

North Coast Section, C.I.F.
Balance Sheet
As of March 31, 2009

ATTACHMENT A

	<u>Mar 31, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Operating Cash	
10101 · Wells Fargo	90,225.82
10104 · Petty Cash	125.00
Total 10100 · Operating Cash	<u>90,350.82</u>
10110 · Savings	
10111.1 · Savings - Wells Fargo Overnite	864,400.48
10111.2 · Savings - Wells Fargo	251,204.11
10114 · Certificates of Deposit	
10114.2 · State Farm CD	200,000.00
Total 10114 · Certificates of Deposit	<u>200,000.00</u>
Total 10110 · Savings	<u>1,315,604.59</u>
Total Checking/Savings	<u>1,405,955.41</u>
Total Current Assets	1,405,955.41
Other Assets	
10125 · Inventory	
10126 · Garments	11,473.00
10127 · Souvenirs	1,404.00
Total 10125 · Inventory	<u>12,877.00</u>
10135 · Refundable Deposits	1,375.00
10140 · Fixed Assets (Net)	
10141 · Office Equipment	
10141.1 · Office Eq Depreciation	-65,602.49
10141 · Office Equipment - Other	106,349.32
Total 10141 · Office Equipment	<u>40,746.83</u>
10144 · Computer Equipment	
10144.1 · Computer Eq Depreciation	-18,695.15
10144 · Computer Equipment - Other	35,385.42
Total 10144 · Computer Equipment	<u>16,690.27</u>
10148 · Leasehold Improvements	
10148.1 · Leasehold Imp Depreciation	-12,477.61
10148 · Leasehold Improvements - Other	14,173.04
Total 10148 · Leasehold Improvements	<u>1,695.43</u>
Total 10140 · Fixed Assets (Net)	<u>59,132.53</u>
Total Other Assets	<u>73,384.53</u>
TOTAL ASSETS	<u><u>1,479,339.94</u></u>

North Coast Section, C.I.F.
Balance Sheet
As of March 31, 2009

Mar 31, 09

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

10205 · PERS Payable

3,002.21

Total Accounts Payable

3,002.21

Other Current Liabilities

10220 · Cafeteria Plan Payable

10221 · Dental

6,574.00

10224 · Vision

3,773.55

Total 10220 · Cafeteria Plan Payable

10,347.55

10227 · Scholarship Payable

7,018.05

10229 · Accrued Vacation Payable

6,749.10

Total Other Current Liabilities

24,114.70

Total Current Liabilities

27,116.91

Total Liabilities

27,116.91

Equity

10360 · Retained Earnings

421,348.11

3000 · Opening Bal Equity

841,699.41

Net Income

189,175.51

Total Equity

1,452,223.03

TOTAL LIABILITIES & EQUITY

1,479,339.94

**North Coast Section, C.I.F.
Profit & Loss Prev Year Comparison
August 2008 through March 2009**

	<u>Aug '08 - Mar 09</u>	<u>Aug '07 - Mar 08</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
20150 · Dues	148,369.78	150,828.93	-2,459.15	-1.63%
Total 20170 · Marketing and Promotion	62,800.00	60,915.87	1,884.13	3.09%
Total 20200 · Prep Sales	7,618.96	8,805.66	-1,186.70	-13.48%
Total 20300 · Rulebooks & Films	30,624.43	24,712.61	5,911.82	23.92%
Total 20500 · Net Income Badminton	-135.13	-194.08	58.95	-30.37%
Total 20600 · Net Income Baseball	-735.25	-736.62	1.37	-0.19%
Total 20700 · Net Income Basketball	165,311.18	168,454.36	-3,143.18	-1.87%
Total 20800 · Net Income Cross Country	372.08	9,306.30	-8,934.22	-96.0%
Total 20900 · Net Income Football	218,775.15	302,807.13	-84,031.98	-27.75%
Total 21000 · Net Income Golf	-1,512.98	-675.73	-837.25	123.9%
Total 21100 · Net Income Soccer	89,289.37	90,281.11	-991.74	-1.1%
Total 21200 · Net Income SoftBall	-1,142.65	-299.98	-842.67	280.91%
Total 21300 · Net Income Swimming	-2,967.87	-1,742.31	-1,225.56	70.34%
Total 21400 · Net Income Tennis	-610.14	292.22	-902.36	-308.8%
Total 21500 · Net Income Track	-3,089.88	-4,521.73	1,431.85	-31.67%
Total 21600 · Net Income Volleyball	35,543.82	30,534.32	5,009.50	16.41%
Total 21700 · Net Income Water Polo	10,899.50	11,939.84	-1,040.34	-8.71%
Total 21800 · Net Income Wrestling	17,223.35	-844.60	18,067.95	-2,139.23%
Total 21900 · Net Income Lacrosse	376.83	-152.71	529.54	-346.76%
Total 30101 · Garment Income	76,443.44	94,608.32	-18,164.88	-19.2%
Total 30151 · Patch Income	65,547.08	57,606.72	7,940.36	13.78%
Total Income	919,001.07	1,001,925.63	-82,924.56	-8.28%

**North Coast Section, C.I.F.
Profit & Loss Prev Year Comparison
August 2008 through March 2009**

	<u>Aug '08 - Mar 09</u>	<u>Aug '07 - Mar 08</u>	<u>\$ Change</u>	<u>% Change</u>
Expense				
Total 40200 · Salaries	339,973.90	359,985.69	-20,011.79	-5.56%
Total 40250 · Payroll Expenses	120,054.75	135,012.36	-14,957.61	-11.08%
40302 · Building Improvement	420.75	0.00	420.75	100.0%
40306 · Commissioner's Discretionary	556.51	128.86	427.65	331.87%
40308 · Contract Services	10,685.71	14,251.97	-3,566.26	-25.02%
40310 · Depreciation	13,313.04	10,268.56	3,044.48	29.65%
40312 · Equipment Maintenance	11,690.07	11,245.66	444.41	3.95%
40314 · Insurance	2,556.80	1,721.93	834.87	48.49%
40316 · Mileage	185.00	454.84	-269.84	-59.33%
40318 · Miscellaneous Office Expense	1,729.23	195.75	1,533.48	783.39%
40321 · Office Supplies (under \$500)	14,164.30	12,512.89	1,651.41	13.2%
40326 · Postage	11,526.71	11,869.38	-342.67	-2.89%
40328 · Rent	42,316.63	41,138.42	1,178.21	2.86%
40330 · Scholastic Awards	19,750.19	8,951.40	10,798.79	120.64%
40332 · Subscriptions, Bank Fees, Dues	4,793.90	5,473.77	-679.87	-12.42%
40334 · Utilities	10,912.55	10,449.57	462.98	4.43%
40335 · Legal Expense	18.97	0.00	18.97	100.0%
Total 40400 · Meeting Expense	35,102.64	27,935.34	7,167.30	25.66%
Total 50101 · Garment Expense	49,420.29	61,356.88	-11,936.59	-19.45%
50151 · Souvenir Expense	26,819.81	35,552.03	-8,732.22	-24.56%
Total 60101 · Sales, Marketing, Promo Expens	24,456.00	37,222.66	-12,766.66	-34.3%
60123 · Special Awards Program (Hempler	183.75	181.23	2.52	1.39%
Total Expense	<u>740,631.50</u>	<u>785,909.19</u>	<u>-45,277.69</u>	<u>-5.76%</u>
Net Ordinary Income	<u>178,369.57</u>	<u>216,016.44</u>	<u>-37,646.87</u>	<u>-17.43%</u>
Other Income/Expense				
Other Income				
20350 · Interest Income	10,923.44	19,722.21	-8,798.77	-44.61%
20360 · Miscellaneous Income	-117.50	309.17	-426.67	-138.01%
20370 · Suspense	0.00	0.00	0.00	0.0%
Total Other Income	<u>10,805.94</u>	<u>20,031.38</u>	<u>-9,225.44</u>	<u>-46.06%</u>
Net Other Income	<u>10,805.94</u>	<u>20,031.38</u>	<u>-9,225.44</u>	<u>-46.06%</u>
Net Income	<u>189,175.51</u>	<u>236,047.82</u>	<u>-46,872.31</u>	<u>-19.86%</u>

**North Coast Section, C.I.F.
Profit & Loss Budget vs. Actual
August 2008 through March 2009**

	<u>Aug '08 - Mar 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
20150 · Dues	148,369.78	154,673.00	-6,303.22	95.93%
20160 · CIF Sponsorship	0.00	51,000.00	-51,000.00	0.0%
Total 20170 · Marketing and Promotion	62,800.00	87,000.00	-24,200.00	72.18%
Total 20200 · Prep Sales	7,618.96	15,000.00	-7,381.04	50.79%
Total 20300 · Rulebooks & Films	30,624.43	3,500.00	27,124.43	874.98%
Total 20500 · Net Income Badminton	-135.13	300.00	-435.13	-45.04%
Total 20600 · Net Income Baseball	-735.25	42,000.00	-42,735.25	-1.75%
Total 20700 · Net Income Basketball	165,311.18	170,000.00	-4,688.82	97.24%
Total 20800 · Net Income Cross Country	372.08	7,000.00	-6,627.92	5.32%
Total 20900 · Net Income Football	218,775.15	309,000.00	-90,224.85	70.8%
Total 21000 · Net Income Golf	-1,512.98	2,100.00	-3,612.98	-72.05%
Total 21100 · Net Income Soccer	89,289.37	94,000.00	-4,710.63	94.99%
Total 21200 · Net Income SoftBall	-1,142.65	9,000.00	-10,142.65	-12.7%
Total 21300 · Net Income Swimming	-2,967.87	5,000.00	-7,967.87	-59.36%
Total 21400 · Net Income Tennis	-610.14	950.00	-1,560.14	-64.23%
Total 21500 · Net Income Track	-3,089.88	21,000.00	-24,089.88	-14.71%
Total 21600 · Net Income Volleyball	35,543.82	30,000.00	5,543.82	118.48%
Total 21700 · Net Income Water Polo	10,899.50	13,000.00	-2,100.50	83.84%
Total 21800 · Net Income Wrestling	17,223.35	3,000.00	14,223.35	574.11%
Total 21900 · Net Income Lacrosse	376.83	9,000.00	-8,623.17	4.19%
Total 30101 · Garment Income	76,443.44	162,000.00	-85,556.56	47.19%
Total 30151 · Patch Income	65,547.08	80,000.00	-14,452.92	81.93%
Total Income	919,001.07	1,268,523.00	-349,521.93	72.45%

**North Coast Section, C.I.F.
Profit & Loss Budget vs. Actual
August 2008 through March 2009**

	<u>Aug '08 - Mar 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense				
Total 40200 · Salaries	339,973.90	572,950.00	-232,976.10	59.34%
Total 40250 · Payroll Expenses	120,054.75	231,691.00	-111,636.25	51.82%
40302 · Building Improvement	420.75			
40306 · Commisloner's Discretionary	556.51	1,000.00	-443.49	55.65%
40308 · Contract Services	10,685.71	15,500.00	-4,814.29	68.94%
40310 · Depreciation	13,313.04	23,438.00	-10,124.96	56.8%
40312 · Equipment Maintenance	11,690.07	12,000.00	-309.93	97.42%
40314 · Insurance	2,556.80	18,500.00	-15,943.20	13.82%
40316 · Mileage	185.00			
40318 · Miscellaneous Office Expense	1,729.23	7,000.00	-5,270.77	24.7%
40321 · Office Supplies (under \$500)	14,164.30	22,000.00	-7,835.70	64.38%
40326 · Postage	11,526.71	17,000.00	-5,473.29	67.8%
40328 · Rent	42,316.63	64,750.00	-22,433.37	65.35%
40330 · Scholastic Awards	19,750.19	14,500.00	5,250.19	136.21%
40332 · Subscriptions, Bank Fees, Dues	4,793.90	1,600.00	3,193.90	299.62%
40334 · Utilities	10,912.55	17,950.00	-7,037.45	60.79%
40335 · Legal Expense	18.97			
Total 40400 · Meeting Expense	35,102.64	46,024.00	-10,921.36	76.27%
Total 50101 · Garment Expense	49,420.29	99,000.00	-49,579.71	49.92%
50151 · Souvenir Expense	26,819.81	38,000.00	-11,180.19	70.58%
Total 60101 · Sales, Marketing, Promo Expens	24,456.00	52,000.00	-27,544.00	47.03%
60123 · Special Awards Program (Hempler	183.75	800.00	-616.25	22.97%
Total Expense	<u>740,631.50</u>	<u>1,255,703.00</u>	<u>-515,071.50</u>	<u>58.98%</u>
Net Ordinary Income	<u>178,369.57</u>	<u>12,820.00</u>	<u>165,549.57</u>	<u>1,391.34%</u>
Other Income/Expense				
Other Income				
20350 · Interest Income	10,923.44	20,000.00	-9,076.56	54.62%
20360 · Miscellaneous Income	-117.50	1,500.00	-1,617.50	-7.83%
Total Other Income	<u>10,805.94</u>	<u>21,500.00</u>	<u>-10,694.06</u>	<u>50.26%</u>
Net Other Income	<u>10,805.94</u>	<u>21,500.00</u>	<u>-10,694.06</u>	<u>50.26%</u>
Net Income	<u>189,175.51</u>	<u>34,320.00</u>	<u>154,855.51</u>	<u>551.21%</u>

North Coast Section, CIF

NCS/Les Schwab Tires Championships – *Presented by Farmers*

Fall & Winter 2008-09 Financial Report

Sport	Current Income	Current Expense	Current Differential	Budgeted Differential
Fall Sports:				
Cross Country	\$17,718.00	\$12,943.00	\$4,775.00	\$7,000.00
Football*	\$384,586.00	\$165,555.00	\$219,031.00	\$309,000.00
Soccer*	\$146,327.00	\$55,821.00	\$90,506.00	\$94,000.00
Tennis*	\$2,531.00	\$3,394.00	-\$863.00	\$950.00
Volleyball*	\$71,306.00	\$35,598.00	\$35,708.00	\$30,000.00
Golf*	\$12,589.00	\$13,611.00	-\$1,022.00	\$2,100.00
Water Polo	\$25,242.00	\$14,343.00	\$10,899.00	\$13,000.00
Winter Sports				
Basketball	\$326,556.00	\$133,758.00	\$192,798.00	\$170,000.00
Wrestling	\$36,740.00	\$26,293.00	\$10,447.00	\$3,000.00
TOTAL			\$562,279.00	\$629,050.00
			Surplus/<Deficit>	-\$66,771.00

Championship Series Events Budget Surplus/<Deficit> to Date: \$<66,771.00>

*The soccer, tennis, volleyball and golf differentials are for the entire school year. The current income, expense and differential do not include the current year spring sport financial information, other than the expense of awards & deposits for golf courses.

*This was the first year of the 5 Divisions format as compared to the 7 Classifications with 2A and 3A as regional classifications.

The following gates have not been received as of Tuesday, April 7, 2009,

Basketball – 3 gates (Boys'-Sonoma Academy at Pacific Union Prep, Girls'- Justin-Siena at Ursuline (played at Cardinal Newman),

Round Valley at Pacific Union Prep.

Wrestling-Increased bracket size from 36 to 40 per weight class.

DUES FROM ALL LEAGUES HAVE NOT BEEN SUBMITTED.

RFPlist.2009

<p>Doug Regalia Regalia & Associates, CPAs 103 Town & Country Drive #K Danville, CA 94526 www.mrcpa.com email – dougr@mrcpa.com</p>	<p>Laura worked w/Doug at Peat Marwick</p>	<p>2009 Audit - \$9,650 2010 Review - \$6,000 2011 Audit - \$9,900 2012 Review - \$6,200 Taxes - \$950 + SF cost of living</p>
<p>Maze & Associates 3478 Buskirk Ave #215 Pleasant Hill, CA 94523 www.mazeassociates.com Timothy Kirsch</p>		<p>2009 Audit - \$15,335 2010 Review - \$7,930 2011 Audit - \$16,585 2012 Review - \$8,575 Taxes - \$1700 + 4% per year</p>
<p>Terri Montgomery Vavrinek, Trine, Day & Co LLP 5000 Hopyard Rd #335 Pleasanton, CA 94588-3351 www.vtdcpa.com</p>	<p>Used by San RamonUSD & DublinUSD</p>	<p>No response received</p>
<p>Gary Bong BBR LLP 1676 No California Blvd, 3rd Floor Walnut Creek, CA 94596 www.bbrcpa.com</p>	<p>Referred by John Robertson (partner from Roberston Cahill – audit firm for last 5 years thru 2008)</p>	<p>2009 Audit - \$12,000 2010 Review - \$8,000 2011 Audit - \$14,400 2012 Review - \$10,000</p>
<p>Macias Gini & O’Connell LLP 2175 N. California Blvd #645 Walnut Creek, CA 94596 www.mgocpa.com</p>		<p>Declined to submit proposal (large firm – said couldn’t provide competitive bid vs our prior fees)</p>
<p>Perry-Smith LLP 400 Capital Mall, Suite 1200 Sacramento, CA 95814 www.perry-smith.com</p>	<p>Used by Pleasanton USD Dublin USD current</p>	<p>No response received</p>
<p>Tom Gard Armanino McKenna LLP 12667 Alcosta Blvd, Ste 500 San Ramon, CA 94583-4427 www.amllp.com</p>	<p>Used by CIF & DeLaSalle Also, Laura worked with Tom at Peat Marwick</p>	<p>Declined to submit proposal (large firm – said couldn’t provide competitive bid vs our prior fees)</p>
<p>Patty Wintroath 2121 North California Blvd #290 Walnut Creek 925-974-3310 Email: cpaongo@aol.com</p>		<p>No response received</p>

North Coast Section, CIF

2009-2010 Budget Notes

March 16, 2009

The 2009-2010 Budget Draft is a balanced budget. The budget has been developed similar to other fiscal years. Income and expense numbers are based on previous year's actual budget numbers, adjusted based on NCS staffs best estimate for each line item. Below are the highlights of the budget draft.

