current and future needs for computers, servers, software, printers, copiers, and other related technology. Determine the resources necessary and an appropriate timeline for the implementation of the plan.
4. Modify the Foundation Scholarship Program to include all levels of play (frosh/jv/var) on the Foundation Scholarship play date as well as allow outside the section competition. This will hopefully encourage more schools to get involved in the program.
5. Review conference structure with Alignment and Classification committee.
6. Review and update goals and objectives in the NCS Constitution and how they relate to the CIF constitution.

D. Workshop Dates and Location – August 2008

Friday, August 8, 2008 has been selected as the possible date for the NCS Executive Committee summer workshop. The workshop will be in the North Coast Section Office.

VII. SPORTS ADVISORY COMMITTEE RECOMMENDATIONS TO THE BOARD OF MANAGERS

A. Tennis Proposal

PASSED (CONSENT)

Motion to recommend two classifications for boys' and girls' team tennis, to accommodate large and small schools at the NCS Team Championships. Nor-Cal representatives will be selected from the large school division (champion and runner up will advance to the Nor-Cal tournament). Petitioning to the large school division will be allowed. Staff will determine enrollment breaks on a yearly basis.

Class A (Small School): 0-1200 (8-team bracket)

Class 3A (Large School): 1201 & above (16-team bracket)

Rationale:

1. Allows smaller schools an opportunity to compete for an NCS Team Tennis Championship.
2. Gives more teams and students an opportunity to participate in the NCS Championship (Since an additional league will be added, this will allow for greater opportunity for more teams to be able to apply for participation.)
3. Doesn't change current NCS schedule or time table
4. Doesn't increase students out of class time or transportation costs.
5. With the addition of the new Diablo Valley Athletic League, fewer available wild card teams can play, also a very good time to make an adjustment
7. There are 5 to 8 teams turned away at the NCS at-large meeting, and many want to apply, but don't currently have a chance to participate

Sports Advisory Committee: Support, PASSED (22-0-0)

Executive Committee Approve, Consent Agenda

B. 509H Chart of Rotation-ADJUSTMENT (Tennis)

PASSED (18-10-3)

Motion to adopt a new chart of rotation for tennis that includes the new NCS league, the DVAL and remove the HDNL and CMC from the rotation. Rotation for North Coast Section Championships that are hosted by member leagues.

Girls' Tennis (Fall)	Boys' Tennis (Spring)	Girls' Team Tennis (Fall)	Boys' Team Tennis (Spring)
2008-09 DFAL	2008-09 DFAL	2008-09 MVAL	2008-09 MVAL
2009-10 NBL	2009-10 NBL	2009-10 BAC	2009-10 BAC
2010-2011 MVAL	2010-2011 MVAL	2010-2011 DVAL	2010-2011 DVAL
2011-12 BAC	2011-12 BAC	2011-12 SCL	2011-12 SCL
2012-13 DVAL	2012-13 DVAL	2012-13 EBAL	2012-13 EBAL
2013-14 SCL	2013-14 SCL	2013-14 BSAL	2013-14 BSAL
2014-15 EBAL	2014-15 EBAL	2014-15 BVAL	2014-15 BVAL
2015-16 BSAL	2015-16 BSAL	2015-16 MCAL	2015-16 MCAL
2016-17 BVAL	2016-17 BVAL	2016-17 HAAL	2016-17 HAAL
2017-18 MCAL	2017-18 MCAL	2017-18 HDNL	2017-18 HDNL
2018-19 HAAL	2018-19 HAAL	2018-19 ACCAL	2018-19 ACCAL
2019-20 HDNL	2019-20 HDNL	2019-20 NBL	2019-20 NBL
2020-2021 ACCAL	2020-2021 ACCAL	2020-2021 DFAL	2020-2021 DFAL

Rationale: This is a revision to include the new league, the DVAL, and also a revision that removes the HDNL and CMC in the rotation. Since the schools and individuals that proceed to the quarterfinals through the finals have not included HDNL and CMC representatives, in recent memory, the Tennis Mgmt. Committee is recommending that these two league be removed from the rotation in order to not force schools in the Bay Area, Marin and Santa Rosa area to travel to a CMC or HDNL school to conduct the championship.

Sports Advisory Committee: Support, PASSED (CONSENT)

Executive Committee Approve, Consent Agenda

MOTION: Chris Holleran SECOND: Eric Volta

C. 2008-09 Boys and Girls Golf Proposal

PASSED (CONSENT)

Motion to adopt the following format for the NCS Les Schwab Tires Boys' & Girls' Golf Championships:

Boys

16 League Champions will receive and automatic berth to the NCS CHAMPIONSHIP
(16 teams = 96 total golfers)

North Regional will consist of the following:

- 8 – Teams that place 2nd in their respective league tournaments = 48 total golfers
 - 3 – Individual automatic league qualifiers x 8 leagues = 24 total golfers
 - 12- At-large qualifiers selected by an At-large committee = 72 total golfers
- 144 Total Golfers**

~~Awards: Top 2 teams and top 4 Individual players will receive medals.~~

South Regional will consist of the following:

- 8 – Teams that place 2nd in their respective league tournaments = 48 total golfers
 - 3 – Individual automatic league qualifiers x 8 leagues = 24 total golfers
 - 12- At-large qualifiers selected by an At-large committee = 72 total golfers
- 144 Total Golfers**

~~Awards: Top 2 teams and top 4 Individual players will receive medals.~~

NCS/Les Schwab Tires Golf CHAMPIONSHIPS – Presented by Farmers

- 16 League Champions = 96 total golfers
 - 2-Teams qualify from the North Regional = 12 golfers
 - 2-Teams qualify from the South Regional = 12 golfers
 - 12-Individuals qualify from the North Regional = 12 golfers
 - 12-Individuals qualify from the South Regional = 12 golfers
- 144 Total Golfers**

Awards: Top 3 teams will receive pennants & medals and top four finishers will receive medals and the team that places 1st will also receive a championship plaque. (Current practice)

Nor Cal Championship (Current practice)

- 3 Teams-(1st, 2nd, & 3rd place teams) =18 golfers**
 - 4 Individuals (Top four finishers not on qualifying teams) =4 golfers**
- 22 Total Golfers**

Girls

12 League Champions =78 Golfers (As more leagues develop girls golf, the total number of at-large entries will decrease)

Currently we will have 5 Leagues in the North and 7 Leagues in the South. In order for the regional to balance one league from the South needs to move the North regional.

North Regional will consist of the following:

- 6 – Teams that place 2nd in their respective league tournaments = 36 total golfers
 - 3 – Individual automatic league qualifiers x 6 leagues = 18 total golfers
 - 15- At-large qualifiers selected by an At-large committee = 90 total golfers
- 144 Total Golfers**

~~Awards: Top 2 teams and top 4 Individual players will receive medals.~~

South Regional will consist of the following:

- 6 – Teams that place 2nd in their respective league tournaments = 36 total golfers
 - 3 – Individual automatic league qualifiers x 6 leagues = 18 total golfers
 - 15- At-large qualifiers selected by an At-large committee = 90 total golfers
- 144 Total Golfers**

~~Awards: Top 2 teams and top 4 Individual players will receive medals.~~

NCS/Les Schwab Tires Golf CHAMPIONSHIPS – Presented by Farmers

- 12 League Champions = 72 total golfers
 - 4-Teams qualify from the North Regional = 24 golfers
 - 4-Teams qualify from the South Regional = 24 golfers
 - 12-Individuals qualify from the North Regional = 12 golfers
 - 12-Individuals qualify from the South Regional = 12 golfers
- 144 Total Golfers**

Awards: Top 3 teams will receive pennants & medals and top four finishers will receive medals and the team that places 1st will also receive a championship plaque. (Current practice)

Nor Cal Championship (Current practice)
3 Teams-(1st, 2nd, & 3rd place teams)
4 Individuals (Top four finishers not on qualifying teams)

=18 golfers
=4 golfers
22 Total Golfers

Rationale:

- League Champions are granted automatic entrance to the Tournament of Champions similar to other sports. League Champion should not have to re-qualify to the NCS Tournament of Champions after winning their respective league tournaments.
- More opportunities for teams to have a post season experience. (15 At-Large teams in both the North and the South)
- Increase participation opportunities for girls' golf.

Sports Advisory Committee: Support, PASSED (22-0-0)
Executive Committee Approve, Consent Agenda

D. Spring Soccer Seating Capacity

PASSED (CONSENT)

Motion to adjust the NCS/Les Schwab Tires Spring Soccer Championship seating requirements for first and semifinal rounds.

1st Round Game: 150
Semifinal Round Game: 225

Rationale: The attendance for spring soccer is less than first, quarterfinal and semifinal games in the fall and winter. Therefore, the seating requirements should be revised.

Sports Advisory Committee: Support, PASSED (CONSENT)
Executive Committee Approve, Consent Agenda

E. 3-Year Championship Calendar

PASSED (CONSENT)

Motion to approve the 2008-2011 NCS Championship Calendar. See Attachment C.

Rationale: Must be done every year.

Sports Advisory Committee: Support, PASSED (22-0-0)
Executive Committee Approve, Consent Agenda

1. Earliest date for all Fall sports to begin practice.

PASSED (30-3-0)

Staff recommendation is for all Fall sports to begin practice on the same date as Football.

Executive Committee Support, PASSED (7-0-0)

MOTION: Phil Tomasini SECOND: Bill Stimus

F. Change in Exempted Track Meets in 100H – Note 1

PASSED (CONSENT)

Motion to adopt altered language in NCS Sports & General Rulings Handbook 100H – Note 1.

