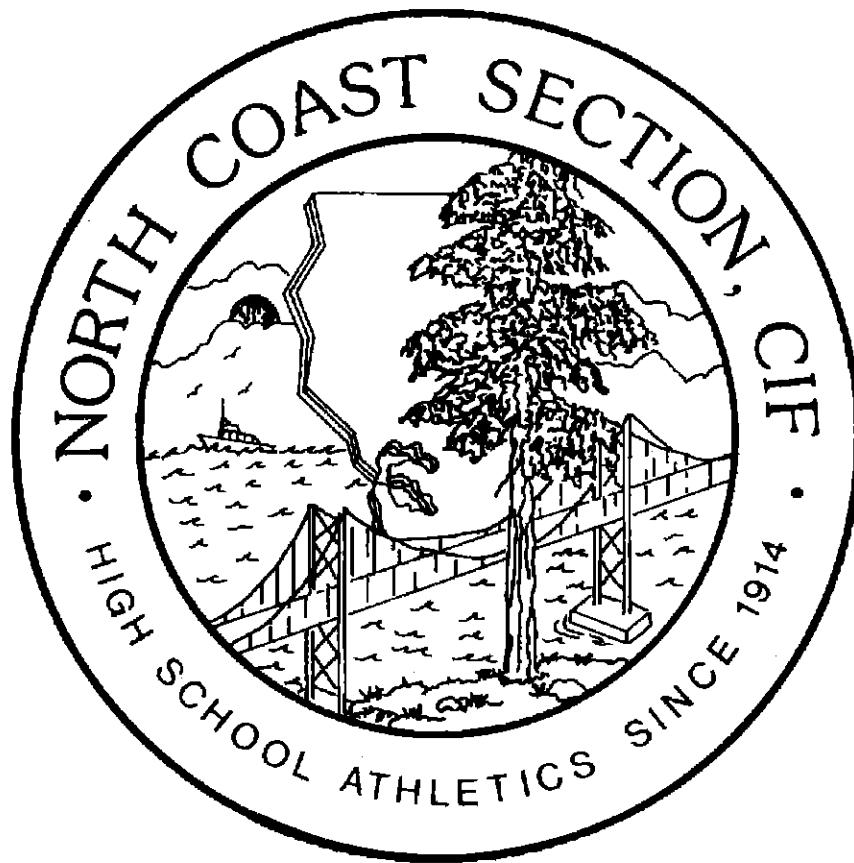


NORTH COAST SECTION
BOARD OF MANAGERS
MINUTES
January 23, 2009



NORTH COAST SECTION
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Board of Managers
 January 23, 2009
 Attention: Athletic Directors

This guide is designed to help assure that all coaches read the North Coast Section minutes. Coaches should initial the appropriate box or boxes before passing the copy on.

SPORT	VARSITY	JV	FROSH/ SOPH	FROSH	BOYS	GIRLS
Badminton						
Baseball						
Basketball						
Cross Country						
Field Hockey						
Football						
Golf						
Lacrosse						
Skiing						
Soccer						
Softball						
Swimming						
Tennis						
Track & Field						
Volleyball						
Water Polo						
Wrestling						