INCOME ANALYSIS

1. The beginning balance (Income: line 3) reflects the fund balance at the end of the 2007-08 school year. The beginning balance will be adjusted following the completion of the audit in September.
2. The budget draft includes dues collected from each NCS member school but does not include an increase in dues (Income: line 4).
3. Championship income is projected to be over 1.3 million (Income: line 5). Further information on this line item will be included later in these notes.
4. Sales, Marketing & Promotion reflects the current sponsorship contract which will also be in force during the 2009-10 school year (Income: line 6).
5. Garments, Patches, Prep Magazine and Interest reflect projected numbers slightly lower than 2008-09, being conservative in projection (Income: lines 7, 8 and 10).
6. CIF Marketing is projected to be the same as all sponsorships have signed contracts extending into the 2009-2010 school year with the exception of Macy's. The CIF Marketing Director is recommending that the State CIF Budget include this sponsorship since the CIF is confident that Macy's will continue as a statewide sponsor (Income: line 13).
7. The total income projected for the 2009-2010 school year is in excess of 1.9 million.

EXPENSES

6. Salaries (line 3) reflect regular step increases. The Championship Events Clerk remains a position that has not been filled (Expenses: line 9).
7. The NCS contribution to employee benefits (Expenses: line 15) continues to increase due to percentage increases in the cost of medical benefits, PERS retirement and workers compensation. The increase in medical costs for retirees' and current employees was calculated at 14%. Retirement contributions are not expected to increase, according to the latest PERS circular memo.

8. Section Championship expenses (line 24) reflect estimated expenses for the conduct of NCS Championships and costs of facility rentals, event security, management compensation, team transportation and officials' fees.
9. The meeting expense reflects a slight decrease since meeting mileage has been reduced from \$.58 to \$.55.
10. The Building Lease (Expenses: line 30) shows a 5% increase
11. The budget also includes a contingency for adjustment in staff salaries compared to the 10-base school district survey conducted each year (Expenses: lines 52 and 53).
12. A miscellaneous contingency provides an emergency reserve, in addition to current reserves, totaling \$40,885.00 (Expenses: line 51).

SPORTS INCOME/EXPENSE ANALYSIS

13. Income to sports income (Sports Income: lines 4-18) reflect the following:
 - A one dollar increase in ticket prices for both general admission and special tickets. Football and basketball championship rounds will remain at \$9/\$6, as they were this year.
 - Entry fee increases are included for the following sports:
 - Individuals entries for cross country - \$7 to \$9.
 - Individual entry fee increase in swimming - \$5/\$12 for individual and relay teams to \$7/\$15.
 - Individual entry fee increase in tennis - \$12/\$24 for individual and doubles teams to \$15/\$30.
14. Projected income for football (Sport Income: line 8) has been decreased to reflect the change in the football format, instituted in the 2008-09 school year, resulting in increased travel and decreased revenue.
15. Expenses for each sport (Sports Expense: lines 21 – 35) reflect adjustments based on previous year's expenses and reflect accurate but conservative estimates.

	A	B	C	D	E	F	G	H	I	J
1	2009-10 Budget Income Draft									
2	INCOME	2009-10 BUDGET	% OF TOTAL INCOME	2008-09 BUDGET	% OF TOTAL INCOME	2007-08 ACTUAL	% OF TOTAL INCOME	2006-07 ACTUAL	% OF TOTAL INCOME	THREE YEAR AVERAGE
3	Begin Balance: pre-audit	475,477	19.79%	312,440	14.30%	312,440	15.43%			
4	Dues	154,000	6.41%	154,673	7.08%	144,000	7.11%	150,168	7.75%	149,614
5	Section Championships	1,302,028	54.20%	1,258,068	57.60%	1,133,100	55.94%	1,332,629	68.73%	1,241,266
6	Sales, Mark & Promo (NCS)	112,950	4.70%	87,000	3.98%	102,000	5.04%	83,130	4.29%	90,710
7	Garments	156,000	6.49%	162,000	7.42%	144,000	7.11%	159,365	8.22%	155,122
8	Patches	79,000	3.29%	80,000	3.66%	70,000	3.46%	85,726	4.42%	78,575
9	Rulebooks	42,500	1.77%	42,500	1.95%	38,000	1.88%	45,377	2.34%	41,959
10	Prep Magazine	13,000	0.54%	15,000	0.69%	0	0.00%	15,592	0.80%	10,197
11	Interest	15,000	0.62%	20,000	0.92%	12,000	0.59%	29,668	1.53%	20,556
12	Miscellaneous	1,500	0.06%	1,500	0.07%	1,500	0.07%	2,822	0.15%	1,941
13	CIF Marketing	51,000	2.12%	51,000	2.33%	68,500	3.38%	34,384	1.77%	51,295
14	Total Income	2,402,455	100.00%	2,184,181	100.00%	2,025,540	100.00%	1,938,861	100.00%	1,321,468

	A	B	C	D	E	F	G	H	I	J	K	
1	Expenses	1/30/09	2009-2010		2008-2009		2007-2008		2006-2007		THREE YEAR AVERAGE	
2			DRAFT	% OF DRAFT BUDGET EXPENSE	DRAFT	% OF DRAFT BUDGET EXPENSE	DRAFT	% OF DRAFT BUDGET EXPENSE	ACTUAL	% OF DRAFT BUDGET EXPENSE	ACTUAL	% OF DRAFT BUDGET EXPENSE
3	SALARIES-OFFICE		558,306	23.24%	564,540	25.85%	529,399	26.25%	542,428	30.08%	545,456	27.25%
4	Commissioner		132,158	5.50%	125,150	5.73%	128,038	6.35%	132,165	7.33%	128,451	6.42%
5	Associate Commissioner		115,594	4.81%	107,590	4.93%	112,709	5.59%	118,615	6.58%	112,971	5.64%
6	Assistant Commissioner		91,215	3.80%	89,471	4.10%	99,223	4.92%	97,183	5.39%	95,292	4.76%
7	Marketing Clerk		19,562	0.81%	19,000	0.87%	18,827	0.93%	18,336	1.02%	18,721	0.94%
8	Champ Evt. Coordinator		52,063	2.17%	48,422	2.22%	47,627	2.36%	48,886	2.71%	48,312	2.41%
9	Champ Events Clerk		0	0.00%	33,835	1.55%	0	0.00%	0	0.00%	11,278	0.56%
10	Awards Clerk		33,197	1.38%	33,155	1.52%	22,739	1.13%	21,264	1.18%	25,719	1.28%
11	Accounts Receivable/Souvenir Clerk		40,132	1.67%	38,173	1.75%	37,316	1.85%	38,972	2.16%	38,154	1.91%
12	Accountant		55,479	2.31%	52,000	2.38%	46,870	2.32%	51,203	2.84%	50,024	2.50%
13	Coordinator of Officials*		8,906	0.37%	8,647	0.40%	7,800	0.39%	8,072	0.45%	8,173	0.41%
14	Web Master		10,000	0.42%	9,097	0.42%	8,250	0.41%	7,732	0.43%	8,360	0.42%
15	Salary Exp. & Benefits		271,025	11.28%	257,364	11.78%	241,026	11.95%	220,022	12.20%	239,471	11.96%
16	Medical Benefits		86,264		75,670		65,800		41,470		60,980	
17	Dental Benefits		7,334		7,120		5,000		5,132		5,751	
18	Vision Care Benefits		1,936		1,880		1,500		1,345		1,575	
19	PERS Retirement Benefits		115,164		113,735		97,536		111,213		107,495	
20	Payroll Taxes		42,557		41,592		41,690		40,335		41,206	
21	Workers Comp - Staff		17,770		17,367		29,500		16,842		21,236	
22	Retiree Medical Insurance		24,096		21,137		0		3,685		8,274	
23	CHAMPIONSHIP											
24	Section Championship*		571,000	23.77%	548,300	25.10%	518,500	25.71%	590,802	32.76%	552,534	27.61%
25	CIF Championships		1,960	0.08%	1,960	0.09%	1,960	0.10%	0	0.00%	1,307	0.07%
26	Office Operations		46,000	1.91%	46,000	2.11%	50,000	2.48%	41,862	2.32%	45,954	2.30%
27	Commissioner's Discretionary Fund		1,000	0.04%	1,000	0.05%	1,000	0.05%	410	0.02%	803	0.04%
28	Subscriptions, Bank Fees and Dues		1,600	0.07%	1,600	0.07%	0		1,590	0.09%	1,063	0.05%
29	Meetings		38,680.00	1.61%	40,000.00	1.83%	34,000	1.69%	39,176	2.17%	37,725	1.88%
30	Building (Lease and Maintenance)		68,000	2.83%	64,750	2.96%	61,500	3.05%	60,995	3.38%	62,415	3.12%
31	Property/Liability Insurance/D&O		22,000	0.92%	18,500	0.85%	0		18,337	1.02%	12,279	
32	Utilities		17,000	0.71%	17,000	0.78%	15,750	0.78%	16,785	0.93%	16,512	0.82%
33	Janitorial		2,800	0.12%	2,800	0.13%	3,000	0.15%	2,640	0.15%	2,813	0.14%
34	Security Monitoring		950	0.04%	950	0.04%	500	0.02%	888	0.05%	779	0.04%
35	Sales & Marketing		31,000	1.29%	31,000	1.42%	28,000	1.39%	30,877	1.71%	29,959	1.50%
36	Garments		99,000	4.12%	99,000	4.53%	75,000	3.72%	98,565	5.47%	90,855	4.54%
37	Souvenirs		38,000	1.58%	38,000	1.74%	35,000	1.74%	38,589	2.14%	37,196	1.86%
38	Rulebooks		33,000	1.37%	33,000	1.51%	24,000	1.19%	32,564	1.81%	29,855	1.49%
39	Scholastic Awards		0	0.00%	0	0.00%	18,500	0.92%	26,414	1.46%	14,971	0.75%
40	Special Awards		1,000	0.04%	800	0.04%	500	0.02%	715	0.04%	672	0.03%
41	Contract Services											
42	Accounting		0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
43	Audit		10,000	0.42%	8,000	0.37%	11,000	0.55%	6,525	0.36%	8,508	0.43%
44	Computer		2,500	0.10%	2,500	0.11%	3,000	0.15%	3,481	0.19%	2,994	0.15%
45	Legal		1,000	0.04%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
46	Payroll Services		2,200	0.09%	2,200	0.10%	2,500	0.12%	2,027	0.11%	2,242	0.11%
47	Depreciation & Contingencies											
48	Equipment Maintenance		12,000	0.50%	12,000	0.55%	0	0	10,995	0	7,665	0
49	Equipment Purchases		0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
50	Depreciation Equipment		23,438	0.98%	23,438	1.07%	15,000	0.74%	16,806	0.93%	18,415	0.92%
51	Contingency Miscellaneous		40,885	1.70%	24,331	1.11%	17,565	0.87%	0	0.00%	13,965	0.70%
52	Contingency for required retro		16,182	0.67%	16,031	0.73%	15,400	0.76%	0	0.00%	10,477	0.52%
53	Contingency for required salary adj		16,452	0.68%	16,677	0.76%	2,500	0.12%	0	0.00%	6,392	0.32%
54	Building Purchase Reserve Fund		475,477	19.79%	312,440	14.30%	312,440	15.49%	0	0.00%	208,293	10.41%
55	Total Expense		2,402,455	100.00%	2,184,181	100.00%	2,017,040	100.00%	1,803,493	100.00%	2,001,572	100.00%

	A	B	C	D	E	F	G	H	I	J
1	SPORTS INCOME			BUDGET		ACTUAL		ACTUAL		
2	Rev. 1/30/09	2009-2010		2008-09		2006-07		2005-06		3yr average
3		Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent	
4	Badminton	2,350	0.18%	2,200	0.17%	2,329	0.17%	2,801	0.24%	2,443
5	Baseball	90,000	6.91%	76,000	6.04%	73,964	5.55%	78,269	6.85%	76,078
6	Basketball	292,478	22.46%	268,244	21.32%	286,718	21.52%	224,583	19.64%	259,848
7	Cross Country	20,000	1.54%	17,000	1.35%	18,066	1.36%	16,831	1.47%	17,299
8	Football	423,600	32.53%	476,174	37.85%	496,966	37.29%	383,709	33.56%	452,283
9	Golf	18,600	1.43%	18,600	1.48%	17,509	1.31%	18,521	1.62%	18,210
10	Lacrosse	19,000	1.46%	16,000	1.27%	17,316	1.30%	16,413	1.44%	16,576
11	Soccer	170,000	13.06%	148,000	11.76%	177,048	13.29%	151,994	13.29%	159,014
12	Softball	41,000	3.15%	36,000	2.86%	36,055	2.71%	41,192	3.60%	37,749
13	Swimming	21,400	1.64%	18,000	1.43%	17,080	1.28%	18,268	1.60%	17,783
14	Tennis	4,100	0.31%	3,850	0.31%	3,812	0.29%	3,736	0.33%	3,799
15	Track	54,000	4.15%	47,000	3.74%	49,168	3.69%	50,857	4.45%	49,008
16	Volleyball	80,000	6.14%	68,000	5.41%	69,134	5.19%	72,805	6.37%	69,980
17	Water Polo	27,500	2.11%	28,000	2.23%	31,194	2.34%	27,577	2.41%	28,924
18	Wrestling	38,000	2.92%	35,000	2.78%	36,270	2.72%	35,730	3.13%	35,667
19	TOTAL INCOME	1,302,028	100.00%	1,258,068	100.00%	1,332,629	100.00%	1,143,286	100.00%	1,244,661
20	SPORTS EXPENSE									
21	Badminton	2,000	0.35%	1,900	0.35%	1,900	0.32%	2,013	0.41%	1,938
22	Baseball	34,000	5.95%	34,000	6.20%	32,212	5.48%	35,052	7.17%	33,755
23	Basketball	120,000	21.02%	110,000	20.06%	124,114	21.11%	102,158	20.90%	112,091
24	Cross Country	10,000	1.75%	10,000	1.82%	9,725	1.65%	10,603	2.17%	10,109
25	Football	170,000	29.77%	163,000	29.73%	190,742	32.45%	133,358	27.28%	162,367
26	Golf	16,500	2.89%	16,500	3.01%	16,027	2.73%	16,664	3.41%	16,397
27	Lacrosse	7,000	1.23%	7,000	1.28%	7,131	1.21%	6,846	1.40%	6,992
28	Soccer	54,000	9.46%	54,000	9.85%	57,363	9.76%	51,047	10.44%	54,137
29	Softball	27,000	4.73%	27,000	4.92%	26,341	4.48%	26,818	5.49%	26,720
30	Swimming	13,000	2.28%	11,000	2.01%	8,942	1.52%	5,090	1.04%	8,344
31	Tennis	3,200	0.56%	2,900	0.53%	2,986	0.51%	3,315	0.68%	3,067
32	Track	26,000	4.55%	26,000	4.74%	26,400	4.49%	24,078	4.92%	25,493
33	Volleyball	41,300	7.23%	38,000	6.93%	36,166	6.15%	38,434	7.86%	37,533
34	Water Polo	15,000	2.63%	15,000	2.74%	15,356	2.61%	8,793	1.80%	13,050
35	Wrestling	32,000	5.60%	32,000	5.84%	32,397	5.51%	24,626	5.04%	29,674
36	TOTAL NCS	571,000	100.00%	548,300	100.00%	587,802	100.00%	488,895	100.00%	541,666

2009-2010 NCS GOVERNANCE MEETING SCHEDULE

ATTACHMENT E

Revised: 3-31-09

	ELIGIBILITY COMMITTEE	ALIGNMENT/ CLASSIFICATION COMMITTEE	SPORTS ADVISORY COMMITTEE	NCS EXECUTIVE COMMITTEE	LEAGUE MEETINGS	NCS BOARD OF MANAGERS	CIF EXECUTIVE COMMITTEE	CIF FEDERATED COUNCIL
FALL	Tuesday Sept 8, 2009 9:30 am NCS Office	Thursday Sept 10, 2009 9:30 am NCS Office	Monday Sept 14, 2009 TBA	Monday Sept. 21, 2009 12:00 noon North Coast Section Office	Oct. 5-22, 2009	Friday Oct. 23, 2009 8:45 a.m. Acalanes Community & Adult Education Center*	Sept. 17, 2009 CIF State Office, Sacramento November 1, 2009 TBA	Monday, Nov. 2, 2009 TBA
WINTER	Tuesday Dec. 8, 2009 NCS Office 9:30 am	Thursday Dec. 3, 2009 9:30 am NCS Office	Monday Dec. 7, 2009 TBA	Monday Dec. 14, 2009 12:00 noon North Coast Section Office	Jan 4-28, 2010	Friday Jan. 29, 2010 8:45 a.m. Acalanes Community & Adult Education Center*	Dec., 2, 2009 TBA Feb. 4, 2010 TBA	Friday & Saturday Feb. 5-6, 2010 TBA
SPRING	Tuesday February 23, 2010 9:30 am NCS Office	Thursday March 4, 2010 9:30 am NCS Office	Monday March 8, 2010 TBA	Monday March 15, 2010 12:00 noon Marin County Office of Education Public input on budget at 1:30 p.m.	April 12 – 29, 2010	Friday, April 30, 2010 8:45 a.m. Peacock Gap** (if available – if not Acalanes Community & Adult Education Center*)	March 19, 2010 Sacramento May 6, 2010 TBA June 11, 2010 TBA	Friday & Saturday May 7 & 8, 2010 TBA

*Acalanes Community & Adult Education Center, 1963 Tice Valley Blvd. Walnut Creek, CA

**Peacock Gap Golf and Country Club, 333 Biscayne Drive, San Rafael, CA

LEAGUE COMMISSIONERS' WORKSHOP – Monday – Tuesday, August 10-11, 2009 (may be reduced to one day)

EXECUTIVE COMMITTEE WORKSHOP – July 31, 2009 – North Coast Section Office

WHAT DOES THE CIF, IN GENERAL, AND THE FEDERATED COUNCIL DO WELL?