100H Chart of NCS Official Season of Sport

<u>Maximum</u>	<u>Maximum</u>	
<u>number of</u>	<u>number of</u>	<u>Clarification</u>
<u>contests</u>	<u>scrimmages</u>	<u>or Exception</u>

SPRING SPORTS

Earliest day practice may begin, the Monday following the Saturday 17 weeks prior to the Saturday of the State CIF Track & Field Championships. (*Board of Managers 10/30/98*)

Track (Boys and Girls) 14 2 See note 1, 4, 6 & 7

NOTE 1 Schools participating in selected track meets which have established qualifying standards where only a limited number of skilled athletes from a given school may compete shall not be charged with

participating in a meet for the purpose of determining the maximum number of meets allowable in a season. A Committee of track coaches shall identify and forward a list of selected track meets in which a school may participate and not be charged. This list is to be presented to SAC at its December meeting. The following meets are currently exempted: Fresno Relays, Arcadia Meet, Mt. Sac. Relays, ~~Logan Top 8, Oakland Relays,~~ Stanford Invitational and Bella Vista/Sacramento Meet of Champions.

Rationale: The MOC Track Committee reviews this list every year. It is the feeling of these members, mostly track & field coaches, that the Logan Top 8 and Oakland Relays should be deleted from this exception since there are many more participants that are not invited to these competitions who are entered on a more all-comers basis, not deserving of exception to the above limit on competition. Considered for inclusion was the Woody Wilson Relays at UC Davis. However, this competition was not added. The note and exception was included to grant relief to schools who had limited participation in a competition but were forced to count the competition in their maximum number of contests. The exceptions above adhere to spirit of this exception.

*Sports Advisory Committee: Support, PASSED (CONSENT)
Executive Committee Approve, Consent Agenda*

**G. Establish a Division VI in Basketball and Girls' Volleyball
PASSED (CONSENT)**

Motion to establishment a sixth division in the sports of basketball and girls' volleyball.

16.302H Divisions – See Attachment D

The division of schools for NCS/Les Schwab Tires Boys' and Girls' Basketball Championships is based on previous year's CBED 9-12 enrollments; unless a school incurs a gain/loss of enrollment of a minimum of fifteen (15) percent in the current year (2007-2008), then the October 2007 CBED enrollment figures shall be used in place of the 2006 CBEDS enrollment figures to determine the school's division for the 2007-2008 school year.

Each NCS member school shall be classified for post-league season basketball by its enrollment in accordance with the State CIF divisions.

a) The divisions and their enrollment ranges follow:

Division I - 2,041 students and above

Division II - 1,451 - 2,040 students

Division III – 951 - 1,450 students

Division IV - 401 – 950 students

Division V - 400 - ~~201 and under~~

Division VI – 200 and fewer

(Board of Managers 4/29/05)

26.402H Divisions –

The NCS/Les Schwab Tires Girls' Volleyball Championships shall be conducted using the five-division format based on prior year's grades 9-12 October CBED enrollment established by the CIF.

Division I - 2,001 and above

Division II - 1,401 - 2,000

Division III - 9001 - 1,400

Division IV - 351 – 900

Division V - ~~201 - 350 and below~~

Division VI - 200 and below

Parameters:

- Division VI teams would not be able to qualify to the State CIF Nor-Cal Championships.
- Division VI teams would be allowed to petition to Division V only.
- The Division VI NCS/Les Schwab Tires Basketball Championships would be conducted identical to the other five divisions of play.
- Division VI basketball teams would host games through the championship contest.

Rationale: In Division V basketball there are 60+ teams. Currently the State CIF enrollment caps do not allow for NCS to spread these teams to higher classifications. Therefore, in fairness to the smaller teams NCS staff are recommending that a smaller division be created in basketball only. The number of teams in girls' basketball is much smaller in Division V and therefore, NCS staff did not believe at this time a sixth division was necessary.

*Sports Advisory Committee: Support, PASSED (20-0-2)
Executive Committee Approve, Consent Agenda*

H. Boys' Volleyball Three Classifications

PASSED (CONSENT)

Motion to approve the expansion of boys' volleyball to three classifications. See Attachment E.

26.502H Classifications

The NCS/Les Schwab Tires Boys Volleyball Championships will be conducted in ~~two~~ **three** classifications. All NCS member league or supplemental leagues are eligible to participate regardless of their classification.

Classifications are as follows:

- a) Class I – ~~1,301~~ **1,901** or higher
- b) **Class II – 1,101 – 1,900**
- c) Class IV – ~~1,300~~ **1,100** or lower

Rationale: As part of a review of bracket sizes in basketball and volleyball NCS staff are proposing a movement from two classifications to three classifications consisting of eight-team brackets. Boys' volleyball has been two classifications since its inception in NCS Championships. The enrollment differences range from 4,051 to 245. On occasion staff believes it is good to do a review and consider changes.

*Sports Advisory Committee: Support, PASSED (22-0-0)
Executive Committee Approve, Consent Agenda*

I. Interpretation of CIF Rule 600 Scrimmage

PASSED (CONSENT)

Motion to adopt the following interpretation concerning CIF Rule 600.

CIF Rule 600

A student on a high school team becomes ineligible if the student competes in a contest on an "outside" team, in the same sport, during the student's high school season of sport.

NCS Commissioner Interpretation

- 1. A student becomes a member of the regular school team when they participate in a **scrimmage or** contest.
- 2. A student is allowed to participate with an outside team during practices ~~and scrimmages~~ without violation of CIF Rule 600.

Rationale: The NCS interpretation has always maintained that when the CIF Constitution states "contest" the language is referring to a competition between two schools where a result is recorded on the records of the two schools, one winning and recording a win, and one losing and recording a loss. The interpretation in other sections is that a scrimmage is also an event that falls under the term "contest" since it is an event that is played between two different CIF member schools. The MCAL believes that the NCS interpretation should be altered to conform with the CCS and other neighboring sections.

*Sports Advisory Committee: Support, PASSED (22-0-0)
Executive Committee Approve, Consent Agenda*

J. Five Divisions in Football

PASSED (28-4-0)

Motion to adopt the attached proposal eliminating the division with the East Bay and Redwood Empire. See Attachment F.

Rationale: To align the NCS Football Championships with all other NCS Championship sports (cross country, volleyball, basketball) that compete for a state championship. In addition to creating an equitable and fair bracket that produces the best qualified section champion to be considered for the state championship in each of the five divisions.

*Sports Advisory Committee: Support, PASSED (17-4-1)
Executive Committee Support, PASSED (6-1-0)*

MOTION: Phil Tomasini SECOND: Eric Volta

K. NCS Sports & General Rulings #18.105H; Spring Football Practice

PASSED (29-3-0)

Motion to change 18.105H to read; Spring practices shall not start earlier than the Monday **FOUR** ~~two~~ weeks prior to Memorial Day and must be completed before Spring examinations start.

Rationale: At least one HAAL school begins finals the week BEFORE Memorial Day. This gives them only five days, by NCS bylaw, to complete ten days of Spring football. Present NCS rules therefore discriminate against this school, and any school holding early finals. The proposed change would not only allow the school to complete the same number of Spring football days as other NCS schools, but would give them some flexibility (15 days to complete ten practices) in scheduling their practices.

While by no means ideal, the HAAL would accept a modification in this proposal to **THREE** weeks prior to Memorial Day. This would allow the school ten days of practice only if they used every single allowable day as a practice day.

Possible Objections to the Proposal: Those concerned about the intrusion of Spring football into the Spring sports season might object to this proposal as it would allow schools to schedule Spring football practices two weeks earlier. The HAAL feels, however, that the overwhelming majority of NCS schools would not change their Spring football practice schedule because of this bylaw change proposal. No school would change their Spring football practices so they would conflict with, for example, the last week of baseball.

IMMEDIATE IMPLEMENTATION

Sports Advisory Committee: Support, PASSED (15-4-3)

Executive Committee Support, PASSED (7-0-0)

MOTION: Phil Tomasini SECOND: Marie Sugiyama

L. Two-week Format in Volleyball, Softball and Lacrosse

PASSED (CONSENT)

Motion to increase the NCS/Les Schwab Tires Championships in volleyball, softball and lacrosse from one week formats to two week formats in tournaments with brackets larger than eight teams.