NCS BOARD OF MANAGERS MINUTES

Facilitator: Jan Smith-Billing
Recorder: Bri Niemi

DATE: FRIDAY, JANUARY 23, 2009
LOCATION: ACALANES ADULT AND COMMUNITY EDUCATION CENTER
TIME: 8:30 am

AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM			
Arrival and take seats Call to Order, Roll Call, Review Meeting Protocol and Rules							
I. CONSENT AGENDA					R, D, A	Jan Smith-Billing	Passed 19-5-17 to remove item V.I.E. Passed 22-7-10 to remove VII.B. Consent agenda passed 41-0-0. Passed by Consent
II. MINUTES OF THE PREVIOUS MEETING					C (D, A)	Jan Smith-Billing	No Public Comment.
III. PUBLIC COMMENTS Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the CIF - North Coast Section, will be heard at this time.							
IV. FINANCIAL ITEM							
A. FINANCIAL REPORT Balance Sheet and Income Statement will be available at the meeting as <u>Attachment A</u> .					I	Gil Lemmon	Report by Commissioner Lemmon.
B. FALL CHAMPIONSHIPS FINANCIAL REPORT Will be handed out at meeting as <u>Attachment B</u>					I	Karen Smith	Report by Assoc. Commissioner Smith.
V. EXECUTIVE COMMITTEE							
A. CIF Distinguished Service Award presentation (at end of agenda) Larry Katz Rich Woodall					P	Jan Smith-Billing	Presented at the conclusion of the meeting.
B. Round Table Discussion (following Item VIII.D.) CIF Bylaw 510 - Pre-Enrollment and Undue Influence Contact will be the Round Table Discussion item - See <u>Attachment C</u> Following the Round Table Discussion leagues will be asked to report regarding information concerning the financial status of athletic programs at member schools.					P	Jan Smith-Billing	Round Table Discussion was conducted by assigned groups on the topic of CIF 510 - Pre-Enrollment and Undue Influence Contact. Comments are listed on <u>Attachment B</u>

AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM			
C. Schools that have not paid their 2008-09 school dues. (An updated list will be provided at the meeting.)					I	Jan Smith-Billing	Information
D. North Coast Section Distinguished Service Award				Support 9-0-0	R, D, A	Jan Smith-Billing	No Action
E. Vacated Term of Office – First Reading				Support 9-0-0	FIRST READING	Jan Smith-Billing	First Reading
F. Ratification of Representatives – NCS Constitution and General Bylaw 113.D				Support 9-0-0	R, D, A	Jan Smith-Billing	Passed 40-0
G. Definition of Representatives to the Board of Managers				Support 9-0-0	FIRST READING	Jan Smith-Billing	First Reading – will bring back adjusted language for a first reading in April.
VI. SPORTS ADVISORY COMMITTEE							
A. Adjust the NCS/Les Schwab Tires Basketball Championship date schedule	Support 31-0-0			Support Consent	C (D, A)	Susie Woodall	Passed by Consent
B. 3-year NCS Championship Calendar	Support 31-0-0			Support Consent	C (D, A)	Susie Woodall	Passed by Consent
C. Football- 6, 8, and 9 player football field dimensions	Support 24-0-6			Support Consent	C (D, A)	Susie Woodall	Passed by Consent
D. Class A Track Meet Proposal	Support 23-6-2			Support 9-0-0	C (D, A)	Susie Woodall	Passed by Consent
E. Develop Two Classifications for boys' and girls Water Polo	Support 24-2-4			Support Consent	C (D, A)	Susie Woodall	Defeated 10-22-9
F. At-large & Seeding Review Committee Recommendations (All Team Sports)	Support 31-0-0			Support Consent	C (D, A)	Susie Woodall	Passed by Consent
VII. ALIGNMENT AND CLASSIFICATION COMMITTEE							
A. Consideration of new bylaw language concerning requests made by NCS member schools to move to a different classification/division due to school error in reporting total school enrollment information. The new language also gives NCS staff the authority to correct errors discovered during review or audits of the NCS Total School Enrollment Report.		Support 5-0-0		Support Consent	C (D, A)	Richard Graey	Passed by Consent
B. Consideration of new bylaw language concerning requests by member schools to participate in a different season of sport than the season adopted by the league.		Support 5-0-0		Support Consent	C (D, A)	Richard Graey	Passed 37-4-0 with amended language.

AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
	SAC	A/C COMM.	ELIG COMM.	EXEC COMM.			
C. Report from the Alignment & Classification Committee Updated Draft of the Alignment & Classification Handbook will be provided at meeting.					I	Richard Graey	Report by Richard Graey
VIII. ELIGIBILITY COMMITTEE							
A. Re-establishment of the Date of Determination							
B. Review of NCS Report of Waivers and Appeals for the 2008-09 school year – <u>Attachment G</u> (Will be handed out at meeting)		Support 10-0-0	I	Support Consent	C (D, A)	Jerome Wiggins Gil Lemmon	Passed by Consent Information
C. Forfeiture rule concerning administrative error and students who would have received immediate eligibility with no restrictions		Support 7-0-0		Support Consent	R, D, A	Jerome Wiggins	Passed 41-0-0
D. Summer time Dead Period		Support 7-0-0		Support Consent	C (D, A)	Jerome Wiggins	Passed by Consent
E. Report from the Eligibility Committee					I	Jerome Wiggins	Report by Jerome Wiggins
BREAK – 10 minutes							
IX. ROUND TABLE DISCUSSION CIF Bylaw 51- Undue Influence and Pre-Enrollment Contact – <u>Attachment C</u> Report from leagues concerning the financial status of athletic programs at their member schools.					P	Gil Lemmon	Round Table Discussion was conducted by assigned groups on the topic of CIF 510 – Pre-Enrollment and Undue Influence Contact.
X. CIF ITEMS							
A. Basketball Proposal-New Division & 16 team brackets <u>Attachment H</u>	Failed 9-18-3			Support 6-2-1	R, D, A	Dennis Regalado	27-11-1 to send delegates opposed.
B. Basketball Proposal-Open Division <u>Attachment I</u>	Failed 6-21-2			Failed 0-7-2	R, D, A	Dennis Regalado	Item removed since it will not be presented at the Federated Council meeting.
C. CIF Budget, 08-09 Revisions If received the information will be Attachment J				No Action	R, D, A	Dennis Regalado	39-0-0 to send delegates uninstructed.
D. CIF Bylaw 509 Revision: Penalty for Non-Certification Attachment K				No Action	R, D, A	Dennis Regalado	33-0-4 to send delegates to support.
E. CIF Bylaw 204 Revision Attachment L				No Action	R, D, A	Dennis Regalado	25-7-4 to send delegates to support.
F. CIF Bylaw 506: Who May Coach Revision Attachment M				No Action	R, D, A	Dennis Regalado	36-0-0 to send delegates to support.

AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM			
XI. OTHER BUSINESS							
A. None						None	
XII. STAFF REPORTS							
A. Commissioner							
B. Associate Commissioner							
C. Assistant Commissioner							
XIII. CIF DISTINGUISHED SERVICE AWARD PRESENTATION						Gil Lemmon Karen Smith Bri Niemi	Written reports provided with other handouts.
XIV. ADJOURNMENT						Gil Lemmon Jan Smith-Billing	Presentation by Commissioner Lemmon. Meeting adjourned at approximately 11:45 a.m.

D = Discussion, P = Participation, A = Action, I = Information

NCS BOARD OF MANAGERS MINUTES
January 23, 2009

I. CONSENT AGENDA

A. To recommend approval of the consent agenda

1. Motion to remove item VI.E.
PASSED 19-5-17
2. Motion to remove item VII.B.
PASSED 22-7-10
3. Motion to approve the consent agenda
PASSED 41-0-0

M – Steele (CSBA – HDNC) S – Davison (NCL – I South)

II. MINUTES

A. To recommend approval of the minutes of the October 17, 2008 meeting as printed.
PASSED BY CONSENT

III. PUBLIC COMMENTS

Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the CIF – North Coast Section, will be heard at this time. No person was present to address any issue(s) or agenda item(s).

IV. FINANCIAL ITEMS

A. Financial Report

The December 31, 2008 Balance Sheet and Income Statement was available for review. See Attachment A. Commissioner Lemmon reviewed current assets in the checking and savings accounts. \$314,425.36 is currently deposited in the NCS Operating Cash account. This is normally high since funds in this account had not been transferred to the higher interest saving account. The funds in this account are FDIC insured up to \$250,000. In the savings accounts there is \$548,330.99 dollars in the Wells Fargo Overnite account, \$250,695.35 in a regular Wells Fargo savings and \$200,000 in a State Farm CD. The State Farm CD and Wells Fargo savings funds are FDIC insured. The Wells Fargo Overnite funds are not FDIC insured. However, these funds are in Wells Fargo Advantage Funds – Money Market Funds, considered low risk by our auditor. The interest yield is slightly higher than a regular savings account.