- TALK
- SET FAIR POLICY
- NAVIGATE THE POLITICS OF SECTION
- MANAGE THE DYSFUNCTIONAL FAMILY
- RUN STATE CHAMPIONSHIPS
- PROJECT A POSITIVE IMAGE
- EDUCATIONAL ASPECT – SPIRIT OF SPORT SCHOLARSHIPS
- LEGISLATOR ACTIVITY
- HEALTH & SAFETY ISSUES... STEROIDS
- MANAGE LEGAL ASPECTS
- WORK WELL WITH NFHS – MORE ACTIVE
- PROVIDE QUALITY ATHLETIC PROGRAMS FOR STUDENTS
- ENCOURAGES INPUT, DISCUSSION, PARTICIPATION FROM MEMBERS
- GIVES PARENTS AND STUDENTS A VOICE IN THE PROCESS
- RECOGNIZE STUDENT/ATHLETES IN SEVERAL WAYS
- PUT STUDENT (ACADEMICS) FIRST AND ATHLETICS SECOND
- PROVIDE OPPORTUNITIES FOR PARTICIPATION EXPERIENCES THAT WILL LAST A LIFETIME
- PROVIDE SHOWCASE VENUES FOR HIGH SCHOOL SPORTS
- HOLD UP THE BEST IN HIGH SCHOOL ATHLETICS FOR PUBLIC EXPOSURE
- SOUND AND ACCOUNTABLE FINANCIALLY
- IMPROVING IN COLLABORATIVE EFFORTS AND COMPROMISING FOR SATISFACTORY SOLUTIONS
- ENCOURAGE AND RECOGNIZE THE VOLUNTEERISM IN SCHOOLS
- LEADING ORGANIZATION IN PROVIDING OPPORTUNITIES FOR BOTH GENDERS AND THE DIVERSE POPULATION
- RECOGNIZES THE UNIQUENESS OF OUR STATE BY GIVING EQUAL OPPORTUNITY FOR URBAN, SUBURBAN AND RURAL SCHOOLS
- FORWARD-LOOKING IN PLANNING FOR THE FUTURE
- RECOGNIZING ACHIEVEMENT
- CHAMPIONSHIP EVENTS
- COLLABORATION AND DECISION-MAKING
- COACHING EDUCATION
- SAFETY
- EDUCATION ON STEROIDS, ETC.

- WORKING WITH LEGISLATORS – IMPLEMENTING APPEALS
- COMMUNICATION – USER-FRIENDLY, WEBSITE EXCELLENT
- CIF STAFF EXCELLENT, ACCESSIBLE, CAPABLE
- BUDGET/MONEY MANAGEMENT
- REPRESENT LITTLE SPORTS & BIG, GENDER EQUALITY
- BALANCED & FLEXIBLE – SEE BOTH SIDES – I.E. TRANSFER RULE
- CAMARADERIE – MAKE REPRESENTATIVES FEEL IMPORTANT
- ADDRESSES THE NEEDS FOR CHANGING DEMOGRAPHICS
- HOST STATE CHAMPIONSHIPS
- SPORTSMANSHIP
- RESOURCE WEBSITE FOR PARENTS, COACHES, ETC,
- APPEAL SYSTEM
- TRANSFER PROGRAM
- STATE FINANCES
- LONGEVITY OF OUR ORGANIZATION 1914 –
- PROFESSIONAL
- COACHING EDUCATION
- LEADERSHIP TRAINING
- VERY ACCESSIBLE – CAN TALK TO A PERSON
- KIDS 1ST
- PROACTIVE – STEROIDS – HEALTH COMMITTEE
- DIVERSITY IN SIZE – FEDERATION HAS BEEN MAINTAINED
- SPEND TIME DISCUSSING ISSUES THOROUGHLY
- LOTS OF INPUT
- GOVERNANCE WELL ORGANIZED
- FAIR, EQUITY, DIVERSITY, RESPECT
- EQUAL VOICE
- STUDENT CENTERED
- PROACTIVE WITH ISSUES
- VOLUNTEERS STEP FOUND – I.E. APPEALS
- RECOGNITION OF STUDENTS, MODEL COACH AND CIF STAFF / FEDERATED COUNCIL
- PROVIDE SUPPORT & RESOURCES; ED. FOR ALL
- UNDERSTANDING OF CIRCUMSTANCES I.E. LA BOXING (??) ISSUE
- COMMUNICATE WELL
- ORGANIZE EVENTS WELL (CAN ALWAYS IMPROVE)
- PROACTIVE W/ LEGISLATOR
- EDUCATIONAL PROGRAMS
 - STATE – STEROIDS, COACHING ED, ETC.
 - SECTION – SCHOLASTIC AWARDS
- GOVERNANCE STRUCTURE

- FIND RIGHT PEOPLE TO FILL LEADERSHIP ROLES (INCLUSIVE)
- RECOGNITION PROGRAMS
 - – COACHES/STUDENT-ATHLETES
 - SERVICE AWARDS
- KNOW WHEN TO “HOLD ‘EM” & WHEN TO “FOLD ‘EM”
- WORK WELL AS AN ORGANIZATION
 - TO WORK WITH OFFICIATING ORGANIZATION TO ENFORCE RULES AND HONOR THE GAME
- POSITIVE COACHING EDUCATION
- PLAYOFFS AND CHAMPIONSHIPS ARE WELL DONE AND SHOWCASED
- THE LONG-TERM RELATIONSHIP WITH FORMER ADMINISTRATORS CONTINUE TO HELP OUT/VOLUNTEER WITH PLAYOFFS
- THE “FEDERATION” CONCEPT IS SOMETHING WE WORK AT AND BASICALLY WE ARE DOING WELL AT RESPECTING THE DIFFERENCES FOR THE GOOD OF THE WHOLE
- RECOGNITION OF KIDS AND COACHES
- FISCAL STRUCTURE IS SOUND – OUR GOAL OF PURCHASING PROPERTY AND OTHER LONG-TERM FINANCIAL PLANS ARE GOOD

IN WHAT AREAS CAN THE CIF / FEDERATED COUNCIL IMPROVE?

- REPRESENTATION OF ALL AREAS OF THE STATE
 - NUMBER OF VOTES – LARGE SECTIONS VS. SMALL – COMBINING SMALL SECTIONS
- ETHNICITY/GENDER/SHOULD REFLECT
- GOOD OLD BOYS CLUB – PERCEPTION
- IMAGE – IVORY TOWER – TOP DOWN WHEN IN REALITY – BOTTOM
- PARENTS SEE US AS POWERFUL ENTITY SETTING DOWN RULES
- \$\$ COST OF CHAMPIONSHIPS – LITTLE GOES BACK TO THE SCHOOL; COST TO GO UP
- SCHOLARSHIP NOMINATIONS – MORE PARTICIPATION
- SHARING ACROSS SECTIONS WHAT WE DO WELL – BEST PRACTICES
- MORE CORPORATE SPONSORSHIPS/PARTNERSHIPS FOR EVENTS, ESPECIALLY SMALLER, NEWER EVENTS

- INVOLVE STAKEHOLDERS (PARENTS & STUDENTS) IN DECISION MAKING PROCESS (SPECIFICALLY WITH CREATING APPEALS PROCESS)
- EXPAND INTEREST WITH CHAMPIONSHIPS (I.E. FOOTBALL)
- RESPOND TO EXPANDED INTEREST IN NON-TRADITIONAL SPORTS
- GOVERNANCE OR EXECUTIVE COMMITTEE KNOWS ALL AND IF YOU ARE NOT ON THE COMMITTEE YOU DON'T KNOW WHAT IS GOING ON. SHARE INFORMATION MORE
- AGENDA ITEMS FOR FEDERATED COUNCIL NEED TO BE IMPROVED – ADD BACKGROUND INFORMATION ABOUT HOW THE ITEM WAS DEVELOPED , WHICH COMMITTEES REVIEWED ITEM, AND A STAFF RECOMMENDATION ON ALL ITEMS. SEND ON PERIODIC COMMUNICATION TO COUNCIL MEMBERS IN OFF MONTHS
- REVIEW SECTIONS STRUCTURE. CONSOLIDATE OR SHIFT BOUNDARIES
- ALL THINGS WE DO WELL CAN ALWAYS BE IMPROVED
- ALLOW ALL LEVELS TO DO THEIR JOB – PROVIDE TRAINING FOR MAKING THESE DECISIONS
- FIND WAYS TO IMPROVE WORKERS, OFFICIALS, ETC. TO CONTINUE DOING THEIR JOB (LONGEVITY)
- LOOK FOR BETTER/MORE WAYS TO BRING IN REVENUE
- ENCOURAGE YOUNGER GENERATION TO GET INVOLVED
- KEEP PROVIDING EDUCATION FOR PARENTS
- CHAIN OF INFORMATION TO SCHOOL SITE, SCHOOL RECORDS PARENTS
- SURVEY FROM OTHERS FOR INPUT ON ISSUES AND IMPROVEMENTS
- RECOGNITION & PUBLICITY APPRECIATION FOR AWARDS AND PUBLICATION FLIER
- IMPROVE RECOGNITION NIGHT/ MORE IMPRESSIVE WITH LOCATION/ ACTIVITIES AVAILABLE, ETC. SAFETY
- ELIGIBILITY PLAN FOR THE BIG GUYS
- FOLLOWING RULES VERSUS CIRCUMVENTING RULES
- COMMUNICATION – FOLLOW UP
- DEVELOP A BETTER UNDERSTANDING OF SECTION OFFICES DUTIES
- TOO MUCH WORDSMITHING AT TABLE
- IMPROVE PROCESS FOR APPROVAL
 - 1ST READINGS
 - AMENDMENTS

- PRESIDENTS TALK TO SEE HOW VOTES ARE GOING TO SPEED UP PROCESS – VOTING
- UNIFORM SYSTEM FOR EDITING (STYLE SHEET FOR EDITING)
- PROMOTE EVENTS/PUBLIC RELATIONS... THROUGH THE MEDIA
- WORKING WITH MEDIA – BETTER RELATIONSHIP
- COMMUNICATION – IMPROVE TARGET/TV CONTRACTS
- PUBLIC RELATIONS – GET GOOD WORD OUT
- APPLY OUR RULES
- SPONSORSHIPS – ECONOMIC FUTURE
- IMPROVE PROCESS AT _____ ON HOW A PROPOSAL COMES TO VOTE, I.E. DATES, \$\$, TEMPLATE, WHERE EX. COMMITTEE COMES INTO PROCESS
- ALL EDUCATION PROGRAMS
 - COACHING
 - DRUGS
 - NEW ADMINISTRATOR
- LOOK AT STATE CHAMPIONSHIPS
- CONTINUE TO LOOK AT TECHNOLOGY: LAPTOP AT FC MEETINGS AND NON-SERVER BASED EMAIL (WEB-BASED)
- RECRUITMENT OF PRINCIPALS, COACHES AND OFFICIALS
- TRANSLATE PCVWH INTO SPONSORSHIP
- PROACTIVE WITH ASSEMBLY
- TIMELY COMMUNICATION FROM BOTTOM-UP AND TOP-DOWN
- SHARING OF IDEAS BETWEEN SECTION REPS
- KNOW ISSUES FACING SCHOOL BOARDS AND ALLIED ORGANIZATIONS
- UNDERSTAND IMPORTANCE OF ROLE & RESPONSIBILITIES OF FC
- COMMUNICATE BETTER WITH PARENTS, GENERAL PUBLIC
 - BASIC PRESS RELATIONS
 - SHARE THE CIF STORY
 - SIMPLIFY LANGUAGE IN CONSTITUTION & BYLAWS
- COMMUNICATE IMPORTANCE OF THE ATHLETIC DIRECTOR POSITION TO SCHOOL BOARDS

WHAT ARE THE ISSUES THAT NEED TO BE ADDRESSED BY THE CIF / FEDERATED COUNCIL?

- GOVERNANCE – CONFIGURATION AND NUMBER OF SECTIONS, I.E. MORE BALANCE
- JR. HIGH RECRUITING
- PRIVATE/PUBLIC PLAYOFF ISSUES
- IMPROVE /MORE VISIBILITY AS AN ORGANIZATION
- BETTER EDUCATION THROUGH AESA, CSBA, ETC.
- CLARIFY THE ROLE OF THE CDE & CIF
 - MOVE TO SACRAMENTO
- MORE INVOLVEMENT FROM PRINCIPALS
- MORE STAKEHOLDER INVOLVEMENT
 - DO WE REALLY REPRESENT ATHLETES/PARENTS/FAMILIES OR SCHOOLS & LEAGUES
- POST BACKUP ON WEBSITE WITH AGENDA = BROWN ACT REQUIRES PUBLIC ACCESS NOW
- ORGANIZE THE ORDER OF NEW CHAMPIONSHIP EVENTS
 - MASTER PLAN
 - THE “NEW” TREND OF REGIONAL CHAMPIONSHIPS
- LOOK TOWARD REBALANCING/RESTRUCTURING SECTION FORMATION
- FOCUS ON CONTINUED REVENUE GENERATION IN LIGHT OF THE CURRENT ECONOMY
- CONTINUE TO EDUCATE COACHES
- FOCUS ON THE TURN-OVER SCHOOL ADMINISTRATION
- TRAIN AND MAINTAIN OFFICIALS
- CONTINUE TO IMPROVE COMMUNICATION WITH SCHOOL ADMINISTRATION
- PUBLIC/PRIVATE
- THE “HAVES” AND THE “HAVES NOT”
- CONTINUE TO ADDRESS TRANSFER ELIGIBILITY
- LEGISLATIVE ISSUES
- PERMANENT HOME FOR STATE OFFICE, NEAR THE CAPITOL
- LEGISLATURE
 - FC MEETING IN SACRAMENTO
 - INVITE LEGISLATORS
- COMMITTEES THAT DON'T MEET
 - EITHER MEET OR DROP
 - REVIEW

- MEET 2.5 DAYS – THUR-SAT TO ACCOMMODATE COMMITTEE MEETINGS
- DO SOMETHING WITH OUT-OF-SEASON ACTIVITY
- STATE ASSIST. IN TALKING TO ACSA ETC.
 - RE: ADS GETTING MORE SUPPORT THAN THEY
 - ADMINISTRATION GETTING MORE SUPPORT THAN THEY ARE
- PUBLIC/PRIVATE ISSUE
- ATTRACT PRINCIPALS BACK INTO FOLD OF DECISION MAKING
- WORKING WITH THE LEGISLATOR
- FIND WAYS TO BECOME CLOSER TO ACSA & CASBA AND OTHER ALLIED ORGANIZATIONS
- CLUB SPORTS – WORK WITH AND CO-EXIST
- PUBLIC/PRIVATE
- MARKETING AND ECONOMIC ISSUES
- LOOK AT CONFIGURATION OF THE SECTIONS AND SEE IF THEY ARE VIABLE; AND ARE THERE OTHER CONFIGURATIONS THAT WILL WORK
- BETTER WAYS FOR SECTIONS TO WORK TOGETHER AND ALSO WORK WITH THE STATE
- IN REGARDS TO NEW OFFICE: LOOK AT OPTIONS TO BUY, LEASE, ETC
- FINDING WAYS TO REDUCE LEGAL ISSUES
- LEGISLATIVE REPRESENTATIVE TO CIF OR LIAISON – BETTER COMMUNICATION
- BRING IN/RECRUIT YOUTHS/FRESH VOICES
- LONG-TERM FINANCES - \$ SOURCES
- ADDRESS SAFETY OF KIDS WITH SPECIALIZATION – HOURS OF PARTICIPATION
- SECTION CONFIGURATION
 - NUMBER OF VOTES
- PR – COMMERCIALS – TOOT YOUR HORN! PROMOTE WHAT WE DO WELL
- ONLINE SCHOOLS/HOME SCHOOLS
- PRIVATE/PUBLIC
- CHEERLEADING
- ASSIST SECTIONS THAT MAY HAVE DIFFICULTY
- FINANCIAL – IMPROVE & EXPAND ASSETS, SPONSORSHIPS
- THOSE WHO DON'T WANT CIF
- HOW TO CONTAIN LEGAL COST
- UPDATE STRATEGIC PLAN
- CLUB SPORTS – INTRUSION, ACADEMY GROUP
- WOMEN IN SPORTS DAYS – IMPROVE

- CONTINUE TO PURSUE ELIGIBILITY CONCERNS
- PROACTIVE W/ LEGISLATOR
- CHARTER SCHOOLS, VOUCHER SYSTEM, MULTI-CAMPUS SCHOOLS
- GEOGRAPHICAL SET UP OF SECTIONS: CITY SECTIONS HAVE PRIVATE WITHIN GEOGRAPHICAL AREA BUT NOT IN SECTION – PUBLIC IS PRIVATE
- FEDERATION VS. ASSOCIATION ISSUES
- GIRLS WRESTLING - NEEDS TO BE SEPARATION OF SPORTS LIKE BOYS AND GIRLS BASKETBALL

**CIF Governance Task Force
Oakland, CA
10:00 AM – 3:00 PM
January 26, 2009**

MINUTES

Task Force Members in Attendance:

Kathy Wheeler, Co-Chair; Gary Smidderks, Co-Chair; Jeff Cardoza, Central Section; Michael Coyne, Central Coast; Cindy Cunningham, Department of Education; Mike Garrison, Sac-Joaquin; Randy Gilzean, Northern Section; Richard Graey, North Coast; Steve Hirabayashi, San Francisco; Ray Johnson, Southern Section; Sue Kuwabara, Southern Section; Nancy Lambert, San Francisco; Andrea Lott, Central Section; Tom McCoy, San Diego; Shannon McGee, Central Coast; Darlene Miller, Oakland; Richard Morris, Calif. School Boards Association; Lori Pawinski, Los Angeles; Becky Smith, North Coast; Gabriel Valenzuela, Oakland; Nancy Veilleux, Sac-Joaquin.

Others in Attendance: Mike Henson, President, CIF; Marie Ishida, Executive Director, CIF; Roger Blake, Associate Executive Director, CIF.

Unable to attend: Dick Fukuda, Los Angeles; Lou Obermeyer, San Diego; Rick Stout, Northern

1. Welcome

Gary Smidderks and Kathy Wheeler, Co Chairs of the Task Force, welcomed the members in attendance and reviewed the agenda.

2. Introductions

All members in attendance gave brief self-introductions that included their school and section associations.

3. Expense Reimbursement

Marie Ishida reviewed materials enclosed for the Task Force members regarding attendance and travel expenses.