GIRLS VOLLEYBALL

	<u>2008-2009</u>	<u>2009-2010</u>
Deadline for leagues to determine qualifiers	Nov. 15 8	Nov. 14 7
Final date for competition other than NCS/Les Schwab Tires or CIF Championships	Nov. 15 8	Nov. 14 7
Div I-V At-large and Seeding Meetings	Nov. 16 9	Nov. 15 8
Div I-V NCS/Les Schwab Tires Championships	Nov. 12 18 , 15, 19, 20, 22	Nov. 11 17 , 14, 18, 19, 21
Northern California Championships	Nov. 25, 29	Nov. 24, 28
State CIF Semifinals	Dec. 2	Dec. 1
State CIF Championships	Dec. 6	Dec. 5

SOFTBALL

Deadline for Class B, A, 2A/3A RE, 2A/3A EB leagues to determine qualifiers	May 23	May 22
Final date for Class B, A, 2A/3A RE, 2A/3A EB competition other than NCS/Les Schwab Tires Championships	May 23	May 22
Class B, A, 2A/3A RE, 2A/3A EB At-Large, Seeding & Orientation meetings	May 24	May 23
Class B 1 st Round games	May 26	May 25
Class 2A/3A RE, 2A/3A EB first round games	May 26, 27	May 25, 26
Class A 1 st Round and 2A/3A EB and 1 st Round games	May 27	May 26
Class B Semifinal games	May 28	May 27
Class A, 2A/3A RE, 2A/3A EB Semifinal games	May 29	May 28
Class B, A, 2A/3A RE, 2A/3A EB NCS/Les Schwab Tires Championship games <i>and Class 2A/3A EB Quarterfinal Round games</i>	May 30	May 29
<i>Class 2A/3A EB Semifinal Round games</i>	<i>June 3</i>	<i>June 2</i>
<i>Class 2A/3A EB Championship games</i>	<i>June 6</i>	<i>June 5</i>

LACROSSE

Deadline for leagues to determine qualifiers	May 16 9	May 15 8
Final date for competition other than NCS/Les Schwab Tires or CIF Championships	May 16 9	May 15 8
At-Large and Seeding	May 17 10	May 16 9
NCS/Les Schwab Tires Championships (1st, Quarterfinal, Semifinal and Championship Rounds)	May 13, 16, 19, 20, 21, 23	May 12, 15, 18, 19, 20, 22

*Sports Advisory Committee: Support, PASSED (Volleyball:18-4-0, Softball:17-2-3, Lacrosse: 21-0-1)
Executive Committee Approve, Consent Agenda*

VIII. VALUES AND ETHICS

- A. Sports & General Rulings Handbook 300H Sportsmanship Attachment F PASSED (33-0-0)**

MOTION: Tom Welsh SECOND: Don Nelson

IX. ALIGNMENT AND CLASSIFICATION

- A. Report INFORMATION**
Chairperson Richard Graey reported on the progress on revision of the league alignment policies and procedures.

X. ELIGIBILITY COMMITTEE

- A. Clarification of CIF Bylaw 207.B(5)d INFORMATION**
CIF STATE EXECUTIVE DIRECTOR ADVISORY (Clarification of CIF Bylaws 207 and 510)

To assist CIF-member schools in understanding the prohibitions against a student, following a high school or club coach by, transferring to that coach's new school, the State CIF Executive Director issues the following Advisory.

If a student transfers to a new school following the student's high school coach or club coach, with or without a change of residence, then such transfer is a potential violation of CIF Bylaws. The intent of the new transfer bylaws was to make any transfer to a new school where a student follows a high school or club coach to the new school a violation of CIF Bylaws and prima facie evidence of undue influence or recruiting. Regardless of the language contained in CIF Bylaw 207.B.(5)d., the intent of the rule is that a student cannot follow his or her coach to a new school without having to prove the absence of undue influence or recruiting.

- B. Bylaws 207, 208, 209 and 510**
See Section XI. A. CIF ITEMS

XI. CIF ITEMS

- A. Bylaws 207, 208, 209 and 510 PASSED To send Delegates Uninstructed (33-0-0)**

Revisions of these two bylaws which contain the language on recruiting and undue influence are being addressed to provide clarification and/or consistency in the marked provisions. These are the NCS Commissioner's best recollection of the results of table discussions at the CIF Federated Council meeting. There were several other tables that also discussed and suggested revisions. The revisions will not be known until after the Section Commissioners' meeting on March 12 and 13.

<p>207. TRANSFER ELIGIBILITY</p> <p>A student who participates in an interscholastic athletic contest or attends a school shall be considered enrolled in that school and shall be classified as a transfer student if the student subsequently enrolls at another school.</p> <p>A. A student may have transfer eligibility provided the student moves from any school to a CIF school due to:</p> <ul style="list-style-type: none"> (1) A valid change of residence (See also Bylaw 206.B.) from one school attendance area to the attendance area of the new school by the parent(s) or legal guardian(s) with whom the student was living when the student established residential eligibility (Bylaw 206.A.) at the prior school; OR (2) A ruling by the Board of Education of a school district that has two or more high schools that changes school attendance boundaries that mandates a change in school enrollment/attendance of an individual student or group of students, provided the change of schools is not the result of a disciplinary action; OR (3) A family decision to transfer the student prior to the first day of the student's third consecutive semester (typically the first semester of the sophomore year) of attendance since the initial enrollment when the following conditions are met:
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- a. This is the first transfer of this student since his/her initial enrollment in the 9th grade; AND
 - b. The student is not transferring as a result of a disciplinary situation (See also Bylaw 210); AND
 - c. The student was scholastically and otherwise eligible at the former school immediately prior to the transfer; AND
 - d. The CIF Form 510 Pre-Enrollment Contact Affidavit is completed verifying that there is no evidence of the use of undue influence (recruiting) by anyone associated with either school; AND
 - e. The CIF Form 207 Athletic Transfer Eligibility Application and CIF Form 510 Pre-Enrollment Contact Affidavit have been approved by the Section.
 - f. Under this bylaw, no student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her custodial parent(s) or guardian(s).
- B. All 9th grade students who are transferring for a second time or any 10th, 11th or 12th grade students who transfer without a valid change of residence, will have limited eligibility for one year from the date of transfer (See item "a." below):
- (1) A student who transfers from a school located in the U.S., a U.S. Territory, a U.S. Military Base, or Canada (to be referred to as School "A") to School "B", without a change of residence on the part of his/her parents, legal guardians, or caregiver with whom the student was living when the student established residential eligibility, from school attendance area A to school attendance area B, shall be residentially eligible for all athletic competition EXCEPT varsity level competition in sports in which the student has competed in any level of interscholastic competition during the 12 calendar months preceding the date of such transfer. (defined as LIMITED ELIGIBILITY).
 - a. Based on the conditions below, the student shall be ineligible for all sports for one calendar year unless otherwise noted.
 - (i) A student who was scholastically ineligible at their previous school will not be eligible to compete at the new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district scholastic eligibility requirements.
 - (ii) A student will be declared ineligible for one calendar year from the date of transfer if he/she is transferring for disciplinary reasons as defined in Bylaw 210.
 - (iii) There is evidence of the use of undue influence by someone associated with either school in order to retain or secure this student's enrollment.
 - (2) **Hardship Waivers**
Sections may waive the limited eligibility of a student pursuant to CIF Bylaw 208 - Transfer Hardship.
 - (3) In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the CIF Section. No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her custodial parent(s) or guardian(s).
 - (4) The student shall become varsity eligible under the rule after one calendar year from the date of first attendance at the new school.
- C. **Pre-Enrollment Communication or Contact**
A student who transfers from School "A" to School "B," as described in Bylaw 207.A. and 207.B. above, shall not be eligible for interscholastic athletics at School "B" until application, under the appropriate CIF/Section procedures, is completed including the following:
- (1) The principal and athletic director of School "A" shall attest that to the best of their knowledge they have no credible evidence* of any person: who is connected with the athletic department of School "B;" who is part of the booster club of School "B"; or who is acting on their behalf, having communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parents, legal guardian or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.
- * Credible evidence is considered as evidence which proceeds from a trustworthy source; evidence which is so natural, reasonable and probable as to make it easy to believe; information which is obtained from authentic sources or from the statements of persons who are not only trustworthy, but also informed as to the particular matter; that which is not mere speculation, or rumor.*
- (2) The principal, athletic director and head coach of School "B" shall certify that to the best of their knowledge, no person: who is connected with the athletic department of School "B;" who is part of the booster club of school "B;" or who is acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parents, guardian, or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.
 - (3) A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school where the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school in the sports previously participated in shall be considered prima facie* evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers. Such transfer may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated* with, that school; and/or, on which the

majority of the members of the team (Participants in practice and/or competition) are students who attend that school. When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

Note: This shall apply to the sport(s) coached by the new coach in the previous 24 months.

*** Defined as: Persons "associated" with a school include, but are not limited to; parents of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, former coaches, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.*

- (4) A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school.

When a prima facie case of undue influence/recruiting exist, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

- (5) Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The CIF Section Commissioner shall determine if the pre-enrollment communication is a possible violation of CIF Bylaw 510.
- (6) A student with whom contact or communication has occurred, as described in paragraph "a." above, and who meets all other CIF/Section transfer waiver requirements, may become eligible upon determination that: the communication was completely unrelated to any aspect of School "B"; AND was of a type that, from the objective point of view of a reasonable person disinterested in the win/ loss record of School "B," does not have an effect upon the integrity of interscholastic athletics at School "A" or School "B."

- (7) **Penalties**
Failure to disclose pre-enrollment communication "B" persons, identified in C.(2) above, to disclose any pre- enrollment contact, or communicate in writing to the appropriate CIF Section as described in C.(3) above may result in:
 - (i) A forfeiture of all games in which the student participated; AND/OR
 - (ii) Disqualification from playoff and championship competition for all seasons in which the student is a member of the school's team. (A student shall be considered a member of the school's team if he or she participated in any aspect of an interscholastic contest, no matter how brief such participation may have been); AND/OR
 - (iii) The forfeiture of all games or events won during the time the student was a member of the school's team; AND/OR
 - (iv) Divestment from the school of all trophies, banners and other indicia of athletic success obtained while the student was a member of the school's team.