Willie Wong (Alameda County Superintendents' Representative) inquired about clients holding more than one account in a bank being covered by FDIC. Commissioner Lemmon believed that the funds are insured as stated but would review with the NCS accountant.

B. Fall Championships Financial Report. See Attachment B

Karen Smith, Assoc. Commissioner, reviewed the income and expense from the NCS Fall Championships. The income and expense differential was overall down for the fall by \$71,952.00.

V. EXECUTIVE COMMITTEE

A. CIF Distinguished Service Award Selection for 2008 (moved to end of agenda)
The 2008-09 recipients are Larry Katz and Rich Woodall.

B. Round Table Discussion Topic for January Board of Managers (following Item VIII.D.)
The Round Table Discussion will center on CIF Bylaw 510, Pre-Enrollment and Undue Influence. See Attachment C.

C. Schools that have not paid their 2008-09 school dues.

Delinquent Dues

Schools that are delinquent in dues, as of the January meeting of the NCS Board of Managers, shall be suspended from all competition as of that date and will not be permitted to resume competition until the obligation has been satisfied. Commissioner Lemmon will notify the single school that has not paid their current year's dues and inform the principal that their CIF membership has been suspended.

- D. North Coast Section Distinguished Service Award
PASSED BY CONSENT
Motion to adopt a NCS Distinguished Service Award

North Coast Section Distinguished Service Award

Nominations for this prestigious award can be made by any school administrator or individuals of similar positions in other organizations who are member of North Coast Section. The award will be presented at a Board of Managers meeting or other appropriate local school or community ceremony. The NCS Distinguished Service Award is an award for exemplary SERVICE AND CONTRIBUTION to North Coast Section. Individuals receiving the NCS Distinguished Service Award will be admitted to any athletic event conducted by the North Coast Section or one of its member schools.

Eligibility

Any high school administrator, CIF Staff, CIF Council Member, Executive Committee Member or athletic coach who over the years has served or contributed directly to North Coast Section through the management of playoff activities or by serving on special or administrative NCS committees. The candidate, in order to be considered, must have exemplified and conformed to the highest principles of sportsmanship and integrity.

- E. Vacated Term of Office
This item was presented as a first reading. At the April 27, 2009 Board of Managers meeting this item will be considered for approval.

Vacated Terms of Office

1. **President**
Should the Office of President be vacated prior to the expiration of the respective two-year term of office, the President-elect shall progress to the office of President. He/she shall complete the balance of the vacated term and his/her full two-year term.
2. **President-elect**
If the Office of President-elect is vacated prior to the expiration of the two year term of office, the President shall appoint an interim President-elect until the next Board of Managers meeting. At that time the Board of Managers shall elect a President-elect who shall complete any remaining portion of the vacated term and his/her full two-year term as per the normal progression.
3. **Past-President**
Should the Office of Past-President be vacated, it shall remain vacant until filled by the next regular progression of the President.
4. **Female Representatives to CIF and/or Representative of Under Represented Populations to CIF:**
If the Office of Female Representative to CIF or Representative of under-represented populations to CIF is vacated prior to the expiration of the respective two-year term of office, the President shall appoint an interim Female Representative or Representative of under-represented populations until the next Board of Managers meeting. At that time the Board of Managers shall elect a Female Representative to CIF or Representative of under-represented populations to CIF who shall complete any remaining portion of the vacated term and his/her full two-year term as per the normal progression.
5. **Other Board of Managers Members**
Any other Board of Managers member who is not able to complete their term of office shall not continue to be a voting member of the Board of Managers. The vacated position will be filled by the appropriate process at the earliest possible date. NCS staff will solicit recommendations and/or nominations from the appropriate organization and announce the newly appointed representative.

- F. Ratification of Representatives – NCS Constitution and General Bylaw 113.D
PASSED 40-0-0
Motion to approve language for the NCS Bylaws outlining the responsibility of each local school district board of education or private school governing board to forward to the NCS Office each year by August 15th their ratified voting representatives.

113.