- a. Expense form
- b. Reimbursement guidelines

4. Purpose of the Committee

Mike Henson, President of the State CIF, reviewed the purpose and why the Task Force was formed. Mike reiterated that there is no set outcome for the Task Force and that as the committee moves forward in discussions that our barometer must be the CIF Mission Statement. "Equity – Equal opportunity without regard to race, gender and ethnicity within all aspects of the athletic program for students, personnel, schools and governance."

a. "Structure vs. Purpose"

President Henson reviewed with the Task Force that "the CIF spends so much time and resources defending our structure rather than being able to focus on promoting all the good things we do for students, schools, coaches and administrators.

b. May 2008 FC Roundtable Comments

Handouts were distributed from the May 2008 roundtable discussions that addressed three questions:

- 1) What does the CIF, in general, and the Federated Council do well?
- 2) In what areas can the CIF / Federated Council improve?
- 3) What are the issues that need to be addressed by the CIF / Federated Council?

c. CIF Goal

President Henson reviewed the goals and objectives developed by the State Executive Committee for 2008-2009 that were based upon many of the comments made by the Federated Council. One of the goals was for the organization to begin a “governance review” with looking for ways that may improve CIF.

d. Historical Background

Marie Ishida, Executive Director of the State CIF, reviewed the following items including handouts that were in the materials packet.

- (1.) Power Point Presentation that reviewed the present CIF structure that included State Education Code, 10 CIF Section format, how CIF is governed, how rules and regulations are made and Weighted Voting.
- (2.) CIF Strategic Plan that occurred during the years of 1992-1994.
- (3.) Geographic Boundary Committee that occurred during 1994-1995. A copy of the four-region model of governance that was being proposed to the Federated Council in 1995 was shared with the committee. This proposal was tabled. It was also noted that other governance models had been discussed at that time – two regions (basically dividing the state in two) and an eight (8)-region model.
- (4.) Orange County Proposal for a formation of a new section that occurred during 1994.
- (5.) 2001-02 Strategic Plan Update.
- (6) Current Structure
 - (a.) Ten (10) Sections
 - (b.) Legislation introduced due to structure (inconsistency in rules and application)
Marie reviewed with the Task Force the ever Increasing introduction of bill by State Legislator that directly impact the policies and operations of interscholastic athletics. The visibility and importance of high school athletics continues to grow within society and legislators have responded to concerns expressed by their constituents by drafting bills.
 - (c.) State Playoffs – automatic entries by sport, per section was distributed.
 - (d.) Lawsuits (as a result of structure - inconsistency).
Marie discussed the trend of increasing appeals and lawsuits and the fiscal impact to our member schools.
 - (e.) Comparative data from other states
Presently, the CIF is one of only two states that use a “Federated” model of governance for interscholastic athletics. Marie reviewed the New York model as the other “Federated” model.
 - (f.) Marketing Distribution Formula and the 2007-2008 marketing distribution amounts for each section were included in the packet of materials.
 - (g.) Constitution and Bylaws pertinent to structure were included in the packet of materials.

5. Responsibilities of Committee Members

Kathy Wheeler reviewed the expectations, duties and responsibilities of members of the Task Force.

a. Committee Responsibilities

Each member was asked to attend their section “Board of Managers” meetings and report out on the discussions and information that is discussed at Task Force meetings. It was emphasized that transparent, open communications MUST be on going between Task Force members and their respective sections and organizations. All CIF sections will be asked to “agendize” during their Board of Managers meetings time for members to report. Task Force members were also asked to facilitate discussion at their section meeting regarding concerns and issues and report out on those section discussions at each Task Force meeting. Co-Chairperson Gary Smidderks stated that during his years of service in education and the CIF, the organization has

changed significantly in many ways. *“We need to face the challenges of today and the world in which we reside. Equity has many facets and as an organization, we have an obligation to see how we can continue to improve so that we better serve the students we represent.”*

6. Meeting Dates of Committee

The Committee established the next meeting date. The date was established so that it would follow section meetings and first discussions and be held prior to the next State Federated Council meeting. Future dates will be established in May.

Next Meeting: May 6, 2009 10am - DoubleTree, San Jose, CA

7. Specific Comments from Committee Members

Discussion and clarification took place as to who took part in the Federated Council discussions and the statements listed (Discussion groups were divided up so that each round table reflected various sections. Commissioners had a separate round table.)

Each Committee member was given an opportunity to discuss concerns and issues at this time.

Cindy Cunningham (California Department of Education) – Communication is the key. How do we better develop methods to communicate with students and parents?

Richard Morris (CSBA) – As we move forward we must move from general issues to addressing specific areas and concerns. We must move to change the image and perception among school board members that “CIF is a big hammer.”

Sue Kuwabara (Southern Section, School Board member) – One of the issues I most often hear and asked about is “why is the Southern Section so large?” CIF needs to be ahead of the issues, by having our own PR person on staff. We will be able to tell our story. The lack of knowledge and understanding of CIF and how it operates is an underlying issue with many people.

Ray Johnson (Southern Section) – We need to be sure that as this process moves forward that we are inclusive of all of our stakeholders, including students and parents. Improve communication and understanding that as a body the CIF is designed to help and support the educational mission of schools. We need to work to improve and change the attitude and beliefs that many have about CIF.

Nancy Lambert (San Francisco) – It will be interesting to see how principals will respond to these issues and concerns due to the number of priority items they already have on their plates. Fear that athletics is a back burner issues for most principals on a day to day basis.

Steve Hirabayashi (San Francisco) – Serving on statewide appeal panels I have come to learn that many school officials do not understand CIF rules and regulations and unfortunately miscommunicate to parents and students. We have to find better ways to communicate and educate school officials.

Tom McCoy (San Diego) – Over time, CIF should increase their advocacy for high school athletics, especially in the fiscal times schools are facing today. With all the cuts schools and districts have already made, can sports survive the next cut? Better promote and advocate the positive that sports brings to a high school, its students and community.

Mike Garrison (Sac-Joaquin) – Increase the uniformity and consistency of rules and regulations for all ten sections. We also need to think “outside” the box at looking at future governance structures. Would California work best with two separate associations, one in the north and one in south? We must be open to change and see what might work to help improve how we operate.

Nancy Veilleux (Sac-Joaquin) We really need to talk about the elephant that is in the room and work on the structure and governance process of the CIF by looking at all aspects of CIF inclusive of the geographical make-up of the sections and those areas that are problematic due to being a federation versus an association.

Gabriel Valenzuela (Oakland) – Parents do not understand how CIF functions and operates. Most stakeholders do not care how CIF functions and operates until it impacts their school, their team or their child. We must be aware of the changing demographics of California with English Learners issues and

translating CIF materials. Perhaps too, CIF could look to expand and support other student activities besides athletics.

Darlene Miller (Oakland) – Instead of thinking out of the box, we should think out of the ballpark... On-going communication during this process will be vital and maybe the most important piece of the process. We need to be open and transparent on what we discuss and the direction that the future may hold.

Randy Gilzean (Northern Section) – Uniformity is a must. Even with the new statewide transfer rule, many sections still choose to use their own forms and paperwork. We need to take it a step further and move all sections toward better uniformity.

Becky Smith (North Coast Section) - In reviewing the Federated Council round table discussion Health and Safety issues appear to be a very positive theme. The information discussed and reviewed by Marie was very informative, I learned a lot during that presentation. (Many other also made comments at this time that most people do not know the history and how CIF governance operates). Increase and simplify communications by creating “easy steps” that school officials could keep on hand and refer to when specific issues arise. Educate, teach and be more proactive with school personnel.

Richard Graey (North Coast) – Serving on appeal panels I too have found that the lack of knowledge and understanding by parents is a major concern. I also think that many school officials do not have a basic understanding of the rules and regulations.

Lori Pawinski (Los Angeles) – In LA the addition of charter schools to the former “city” section has been a major work in progress. In the past the LA school district had absolute control over policy (cited example of NO practice on Saturday rule) but with the changes that have been taking place (charter schools as members of the section) our section has to face many new questions and challenges. Questions have arisen regarding how and why we exclude students who play on clubs teams (rule 600). Consistency on eligibility transfer is a must.

Shannon McGee (Central Coast) – Communication and consistency in today’s world. Schools are facing tough decisions on cuts. Some districts in our section are threatening to drop all sports.

Michael Coyne (Central Coast) – I think uniformity is good, but we must be smart enough to allow flexibility and common sense.

Andrea Lott (Central Section) – Perception can be everything. Public relations for CIF is a huge issue and must be addressed. Perception is that the governance of CIF is very political and we need to change that by being more transparent. Students need to have a voice.

Jeff Cardoza (Central Section) – Lack of communication is a concern but so is the lack of involvement at the section level by principals. Statewide it appears that less and less principals are involved in their section governance and this also leads to poor communications as they are not aware of issue and concerns that impact their school. Another trend that is a concern is that more and more responsibility and expectations are placed on athletic directors, yet most have very little time and support to complete their jobs. The turnover rate for athletic directors is high and that too leads to many of the communication issues that we face.

Mike Henson (President) – Many have mentioned uniformity and consistency. I do not think they are the same thing, but one can and does lead to the other.

Co-Chairs Gary Smidderks and Kathy Wheeler – Thanks to everyone for your thoughts, ideas and candor.

8. Reporting back to sections and reporting back to committee.

The Co-Chairs discussed with the task force the expectation that members will take the information they received today back to their section board of managers and begin discussions.

9. Next steps:

- a. Task Force Members Reporting back to sections.
 1. Information discussed today – Purpose of task force and history.

2. Share Federated Council responses to three questions from May 2008.
 3. Share minutes/comments from 1st task force meeting.
 3. Using the comments made by task force members, seek and get responses from local section board of managers on these comments. Get feedback from sections and bring to next meeting.
- b. Prioritize the top three (3) to five (5) issues your section would like to see addressed by the task force.

Next Meeting: **May 6, 2009 (in conjunction with the CIF Federated Council), DoubleTree, San Jose**

02.09.09



California Interscholastic Federation

www.cifstate.org

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-4445- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT G

AGENDA ITEM: V.A.1

TO: FEDERATED COUNCIL

FROM: CIF Executive Committee

THROUGH: Economic Viability Committee

DATE: February 6, 2009

RE: CIF 2009-10 Proposed Budget

The CIF Executive Committee is recommending approval of the 2009-10 CIF proposed budget that includes a 3% COLA for staff.

Staff Salary Information

After hearing the Executive Director's proposal for the restructuring of the CIF staff with the move to Sacramento, the Executive Committee supports a three percent increase in salary for staff.

The restructured staffing includes:

Clerk/Receptionist – Step 1 (salary schedule reduced due to restructured position)

Bookkeeper – Step 1

Sports Information Officer – Step 1 (salary schedule reduced due to restructured position)

Deleting the Director of Championship Events Position

Move the Director of Championship Events to Senior Director (job responsibilities have increased)

Rationale:

Current Salary Schedule without COLA	\$577,196
Restructured Staffing without COLA	\$555,326
Savings with Restructured Staffing	\$ 21,870

Current Salary Schedule with COLA	\$590,112
Restructured Staffing with COLA	\$571,986
Savings with Restructured Staffing	\$ 18,126

There is a significant savings with a COLA and the budget supports the increase in salary.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

NOTES TO 2009-2010 BUDGET *Draft*

With Step Increases and 3% Cola

(AS OF 3/27/2009)

(bolded items are changes from previously proposed budget)

Championship Events

Lines 3-10

Decrease Expenses - Sport Advisory Committee meeting by conference call and/or internet unless necessary. (-\$13,500)

Decrease Cross Country, Football and Wrestling Income from previously proposed budget.

Educational Programs

Line 12 – Coaching Education

Decrease anticipated income and expenses based up implementation date for certification of coaches having been met. Budget based upon “new” coach certification at 10,000 a year.

Line 13 – C. E. Training

Decrease anticipated income and expenses based up implementation date for certification of coaches having been met.

Line 14 – NIAAA Trainings

Decrease anticipated income and expenses based up decreased attendance at trainings.

Line 17 – C.E. Travel

Decrease travel expense. (-\$5,000)

Interest Income

Line 19 – Investment

Decrease income due to decreased balance of “unencumbered reserve fund.”

Marketing

Line 21 – Sponsorships

Increase income and expense due to the addition of new sponsor under contract.

Dues Income

Line 27 -

Projected income based upon 96% of 2008-2009.

Legal & Liability

Line 29 & 30

Delete retainer and moved all funds into “General Counsel Expenses.”

Line 37 – Insurance Premium

FYI – will need to increase D & O expenses (currently \$32,983)

Line 38 – Dedicated Retiree

Increased yearly amount as per Actuarial (due to investment economy Health Benefit +5,000)

Line 39 – Assessment

Projected income based upon 96% of 2008-2009.

Operating Expenses

Line 42 – Rent & Utilities

Reduce expenses to reflect purchase of building. Included is payment plan to repay “unencumbered reserve fund.”

Line 43 – Salaries for Staff

Reflects Cost of Living increase of 3% and step increases and longevity for qualified staff using new proposed salary schedule.

Line 44 – Employee Benefits	Health Care provider proposes no increase in premium. Medical premiums previously projected with a 5% increase. Decrease by expenses by \$4,645
Line 46 – Retire Benefits	Health Care provider proposes no increase in premium. Medical premiums previously projected with a 5% increase. Decrease by expenses by \$1,738.
Line 49 – Office Supp/Printing	Reduce expenses: Reproduce the Constitution and Bylaws On-line only. (-\$10,198)
Line 50 – Mailings	Continue school mailings, reinstate previous proposed reduction as directed by EC. (+5,000)
Line 51 – Legislative	Reflects projected 6% increase. (+\$3,000)
Line 53 – Audit	Reflects projected 10% increase. (+\$2,000)
Line 55 – Equip/Comp/Furn	Reinstate previous proposed reduction as directed by EC (+\$6,000)
<u>Programs</u>	
Line 67 – Rule Interpreters	Reduce Travel (attend NFHS meetings on-line when available). Host CIF meetings only if major rule changes (-\$4,000)
<u>Governance & NFHS</u>	
Line 73 – Other Governance	Increase expenses to reflect projected “task force” meetings.
Line 79 – National A.D Meeting	Reduce Travel to \$0 as meeting falls at same time as State FB Bowls. (-\$2,000)

2008-2009 YTD BUDGET
as of March 27, 2009
2009-10 CIF PROPOSED BUDGET With 3% Cola

C/F	2007-08				2008-09				2009-10			
	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSE	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	EXPENSE YTD
Championships												
1			\$ (4,500)	(4,772)		\$ -	\$ (4,650)	\$ (3,946)			\$ (4,650)	
2			\$ (1,800)	(2,047)		\$ -	\$ (1,900)	\$ (1,719)			\$ (1,900)	
3	\$ 42,000	48,273	\$ (36,000)	(43,433)	\$ 49,000	\$ 39,255	\$ (42,000)	\$ (36,147)	\$ 40,000		\$ (36,500)	
4	\$ 140,000	187,299	\$ (90,000)	(88,852)	\$ 165,000	\$ 151,706	\$ (88,000)	\$ (87,314)	\$ 165,000		\$ (86,500)	
4A					\$ 80,000	\$ -	\$ (60,000)	\$ (7,937)	\$ 80,000		\$ (58,500)	
5	\$ 165,000	125,641	\$ (244,000)	(277,587)	\$ 210,000	\$ 199,665	\$ (365,813)	\$ (345,034)	\$ 200,000		\$ (350,000)	
6	\$ 270,000	234,800	\$ (136,000)	(129,484)	\$ 250,000	\$ 236,788	\$ (133,000)	\$ (124,370)	\$ 225,000		\$ (131,000)	
7	\$ 796,000	786,428	\$ (390,000)	(361,333)	\$ 796,000	\$ 116,230	\$ (370,000)	\$ (94,403)	\$ 796,000		\$ (368,500)	
8	\$ 92,000	95,567	\$ (50,000)	(55,659)	\$ 92,000	\$ -	\$ (50,000)	\$ (6,829)	\$ 92,000		\$ (48,500)	
8A		81,554		(83,555)	\$ 85,000	\$ 20,340	\$ (75,000)	\$ (10,180)	\$ 85,000		\$ (73,500)	
Venue Contracts												
9	\$ 40,000	45,000			\$ 40,000	\$ -		\$ -	\$ 40,000			
10A	\$ 12,000	12,100			\$ 12,000	\$ -		\$ -	\$ 12,000			
10B	\$ 5,000	5,000			\$ 5,000	\$ -		\$ -	\$ 5,000			
10C					\$ 21,000	\$ -		\$ -	\$ 21,000			
	\$ 1,562,000	\$ 1,621,662	\$ (952,300)	\$ (1,046,722)	\$ 1,805,000	\$ 763,984	\$ (1,190,363)	\$ (717,879)	\$ 1,761,000		\$ (1,159,550)	
Educational Programs												
11	\$ 650,000	540,120	\$ (590,000)	(362,321)	\$ 297,000	\$ 468,748	\$ (150,000)	\$ (132,979)	\$ 165,000		\$ (41,000)	
12	\$ 99,000	39,945	\$ (82,500)	(13,772)	\$ 25,000	\$ 23,207	\$ (15,000)	\$ (5,154)	\$ 20,000		\$ (5,000)	
13	\$ 3,600		\$ (600)	(155)		\$ -		\$ -				
14	\$ 39,375	37,340	\$ (28,125)	(37,064)	\$ 29,375	\$ 5,670	\$ (18,125)	\$ (2,722)	\$ 15,750		\$ (10,500)	
15	\$ 8,500	1,770		(59)	\$ 3,500	\$ 10,850		\$ (1,944)	\$ 3,500			
16	\$ 1,000				\$ 1,000	\$ 325		\$ -	\$ 1,000			
17			\$ (30,000)	(21,983)		\$ -	\$ (30,000)	\$ (11,593)			\$ (25,000)	
18						\$ -		\$ -				
	\$ 801,475	\$ 619,175	\$ (731,225)	\$ (435,354)	\$ 355,875	\$ 508,800	\$ (213,125)	\$ (154,393)	\$ 205,250		\$ (81,500)	
Interest Income												
19	\$ 18,000	38,584		(10,649)	\$ 18,000	\$ 11,400	\$ (10,500)	\$ -	\$ 10,000		\$ (10,500)	
20	\$ 8,000	26,513		(1,557)	\$ 12,000	\$ 7,650	\$ (1,500)	\$ (165)	\$ 12,000		\$ (1,500)	
	\$ 26,000	\$ 65,097	\$ -	\$ (12,206)	\$ 30,000	\$ 19,050	\$ (12,000)	\$ (165)	\$ 22,000		\$ (12,000)	
Marketing												
21	\$ 955,250	870,560	\$ (480,320)	(466,001)	\$ 904,250	\$ 718,367	\$ (454,750)	\$ (48,264)	\$ 1,041,585		\$ (573,950)	
22	\$ 9,000	73,325			\$ 9,000	\$ 25,510		\$ -	\$ 9,000			
23	\$ 92,150	82,814	\$ (12,404)	(9,238)	\$ 100,000	\$ 43,400	\$ (15,000)	\$ -	\$ 103,000		\$ (15,000)	
24	\$ 4,000	16,605			\$ 4,000	\$ -		\$ -	\$ 4,000			
25	\$ 6,000	1,500			\$ 2,000	\$ 6,825		\$ -	\$ 2,000			
26	\$ 65,000	88,294			\$ 65,000	\$ 20,000		\$ -	\$ 65,000			
	\$ 1,131,400	\$ 1,133,098	\$ (492,724)	\$ (475,239)	\$ 1,084,250	\$ 814,102	\$ (469,750)	\$ (48,264)	\$ 1,224,585		\$ (588,950)	
27	\$ 441,360	420,142			\$ 404,000	\$ 422,871		\$ -	\$ 406,000			
27a		11,536				\$ -		\$ -				
28	(Forwarded to sheet 3)	SUB-TOTAL	\$ 3,962,235	\$ 3,870,710	\$ (2,176,249)	\$ (1,969,521)	\$ 3,679,125	\$ 2,528,807	\$ (1,885,238)	\$ (920,701)	\$ 3,618,835	\$ (1,842,000)