D. This Bylaw also applies to students 18 years of age or older and emancipated minors.

NOTE: Students transferring to another school under any provision of the federal legislation "No Child Left Behind Act" are not residentially eligible at their new school. However, a student may become eligible under the provisions of the appropriate Section and State CIF Constitution and Bylaws.
(Approved notation May 2003 Federated Council)

208. **HARDSHIP WAIVERS**

The California Interscholastic Federation recognizes that, in certain circumstances, students may transfer from one school to another due to a compelling need or situation beyond a student's control. In such cases the Section may waive the transfer limitation imposed on a student when the case meets the definition of a hardship. (See A. below.) Consideration of any hardship request under this bylaw requires documented proof of the hardship circumstance, and all facts to be considered must be submitted at the time of application. Consideration will be given to those situations in which there is no evidence of athletic motivation, undue influence, pending disciplinary action or falsification of information (See also Bylaw 202).

- A. A hardship is defined as an unforeseeable, unavoidable and uncorrectable act, condition or event that causes the imposition of a severe and non-athletic burden upon the student or his/her family. Sections may only waive the transfer limitation if the conditions of hardship are met, and there is sufficient documentation to support the hardship claim. Sections may not waive the applicable rule if the conditions of hardship are not met.
- B. Consideration of any hardship request to a Section requires documentation. Such documents may include, but not be

limited to copies of current transcripts, financial documents, medical statements and/or supportive statements from the previous school attended.

HARDSHIP QUESTIONS AND ANSWERS

NOTE: *CIF provides these questions and answers as a guide for parents and school personnel to aid them in determining if a transfer waiver is possible under the hardship definition. Every case is different and heard on its merits. The following is meant as a guide only and is not a definitive list of what is and is not a hardship.*

Question: If my daughter does not have a hardship as defined in Bylaw 208, will she be allowed to compete on the athletic teams at her new school?

Answer: If a student leaves a school in good standing and is eligible under all other CIF Bylaws and both principals have no objection, she may compete at the non-varsity level in any sport she participated in at the previous school during the last 12 months or at the varsity level in any other sport.

Financial Considerations

Question: I can no longer afford to send my son to a private school. I want my son to return to the public school of attendance and compete at the varsity level. Is that allowed?

Answer: Under certain circumstances a hardship waiver of the transfer penalty may be granted because of financial situations. However, there must be evidence of an unforeseeable, unavoidable, and uncorrectable circumstance that necessitated the transfer. The Section will need evidence to show that a hardship circumstance occurred. The Section will require evidence the family attempted to address the situation with the private school and that aid or assistance by the private school was insufficient to address the hardship. Increases in tuition or additional costs at the private school are considered foreseeable and, therefore, do not meet the criteria.

Transportation Considerations

Question: My son is enrolled in a school outside the public school attendance area. It is becoming more and more difficult to travel this distance. If we transfer, will he still be eligible for varsity competition?

Answer: Generally, no. Transportation problems are foreseeable, as are instances of difficulty because of weather or changes in carpools.

Question: The price of gas has skyrocketed and limited our ability to transport our daughter to our school of choice. We are considering changing to a school closer to our home. If we transfer, will she still be eligible for varsity competition?

Answer: Generally, no. The student may be given "limited eligibility" at her new school. Fluctuations in gasoline prices, as with most transportation issues, are foreseeable and must be considered when making your initial choice of schools.

Divorce or Change of Guardianship

Question: We are divorced (or divorcing) and my son will be moving to live with his father. Will he be eligible at his new school at the varsity level?

Answer: A student who moves without the caregiver(s) with whom he established residential eligibility is ineligible for varsity competition. However, a hardship waiver may be requested that documents why the student must move to a new caregiver. In the case of a divorce decree that requires the student to transfer to a new school and live with a parent different from the one with whom he/she established initial eligibility, a copy of the court order must accompany the hardship request. Other changes of custody, if out of the control of the parent(s) or student, may be the basis for a hardship waiver of the Bylaw. In transfers made as a result of a change of legal guardianship, determined by a court having jurisdiction to do so, the request may be approved provided that the student has changed his/her residence to that of the new legal guardian.

NOTE: Affidavits of responsibility outside the purview of a court do not meet the criteria of this policy.
(See also Bylaw 206.B.(7))

Question: What does court-appointed change of guardianship mean?

Answer: The Section will look for documentation that the student has changed from one parent to another or to a caregiver. Such proof of this type of transfer is a court document transferring physical custody from one parent to another. This is not a modification of custody rights; it recognizes that parent (or caregiver) with whom the student resides.

Discontinued Programs

Question: The school my daughter attends has discontinued a program in which she participated. Can a hardship waiver be granted if she transfers to a school that offers the same program?

Answer: When a transfer is made as a result of a school discontinuing a particular program in which the student had previously been enrolled or participated, the student may request a waiver of the transfer rule. Proof of the student's enrollment in the program at the new school should be submitted at the time of the request.

Student Emergencies

Question: My son changed schools because of a medical condition. Will he be allowed to compete at his new school at the varsity level?

Answer: Transfers based upon medical considerations may be approved, provided that Medical Doctor/Doctor of Osteopathy substantiates the need for such a transfer as an integral part of medical therapy of prevention or aggravation of an existing condition serious enough to warrant a compelling need to transfer. The CIF Section Commissioner may deny the request if it is established that the diagnosis was made for the purpose of establishing athletic eligibility at the new school.

NOTE: Letters/notes from a psychologist, nurse, or social worker will not be considered for medical emergencies and/or conditions.

Student Social Issues

Question: My daughter is having trouble making friends at her school of choice. She wants to transfer to a school where she has friends and the course offerings will be better for her. Will she be eligible at the varsity level at her new school?

Answer: It is reasonable to expect that there may be social adjustment problems or scholastic problems when a student chooses to attend a school outside of the neighborhood or a school that has a rigorous curriculum. Such circumstances do not satisfy the criteria for a hardship.

Question: I want my son to attend a different school because the scholastic program is better at that school. He also feels he will fit in better at that school. Will he be eligible at the varsity level?

Answer: Defining a “better” school scholastically or socially is subjective. Parents are urged to research schools prior to enrollment. Transfers for these reasons do not meet the hardship criteria.

Question: Can my daughter apply for a hardship waiver if she has been subject to a disciplinary action?

Answer: Transfers as a result of disciplinary action or pending disciplinary action by a school do not meet the criteria for consideration.

Question: The school my son attends is not a safe environment and I want to transfer him to another school. Will this transfer limit his athletic eligibility?

Answer: Any hardship waiver request MUST be substantiated with documented evidence. In a claim of an unsafe school environment, there must be documented school reports of incidents involving the student that makes remaining on that campus a dangerous situation that is beyond the control of the student.

Question: What if these incidents occurred in the community and not at school?

Answer: Any hardship waiver request MUST be substantiated with documented evidence. If something happened in the community, the Section would require police documentation and/or reports that would substantiate that the incident occurred in the community and was beyond the control of the student. Additionally, school officials may be required to provide letters and documentation affirming knowledge of the circumstances.

DEFINITION OF TERMS

Hardship — A hardship is defined as an unforeseeable, unavoidable, and uncorrectable act, condition or, event, that causes the imposition of a severe and non-athletic burden upon the student or his/her family.

Hardship Waiver — The California Interscholastic Federation recognizes that in certain circumstances students may transfer from one school to another due to a compelling need or situation beyond a student’s control. In such cases the Section may waive the “Limited Eligibility” imposed on a student when the case meets the criteria. Consideration will be given to those situations in which there is no evidence of athletic motivation, undue influence, pending disciplinary action, or falsification of information. For more detailed information and a question and answer guide, please refer to CIF Bylaw 208.

Immediate Family — Includes parents, legal guardians, caregivers, stepparents and minor siblings with whom the student resided when “Initial Residential Eligibility” was established.

Initial Residential Eligibility — Under CIF rules and regulations, students establish their “Initial Residential Eligibility” at their school of choice entering the 9th grade, or the 10th grade, of a 3-year high school.

Limited Eligibility — Students granted limited eligibility are limited for one year (from the date of transfer) to non-varsity competition in the CIF sports they participated in during the previous 12 calendar months but may participate in varsity competition in all other CIF sports.

Prima Facie — A legal term that means at first sight; on the first appearance; on the face of it; a fact presumed to be true unless disproved by some evidence to the contrary. A prima facie case is one in which the evidence presented is sufficient proof for the plaintiff (Section) to win its case of undue influence. In such a case, the defendant (school) must successfully refute the evidence for the student to gain eligibility.

Transfer Eligibility — Once a student enters high school and then changes schools, he/she is considered a transfer student. There are several types of transfer students.

- A student and his/her immediate family complete a valid change of residences as explained above. In most cases, this student will be eligible for all sports at the new school if the student meets all CIF scholastic standards and other rules and regulations.
- **9th-grader transferring before the start of the sophomore year without a valid change of residence.**
A family decision to transfer the student during his/her 9th grade year or immediately upon the completion of 9th grade and/or no later than the first day of the third consecutive semester (typically the first semester of the sophomore year) may be eligible to compete in sports, at all levels, at the new school of choice if he/she meets CIF scholastic standards and all other rules and regulations.
- **10th, 11th, 12th-grader transferring without a valid change of residence.**
A family decision to transfer the student during his/her 10th, 11th or 12th grade year without a valid change of residence may have “limited eligibility” to participate in athletics at the new school. A student who changes residence and resides with someone other than his/her “immediate family” with whom he/she first established residential eligibility may have “limited eligibility” to participate in athletics at the new school.