D. Ratification of Representatives

Each local school district board of education or private school governing board will ratify to the North Coast Section Office, by August 15, of each year, the appointment of individuals and alternates by name or by title who will be school representatives to the athletic leagues for the upcoming year. In the absence of the appropriate filing, all voting privileges for the affected school(s) shall be suspended.

G. **Definition of Representatives to the Board of Managers**

This item was considered as a first reading item. Changes were recommended and the item will be returned to the NCS Executive Committee for further review.

30. **REPRESENTATIVES TO THE BOARD OF MANAGERS**

A. **Board of Managers Representatives**

1. The government of this Section shall be vested in a Board of Managers that shall consist of members including representatives from each league in the Section, four district superintendents' representatives, six representatives of public school boards, two representatives of private schools, one female representative, one representative of underrepresented populations, the NCS Past-President, the NCS President-elect and the NCS President (non-voting except in the event of a tie vote).
 - a. The representatives from leagues in the Section shall be duly elected representatives of their leagues and currently employed by the school/district.
 - 1) Two representatives from each of the following athletic leagues: Alameda Contra Costa, Bay Counties East, Bay Counties West, Bay Shore, Bay Valley, Diablo Foothill, East Bay, Hayward Area, Humboldt-Del Norte, Marin County, Mission Valley, North Bay, North Counties I, North Counties II and Sonoma County.
2. A district superintendents' representative will be elected from and by superintendents of the school districts that operate NCS member schools in each of the following geographical areas:
 - a. Alameda County
 - b. Contra Costa County
 - c. Marin and Sonoma Counties
 - d. Napa, Lake, Mendocino, Humboldt, and Del Norte Counties

The following parameters must be considered when selecting a representative:

1. ***The district superintendents' representative must be in a current role performing the daily responsibilities associated with the title of the organization (i.e., the superintendents' representative must be an active superintendent). If the status of the representative changes in such a manner so that the representative is no longer in an active role that truly reflects the general membership of the represented organization the organization must replace the representative with one who is in such a role.***
 2. ***The district superintendent must be selected from superintendents that serve grade 9-12 students.***
 3. ***If the organization is not able to find a superintendent that adheres to the parameters in one and two above then district superintendents will be allowed to appoint an individual they believe would serve the best interest of the superintendents in their geographical area.***
3. Public School Boards' representatives shall be elected **from** and instructed by the school boards association which serves the respective California School Board Association sub-region as stated below. If there is not a local school board association which represents the entire sub-region, then representatives will be elected **from** and instructed by the local sub-region of the California School Boards Association Delegate Assembly:
 - a. One representative from Sub-region 1A, representing Humboldt and Del Norte Counties
 - b. One representative from Sub-region 1B, representing Mendocino and Lake Counties
 - c. One representative from Sub-region 3A, representing Sonoma County
 - d. One representative from Sub-region 3D, representing Marin County
 - e. One representative from Sub-region 7A, representing Contra Costa County
 - f. One representative from Sub-region 7B, representing Alameda County

The following parameters must be considered when selecting a representative:

1. ***The Public School Boards' representative must be in a current role performing the daily responsibilities associated with the title of the organization (i.e., the Public School Boards' representative must be an active board member). If the status of the representative changes in such a manner so that the representative is no longer in an active role that truly reflects the***

general membership of the represented organization, the organization must replace the representative with one who is in such a role.

2. *The Public School Boards' representative must be selected from serving public school board members who represent grade 9-12 students.*
 3. *If the California School Board Association sub-region is not able to find a public school board representative that adheres to the parameters in one and two above then the California School Board Association sub-region will be allowed to appoint an individual they believe would serve the best interest of the California School Board Association sub-region.*
 4. Two representatives of private schools shall be elected and instructed by the private school members of the North Coast Section.
 - a. One representative from Catholic schools
 - b. One representative from non-Catholic private schools
 5. A female representative
 6. A representative of under represented populations
 7. The NCS Past-President
 8. The NCS President-elect
 9. The NCS President (non-voting except in the event of a tie vote)
- B. These representatives shall be elected for terms of not more than three years.