2008-2009 YTD BUDGET
as of March 27, 2009
2009-10 CIF PROPOSED BUDGET With 3% Cola

CIP		2007-08	2007-08	2007-08	2007-08	2008-09	2008-09	2008-09	2008-09	2009-10	2009-10	2009-10	2009-10
		BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSE	BUDGET INCOME	YD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	EXPENSE YTD
	Legal & Liability												
29	General Counsel - Retainer			\$ (105,600)	(106,560)		\$ -	\$ (132,000)	\$ (22,000)			\$ -	
30	General Counsel Expense beyond retainer			\$ (165,169)	(230,944)		\$ -	\$ (148,769)	\$ (286,895)			\$ (290,000)	
31	Legal expense - outside counsel			\$ (91,000)	(19,410)		\$ -	\$ (70,000)	\$ (179,303)			\$ (70,000)	
32	Indirect Costs				(1,136)		\$ -		\$ (50,948)				
33	Appeal Hearings		12,750		(31,294)	14,250	\$ 11,960	\$ (76,000)	\$ (38,174)	14,250		\$ (76,000)	
34	Salary + benefits (50% of Exec. Dir. & 15% of Admin. Asst. + 100% of Coord.)			\$ (124,340)	(132,377)		\$ -	\$ (150,500)	\$ (82,439)			\$ (153,000)	
35	~ Clerical, office supplies			\$ (17,800)	(4,295)		\$ -	\$ (8,000)	\$ (5,343)			\$ (8,000)	
36	Sub-total: Legal expenses			\$ (503,909)	\$ (526,016)		\$ -	\$ (585,269)	\$ (665,102)			\$ (597,000)	
37	Insurance Premium Expenses			\$ (220,306)	(214,573)		\$ -	\$ (240,000)	\$ (181,185)			\$ (240,000)	
38	Dedicated Reserve for Retiree's Benefits			\$ (40,000)	(94,334)		\$ -	\$ (40,000)	\$ -			\$ (45,000)	
39	*Assessment to Schools	\$ 764,215	778,584			\$ 735,380	\$ 783,230		\$ -	\$ 752,000			
40	Legal/liability "In Excess" from prior year					\$ 115,639			\$ -				
41	Sub-total: Legal Defense & Insurance Assessment	\$ 764,215	\$ 791,334	\$ (764,215)	\$ (834,923)	\$ 865,269	\$ 795,190	\$ (865,269)	\$ (846,287)	\$ 766,250		\$ (882,000)	
	Operating Costs												
42	Rent & utilities			\$ (98,600)	(91,333)		\$ -	\$ (106,180)	\$ (71,317)			\$ (73,052)	
42a	Office Relocation				(11,602)		\$ -		\$ (39,121)				
43	Salaries for Staff			\$ (717,000)	(668,359)		\$ -	\$ (712,000)	\$ (403,326)			\$ (711,461)	
44	Employee Benefits (PERS + Med + Dental)			\$ (207,000)	(187,424)		\$ -	\$ (216,573)	\$ (135,112)			\$ (210,355)	
45	Other Benefits (Exec. Director's Contract)			\$ (3,340)	(3,540)		\$ -	\$ (13,200)	\$ (1,928)			\$ (3,600)	
46	Retiree's Benefits (Med + Dental)			\$ (62,200)	(61,642)		\$ -	\$ (69,444)	\$ (37,921)			\$ (69,818)	
47	Payroll Tax (State Unemployment +ETT)			\$ (4,600)	(3,022)		\$ -	\$ (4,600)	\$ (1,894)			\$ (3,600)	
48	Payroll Tax (FICA + Medicare)			\$ (49,200)	(49,125)		\$ -	\$ (53,950)	\$ (27,699)			\$ (53,950)	
49	Office Supplies / Printing			\$ (44,000)	(21,539)		\$ -	\$ (44,000)	\$ (30,045)			\$ (34,000)	
50	Mailings, Postage			\$ (35,000)	(25,865)		\$ -	\$ (35,000)	\$ (22,608)			\$ (35,000)	
51	Legislative Consultation			\$ (44,000)	(43,643)		\$ -	\$ (44,000)	\$ (24,386)			\$ (47,000)	
52	Accounting Costs			\$ (6,000)	(1,582)		\$ -	\$ (6,000)	\$ (1,679)			\$ (6,000)	
53	Audit			\$ (16,500)	(17,585)		\$ -	\$ (19,000)	\$ (18,323)			\$ (21,000)	
54	Maintenance, Equipment Repairs			\$ (5,000)	(2,448)		\$ -	\$ (5,000)	\$ (242)			\$ (2,500)	
55	Computer, Equip, Furn. Upgrades						\$ -	\$ (12,000)	\$ -			\$ (12,000)	
56	Equipment Lease			\$ (27,900)	(20,481)		\$ -	\$ (27,900)	\$ (14,891)			\$ (27,900)	
57	Consultants Fees			\$ (3,000)			\$ -	\$ (3,000)	\$ -			\$ (3,000)	
58	WebPage Maintenance			\$ (2,500)	(2,432)		\$ -	\$ (2,500)	\$ (512)			\$ (2,500)	
59	Staff Travel			\$ (3,000)	(102)		\$ -	\$ (3,000)	\$ -			\$ (1,500)	
60	Telephone Service			\$ (18,000)	(14,062)		\$ -	\$ (18,000)	\$ (9,435)			\$ (18,000)	
61	Mileage Increase (35 to 50 cents per mi)			\$ (13,500)			\$ -	\$ (50,400)	\$ -			\$ (50,400)	
	Sub-total Operating Costs			\$ (1,360,340)	\$ (1,225,786)		\$ -	\$ (1,445,747)	\$ (840,441)			\$ (1,386,636)	
62	(Forwarded to sheet 3) SUB-TOTAL	\$ 764,215	\$ 791,334	\$ (2,124,555)	\$ (2,060,709)	\$ 865,269	\$ 795,190	\$ (2,311,016)	\$ (1,686,728)	\$ 766,250		\$ (2,268,636)	



www.cifstate.org

California Interscholastic Federation

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94502
Tel: (510) 521.4447 - FAX: (510) 521.4449
ishidasan@cifstate.org

ATTACHMENT H

AGENDA ITEM: V.A.3

November 19, 2009

TO: CIF Executive Committee

FROM: Marie

RE: Nominating Committee

President Henson has appointed Heather Daims, CIF President-Elect to chair the CIF Nominating Committee. The charge of the committee is to nominate eligible federated council members to serve on the CIF Executive Committee for a one-year term, 2009-2010.

The following have consented to serve on the committee:

Earl Haugen
Cindy Cunningham
Ralf Swenson
Jan Smith Billing

The committee met by conference call on November 24, 2008 and have nominated the following candidates (list is unconfirmed):

Sheilagh Andujar, Principal, Oakland Technical High School, Oakland Section
Nancy Acerrio, Athletic Director, Hilltop High School, San Diego Section
Jeff Cardoza, Athletic Director, Washington Union High School, Central Section President
Cindy Cunningham, CDE, Allied Organization
Nancy Lambert, Assistant Principal, Galileo Academy, San Francisco Section
Sister Cheryl Milner, Principal, Bellarmine-Jefferson High School, Southern Section President
Ray Odom, Superintendent/Principal, Hamilton Union High School, Northern Section
Dennis Regalado, Director, Acalanes Center for Independent Study, North Coast Section
Rick Spears, Principal, Colfax High School, Sac Joaquin Section

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009



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California Interscholastic Federation

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-44457- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT I

AGENDA ITEM: V.A.6.a-b.

TO: FEDERATED COUNCIL

FROM: Championships, New Events Committee

THROUGH: CIF Commissioners
CIF Executive Committee

DATE: February 6, 2009

RE: Addition of CIF Regional and State Championship Events

The Championships, New Events Committee is recommending the following revisions:

V.B.6.a Policy and Procedures For New Events – This document has been revised to take in to account current practice, anticipated change in the Master Plan and the adoption of a new reimbursement formula for team sports.

V.B.6.b CIF Reimbursement - The CIF reimbursement policy is designed to help defray many of the major costs associated with participation in CIF-sponsored invitational, regional and state championship events. It is not designed to totally reimburse all schools for all costs. Schools are reimbursed at the rate approved by the State Federated Council, which is comprised of representatives of all ten sections.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

POLICY AND PROCEDURES FOR NEW EVENTS

~~State championships~~ *New events* conducted by the CIF under the philosophy of the CIF would provide the best possible educational environment for our member schools. The criteria and procedures for development and approval of invitational and championship activities that provide equitable opportunities for student athletes and promote the values and goals of CIF within a financially responsible framework are as follows:

PHILOSOPHICAL CRITERIA FOR NEW EVENTS

Any *CIF sponsored Invitational*, Regional or State Championship event should contribute to the goals of the organization (for instance, a new event might enhance gender equity, economic stability and enhance the awareness of values taught through sport or enhance the recognition of achievement of students). Sponsors of an event will be required to adhere to a “code of ethics” developed by the CIF to promote the values of the organization.

PROPOSALS FOR NEW EVENTS

All proposals submitted *must fall under CIF Bylaw 1200, CIF-Approved Sports*, regardless of the author, must include the following information:

I. QUALIFYING PARTICIPATION CRITERIA FOR STATE CHAMPIONSHIPS A NEW EVENT

A. CIF STATE CHAMPIONSHIPS

At least 60 percent of all CIF schools participate in the sport in the same season or at least 6 or more Sections have championships in the sport to include at least 2 in the north and 2 in the south. ~~The committee may recommend that proposals for state championships be inaugurated as regional events even if the criterion is met.~~

B. CIF REGIONAL CHAMPIONSHIP

At least 50% of a region sections participate in the sport in the same season.

C. CIF INVITATIONAL EVENTS

Provide opportunities for a sport that does not meet the above state criteria for regional or state championships.

II. FEASIBILITY

A. Can the new event be managed by present CIF staff or efficient, competent management staff may be found by CIF?

B. *Can* the event be financially supported by the revenue generated from the event? *Can and* financial support ~~can~~ be sustained over a period of years *or can must the event be sustained by excess revenue from other Regional or State Championships?*

C. A state championship or regional championship shall be scheduled only after the conclusion of the championships in those Sections taking part in the championship.

III. FINANCIAL CRITERIA FOR NEW EVENTS SPONSORED BY CIF

~~A. Future championships will address the issue of reimbursement for participants for travel, lodging and meals according to CIF adopted criteria~~

A. Proposals for a new event must include detailed, specific estimated reimbursable expenses to participating member schools using the State CIF Reimbursement Formula.

B. Proposals for a new event must include detailed, specific estimates of all administrative and staffing expenses associated with the proposed new event. Consideration must be given in proposals to mitigating expenses of new events.

~~B. Participants in invitational events (pre and mid season) will be expected to be responsible for travel, lodging and meals.~~

~~C. Participants in postseason invitational events will be expected to be responsible for travel, lodging and meals. If invitational events are sufficiently profitable, then payment of such expenses will be considered for participants.~~

~~C. New events cannot place Section championships at risk financially.~~

~~D. Consideration must be given in proposals to mitigating expenses of new events.~~

~~F. Detailed, specific, feasible cost estimates will accompany all proposals.~~

~~G. In reviewing and approving proposals for invitational events, consideration should be given to designating, at least, a portion of any profits to go for reimbursement of school costs for participation in existing and new championships.~~

~~D. The event cannot be a burden on any Section budget or on the State CIF budget and the staging of the event must be economically responsible.~~

~~I. The proposal must show how the event may be sustained, economically, over many years.~~

IV OTHER RECOMMENDATIONS/QUESTIONS

The following are recommendations/questions that should be addressed within the proposal:

A. What is the benefit to participating schools and students?

B. How, specifically, will this event be a demonstration of the values of participation in high school athletics? Are there awards based upon values? In choosing teams or individuals for an event, are there any criteria such as demonstration of respect, sportsmanship, citizenship, achievement through effort and cooperation, full compliance to CIF code of ethics, rules, regulations, guidelines, etc.

C. Is there a conflict with state mandated testing?

~~C. State CIF Championships and new events (invitationals and bowl games) cannot last longer than two (2) weeks.~~

~~Three (3) weeks may be permissible depending on the sport.~~

D. Does the event cause additional loss of instructional time? If so, has any thought been given to mitigating this loss (Saturday contests, evenings, vacation time)?

E. If the proposal is for a sport, which is played, now in more than one season in the state, what dates are selected and why?

F. G. Will the proposed event lend itself to a partnership between the State CIF and a CIF Section?

G. H. If there is a partnership proposed between a Section and the State CIF, the nature of the partnership must be detailed. That is, what are the duties and responsibilities of the Section and State entities? If there is to be risk/profit sharing, what are the proposed financial details? If resources, other than financial, are to be used as part of a partnership, what are the anticipated resources?

H. I. Any proposal that involves a Section/State partnership should consider whether or not an event should be rotated, upon request, among Sections.

I. ~~J.~~ Proposals should involve consideration of adding to basic competition ancillary activities to make the event more attractive and reflective of the goals/mission of CIF; e.g. training for coaches, sportsmanship activities for students/schools.

J. ~~K.~~ Does the new events place Section championships at risk financially?

K. ~~L.~~ Does the new event cause a burden on any Section budget?

V. **PROCESS FOR SUBMISSION OF NEW EVENT PROPOSAL**

A. Proposals for new athletic events or championships which would be State CIF directed and implemented or directed and implemented in partnership between the State CIF and a CIF Section must be submitted no later than 15 months before the desired event implementation date in order to allow for full discussion necessary for approval and implementation.

A. Proposals for new events must follow the Master Plan established by the Championships and New Events Committee to ensure timely implementation that meets the requirements of the CIF including, but not limited to equity and staffing.

B. The 15-month application requirement can be waived only by specific action by the Federated Council regarding a State or regional championship or by the Executive Committee or the Federated Council for a new pre, mid or post-season invitational event. The waiver is granted only when the decision-making body mentioned above is satisfied that all necessary consideration has taken place.

B. Process for proposals for championships:

~~(1) Requests for proposals mailed to Sections/schools in September.~~

(1) Proposals must be submitted for committee review by May 1.

(2) Sub-committee of Events Committee will review proposals by June 1.

(3) Commissioners will review proposals in mid-June.

(4) Events Committee develops recommendation for Federated Council – September.

(5) Federated Council – First Reading – November

(6) Federated Council – Action – February

(Revised May 2003 Federated Council)

1/08/2009

2/6/2009

CIF Regional and State Championship Master Plan:

Sport	Regional or State	Section End Date	Event Date
Girls Wrestling	State (Will begin in 2010-2011)	2/26/11 (Wk. 34)	3/4&5/11 (Wk. 3)

Rationale: Balance the number of offerings for boys and girls.

Tennis	SoCal Regional	G: Week 19 B: Week 46	Week 20 Week 47
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Rationale: Already in place in NorCal. May not be considered for a State Championship event until three years of regional competition have been completed.

Boys Volleyball	NorCal Regional	Week 45	Week 46
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Rationale: Already in place in SoCal. Would only be added if SoCal remains in place. May not be considered for a State event until three years of regional competition have been completed.

Swimming/Diving	State	Week 46	Week 47
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Rationale: No Regional event necessary. Similar model as Track and Field.

Badminton	NorCal/SoCal Regional	Week 45	Week 46
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Rationale: The original criteria for adding events spoke to considering the diversity of our state.

Water Polo	NorCal/SoCal Regional	N: Week 19 SB: Week 20 SG: Week 34	Week 20 Week 21 Week 35
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Rationale: Due to the different seasons of sport, the Central Section girls should be allowed to participate in the NorCal Regional. The different seasons of sport would make a State Championship difficult as it could only be offered for the

Baseball/Softball	NorCal/SoCal Regional	B: Week 48	Week 49
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Rationale: Last events added as they would be the most difficult due to the length of season and potential conflicts with graduations. A State Championship would likely extend into mid-June or later.

Soccer There are no plans to offer a NorCal Regional due to the different seasons of sport. It has been suggested that if a section in the north (i.e. CCS) wants to play in the SoCal Regional, the request should be given consideration.