Valid Residence — Where the student and his/her “immediate family” reside when the student entered high school for the first time (See Initial Residential Eligibility). A valid residence is further defined as the location where the student’s parent(s), guardian(s), or caregiver(s) live with that student and thereby have the use and enjoyment of that location. A student (with the student’s parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may have only one valid residence at a time.

Valid Change of Residence — A family makes a valid change of residence into a new school boundary when the student's immediate family relocates and takes with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain more than one valid residence. A subsequent move by the family (or other family members) during that same school year will result in the student being declared ineligible until cleared for competition by the Section Commissioner. CIF rules and regulations will require the new school to document and verify a Valid Change of Residence. Evidence that a valid change of residence has occurred may include:

- Telephone and utility service operative at the student's new residence and terminated at the former residence;
- Utility service receipts;
- Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;
- Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;
- Proof of transfer of the parent's and age-appropriate student's motor vehicle registration;
- Proof of changed address on the parent's and age-appropriate student driver's license;
- Voter registration listing the new address;
- Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);
- Proof of entering a long-term lease;
- Court documents indicating a change of residence;
- Property tax receipts;
- Rent payment receipts;
- Declaration of residency executed by the student's parent or legal guardian;
- Bank account statements
- Credit card statements
- Other documentation that a Section or school district may require that establishes that a person is living at the new address.

No single document listed above or combination thereof establishes residency. The Section Commissioner and/or school has the discretion to request additional documents that he/she deems necessary to confirm residency.

510. **UNDUE INFLUENCE; PRE-ENROLLMENT CONTACT; AND FAILURE TO DISCLOSE PRE-ENROLLMENT CONTACT**

The use of undue influence by any person or persons to secure or retain a student or to secure or retain one or both parents or guardians of a student as residents may cause the student to be ineligible for high school athletics for a period of one year and shall jeopardize the standing of the high school in the California Interscholastic Federation.

NOTE: Undue influence is any act, gesture or communication (including accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition regardless of the source) which is performed personally, or through another, which may be objectively seen as an inducement, or part of a process of inducing a student, or his or her parent or guardian, by or on behalf of, a member school, to enroll in, transfer to, or remain in, a particular school for athletic purposes.

A. **Pre-enrollment Contact**

Any and all pre-enrollment contact of any kind whatsoever with a student must be disclosed by the student, parents and the schools to the Section office on a completed State CIF 510 form. Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s), relatives, or friends of the student about the athletic programs at a school; orientation/information programs, shadowing programs; attendance at outside athletic events or the like by anyone associated with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school.

Pre-enrollment contact may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons (See Bylaw 200) and cause the student to be ineligible for participation in high school athletics for a period of one year from the date of enrollment at the new school in all those sports in which the student participated at the former school.

Athletically motivated pre-enrollment contact of any kind by anyone from, or associated with*, a school or its athletic programs to which a student may transfer or move into the attendance area is not permitted.

When a prima facie case of an athletically motivated move exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all those sports in which the student participated at the former school (See also "C" and "D") unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the presumption that the move was athletically motivated.

* Defined as: Persons "associated" with a school include, but are not limited to, parents of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, former coaches, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

B. **Failure to disclose Pre-enrollment Contact**

A failure to disclose pre-enrollment contact may be considered prima facie evidence ("sufficient evidence") of recruiting or undue influence to attend the school and may cause the student to be ineligible for high school athletics

and shall jeopardize the standing of the high school in the California Interscholastic Federation.

When there is failure to disclose pre-enrollment contact, the student shall be ineligible under the provisions of CIF Bylaw 202 to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

C. Transferring to a School after Participating on a Non-School Athletic Team Associated with the School

A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school where the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with (see also definition in part A) the new school in the sports previously participated in shall be considered prima facie* evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers. Such transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons.

A team associated with a school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated* with (see also definition in part A), that school; and/or, on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school.

When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

Note: This shall apply to the sport(s) played at the previous school coached by the new coach in the previous 24 months.

D. Transferring to a School Where a Former High School Coach has Relocated

A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school.

When a prima facie case of undue influence/recruiting exist, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

E. A student shall become ineligible for CIF competition and shall be penalized according to Bylaw 213 for accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition, regardless of the source.

F. All transfer students shall submit a completed CIF Pre-enrollment Contract Affidavit (CIF Form 510) with the appropriate transfer application(s) as required by their respective CIF Section under Bylaw 207 and/or Bylaw 209. **NOTE:** CIF Form 510 is available through the local CIF Section Office. (Revised May 2007 Federated Council)

209. FOREIGN STUDENT ELIGIBILITY

A. Foreign Exchange Students

(1) Definition of a Foreign Exchange Student

a. A foreign exchange student is an international student who attends high school in the United States and is enrolled in a foreign exchange program per the conditions in 209.A.(2)a.-d.

(2) Eligibility Requirements

To be eligible for interscholastic athletics in the United States:

- a. Such student must be under the auspices of, and be placed with United States host family by, an international student exchange program that has been:
 - (i) Accepted for listing by the Council on Standards for International Educational Travel (CSIET); AND
 - (ii) Approved by the CIF; AND
 - (iii) Recognized by the U.S. State Department and the California Attorneys' General Office; AND

NOTE: A foreign exchange student is considered to be placed with a host family when written notice of placement is provided by the exchange organization to the student and his/her parents, and to the host family.

- b. Neither the school the student attends, nor any person associated with the school, shall have input into the selection of the student; AND
- c. No member of the school's coaching staff, paid or voluntary, may serve as the host family; AND
- d. A foreign exchange student must possess a current J-1 visa, issued by the U.S. State Department; AND
- e. A foreign exchange student must comply with all eligibility requirements set forth by the CIF and the CIF Section having jurisdiction; AND
- f. A foreign exchange student involved in an approved foreign exchange program where placement is not in accordance with State CIF conditions for exempt status is subject to loss of his/her residential eligibility (waiver of the transfer rule); AND
- g. A foreign exchange student who graduated from high school is ineligible to participate in CIF competition, unless the educational program in the student's country completes high school (graduation) after the student's 10th or 11th year of regular schooling (not including pre-school or kindergarten classes), in which case the student may have CIF athletic eligibility through the 12th consecutive year of regular school attendance after initially enrolling in the first grade (not pre-school or kindergarten classes); AND
- h. A foreign exchange student participating in a CIF approved foreign exchange program must comply with the maximum of eight consecutive semesters bylaw. A foreign exchange student who is not in compliance with the eight consecutive semesters bylaw may apply for a waiver under the bylaws established by the State CIF and the respective CIF Section of the student's current CIF school; AND
- i. A foreign exchange student must be eligible under all other CIF and Section bylaws.

(3) Waivers of CIF Transfer Bylaws

A student who participates in an interscholastic athletic contest or is enrolled in and/or attends a school for 15 school days or more shall be considered to have been "enrolled" in that school and shall be classified as a transfer student if the student subsequently enrolls at another school. A waiver of the transfer bylaw may be granted to a foreign exchange student in accordance with the following:

- a. **Pre-enrollment Contact Affidavit for Foreign Exchange Students**
All foreign students in CIF approved foreign exchange programs shall submit the appropriate waiver application(s) as required by their respective CIF Section under Bylaw 206 with a CIF Pre-enrollment Contact Affidavit (CIF Form 510) signed by the student and a host parent (part 1), and the enrolling school official(s) (part 3). Foreign students in CIF approved foreign exchange programs need not obtain signatures of officials from their former school; AND
- b. **Approved Foreign Exchange Programs**
Upon written application, a waiver of the transfer rule may be granted to students in approved foreign exchange programs, provided the student has been placed with a host family in compliance with this bylaw and CIF Bylaw 510 (undue influence). The student will have the choice of attending either:
 - (i) The public school in the host family's public school attendance area; OR
 - (ii) A private school located in the host family's public school attendance area. To gain residential eligibility at any other school, the student must receive written approval from both the principal of the public school located in the host family's attendance area and the principal of the other school; OR
 - (iii) In the event of a change of placement by the CIF approved foreign exchange program, a different public school or private school with written approval from the principal of the new school.
- c. **CIF-approved Foreign Exchange Programs:**
 - (i) An approved foreign exchange program that fails to fulfill the State CIF conditions for exempt status shall be subject to immediate suspension of its exempt status and subject to permanent loss of its exempt status after due process has been fulfilled.

<p>American Councils for International Education – ACTR/ACCELS American Institute for Foreign Study - AIFS American Intercultural Student Exchange American Scholastic Associates International, Inc - ASAI American Secondary Schools for International Students and Teachers - ASSIST (Private Schools Only) Aspect Foundation ASSE International Student Exchange Program AYUSA International Center for Cultural Interchange Council for Educational Travel, USA - CETUSA Council on International Educational Exchange - CIEE Cultural Academic Student Exchange - CASE Cultural Homestay International - CHI DM Discoveries Education Travel and Culture Educational Resource Development Trust - ERDT EF Foundation for Foreign Study Face the World Foundation Forte International Exchange Association</p>	<p>International Cultural Exchange Services - ICES International Experience USA IntoEdVentures – EV-USA Learning and Achievement Foundation Nacel Open Door NorthWest Student Exchange NW Services, Inc. Organization for Cultural Exchange Among Nations - OCEAN Pacific Intercultural Exchange - PIE PEACE Program Program of Academic Exchange - PAX Rotary Yes/Scanex STS Foundation Student American International Terra Lingua USA World Experience World Heritage International Student Exchange World Link, Inc. Youth for Understanding, USA, Inc.</p>
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Revised December 19, 2007. Any programs approved after this date will be posted on the State CIF web site (www.cifstate.org).