VI. SPORTS ADVISORY COMMITTEE

- A. Adjust the NCS/Les Schwab Tires Basketball Championship date schedule

PASSED BY CONSENT

Motion to adjust the championship date for NCS/Les Schwab Tires Basketball Championships - presented by Farmers, to include playing championship round games on Friday as well as Saturday.

- B. 3-year Championship Calendar 2009-2012

PASSED BY CONSENT

See Attachment D

- C. Football- 6, 8, and 9 player football field dimensions

PASSED BY CONSENT

Motion to allow leagues the ability to opt to play nine, eight and six player football on the 11-player field. The NFHS rules books states: "By State association adoption, the 11-player field may be designated as official, and the dimensions of the field may be altered."

- D. At-Large qualifying marks for the Class A track meet

PASSED BY CONSENT

Motion to establish "At-Large" qualifying marks for Class A track meet each year based on the average 8th place finisher's mark over previous three years. The mark must be established at their respective league championship meets. If an athlete finishes as an automatic qualifier based on finish order then the qualifying mark standard would not apply. See Attachment E.

- E. Two Divisions in Water Polo

FAILED 10-22-9

Motion to create two divisions in the NCS/Les Schwab Tires Water Polo Championships. Petitioning will be allowed.

See Attachment F

- F. At-large & Seeding Recommendation

PASSED BY CONSENT

Motion to select and seed the teams in all team sports for the NCS/Les Schwab Tires Championships using the following procedures:

- 1) The system of at-large team selection and seeding incorporates the following concepts:
 - a) Representatives and alternate from each conference will be appointed by NCS staff to serve as panel members of each team sport. Five committee members would be voting members and the sixth would administrate the process. The committee would be assigned one gender and would select the at-large teams and seed the bracket for ALL divisions in that gender. The committee members will be informed of their sport PRIOR to the beginning of that sport's season.

- b) Schools who qualify as an automatic entry, and schools interested in applying for an at-large berth shall submit a written application with complete information being faxed, emailed or hand delivered to the North Coast Section office by 9am on the day of the at-large/seeding meeting.
- 3) The selection panel will be responsible for the selection of at-large teams and seeding for each division of their assigned gender. The At-large & Seeding meeting would be a closed meeting. As each division bracket is completed NCS staff will post on the NCS website.

VII. ALIGNMENT AND CLASSIFICATION

**A. Request(s) to the NCS Alignment & Classification Committee to change Divisions/Classifications
PASSED BY CONSENT**

Motion to adopt new language to the NCS Alignment and Classification Handbook that will not allow schools to move to a lower division/classification based on their school's error in the submission of NCS Total School Enrollment Report collected each year in October. Also adds language to grant authority to NCS staff to alter a school's enrollment report based on a verification or audit review of the school's enrollment.

IV. CLASSIFICATION FOR NCS CHAMPIONSHIP COMPETITION (Bylaw 108)

A. CRITERIA FOR CLASSIFICATION OF SCHOOLS

- 1. Except as otherwise provided for in these bylaws, all schools shall be classified based upon the enrollment as reported on the NCS Enrollment Report for the actual enrollment on the first Monday in October each year.
- 2. A school may petition the Alignment and Classification Committee to deduct from the school enrollment those students in grades 9-12, who under NCS rules, are permanently ineligible (e.g. a student over 19 years of age prior to June 15, or a student who has completed eight consecutive semesters) for the purpose of reclassifying the school to a classification of lesser enrollment for North Coast Section Championship competition. This allowance would not be applicable for determining divisions in the California State Championship sports of basketball, cross country or volleyball. The full name and grade of each permanently ineligible student, the basis of his/her ineligibility (age, maximum semesters, etc.) and proof of the ineligibility claim (date of birth, number of semesters of attendance, etc.) must be submitted.
- 3. *No school shall be permitted to change to a lower classification/division due to failure of the school/school district to properly report their school's NCS Total School Enrollment Report in October of each school year.*
- 4. *NCS shall have the authority to review and alter a school's NCS Total School Enrollment Report if during verification or audit of a school's NCS Total School Enrollment Report an error is discovered.*

B. Supplemental movement of a league school in a sport the league offers

PASSED 37-4-0

Motion to add language to Alignment & Classification Handbook III.A to prohibit placement of a school in a supplemental league when their parent league offers the sport of supplemental placement.