Notes: This is the order in which championship events will be presented. The State CIF may forward a proposal for one of the above events if one is not brought forward by either a CIF Section or sport advisory committee.

No more than one new Championship Event may be added per school year.

Rationale for Order of Events:

State Girls wrestling is the first event in order to restore balance to the number of State offerings for boys and girls.

SoCal Tennis and NorCal Volleyball were suggested as the next two events as there is already a NorCal Tennis Championship and a SoCal Volleyball Championship. Therefore, the Championship New Events Sub-Committee felt that current sports offered in both the North and South before any new events are added.

State Swimming/Diving was the next State Championship considered because we felt that there was already a match with our Track and Field Championship. Therefore, no Regional Championships are needed so it has a much shorter season.

NorCal/SoCal Badminton was added due to our criteria calling for the consideration of the diversity of our state with the addition of new events. This Regional Championship will give consideration to a population not being served by current offerings.

NorCal/SoCal Water Polo was a little further down the list of offerings for several reasons. Because not all sections play girls water polo in the same season (CS plays in the Fall), it makes it more difficult than the other sports to host a championship in which every section may compete. This would give more time to consider other options such as allowing the Central Section to compete in the North Regional Championship. Also, given the different seasons of sport between the North and South Girls, unless one region was willing to change seasons, an eventual State Championship is unlikely. Since other Regional Sports (tennis and volleyball) do not face this issue, it was recommended that they move ahead of water polo.

NorCal/SoCal Baseball and Softball were the last sports added for the reason that baseball will likely extend the season the longest into the month of June and conflict with graduations. Also, sections will most likely have to find ways to adjust their seasons up in order to conduct Regional Championships that will end by the dates specified in the proposal. Softball has the same timelines as baseball but they were put together in this proposal to keep the State offerings in balance between boys and girls.



www.cifstate.org

California Interscholastic Federation

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-44457- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT J

AGENDA ITEM: V.A.4

TO: FEDERATED COUNCIL

FROM: CIF Staff

THROUGH: CIF Executive Committee
CIF Commissioners

DATE: February 6, 2009

RE: Article 2.22.C: Enforcement

CIF Staff is recommending the revision of this bylaw. Although staff time and resources are always taken into account when investigating any situation, the fact of the matter is that the CIF will spend as much time and resources necessary to investigate when called upon to do so. Perceptually, the current language in this bylaw infers otherwise.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

ARTICLE 2

22. C. Enforcement

(1) The State CIF Executive Director and/or CIF Executive Committee or Section Commissioner and/or Section Board of Managers shall have power to suspend, to fine or otherwise penalize any member school for the violation of any CIF or Section rules and regulations or for just cause. The period of suspension or other penalty shall be left to the discretion of the CIF governing body that has jurisdiction of the matter where the penalty is not fixed.

(2) The Executive Director or Section Commissioner shall, in his/her discretion, determine whether information about any possible violation of the CIF or Section Constitution or Bylaws is sufficiently reliable to justify further investigation. The Executive Director or Section Commissioner shall also, in his/her discretion, determine whether to conduct any investigation of possible violations of the Constitution or Bylaws as well as the nature and extent of any investigation that may be conducted and the procedures to be used in any such investigation. Factors to be considered by the Executive Director or Section Commissioner in making these determinations may include, but are not limited to:

~~a. The workloads of the State or Section Office~~

b. The seriousness of the alleged violation;

~~e. The availability of staff members to assist in any investigation;~~

d. Any other factor the Executive Director or Section Commissioner may deem relevant in making these decisions.

(3) A violation of the State CIF or Section Constitution or Bylaws will not result in any investigation or penalty if it is inadvertent and the school first learns or and reports the violation after the conclusion of the following year's playoffs in the sport in which the violation occurred. If it is determined that a school or any of its administrators or coaches had knowledge of a violation or possible violation of the CIF or Section Constitution or Bylaws and failed to promptly self report as it is required to do as a condition of membership, or that a delay in self reporting occurred as a result of a failure by the school to properly monitor its athletic program as required as a condition of membership, the provisions of this section shall not apply. In any such case, a violation may be investigated and penalties may be implemented regardless of when the violation occurred.

(4) Any school under suspension, if it has restricted its athletic program to intramural athletics for the period of suspension, may be reinstated by the CIF Executive Committee or Section Board of Managers upon application made in writing 20 days in advance of the time it desires to be reinstated, to the Executive Director or Section Commissioner by the principal of the school and by the Board of Education under which the school operates. The Executive Director or Section Commissioner shall present the application of the suspended school to the appropriate Board for its consideration. The principal and the board of education shall agree, in writing, that the school will abide by all rules of the CIF and/or Section in the future. The principal and each member of the board of education shall sign the statement.

(Approved May 2003 Federated Council)

State CIF Reimbursement Formula

Safety

The most important factor is the safety of student-athletes, their coaches and administrators who travel to CIF-sponsored invitational, regional and state championship events. A team that travels a great distance to participate in an evening contest may request an overnight stay if they are unable to safely return to their school site. 150 miles (one way) is the arbitrary distance beyond which a team qualifies for an overnight stay. Some schools may choose to return home after an evening event, even if they are more than 150 miles from the game site, because they feel it is safe to do so. Teams who travel more than 150 miles one-way to a game but play at a time that safely allows them to travel to and from the game site on the same day will not be granted overnight approval.

In some cases it is possible to request reimbursement, even if the one-way miles are less than 150, if the safety of student-athletes is of concern.

REIMBURSEMENT EXPENSES

The CIF reimbursement policy is designed to help defray many of the major costs associated with participation in CIF-sponsored invitational, regional and state championship events. It is not designed to totally reimburse all schools for all costs. Schools are reimbursed at the rate approved by the State Federated Council, which is comprised of representatives of all ten sections.

Traveling Party

Sport	Total Travel Party includes coaches	Max. Hotel Rooms	
Basketball	17	9	
Football			
Open & Div. I	75	38	
Division II	70	35	
Division III	55	28	
Small School	50	28	
Soccer	24	12	
Tennis	11	6	
Volleyball	17	9	

Mileage Reimbursements – Round Trip

Sports	Using Vans (1 RT mileage)	Using Bus	400 + miles RT if using bus
Basketball	\$1.25/mile max	\$1.50/ mile	\$2.25/mile
Football		\$1.50/ mile	\$2.25/mile
Soccer	\$1.25/mile max	\$1.50/ mile	\$2.25/mile
Tennis	\$1.25/mile max	\$1.50/ mile	
Volleyball	\$1.25/mile max	\$1.50/ mile	\$2.25/mile

Lodging and Meals

1. Teams traveling in excess of 151 miles **MAY BE** eligible for hotel room reimbursement. Reimbursement is based on two players per room using two beds. Additional rooms are the financial responsibility of the school.
2. All hotel nights must be PRE-APPROVED by the respective tournament director.
3. All meals allowance must be PRE-APPROVED by the respective tournament director.
4. A meal allowance will not be given to a team traveling less than 150 miles, one way.

Round Trip Mileage	Meal Allowance w/out hotel with Prior Approval	Meal Allowance with hotel with Prior Approval	Hotel with Prior Approval
1-150	\$0	\$0	\$0
151-300	\$12	\$20	\$89 per room
300 +		\$30 per day max.	\$89 per room

Breakfast = \$8 / Lunch = \$10 / Dinner = \$12

There will be no mileage reimbursement for the following sports:

Cross Country
Golf
Track and Field
Wrestling

1/8/2009



California Interscholastic Federation

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Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-4445- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT L

AGENDA ITEM: V.A.9

TO: FEDERATED COUNCIL

FROM: Commissioner's Eligibility Committee

THROUGH: CIF Commissioner's
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 206: Residential Eligibility Revision

206.B.(3) - School Choice Following a Valid Change of Residence

Clarifies that after a valid change of residence a student can attend one (1) of four(4) choices and be residentially eligible:

- School A - original school
- School B – public school in the attendance area moved into
- Charter School – as long as it is in the area of attendance
- Private School

206.B.(7) – Foster Children

Clarifies that a foster student who changes residences, whether court ordered or placed by a social worker from the Foster Care system, would be considered to have made a valid change of residence and the student would be residentially eligible assuming s/he is eligible under all other CIF rules and regulations.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

206. **RESIDENTIAL ELIGIBILITY**

A. **Initial Residential Eligibility**

A student has residential eligibility upon initial enrollment in:

- (1) The 9th grade of any CIF high school, a CIF junior high school, or a junior high school under provisions of Bylaw 303; OR
- (2) The 10th grade of any CIF high school from 9th grade of a junior high school in California.

B. **Continuing Residential Eligibility**

Sections may require paperwork for the following provisions:

- (1) A student retains residential eligibility as long as he/she is continuously enrolled in the CIF-member high school in which the student initially enrolled; OR
- (2) A student changes schools with a valid change of residence by the student's parent(s)/guardian(s)/caregiver provided there is a valid change of residence.

a. **Valid Residence**

A valid residence is defined as the location where the student's parent(s)/guardian(s)/caregiver (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location. A student (with the student's parent(s)/guardian(s)/caregiver with whom eligibility has been established) may only have one valid residence at one time.

b. **Valid Change of Residence**

Determination of what constitutes a valid change of residence depends upon the facts in each case, however, to be considered, the following facts must exist:

- (i) The original residence must be abandoned as a residence by the immediate family; AND
- (ii) The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences; AND
- (iii) The change of residence must be genuine, without fraud or deceit, and with permanent intent; AND

NOTE: A student whose family makes a valid move into a new school boundary (See "iv" below) is immediately residentially eligible for varsity competition. A subsequent move into a different school boundary by the family (or other family members) during the next 12 calendar months will result in the student being declared ineligible until cleared for competition by the Section Commissioner.

- (iv) Evidence must be submitted that a valid change of residence has occurred. No single document listed below or combination thereof establishes residency. The Section Commissioner and/or school has the discretion to request additional documents that he/she deems necessary to confirm residency. Evidence may include:

- Operative telephone and utility service at the student's new residence and terminated at the former residence;
- Utility service receipts;
- Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;
- Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;
- Proof of transfer of the parent(s)/guardian(s)/caregiver and age-appropriate student's motor vehicle registration;

- Proof of changed address on the parent(s)/guardian(s)/caregiver and age-appropriate student driver's license;
- Voter registration listing the new address;
- Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);
- Proof of entering a long-term lease;
- Court documents indicating a change of residence;
- Property tax receipts;
- Rent payment receipts;
- Declaration of residency executed by the student's parent(s)/guardian(s)/caregiver;
- Bank account statements;
- Credit card statements;
- Other documentation that a Section or school district may require that establishes that a person is living at the new address.

(3) **School Choice Following a Valid Change of Residence**

A student, whose parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility at the prior school move from a residence in public high school attendance area "A" to a residence in public high school attendance area "B," has a choice among continued attendance at the previous school, attendance at School "B," or attendance at a charter school within the boundaries of school "B," or attendance at a private school. The student is eligible if the student remains in School "A," or if the student enrolls and attends class immediately or no later than the beginning of the next school year in School "B," a charter school within the boundaries of school "B," or a private school.

(4) **Return to Previous School**

When a student eligible in School "A" transfers to School "B" and is residentially not eligible, the student may return to School "A" and be residentially eligible provided the student did not participate in an interscholastic athletic contest while at School "B" and provided the student's parent(s)/guardian(s)/caregiver still reside in School "A's" attendance area.

NOTE: The Section may require some paperwork.

(5) **Intra-district and Inter-district Transfers/Open Enrollment**

Each Section shall adopt rules and procedures that address eligibility pursuant to the provisions of the State Education Code sections 35160.5(b)(1) et seq. and 48300 et seq. ("open enrollment" and school choice legislation). However, the Section Commissioner shall make all final determinations of transfer eligibility. (See Bylaw 207.B.)

(6) **Boarding School**

A high school student who transfers to or from the status of a full-time resident at a 24-hour boarding school shall be residentially eligible immediately on the first transfer, but all residence requirements shall apply on any subsequent transfer. To be considered a 24-hour boarding school student, the student must have resided in the boarding school for a period of 50 days immediately prior to the transfer.

(7) **Court Order**

If court action requires a student to transfer from one school to another when there has been no corresponding change of residence on the part of the student's parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility, the student will be ineligible at the new school unless approved by action of the Section., under Bylaw 208.

NOTE: A recommendation by a social worker of a welfare department for a change in residence would not constitute a court order.

(8) *Foster Children*

A student under the court ordered supervision of the California Foster Care System who has changed residences pursuant to a court order and as a result, has transferred schools, shall be immediately residentially eligible for interscholastic athletics provided all other CIF rules and regulations are met. A change of residence ordered by a social worker of the California Foster Care System shall be acceptable, provided all other CIF rules and regulations are met.

(9) ~~(8)~~ *Military Service*

A student is eligible immediately for athletic competition when returning from military service provided:

- a. The student was eligible when the student entered into the Armed Forces; AND
- b. The student enrolls in the same school which the student attended before leaving for the service, or enrolls in the school in the district in which the student's parent(s)/guardian(s)/caregiver reside; AND
- c. The student enrolls in the school no later than the succeeding semester after being discharged; AND
- d. Provided student did not receive a dishonorable discharge; AND
- e. The student is fully eligible under all other rules of the CIF.

(10) ~~(9)~~ *Married Status*

A student who marries and lives with the student's spouse has residential eligibility in the school in the attendance area in which the student resides.

(11) ~~(10)~~ *Anticipated Residence Change*

If a student transfers to a high school in advance of the anticipated change of residence by the student's parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility, the student shall become eligible when the parent(s)/guardian(s)/caregiver actually complete a valid change of residence to that school's attendance area.

(12) ~~(11)~~ *Same Sport At Two Different Schools*

No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her parent(s)/guardian(s)/caregiver. In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the Section.

(Revised May 2008 Federated Council)



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Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-4445- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT M

AGENDA ITEM: V.A.11

TO: FEDERATED COUNCIL

FROM: CIF Commissioner's Eligibility Committee

THROUGH: Commissioner's Committee
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 510: Undue Influence; Pre-enrollment Contact; Failure to Disclose Pre-enrollment Contact; and *Athletically Motivated* Transfers Revision

This bylaw revision also reflects language changes in Bylaw 206 and Bylaw 207 as they pertain to athletically motivated transfers.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

510 UNDUE INFLUENCE; PRE-ENROLLMENT CONTACT; AND FAILURE TO DISCLOSE PRE-ENROLLMENT CONTACT; AND ATHLETICALLY MOTIVATED TRANSFERS

- a. The use of undue influence by any person or persons to secure or retain a student or to secure or retain one or both parent(s)/legal guardian(s)/caregivers of a student as residents may cause the student to be ineligible for high school athletics for a period of one year and shall jeopardize the standing of the high school in the California Interscholastic Federation.
- b. Transferring and enrolling in a school, in whole or in part, for athletic reasons may jeopardize a students' eligibility.**

NOTE: Undue influence is any act, gesture or communication (including accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition regardless of the source) which is performed personally, or through another, which may be objectively seen as an inducement, or part of a process of inducing a student, or his or her parent or guardian, by or on behalf of, a member school, to enroll in, transfer to, or remain in, a particular school for athletic purposes.

A. Pre-enrollment Contact

Any and all pre-enrollment contact of any kind whatsoever with a student must be disclosed by the student, parent(s)/legal guardian(s)/caregiver(s) and the schools to the Section office on a completed CIF Pre-enrollment Contact Affidavit (CIF Form 510). Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/legal guardian(s)/caregiver(s), relatives, or friends of the student about the athletic programs at a school; orientation/information programs, shadowing programs; attendance at outside athletic events or the like by anyone associated* with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school.

B. Athletically Motivated Transfers

Pre-enrollment contact **and/or athletically motivated transfer** may be considered prima facie evidence ("sufficient evidence") that the student enrolled in that school in whole or in part for athletic reasons (See Bylaw 200) and cause the student to be ineligible for participation in high school athletics for a period of one year from the date of enrollment at the new school in all those sports in which the student participated at the former school.

1. Athletically motivated pre-enrollment contact of any kind by anyone from, or associated* with, a school or its athletic programs to which a student may transfer or move into the attendance area is not permitted.
2. When a prima facie case ("sufficient evidence") of an athletically motivated move exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all those sports in which the student participated at the former school (See also "C." and "D.") unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the presumption that the move was athletically motivated.

Defined as: Persons "associated" with a school include, but are not limited to, **current or former coaches, current or former athletes, parents of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, ~~former coaches~~, active applicants for*

coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

B.C. Failure to disclose Pre-enrollment Contact

A failure to disclose pre-enrollment contact may be considered prima facie evidence (“sufficient evidence”) of recruiting or undue influence to attend the school and may cause the student to be ineligible for high school athletics and shall jeopardize the standing of the high school in the California Interscholastic Federation.

When there is failure to disclose pre-enrollment contact, the student shall be ineligible under the provisions of CIF Bylaw 202 to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student’s enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

C. ~~D.~~ Transferring to a School after Participating on a Non-School Athletic Team Associated with the School

A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school where the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated* with (see also definition in part A) the new school in the sports previously participated in shall be considered prima facie* evidence (“sufficient evidence”) of undue influence/recruiting by the school to which the student transfers. Such transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons.

A team associated with a school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated* with (see also definition in part A), that school; and/or, on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school.

When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school. ~~to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student’s enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.~~

~~**Note:** This shall apply to the sport(s) played at the previous school coached by the new coach in the previous 24 months.~~

D ~~E.~~ Transferring to a School Where a Former High School Coach has Relocated

A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence (“sufficient evidence”) of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. ~~The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school.~~

When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

E F. A student shall become ineligible for CIF competition and shall be penalized according to Bylaw 213 for accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition, regardless of the source.

F G. All transfer students shall submit a completed CIF Pre-enrollment Contract Affidavit (CIF Form 510) with the appropriate transfer application(s) as required by the Section under Bylaw 207 and/or Bylaw 209.