NOTE: Only foreign exchange programs registered with the California Attorneys General office and the U.S. State Department may place foreign exchange students in a California School (Government Code Section 12620 et seq.). The list above reflects the list approved by both the CIF and those registered with the California Attorney General, Council on Standards for International Educational Travel (CSIET) and the U.S. State Department. No other exchange programs will be recognized by the CIF as approved exchange programs for 2007-08.

B. All Other International Transfer Students

(1) **International Student Eligibility Requirements**

An international student who is not under the auspices of, and placed by, a CSIET listed exchange program must meet the following requirements in order to be considered for interscholastic athletic eligibility:

- a. The student must possess a current F-1 visa, issued by the U.S. Immigration and Naturalization Service; AND
- b. The student must provide to the principal of the school he/she attends an official un-translated transcript and a transcript that is translated into English, by an agency [acceptable to the Section from the National Association of Credential Evaluation Service \(“NACES”\) membership](#), which indicates work taken in all grades in which the student was enrolled; [the grade level equivalent in the United States as if the international student had completed all courses attempted satisfactorily; and the California grade point average equivalent](#); AND
- c. If required, the international student must pay tuition to the school/school district he/she attends as prescribed in Education Code Section 48052 et seq.; AND
- d. [The international student not on an approved foreign exchange student program who graduated, or should have graduated, or has completed the equivalent coursework for graduation from high school/secondary school is ineligible to participate in CIF competition](#); AND
- e. [The international student not participating in a CIF approved foreign exchange program is subject to the maximum of eight consecutive semesters bylaw AND](#)
- f. [The international student not participating in a CIF approved foreign exchange program is subject to the age requirement bylaw.](#)

(2) **Limited Eligibility**

[The international student may have limited eligibility only to participate in interscholastic competition. The international student may request unlimited eligibility under the provisions of State CIF Bylaws 207 and 208 which apply to all transfer students in the Section. For the purpose of this bylaw, any and all organized sports programs \[e.g. and by way of example, but not limited to, youth teams, community teams, club teams, national teams at any level or individualized instruction for competition in development schools or programs\] in which the international student competed on or participated within the previous last 12 months student’s will be considered by the CIF in determining whether student participated in the equivalent of interscholastic competition.](#)

(3) No member of the school’s coaching staff, paid or voluntary, may serve as the resident family for the student.

(4) The CIF Section must approve any international transfer student’s eligibility.

(5) **Pre-enrollment Contact Affidavit for International Students**

All international transfer students not in CIF-approved foreign exchange programs shall submit a fully completed CIF Pre-enrollment Contact Affidavit (CIF Form 510) with the appropriate waiver application(s), as required by their respective CIF Section under Bylaw 207.

(6) **Appeals**

Appeals of eligibility involving international transfer students must be in accordance with all relevant provisions of the Section appeal process as set forth in CIF Article 110, Bylaw 1100.

Eligibility Committee: Support, PASSED (8-0-0)

MOTION: Eric Volta SECOND: Chuck Davison

B. CIF Bylaw 805 Revision

INFORMATION

Motion to adopt the following revision to CIF Bylaw 805

805. ANY GIFT, OR TOTAL OF GIFTS, SPONSORSHIPS OR CONTRIBUTIONS, VALUED AT \$500.00 OR MORE, TO AN ATHLETIC PROGRAM, TEAM OR COACH

- A. Information on any gift, or total of gifts, sponsorships or contributions of \$500.00 or more yearly to an athletic program, team or coach which is meant to support that program, team or coach must be reported to the governing body or administrative officer responsible for policy development related to athletics.
- B. If requested, a record of gifts, contributions or sponsorships must be made available to the Section to which the school belongs and to the State CIF. Such a record should include the date and amount as well as a copy of any existing contractual obligations related to the gift, contribution or sponsorship, and a clear record of the disbursement of the funds.
- C. The acceptance and disbursement of any gifts, contributions or sponsorships must also be in accord with school administrative and district policy, and as stipulated under the conditions of membership as outlined in Article 2.22.
- D. In the case of private school or public charter schools specifically exempt from such regulations the Section or State CIF may require the implementation of reasonable administrative review practices and procedures, concerning the receipt and disbursement of gifts, contributions or sponsorships.

(See also Bylaw 311 – *Donated Equipment*)

(Approved May 1998 Federated Council)

Rationale: No rationale provided. Reference addition only.

Sports Advisory Committee: Send Delegates in Support, PASSED (CONSENT)

Executive Committee: No Action, BOM: 38-0-0 To send delegates to support (January)

C. Oakland-San Francisco Sections TransBay Competition

PASSED To send Delegates Uninstructed (33-0-0)

Motion to allow the Oakland and San Francisco Sections to continue their TransBay competitions until such time their section structure may change in sports not culminating in a CIF State Championship.

Rationale: Current CIF bylaws do not allow sections to sponsor post-season competition between sections unless approved by the CIF Federated Council.

Sports Advisory Committee: Send Delegates in Support, PASSED (CONSENT)

Executive Committee Send Delegates in Support, PASSED (4-3-0)

MOTION: Bud Beemer SECOND: Don Nelson

D. So-Cal Boys' Volleyball

PASSED- To send Delegates to Support (29-0-1)

Motion to approve a So-Cal Boys' Volleyball Championship. See Attachment G.

Rationale: Contained in attached proposal.

Sports Advisory Committee: Send Delegates in Support, PASSED (20-0-2)

Executive Committee Send Delegates in Support, PASSED (6-0-0)

MOTION: Phil Tomasini SECOND: Bill Stirnus

E. Sac-Joaquin Section proposal to State CIF

PASSED To send Delegates to Oppose (31-0-0)

Motion to allow each section to determine their divisional placements in the sports of volleyball, cross country, and boys and girls basketball. Each section may use their own established criteria to determine the placement of their schools in the five divisions based on the following guidelines:

- Division I – no restrictions
- Division II – no restrictions
- Division III – no restrictions
- Division IV – Enrollment may not exceed 1,100
- Division V – Enrollment may not exceed 600

Each section is required to submit the placement of their schools into the five divisions to the CIF State Office for all above-named sports by September 1 for the current school year.

Note:

- The CBEDS enrollment figures to be used for schools are those figures certified by the school principal in October of the previous year.
- The enrollment for the 9th, 10th, 11th and 12th grades shall be used to gain a total enrollment figure for the school.
- The enrollment for single gender schools shall be doubled using the 9th, 10th, 11th and 12th grades to gain a total figure for the single gender school.

Rationale: None provided. Although no rationale was provided comments at the CIF Section Commissioners' meeting centered on the desire of some sections to have more flexibility to dictate in their own section the placement of schools. The Sac-Joaquin Section and the Southern Section currently, in some sports, place their teams in divisions based on competitive equity. This has worked well for these sections and they believe other sections would also like to have more flexibility to move teams based on competitive equity. NCS staff believes that the enrollment restrictions for Division IV and V is recommended so that small Division V enrollment school would not be required to compete with schools that are six to ten or even more times larger than some of the smaller teams in the CIF.

Sports Advisory Committee: Send Delegates to Oppose, FAILED (0-22-0)
Executive Committee Send Delegates to Oppose, FAILED (0-6-0)

MOTION: Doug Oliveira SECOND: Eric Volta

F. Bylaw 206
PASSED To send Delegates to Support (31-0-0)

206.	<p>RESIDENTIAL ELIGIBILITY</p> <p>A. Initial Residential Eligibility A student has residential eligibility upon initial enrollment in:</p> <p>(1) The 9th grade of any California Interscholastic Federation high school, a California Interscholastic Federation junior high school, or a junior high school under provisions of Bylaw 303; OR</p> <p>(2) The 10th grade of any California Interscholastic Federation high school from 9th grade of a junior high school in California.</p> <p>B. Continuing Residential Eligibility <u>Sections may require paperwork for the following provisions:</u></p> <p>(1) A student retains residential eligibility as long as he/she is continuously enrolled in the CIF member high school in which the student initially enrolled; OR</p> <p>(2) A student changes schools with a valid change of residence by the student's custodial parent(s) or guardian(s) provided there is a valid change of residence.</p> <p style="margin-left: 20px;">a. Valid Residence A valid residence is defined as the location where the student's parent(s), guardian(s), or caregiver(s) (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location. A student (with the student's parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may only have one valid residence at one time.</p> <p style="margin-left: 20px;">b. Valid Change of Residence Determination of what constitutes a valid change of residence depends upon the facts in each case, however, to be considered, the following facts must exist:</p> <p style="margin-left: 40px;">(i) The original residence must be abandoned as a residence by the immediate family; AND</p> <p style="margin-left: 40px;">(ii) The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences; AND</p> <p style="margin-left: 40px;">(iii) The change of residence must be genuine, without fraud or deceit, and with permanent intent; AND</p> <p>NOTE: A student whose family makes a valid move into a new school boundary (See iv below) is immediately residentially eligible for varsity competition. A subsequent move into a different school boundary by the family (or other family members) during that same school year the next 12 calendar months will result in the student being</p>
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declared ineligible until cleared for competition by the Section Commissioner.