NOTE: CIF Form 510 is available through the local CIF Section Office.



www.cifstate.org

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Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
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ishidasan@cifstate.org

ATTACHMENT N

AGENDA ITEM: V.A.10

TO: FEDERATED COUNCIL

FROM: Commissioner's Eligibility Committee

THROUGH: CIF Commissioner's Committee
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 207: Transfer Eligibility

The language in this bylaw is being revised to reflect similar language contained in Bylaws 206 and Bylaw 510 where they address the same issues.

This bylaw is further being revised to clarify that a transfer of a 9th grader prior to the start of their 10th grade is eligible unless the transfer is athletically motivated. In addition, this bylaw clarifies a student is ineligible at their new school in all sports in which the student participated at the former school if they follow a club coach or others associated with the club team.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

207. **TRANSFER ELIGIBILITY**

A student who participates in an interscholastic athletic contest or attends a school shall be considered enrolled in that school and shall be classified as a transfer student if the student subsequently enrolls at another school.

- A. A student may have transfer eligibility provided the student moves from any school to a CIF school due to:
- (1) A valid change of residence (See also Bylaw 206.B.) from one school attendance area to the attendance area of the new school by the parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility (See also Bylaw 206.A.) at the prior school; OR
 - (2) A ruling by the Board of Education of a school district that has two or more high schools mandating a change of school attendance boundaries affecting an individual student or group of students provided the change of schools is not the result of a disciplinary action; OR
 - (3) A family decision to transfer the student prior to the first day of the student's third consecutive semester (typically the first semester of the sophomore year) of attendance since the initial enrollment when the following conditions are met:
 - a. This is the first transfer of this student since his/her initial enrollment in the 9th grade; AND
 - b. The student is not transferring as a result of a disciplinary situation (See also Bylaw 210); AND
 - c. The student was scholastically and otherwise eligible at the former school immediately prior to the transfer; AND
 - d. *There is no evidence that the transfer, in whole or part, is athletically motivated (See also Bylaw 510.B); AND***
 - ~~e.~~ The CIF Form 510 Pre-Enrollment Contact Affidavit is completed verifying that there is no evidence of the use of undue influence (recruiting) by anyone associated with either school; AND
 - ~~f.~~ The CIF Form 207 Athletic Transfer Eligibility Application and CIF Form 510 Pre-Enrollment Contact Affidavit have been approved by the Section.
 - ~~g.~~ No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her parent(s)/guardian(s)/caregiver. In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the Section.
- B. All 9th grade students who are transferring for a second time, or any 10th, 11th or 12th grade students who transfer without a valid change of residence, will have limited eligibility for one year from the date of transfer (See "a." below):
- (1) A student who transfers from a school located in the U.S., a U.S. Territory, a U.S. Military Base, or Canada (to be referred to as School "A") to School "B", without a change of residence on the part of his/her parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility, from school attendance area A to school attendance area B, shall be residentially eligible for all athletic competition EXCEPT varsity level competition in sports in which the student has competed in any level of interscholastic competition during the 12 calendar months preceding the date of such transfer. (defined as LIMITED ELIGIBILITY).
 - a. Based on the conditions below, the student shall be ineligible for all sports for one calendar year unless otherwise noted.
 - (i) A student who was scholastically ineligible at their previous school will not be eligible to compete at the new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district scholastic eligibility requirements.
 - (ii) A student will be declared ineligible for one calendar year from the date of transfer if he/she is transferring for disciplinary reasons as defined in Bylaw 210.
 - (iii) There is evidence of ***a violation of CIF Bylaw 510*** ~~the use of undue influence by someone associated with either school in order to retain or secure this student's enrollment.~~
 - b. The student shall become varsity eligible under the rule after one calendar year from the date of first attendance at the new school.
 - (2) **Hardship Waivers**
Sections may waive the limited eligibility of a student pursuant to Bylaw 208 - Transfer Hardship.
- C. **Pre-Enrollment Communication or Contact**
A student who transfers from School "A" to School "B," as described in Bylaw 207.A. and 207.B. above, shall not be eligible for interscholastic athletics at School "B" until application, under the appropriate CIF/Section procedures, is completed including the following:
- (1) The principal and athletic director of School "A" shall attest that to the best of their knowledge they have no credible evidence* of any person: who is connected with the athletic department of School "B;" who is part of the booster club of School "B;" or who is acting on their behalf, having communication, directly or indirectly,

through intermediaries or otherwise, with the transfer student, student's parent(s)/guardian(s)/caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

** Credible evidence is considered as evidence which proceeds from a trustworthy source; evidence which is so natural, reasonable and probable as to make it easy to believe; information which is obtained from authentic sources or from the statements of persons who are not only trustworthy, but also informed as to the particular matter; that which is not mere speculation, or rumor.*

- (2) The principal, athletic director and head coach of School "B" shall certify that to the best of their knowledge, no person: who is connected with the athletic department of School "B;" who is part of the booster club of school "B;" or who is acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parent(s)/guardian(s)/caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.
- (3) A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school where the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school in the sports previously participated in shall be considered prima facie evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers. Such transfer may be considered prima facie evidence ("sufficient evidence") that the student enrolled in that school in whole or in part for athletic reasons. A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated** with, that school and/or on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school. When a prima facie case ("sufficient evidence") of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school **in all sports in which the student participated at the former school** unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

~~NOTE: This shall apply to the sport(s) coached by the new coach in the previous 24 months.~~

** Defined as: Persons "associated" with a school include, but are not limited to; **current or former coaches, current or former athletes,** parent(s)/guardian(s)/caregiver of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, ~~former coaches,~~ coaches who become employed, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

- (4) A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence ("sufficient evidence") that the student enrolled in that school in whole or in part for athletic reasons. ~~The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school.~~ When a prima facie case ("sufficient evidence") of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.
- (5) Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a violation of Bylaw 510.
- (6) A student with whom contact or communication has occurred, as described in paragraph "a." above, and who meets all other CIF/Section transfer waiver requirements, may become eligible upon determination that: the communication was completely unrelated to any aspect of School "B"; AND was of a type that, from the objective point of view of a reasonable person disinterested in the win/ loss record of School "B," does not have an effect upon the integrity of interscholastic athletics at School "A" or School "B."
- (7) **Penalties**

Failure to disclose pre-enrollment communication with School "B" persons, identified in C.(2) above, to disclose any pre-enrollment contact, or communicate in writing to the appropriate Section as described in C.(3) above may result in:

- a. A forfeiture of all games in which the student participated; AND/OR
- b. Disqualification from playoff and championship competition for all seasons in which the student is a member of the school's team. (A student shall be considered a member of the school's team if he or she participated in any aspect of an interscholastic contest, no matter how brief such participation may have been); AND/OR

- c. The forfeiture of all games or events won during the time the student was a member of the school's team; AND/OR
- d. Divestment from the school of all trophies, banners and other indicia of athletic success obtained while the student was a member of the school's team.

D. This bylaw also applies to students 18 years of age or older and emancipated minors.

NOTE: Students transferring to another school under any provision of the federal legislation "No Child Left Behind Act" are not residentially eligible at their new school. However, a student may become eligible under the provisions of the appropriate Section and State CIF Constitution and Bylaws.

(Revised May 2008 Federated Council)



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Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-44457- FAX: (510) 521-4449
ishidasan@cifstate.org

www.cifstate.org

ATTACHMENT O

AGENDA ITEM: **V.A.7**

TO: FEDERATED COUNCIL

FROM: Commissioner's Eligibility Committee

THROUGH: Commissioner's Committee
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 213: Amateur Status; Bylaw 605: Outside Competition Revision

Bylaw 213.D: Professional Tryout has been moved to become Bylaw 605: Outside Competition. It was felt by the commissioner's that this was a more appropriate place. This bylaw clarifies that a student becomes ineligible if they try out in a sport during that high schools' season of sport.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

213 AMATEUR STATUS

A. CIF Sponsored Competition

A student is governed by CIF amateur rules when the student participates in CIF competition. A student who violates CIF amateur or award rules shall be ineligible for CIF competition in that sport until appeal and reinstatement as an amateur by the CIF Federated Council. A student may apply to the CIF Federated Council for reinstatement when the student can again qualify as an amateur in that sport.

B. Reinstatement of Amateur Status

A student will become ineligible for CIF competition in a given sport if the student is determined to be a professional by the national sports governing body (NSGB) for the sport in question. A student may apply for reinstatement of his/her amateur status through the CIF Section in which the student competes. Any request for reinstatement must include a statement from the NSGB for the sport in question that the student's amateur status has been reinstated by the appropriate NSGB.

C. VIOLATIONS IN CIF SPONSORED COMPETITION

A student shall become ineligible for CIF competition in the respective sport and shall be penalized according to Bylaw 213.A and 213.B for the following violations related to CIF competition:

(See CAUTION below)

1. Receiving, from any and all sources, athletic awards totaling more than \$100.00 in value for:
 - a. Accomplishments in any regular season CIF high school competition event;
NOTE: Typical examples of "regular season CIF high school competition event" include, but are not limited to, any league or non-league dual contest and invitational tournament held prior to any season-culminating League, Section, Region and/or State Playoff competition.
 - b. A recognition award program, such as "Player of the Week"/"Month," for any regular season CIF high school competition.
2. Receiving, from any and all sources, athletic awards totaling more than \$250.00 in value for any post-regular season CIF high school competition or recognition program;
NOTE: For purposes of this Bylaw only, League, Section, Region and State Playoff competition is considered to be one continuous event.
NOTE: The dollar value of an award, exclusive of engraving, shall be determined by the following criteria:
 - a. The retail price paid by the last purchaser in the acquisition of the award;
 - b. When the host school or League purchases the award, the retail price paid by the host school or League;
 - c. When the award is donated by another entity, the retail price paid by or cost to that entity.
3. Wearing a school team uniform or any identifying school insignia while appearing in any advertisement, promotional activity or endorsement for any commercial product or service;
4. Lending his/her name and team affiliation for purposes of commercial endorsement. Any appearances by students for nonprofit organizations

must be approved by the Board of Trustees concerned. This provision is not intended to restrict the right of any student to participate in a commercial endorsement provided there is no school team or school affiliation;

5. Accepting payment for loss of time or wages while participating in CIF competition;
6. Receiving payment for coaching a team in CIF competition.

CAUTION: Compliance with these Bylaws does not ensure maintenance of eligibility under the eligibility standards of other athletic organizations (e.g. NCAA, NAIA, NJCAA, California Community College Association and National Sports Governing Body, etc.). Students desiring information on the amateur rules of other organizations must communicate with the respective organization.

D. Professional Tryout (move to new 605)

A student shall become ineligible for CIF competition if he/she participates in any tryout for a professional team in any CIF approved sport ***during the high school season of sport***; ~~from September 15 to June 15 unless:~~

1. *The season of sport for a school is that period of time that elapses between the first interscholastic contest and the final contest in that particular sport.*

1. ~~His/her principal has given written approval to a request for such participation from a professional team; AND~~
2. ~~The tryout is limited to five (5) students or less.~~

NOTE: See Bylaw 1200 for approved sports.



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STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
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ishidasan@cifstate.org

ATTACHMENT P

AGENDA ITEM: V.A.12

TO: FEDERATED COUNCIL

FROM: Commissioner's Eligibility Committee

THROUGH: Commissioner's Committee
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 211: Physical Assault Revision

This bylaw is revised to include what is required of the school when a coach physically assaults a game official.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

Bylaw 211
Physical Assault

A. Student:

Any student who physically assaults the person of a game or event official shall be banned from interscholastic athletics for the remainder of the student's eligibility. A game or event official is defined as a referee, umpire or any other official assigned to interpret to enforce rules of competition at an event or contest. A student may, after a lapse of 18 calendar months from the date of incident, apply for reinstatement of eligibility to the State Executive Director.

B. Coach:

Any coach who physically assaults the person of a game or event official shall be considered to have violated Bylaw 22 (Conditions of Membership) and, pending action by the building principal, subjects the member school to sanctions or loss of standing as a member. When a coach assaults an official it is mandatory that the principal notify the CIF Section Office within 24 hours (excluding holidays and weekends). The competing schools and officials will be required to file written reports, and after reviewing the material, the principal of the school involved will be required to respond to the respective Section Office concerning his/her investigation of the incident.

Note: Definition of a Physical Assault: A physical assault is the intentional infliction of or an attempt to inflict a harmful or offensive touching or contact upon the person of an official. Note that the rule is violated even if no contact is made with the person of an official. Such conduct shall include verbal threats and/or intimidation either before, during or after the contest. All that is required is the "attempt." However, the act constituting the attempt must be accompanied by a specific intent, which may be inferred from the circumstances and nature of the act, to inflict a harmful or offensive touching contact of the official's person.



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Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-4445- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT Q

AGENDA ITEM: V.A.5

TO: FEDERATED COUNCIL

FROM: CIF Staff

THROUGH: CIF Executive Committee
CIF Commissioners

DATE: February 6, 2009

RE: Revision of Article 5: Finances

As CIF staff pursues collecting late school dues/assessments and revenue generated from regional and state championship events, there is no specific bylaw to cite when schools are being “strongly” encouraged to pay up or be suspended from membership. These revisions clarify the authority of the CIF to suspend and sanction schools for failure to pay fees/assessments/championship revenue in a timely manner.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

**ARTICLE 5
FINANCES**

50. REIMBURSEMENT

Consistent with approved policy, some or all of the expenses of each member of the Federated Council and Section Commissioners may be reimbursed by the Federation for attending meetings of the Council.

51. ASSESSMENT

The expenses of the Federated Council shall be met by an assessment levied upon each ~~Section~~ member school at the beginning of the school year.

A. FAILURE TO PAY STATE CIF ASSESSMENTS

After a reasonable number of requests from the Executive Director's office, schools that continue to be delinquent with financial assessments after January 1st will be immediately notified of CIF membership suspension effective January 21st. Reinstatement of membership will be made upon receipt of assessment that must include all past due and interest charges. Reinstated schools will not be allowed to host any Regional or State playoff contest in any sport for a period of one year from the time of sanction.

52. STATE CIF PLAYOFF FINANCIAL REPORTS

After a reasonable number of requests from the Executive Director's office, schools that continue to be delinquent with financial reports will not be allowed to host any Regional and State playoff contest in any sport for a period of one year from the time of sanction.

52. 53. FISCAL LEGISLATION

Legislation which has a fiscal impact upon the State CIF budget shall be submitted, no later than March 10, to the State CIF Executive Committee for their review in developing a recommendation for the Federated Council at its spring meeting. ("Legislation" is interpreted to mean legislation or business internal to CIF and/or its member Sections.)

53. 54. INDEMNIFICATION OF SECTIONS

The CIF shall indemnify Sections against documented net revenue loss as a result of a Section's participation in a system-wide merchandising or sponsorship program in lieu of a Section-based program of like kind for a period of one year. Sections so indemnified shall in future years of participation in that system-wide program repay such amounts as they received in indemnified loss by receiving 10 percent per year less than they would have received without such indemnification, provided that such reduction shall not cause a Section to receive less than the revenue documented for purposes of indemnification plus 5 percent annual growth. Indemnification of loss shall cease after one year.



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ATTACHMENT R

AGENDA ITEM: V.A.8

TO: FEDERATED COUNCIL

FROM: CIF Staff

THROUGH: CIF Commissioners
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 303: Multi School Revision

This revision would require fees to be paid at the time of application and sets deadline dates for new and renewed applications.

The majority of multi school requests, whether new or renewals, are late. It takes an inordinate amount of staff time to process paperwork, invoice and then follow up when fees are not paid in a timely manner. It is rare when a school pays on the first notice.

This revision also reinforces the deadline date for new applications. If the application is late the application will be rejected. For renewals if the application is late, a late fee of \$200 will be assessed before approving the application. In both cases the fees must accompany the application or the application will not be approved.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

303. **MULTI-SCHOOL TEAM**

- A. CIF-member schools may allow only students currently enrolled, in grades 9-12, in their school, to participate in any CIF competition (See Bylaw 201).
- B. Any non-CIF-member school that wishes to have its students participate in CIF competition must apply for multi-school status through a CIF-member school prior to October 1 of the current school year. A non-CIF-member school must have a California County-District-School Code (CDS Code) as a prerequisite to applying for multi-school status.
 - (1) All new applications must be received in the State Office prior to May 31 of the current school year for approval for the following school year.**
 - (2) All fees must accompany the application or the request will not be approved until such time the fees are submitted as long as the fees submitted are prior to the deadline of May 31.**
 - (3) Students are not eligible to participate or compete with the CIF member school until confirmation from the CIF State Office has been received that the application has been approved.**
- C. Any CIF-member school that wishes to allow participation on its team(s) by students, who are currently enrolled in non-CIF-member schools or programs which do not offer any interscholastic athletic programs [such programs or schools would include, but not be limited to, alternative schools (as defined in Education Code Section 58500 et seq.), junior high schools, necessary small schools and charter schools], may request approval to do so under the following conditions:
 - (1) The administrative responsibility for all students involved in athletics shall rest with the principal of the CIF-member school for which the student(s) is competing. Such responsibility shall include:
 - a. Verification that residential eligibility of the student(s) is limited to the public school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside; or where the student most recently established his/her residential eligibility or a private school; AND
 - b. Verification that students participating in the athletic program meet all the CIF-member school scholastic eligibility requirements; AND
 - c. The regular grading period of the CIF-member school shall be used to determine the scholastic eligibility of all students; AND
 - d. Determination that students participating in the athletic program meet all other eligibility requirements of the CIF, its Section, its league and the CIF-member school; AND
 - e. Determination that private schools and charter schools entering a multi-school agreement with a public school or public school district meet the additional requirements set forth in E.-F. below.
 - (2) For the purposes of determining dues, legal and liability assessments, realignment issues and State CIF and Section divisional placement, the enrollment figures for non-CIF-member school/program students residing in the CIF-member school's attendance area must be included in the CIF-member school's enrollment using the CBEDS enrollment figures.

- (3) The application process must start with the principal of the CIF-member school. Written certification that all the conditions listed above will be met, as well as approval, must be obtained from the following:
 - a. CIF-member school principal; AND
 - b. CIF-member school governing board(s); AND
 - c. Non-CIF-member school or program administrator in charge; AND
 - d. Non-CIF-member school governing board (if applicable)
- (4) Additional approvals must be obtained, in the following order, from:
 - a. The CIF-member school's League; AND
 - b. The CIF-member school's Section; AND
 - c. The State CIF Executive Committee
- (5) Appeals Procedure (Applies only to (4) above)
 - a. If the CIF-member school is unable to obtain written approval from the appropriate league, then it may appeal for approval, in writing, to its Section, but only after exhausting any and all appeals procedures established by the respective league.
 - b. If the CIF-member school and its league are unable to obtain written approval from the appropriate Section, they may appeal for approval, in writing, to the Executive Committee, but only after exhausting any and all appeals procedures established by the respective Section.
- (6) Renewal applications, including all signatures in (3) and (4) above, for multi-school teams under this bylaw must be filed annually prior to the ensuing school year.
 - a. All renewal applications must be submitted to the State Office by May 31 of the current school year to continue multi school status.**
 - b. All fees must be enclosed with the application or the application will not be approved. Any late applications will be assessed a late fee of \$200. If an application for renewal is not received by September 1 of the current school year, it will not be approved.**
 - c. Students are not eligible to participate or compete with the CIF member school until confirmation has been received from the CIF State Office that the application has been approved.**

D. Small Learning Communities, Small Schools, Alternative Schools, and Charter Schools Housed On A Member School's Campus

- (1) Students in small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus are eligible at the member school upon their initial enrollment in the 9th grade. Small learning communities, small schools, alternative schools and charter schools housed on an existing member school's campus are not required to apply for multi-school status through the member school.
- (2) Students transferring into small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus after their initial enrollment in the 9th grade are subject to Bylaw 207.
- (3) Sections are empowered to waive the transfer rule upon request by a school district establishing a new magnet program, small learning community, small school, alternative

school or charter school housed on a member school's campus for the first year only; thereafter, all transfer rules apply.

- (4) If a small learning community, small school, alternative school or charter school is housed on an existing member school's campus, its students are not eligible to participate for any CIF-member school other than the member school on whose campus the small learning community, small school, alternative school or charter school is housed.

E. Private and Charter Schools Partnering With CIF-Member Public Schools Housed On a Separate Campus

Where a private school or a charter school enters into a multi-school agreement with a public school that is housed on a separate campus or with a public school district, only those students who live within the boundaries of the public school district may participate in athletics at the member school or at a member school within the district. A student attending such a private school or charter school must participate for the member school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside or the school in the district where the student most recently established residential eligibility prior to attending the private or charter school entering the multi-school agreement.

F. CIF-Member School with Multiple Campuses

Teams representing a high school must be composed of students under the direct supervision of one principal and attending class on one campus. Where one school has multiple campuses, a student must participate for the team on whose campus he/she is housed unless the school petitions to be allowed to participate as a single school with multiple campuses under the supervision of one principal. These petitions must be filed prior to October 1 of the current school year.

DEFINITIONS

School Within a School

This type of school (often times referred to as Academies with a particular academic focus) operating under the umbrella of a comprehensive high school, but has no autonomy in terms of academic accountability.

Small Learning Communities

These schools have their own complete accountability in terms of having their own CDS code, API scores and their own CAHSEE pass rate.

G. Continuation Schools

Continuation schools may not apply for multi-school team status as provided for under this provision. For continuation school eligibility, refer to Bylaw 212.

(Revised May 2003 Federated Council)

(Revised May 2007 Federated Council)

SECTION LOGO

SECTION NAME
ADDRESS**VERIFICATION OF A VALID
CHANGE OF RESIDENCE -FORM 206**

STEP 1. This form is to be utilized for all students transferring from one high school to another with a valid change of residence and foster students who are attempting to gain athletic eligibility.

CIF BYLAW 206B—CONTINUING RESIDENTIAL ELIGIBILITY2. a. **Valid Residence**

A valid residence is defined as the location where the student's parent(s), guardian(s), or caregiver(s) (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location. A student (with the student's parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may only have one valid residence at one time.

b. **Valid Change of Residence**

Determination of what constitutes a valid change of residence depends upon the facts in each case, however, to be considered, the following facts must exist:

- (i) The original residence must be abandoned as a residence by the immediate family; AND
- (ii) The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences; AND
- (iii) The change of residence must be genuine, without fraud or deceit, and with permanent intent; AND
NOTE: A student who family makes a valid move into a new school boundary (see iv. below) is immediately residentially eligible for varsity competition. A subsequent move into a different school boundary by the family (or other family members) during the next 12 calendar months will result in the student being declared ineligible until cleared for competition by the Section Commissioner.
- (iv) Evidence must be submitted that a valid change of residence has occurred. (See opposite side for examples.)

STEP 2: SCHOOLS SHALL CONFIRM ANY TYPE OF PRE-ENROLLMENT CONTACT-Read below

Pre-Enrollment Communication or Contact**Bylaw 207B(3)c and Bylaw 510C**

A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school wherein the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school in the sports previously participated in shall be considered prima facie* evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers. Such transfer may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated** with that school and/or on which the majority of the members of the team (participants in practice and/or competition) are students who attend that school. When a prima facie case ("sufficient evidence") of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

NOTE: This shall apply to the sport(s) coaches by the new coach in the previous 24 months.

**Defined as: Persons "associated" with a school include, but are not limited to, parents of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, former coaches, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

Bylaw 207B(3)d and Bylaw 510D

A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school. When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

Bylaw 207B(3)e

Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a violation of CIF Bylaw 510.

STEP 3-COMplete STUDENT INFORMATION:

STUDENT _____ Please circle: **GRADE LEVEL**
 Last First Middle M F 9 10 11 12

PREVIOUS ADDRESS _____
 Street City Zip

CURRENT ADDRESS _____
 Street City Zip

TRANSFER FROM: _____ H.S. TRANSFER TO: _____ H.S.

STEP 4: SCHOOLS SUBMITTING THIS FORM MUST VERIFY THAT THIS STUDENT HAS MADE A VALID CHANGE OF RESIDENCE IN ACCORDANCE WITH CIF BYLAWS AND MUST DISCLOSE ANY PRE-ENROLLMENT CONTACT .

Evidence must be submitted that a valid change of residence has occurred. No single document listed below or combination thereof establishes residency. The Section Commissioner and/or school has the discretion to request additional documents that he/she deems necessary to confirm residency. Evidence may include:		
• Telephone and utility service operative at the student's new residence and terminated at the former residence;		
• Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;		
• Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;		
• Proof of transfer of the parent's and age-appropriate student's motor vehicle registration;		
• Proof of changed address on the parent's and age-appropriate student driver's license;		
• Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);		
• Utility service receipts;	• Voter registration listing the new address;	• Proof of entering a long-term lease;
• Property tax receipts;	• Rent payment receipts;	• Court documents indicating a change of residence;
• Declaration of residency executed by the student's parent or legal guardian;		
• Other documentation that a Section or school district may require that establishes that a person is living at the new address		

STEP 5. READ AND SIGN

NOTE BEFORE SIGNING! Bylaw 202(B)(1):

If it is discovered that any parent, guardian, caregiver or student has provided false information in regards to any aspect of eligibility status on behalf of a student, that student is subject to immediate ineligibility for CIF competition at any level in any sport for a period of up to 24 calendar months from the date the determination was made that false information was provided.

By signing this affidavit below, I certify that no person who is connected with the athletic department of the new school, or is part of the booster club of the new school or who was acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise with this transfer student, student's parents, legal guardian or caregiver, or anyone acting on behalf of this student, prior to the completion of the enrollment process at the new school. I also certify that the student has not participated during the previous 24 months on any non-school athletic team* (i.e., AAU, American Legion, club team, etc.) that is associated with or coached by anyone associated with the new school. (*See Bylaw 510 for definition of a non-school athletic team.) *If you are unable to certify that the above statements are true, do not sign below. Please attach a complete written disclosure of the specifics to this form.*

PARENT/GUARDIAN SIGNATURE: _____ **DATE:** _____

My signature below certifies that to the best of my knowledge no person who is connected with our athletic department or is part of our booster club, or who is acting on our behalf, has had communication, directly or indirectly, through intermediaries or otherwise with this transfer student, student's parents, legal guardian or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process. Furthermore, I am not aware of this student participating during the previous 24 months on any non-school athletic team that is associated with our school. *If you are unable to certify that the above statements are true, do not sign below. Please attach a complete written disclosure of the specifics to this form.*

ADMINISTRATOR SIGNATURE: _____ **TITLE:** _____ **DATE:** _____

AND

My signature below certifies that to the best of my knowledge this student moved from another school's attendance area into our school's attendance area with all of the individuals with which the student was living while attending the previous school and that we have done our best to verify those facts in accordance with the CIF Bylaws. *If you are unable to certify that the above statement is true, you should not submit this form.*

ADMINISTRATOR SIGNATURE: _____ **TITLE:** _____ **DATE:** _____

STEP 6 SUBMIT THIS FORM TO THE SECTION OFFICE VIA MAIL OR FAX UPON COMPLETION.

- RETAIN A COPY FOR YOUR RECORDS.
- STUDENTS ARE NOT ELIGIBLE UNTIL THEY HAVE BEEN CLEARED BY THE SECTION OFFICE AND THE NEW SCHOOL HAS BEEN NOTIFIED.



FROM THE DESK OF KAREN SMITH
Associate Commissioner - North Coast Section, CIF

April 27, 2009

LEAGUE COMMISSIONER REMINDERS

- The 2009 NCS League Commissioner's Workshop will be held at the NCS Office in August. League commissioners are encouraged to review issues important to their leagues and forward potential agenda items to the NCS Office.
- League Commissioners are encouraged to forward SAC items to the NCS Office no later than July 27, 2009 for inclusion in the September 14, 2009 SAC agenda. NCS staff would like to mail the agenda to SAC members Monday, August 3rd. Agenda items must be in the form of a motion and include rationale.
- If your league has not forwarded the names of spring at-large & seeding committees please do so immediately. NCS staff has information to send to each member. Sometimes NCS staff must change the meeting individuals have been assigned. We need as much advance notice as possible.
- We need recommendations for Fall Sports selection committees. We will be selecting committees for Football, Girls' Volleyball, Fall Soccer, Girls' Team Tennis, Girls' Golf, and Water Polo in April.

OFFICIAL BALL PROGRAM

We are in the process of evaluating and testing baseballs. The RFP for the official baseball will go out in April. We hope to have a contract signed before the end of the school year.

NCS/LES SCHWAB TIRES WINTER CHAMPIONSHIP SERIES EVENTS

The NCS/Les Schwab Tires Winter Championships – Presented by Farmers, were extremely successful. The winter season started with 40 wrestling teams vying for four Class/Area Championships. Eureka and Albany High Schools were used as sites for some great competition. Congratulations to all of the participating schools.

Winter soccer was next with 48 boys and girls teams competing in less than perfect weather. Despite the weather all in attendance at the games had the opportunity to see some outstanding performances by all teams competing.

The individual boys and girls wrestling championships were well conducted and included great competition. The girls' tournament saw an increase in competitors from 2008 from 98 competitors to 103. The boys' tournament included 560 boys competing for four berths to the State CIF Championships in each weight class up from 476 competitors last year.

The NCS/Les Schwab Tires Basketball Championships was very competitive with 174 teams applying for 152 entries. Championship games were played at St. Mary's College in Moraga (six games), Berkeley HS (two games), Redwood HS (two games) and Division VI Boys' at St. Bernard Catholic and Girls' at Sonoma Academy HS. The teams advancing to the NOR CAL tournament are as follows: Boys' teams- Division I- Newark Memorial, Monte Vista, Division II-Hayward, Northgate, Division III-Analy, Miramonte, Division IV- Salesian, St. Mary's, Division V- Branson, St. Joseph Notre Dame, Girls' teams- Division I- Monte Vista, Deer Valley, Division II-Carondelet, Northgate, Division III- Bishop O'Dowd, Dublin, Division IV- St. Mary's, Marin Catholic, Division V- Branson, Urban. The teams advancing to the CIF State tournament are for Boys' Division IV- Salesian, Division V – St. Joseph Notre Dame, in the Girls tournament the advancing teams are in Division I – Monte Vista and in Division II – Carondelet. Congratulations to the Division IV Boys' State Champions- Salesian HS.

NCS/LES SCHWAB TIRES SPRING CHAMPIONSHIP SERIES EVENTS

2009 NCS Spring At-Large and Seeding

Singles Tennis	May 7	Site: NCS office
Team Tennis	May 9	Site: Las Lomas HS
Boys' Volleyball, Girls' Soccer, & Lacrosse	May 9	Site: Las Lomas HS
Swimming & Diving	May 11	Site: NCS office
Softball & Baseball	May 17	Site: NCS office

- Baseball and Softball will each have a single committee to select and seed all divisions.
- Baseball – NCS has signed an agreement with Oakland McAfee Coliseum Joint Venture to play four baseball games at the Oakland Coliseum. After placing the four games at the Coliseum the remaining games will be played in the geographical area of the higher seeded team. The championship game dates for Baseball are May 29-30, 2009.
- Badminton - The NCS/Les Schwab Tires Badminton Championships will be conducted at Piner High School in Santa Rosa, Saturday, May 16th.
- Boys' Golf – North Qualifier will be played at Peacock Gap GCC on May 4, San Rafael, South Qualifier is at

Boundary Oaks GC, Walnut Creek on May 4 and the Tournament of Champions will be played at The Meadow Club, Fairfax on May 11.

- Lacrosse – The NCS/Les Schwab Tires Lacrosse Championships location is TBA to date. Tentative arrangements have been made at Dublin High School. The championship date is Saturday, May 23rd.
- Boys' Volleyball - The NCS/Les Schwab Tires Boys' Volleyball Championship locations are TBA to date. Saturday, May 16th at a time to be announced.
- Soccer – The NCS/Les Schwab Tires Spring Soccer Championship location is TBA to date. Saturday, May 16th at a time to be announced.
- Boys' Tennis - NCS will conduct the NCS/Les Schwab Tires Boys' Single and Doubles Championships at St. Mary's College on May 8-9, 2009
- Boys' Team Tennis - The NCS/Les Schwab Tires Boys' Team Tennis Championship location is TBA to date. Saturday, May 16th at a time to be announced. The MVAL is the host league this year.
- Track & Field – NCS will once again use an electronic based entry system for entries to the Class A/Area Meet Championships and the Meet of Champions. Class A/Area Meet Championships will be held Saturday, May 23rd at the following locations:
 - Class A Championships – Montgomery HS, Santa Rosa
 - Tri-Valley Championships – Granada High School, Livermore
 - Bay Shore Championships – Castro Valley High School, Castro Valley
 - Redwood Empire Championships – Santa Rosa High School
- The NCS/Les Schwab Tires Meet of Champions will be held at U.C. Berkeley's Edwards Stadium, May 29 and 30, 2009.
- Swimming and Diving – NCS will conduct the NCS/Les Schwab Tires Swimming & Diving Championships at Concord Community Pool May 14, 15 and 16, 2009.

PARTNERSHIP WITH CHILDREN'S HOSPITAL FOR MEDICAL COVERAGE AT NCS/LES SCHWAB TIRES CHAMPIONSHIP EVENTS

North Coast Section continues to work with Children's Hospital and Research Center Oakland to provide approved medical personnel at all NCS/Les Schwab Tires Championship events except golf, swimming, tennis and badminton. Forty-nine individuals have registered in the program. Interested individuals must be licensed in one of the NCS approved medical areas (M.D., ATC, EMT or Paramedic, and must provide their own liability coverage. During this past winter championship season 90.5% of Soccer championships games, 80.30% of Basketball championship games and 100% of wrestling championships were covered by an approved medical person



FROM THE DESK OF BRI NIEMI
Assistant Commissioner - North Coast Section, CIF

Attachment V

April 27, 2009

NCS/LES SCHWAB TIRES SPRING CHAMPIONSHIPS

Preparation for the NCS/Les Schwab Tires Spring Championship Series events is well underway. Bulletins have been sent out and are updated on the NCS website.

SOCCER

Girl's soccer teams from the BCL-E, BCL-W and MCAL will compete in the spring for an NCS/Les Schwab Tires Soccer championship. The bracket will be an 8-team bracket.

SOFTBALL

UC Berkeley's softball field will not be available for championships as the field is undergoing maintenance on Saturday, May 30. Championship sites will be announced at a later date.

SWIMMING and DIVING

Championships will be held at the Concord Community Pool on May 14, 15 and 16.

TENNIS

Individual tournament will be conducted at the Timothy Korth Tennis Complex at Saint Mary's College in Moraga. Please make sure coaches have seen the updated bulletin on the NCS website. The Division I team tennis championships will be hosted by the MVAL and played at James Logan H.S. Division II finals will be hosted by the higher-seeded team (provided the facility meets NCS requirements).

VOLLEYBALL

Boy's volleyball will be conducted in three divisions this spring, each of which will consist of an 8-team bracket. Championship games will be hosted by the highest seeded team provided they have a facility that meets NCS hosting criteria.

NCS INTERN

The NCS will have a spring intern, Kelli, from the end of April through the beginning of June. Kelli is a sophomore in college and is interested in pursuing a career in athletics. She will focus on communications and public relations and will be doing special projects in sportsmanship, media and marketing for the section.

SOUVENIRS

All baseball and softball souvenir team orders that are purchased at the Sunday, May 17 At-large and Seeding meeting at the NCS office valuing over \$250 will receive a five percent discount on the entire order.

SPORTSMANSHIP

Two-sport star Ryan Rodriguez of Freedom H.S. (BVAL) was named the Winter 2009 CIF Spirit of Sport Award winner. The CIF Spirit of Sport Award recognizes student-athletes who have demonstrated the 16 principles of Pursuing Victory with Honor, are active in school and community service, and exhibit leadership qualities. He will be recognized at the year-end CIF Federated Council dinner May 8, 2009, in San Jose. In addition, each recipient will be awarded \$500, while all finalists receive a Spirit of Sport medal.

The NCS is currently soliciting accomplishments of schools or individuals that have demonstrated good sportsmanship and the principles of Pursuing Victory with Honor for the NCS website. Information can be emailed to Bri Niemi at bniemi@cifncs.org.