- (iv) Evidence must be submitted that a valid change of residence has occurred. Evidence may include:
 - Operative telephone and utility service at the student’s new residence and terminated at the former residence;
 - Utility service receipts;
 - Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;
 - Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;
 - Proof of transfer of the parent’s and age-appropriate student’s motor vehicle registration;
 - Proof of changed address on the parent’s and age-appropriate student driver’s license;
 - Voter registration listing the new address;
 - Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);
 - Proof of entering a long-term lease;
 - Court documents indicating a change of residence;
 - Property tax receipts;
 - Rent payment receipts;
 - Declaration of residency executed by the student’s parent or legal guardian;
 - Bank account statements;
 - Credit card statements;
 - Other documentation that a Section or school district may require that establishes that a person is living at the new address.

No single document listed above or combination thereof establishes residency. The Section Commissioner and/or school has the discretion to request additional documents that he/she deems necessary to confirm residency.

(3) **School Choice Following a Valid Change of Residence**

A student, whose parents, legal guardian(s) or caregiver with whom the student was living when the student established residential eligibility at the prior school move from a residence in public high school attendance area “A” to a residence in public high school attendance area “B,” has a choice among continued attendance at the previous school, attendance at School “B,” or attendance at a private school. The student is eligible if the student remains in School “A,” or if the student enrolls and attends class immediately or no later than the beginning of the next school year in School “B” or a private school.

(4) **Return to Previous School**

When a student eligible in School “A” transfers to School “B” and is residentially not eligible, the student may return to School “A” and be residentially eligible provided the student did not participate in an interscholastic athletic contest while at School “B” and provided the student’s parents, legal guardian, or caregiver still reside in School “A’s” attendance area.

(5) **Intra-district and Inter-district Transfers/Open Enrollment**

Each Section shall adopt rules and procedures that address eligibility pursuant to the provisions of the State Education Code sections 35160.5(b)(1) and 48300 et seq. (“open enrollment” and school choice legislation). However, only the Section Commissioner shall make all final determinations of transfer eligibility. (See Bylaw 207.B.)

(6) **Boarding School**

A high school student who transfers to or from the status of a full-time resident at a 24-hour boarding school shall be residentially eligible immediately on the first transfer, but all residence requirements shall apply on any subsequent transfer. **When transferring from a boarding school** ~~To be considered~~ a 24-hour boarding school student, ~~the student~~ must have resided in the boarding school for a period of 50 days immediately prior to the transfer.

(7) **Court Order**

If court action requires a student to transfer from one school to another when there has been no corresponding change of residence on the part of the student’s parents, legal guardian or caregiver with whom the student was living when the student established residential eligibility, the student will be ineligible in the new school unless approved by action of the CIF Section. (A recommendation by a social worker of a welfare department for a change in residence would not

- constitute a court order).
- (8) **Military Service**
A student is eligible immediately for athletic competition when returning from military service provided:
 - a. The student was eligible when the student entered into the Armed Forces; AND
 - b. The student enrolls in the same school which the student attended before leaving for the service, or enrolls in the school in the district in which the student’s parents reside; AND
 - c. The student enrolls in the school no later than the succeeding semester after being discharged; AND
 - d. Provided student did not receive a dishonorable discharge; AND
 - e. The student is fully eligible under all other rules of the California Interscholastic Federation.
- (9) **Married Status**
A student who marries and lives with the student’s spouse has residential eligibility in the school in the attendance area in which the student resides.
- (10) **Anticipated Residence Change**
If a student transfers to a high school in advance of the anticipated change of residence by the student’s parents, legal guardian(s) or caregiver with whom the student was living when the student established residential eligibility, the student shall become eligible when the said parents, guardian or caregiver actually complete a valid change of residence to that school’s attendance area.

G. CIF PROPOSED 2008-09 BUDGET

PASSED To send delegates Unistructed (31-0-0)

A projected budget for 2008-09 as revised is being presented to the Federated Council for action.

MOTION: Bud Beemer SECOND: Phil Tomasini

H. Election of CIF President-Elect, 2008-10

PASSED To send delegates Unistructed (30-0-0)

The CIF Nominating Committee appointed by President Wheeler convened by conference call to forward names of candidates for CIF President- Elect. The following have been nominated:

1. Rick Spears, Principal, Colfax High School, Sac Joaquin Section

RICK SPEARS

POSITION PAPER

CIF PRESIDENT-ELECT NOMINEE

As principal of Colfax High School with nineteen years of athletic administrative experience, including the Sac-Joaquin Section Presidency, its Executive Committee, the Northern Section Board of Managers, its Realignment Committee, and the Federated Council, I believe I possess the skills necessary to be an effective leader of the CIF. I have been a successful coach, athletic director, and principal so I understand the issues at each level. It would be my honor to serve as president with the dedicated professionals who volunteer their time to assist high schools in providing quality sports for the student-athletes of California.

The strongest skills I bring to this position are my abilities to build strong personal relationships, think clearly and logically through an issue, and then develop a workable solution. These attributes would bode well for a number of reasons:

1) You can not lead an organization if you can not relate to or communicate clearly and honestly to its members. I believe I possess a personality that makes people comfortable in approaching me on any issue. Currently we are facing a number of on-going issues, including student eligibility, the expansion of state playoffs, legislative oversight, and school budgetary problems. I have the skill to bring people together, allow for open dialogue and possible disagreement, yet come away with a plan that will create better opportunities for the students we serve and make our organization even stronger.

2) As I have been able to do in our section with my commissioner, I know it is critical to be kept abreast and work closely with our executive director on important issues. This past year, the Sac-Joaquin Section dealt with a very serious violation of our by-laws by a member school. Even though

it was difficult, it gave me the opportunity to assist my commissioner and our Board deal fairly and effectively with a tense and volatile situation, and negotiate a fair settlement for the students of that school. I gained confidence in dealing with the public and the media, and the experience made me more comfortable and effective in running meetings and speaking to the public.

3) I would also put my skills to work in looking at the future of the organization. We need to continually: evaluate our student eligibility by-laws and improve them if necessary; provide up-to-date education for coaches, athletes, administrators, and parents; review our state playoffs and decide if expansion is needed; monitor our budget for the health of the organization; and deal effectively with the day-to-day issues that arise.

I have a strong relationship with my superintendent and Governing Board and they support my possible election to the presidency and I expect to work in schools for at least the next eight years. I am willing to commit the next six of those years to serving our student-athletes.

EDUCATION

- B.A. Degree, Math and Communication Arts, University of San Francisco May 1978
- Masters in Education, University of San Francisco June 1985
- Single Subject Life Credential (Math), California State University, Chico June 1979
- Professional Administrative Services Credential, St. Mary's College June 1991

PROFESSIONAL EXPERIENCE

- **PLACER UNION HIGH SCHOOL DISTRICT**
 - Principal. Colfax High School, Colfax, CA. 2001-Present
 - Assistant Principal. Colfax High School, Colfax, CA. 1996-2001
- **PLUMAS UNIFIED SCHOOL DISTRICT**
 - Principal. Quincy Jr. Sr. High School, Quincy, CA. 1994-1996
 - Principal. Portola High School/Feather River Middle School, Portola, CA. 1993-1994
 - Vice Principal/Athletic Director. Quincy Jr. Sr. High School, Quincy, CA. 1989-1993
- **FAIRFIELD-SUISUN UNIFIED SCHOOL DISTRICT**
 - Assistant Principal. Fairfield High School, Fairfield, CA. 1987-1989
 - Assistant Principal. Sullivan Middle School, Fairfield, CA. 1987
 - Teacher & Basketball/Football Coach. Fairfield High School, Fairfield, CA. 1983-1987
 - Teacher/Coach/Athletic Director. Grange Middle School, Fairfield, CA. 1980-1983
- **NEEDLES UNIFIED SCHOOL DISTRICT**
 - Teacher/Coach. Needles Union High School, Needles, CA. 1979-1980

ATHLETIC LEADERSHIP

- Sac-Joaquin Section President 2006-Present
- Sac-Joaquin Section President-Elect 2004-2006
- CIF Federated Council 2004-Present
- Sac-Joaquin Section Board of Mangers 2000-Present
- Pioneer Valley League President 2002-2004
- Golden Empire League President 2000-2002
- Pioneer/Feather River League President 1994-1996

COACHING

- Fairfield High School Junior Varsity Football 1981-1988
- Fairfield High School Boys Junior Varsity Basketball 1986-1988
- Fairfield High School Girls Varsity Basketball Coach 1984-1986
- Needles High School Football, Basketball, and Baseball Coach 1979-1980

PROFESSIONAL MEMBERSHIPS

I am a member of the Association of California School Administrators and National Association of Secondary School Principals.

2. Heather Daims, Principal, Miguel Contreras Learning Complex, Los Angeles Section

Position Paper for Heather G. Daims California Interscholastic Federation President-Elect Nominee, Spring 2008

As an administrator in the Los Angeles Unified School District for the past fifteen years, nine in the principal's chair, I believe I am capable of leading the State CIF in a time of significant change and great growth. As a principal who opened a new high school in 2006, I am comfortable with transition, adaptation and flexibility. As a principal in two very different schools, I have garnered insight into both the large, high profile athletics program and the small, struggling athletics program. As the president of the Los Angeles City Section for five years, I have witnessed the rapid growth of the section, multiple re-alignments of leagues, serious athletics violations and a wide variety of other issues come to the fore. Currently, I am facilitating the process of changing the model of representation for the Los Angeles City Section Interscholastic Athletics Committee to be more inclusive of the various entities within the section.

As a member of the Executive Committee for the past two years, I have worked collaboratively with others to grapple with the many issues currently facing the CIF and have looked forward to determine potential issues that the State CIF organization will be tackling in the near future. These are the primary challenges I believe the organization will need to address in the next several years:

Diversity and Representation

California schools differ greatly by size, affiliation and demographics. Schools, regardless of whether they are public, private, charter, religious or some other structure, must feel that they are represented well and that their issues are brought to the table by those on the State CIF. We must continue the difficult conversation of how to bring greater diversity to the CIF table. We must also continue to explore ways of bringing the most responsible and ethical adults to athletics programs statewide, at every level of the State athletics program. As the demographics of California and member schools within the State CIF continue to change, the organization must adjust accordingly.

Finances

Although the current financial situation for the State CIF is stable, it is clear that continuing downturns or fluctuations in the economy will have a substantial impact on the financial footing of the organization. It is imperative that the State CIF take a proactive stance in generating revenues well into the future of the organization and to identify and reduce the high-cost items that pose a threat to the stability of the organization in the future.

Common Goals and Alignment of Rules

In a period where every difference in rules from section to section can be grist for the legal mills, it is crucial that the organization come into alignment on as many rules as possible, taking into consideration the significant differences from one section to another. If it is our collective goal to provide an outstanding athletic experience for all students statewide, we must move towards reducing the discrepancies among the various section rules and policies. Although this will no doubt be a vigorous conversation, we must work towards consistency among sections to bolster the efforts and credibility of the Federation as a whole. These conversations must be held in the spirit of good intention and must be focused through the lens of what is best for student athletes.

There is a great deal of work to be done within any organization that represents the numbers of constituents we have in the State CIF. In a state as large and diverse as California, our best work must be both equitable to our constituents and transparent to the public. I have a passion and a commitment to the athletics program and the students of this state and am dedicated to serving both for many years to come.

Education and Certifications

- University of La Verne (Professional Administrative Services Credential) 1997
- California State University, Dominguez Hills (Masters in Educational Administration and Preliminary Administrative Services Credential) 1990
- San Francisco State University (Clear Teaching Credential, Ryan Single Subject Physical Education, Supplementary Authorizations in Introductory English, Literature, General Science and Psychology) 1985
- State University of New York, College at Cortland (Bachelors of Science, Major in Physical Education; Minor in English and Provisional Teaching Certification) 1979

Professional Experience

- Principal, Miguel Contreras Learning Complex (February 2006 to Current)
Opened, outfitted, fully staffed and enrolled students at new school with three small learning communities and a small independent school onsite; received three year (maximum) Initial Accreditation term three months after opening; started 2007 with full athletics program in a state-of-the-art facility
- Principal, Fairfax High School (October 1999 to January 2006)
Guided a comprehensive high school growing from 2200 to 3200 students in six years; improved API over 100 points in five years; received 6R WASC Accreditation term; oversaw large, high-profile athletics program
- Assistant Principal (John H. Francis Polytechnic High School October 1993 to September 1999),
Managed full athletics program, student discipline, professional development, student activities, WASC accreditation (received 6 year term), school safety, supervision of instruction, evaluation of personnel and various other duties
- Teacher Adviser, Office of Student Integration Services (Student-To-Student Interaction Program, September 1985 to September 1993)
Facilitated human relations workshops in camp setting for students (grades 4-12), parents and school staff; developed middle school curriculum for the program; created and led professional development for staff

Professional Experience (continued)

- Teacher, Adams Junior High School (September 1980 to December 1983, September 1984 to June 1985)
Taught physical education, English, health and life science
- Teacher, Bret Harte Junior High School (September 1979 to June 1980)
Taught adaptive physical education

Additional Professional & Leadership Experiences

- President, CIF-Los Angeles City Section (2003 to Current)
- Representative, State CIF Federated Council (2003 to Current)
- Member, Executive Committee, State CIF (2006 to Current)
- Member, LAUSD Athletics Funding Task Force
- Chair, Interscholastic Athletics Committee Representation Focus Group
- Member, Executive Board, LAUSD Senior High School Principals' Organization, LAUSD, 1999-2007)
- Member of WASC/CDE Accreditation Visiting Teams (1999 to Current)
- Representative, LAUSD Small Learning Communities Central Committee (2006 to Current)
- Representative, LAUSD Principals' Finance Advisory Committee (2007 to Current)
- Representative, LAUSD Principals' Ad Hoc Advisory Committee (1999 to Current)
- Representative, LAUSD Calendar Committee (2003 to Current)
- Presenter, *New Leadership Models for 21st Century Schools* (2008)
- Presenter, *The Initial Visit for WASC/CDE Accreditation* (2007)
- Trainer, Speech Judges for LAUSD Academic Decathlon (1998 to Current)
- Initiator, Students Run L.A. (Marathon) Program, three high school campuses

Professional Organizations

- Coaches of Los Angeles Women's Sports (CLAWS)
- Association of California School Administrators (ACSA)
- Associated Administrators, Los Angeles (AALA)
- Association for Supervision and Curriculum Development (ASCD)
- Association of Jewish Educators (AJE)
- Senior High School Principals' Organization (SHSPO)

Athletic Participation and Other Recreational/Personal Pursuits

Los Angeles Roadrunners (Los Angeles Marathon 1998, 1999, 2000 and 2008)
Varsity Field Hockey (College, 1976), Varsity Soccer & Bowling (College, 1975), Varsity Volleyball, Basketball, Softball and Bowling (High School 1972-1975)
Movies, Reading and Dog Walks

*In addition, names can be placed in nomination from the floor.

MOTION: Don Nelson SECOND: Eric Volta

I. Election of CIF Executive Committee, 2008-09

PASSED To send delegates Instructed to Support Dennis Regalado and Uninstructed on candidates other than Dennis Regalado (31-0-0)

The CIF Nominating Committee appointed by President Wheeler convened by conference call to forward names of candidates to serve on the CIF Executive Committee for a one year term. The following have been nominated:

- Ray Alvarado, Athletic Administrator, Calexico High School, San Diego Section
- Jeff Cardoza, Athletic Director, Washington Union High School, Central Section
- Heather Daims, Principal, Miguel Contreras Learning Complex, Los Angeles Section
- Earl Haugen, Director, Downey Unified School District, Southern Section
- Tony Ortega, Assistant Superintendent of Business, El Monte Union High School District, Allied Organization
- Ray Odom, Superintendent, Hamilton Union, Northern Section
- Dennis Regalado, Director, Acalanes Union High School District, North Coast Section
- Rick Spears, Principal, Colfax High School, Sac Joaquin Section

MOTION: Chris Holleran SECOND: Don Nelson

**J. Bylaw 306: Independent Study Programs/Schools
PASSED To send delegates in Support (30-0-0)**

The following bylaw revision is being forwarded to clarify the qualifications for residential eligibility of students attending and the criteria required of an independent study or home study programs to qualify under the CIF definition of independent/home study programs.

306.INDEPENDENT STUDY PROGRAMS/SCHOOLS

CIF defines independent/home study programs under the jurisdiction of a CIF member school or school district as those independent/home study programs ***in which the curriculum is*** approved, ***the program is*** administered, and ***the students are*** evaluated by that school/school district's governing ***body's appointed or assigned designees***.

- A. A student enrolled in an Independent Study Program is eligible at the public school in whose attendance area his/her parents, legal guardians, or caregivers resides; or where the student most recently established his/her residential eligibility provided that:
 1. A student's registration is accepted by the local school board; AND
 2. The courses taken by the student meet the standards adopted by the local school board and Education Code Section 51745 et.seq.; AND
 3. The administrative responsibility for the student involved in athletics would rest with the principal of the school for which the student is competing; AND
 4. The student meets all other eligibility requirements of the CIF and its member sections (Approved May 1999); AND
 5. For the purposes of determining dues, legal and liability assessments, realignment issues CIF State and Section divisional placement, the enrollment figures for non-CIF member school/program all students residing in the CIF member school's attendance area must be included in the CIF member school's enrollment using the CBEDS enrollment figures.

MOTION: Phil Tomasini SECOND: Marie Sugiyama

- K. Amendment to Bylaw 204** **FIRST READING**
The San Francisco Section is recommending amending Bylaw 204 to allow English language learners a fifth year of eligibility because they are in a program that takes designated students five years to graduate.

- L. Revision of Bylaw 600: Outside Competition** **FIRST READING**
A proposal is being forwarded to reflect and clarify **current practice**.

- M. Revision of Bylaw 511: Season of Sport Definition** **FIRST READING**
With the San Francisco Section request to hold post section competition in those sports not culminating in a state championship, the San Francisco Section is proposing the revision of Bylaw 511.

XII. OTHER BUSINESS

- A. National Federation Summer Meeting Attendees** **INFORMATION**

Tom Ehrhorn, NCS Commissioner, and Gil Lemmon, NCS Associate Commissioner, will attend the National Federation summer meeting in Washington D.C.

**B. Date change for April 24, 2009 Board of Managers meeting
PASSED (30-0-0)**

Motion to approve the date change of the April 24, 2009 Board of Managers meeting to April 27, 2009 due to a conflict with the CSADA Convention.

MOTION: Don Nelson SECOND: Geri Giovannetti

XIII. STAFF REPORTS

- A. Commissioner (Attachment H)
- B. Associate Commissioner (Attachment I)
- C. Assistant Commissioner (Attachment J)

XIV. PHILLIP "PHIL" HEMPLER AWARD PRESENTATION

- A. **Dave Cutaia- Distinguished Service Award Recipient**
- B. **Neil Sweeney- Phil Hempler Award Recipient**
- C. **Frank Anderson-Phil Hempler Award Recipient**