A. CRITERIA FOR ALIGNMENT OF SCHOOLS INTO SUPPLEMENTAL LEAGUES

- a. Supplemental leagues shall be composed of schools that meet the NCS alignment criteria. Exception to this rule will be permitted when there are less than four schools that meet the NCS alignment criteria within eighty miles.
- b. Schools shall be assigned to supplemental leagues by the conference according to geographical proximity. Geographical proximity would include, but not be limited to the following:
 - 1) Actual mileage from school to school, and
 - 2) Experienced driving time from school to school considering traffic conditions.
- c. Supplemental leagues shall consist of at least four schools. Exception to this rule will be permitted when there are less than four schools that meet the NCS alignment criteria within a radius of eighty miles.
- d. Leagues are only required to admit varsity level teams into their league as a supplemental team. Non-varsity teams may apply for membership in existing leagues; however, the league(s) are not required to accept their membership. Leagues may set conditions of participation (e.g. no home games, etc.) for non-varsity teams. There will not be any mandatory placement of non-varsity teams into existing basic leagues.

- e. *A member league school may not ask for supplemental placement in another league when their basic league offers the sport of supplemental placement. Exception to this rule will be allowed when the basic league approves in writing the request and the request is included with the school's request for supplemental placement. Schools may play an independent schedule if the school is released from the basic league and to late to be considered for supplemental placement.*
- e. f. Once placed as a supplemental member in a hosting league, a school's team will remain as a supplemental member of that hosting league without need of annual application. The placement will remain in effect until such time as the school requests a different placement, the school's basic league begins to offer the sport, or the hosting league requests reconsideration of the placement by the NCS Alignment and Classification Committee.

M – Lonn (HDNL) S – Welsh (BCL)

C. Report from the Alignment & Classification Committee

INFORMATION

Richard Graey, Chair of the Alignment & Classification Committee, reviewed the progress of the revision of the Alignment & Classification Handbook by the committee. A draft copy was included with other materials at the meeting. The committee will continue to review the revisions and will start forwarding bylaw revisions at the April 27, 2009 Board of Managers meeting.

VIII. ELIGIBILITY COMMITTEE

A. **Re-establishment of the Date of Determination**

PASSED BY CONSENT

Motion to re-establishment the Date of Determination language in the NCS General Bylaws, under Bylaw 205.B.3 – Grading Period

3. Grading Period

The grading period is that time when all students in a school are graded. If two grades are given at the end of a grading period, scholastic eligibility shall be established according to the grade issued for credit.

A. *For playing contests, one grading period does not end until the next one begins.*

Note: This day is identified as the "date of determination".

B. *Each member school must file its "dates of determination" for scholastic eligibility for each regular grading period with its league or conference. All students shall be declared eligible or ineligible for athletics for the following grading period on the respective dates.*

B. **Review of NCS Report of Waivers and Appeals for the 2008-09 school year.**

INFORMATION

Commissioner Lemmon reviewed the number of transfer waivers received and processed by the NCS Office up to the end of December.

See Attachment G.

C. **Administrative Error Rule and Forfeiture**

PASSED 41-0-0

Motion to adopt language that will allow the NCS Commissioner the authority to review cases where school administrative error would only forfeit the first game won or tied.

NCS Constitution and General Bylaws 219.B.3

In the case where it is determined that an ineligible player competed due to the failure of the school administration to submit the proper paper work which would have granted immediate unlimited eligibility, the school would only be forced to forfeit the initial game won or tied that the student in question played.

M – Tomasini (BSAL) S – Volta (BVAL)

D. **Summertime Dead Period**

PASSED BY CONSENT

Motion to establish a summertime dead period for submission of eligibility applications from June 15 to July 31 each year.

X. BREAK – 10 MINUTES

XI. ROUND TABLE DISCUSSION

DISCUSSION/PARTICIPATION

Undue Influence- What does it mean? Review of Attachment C.

Report by leagues concerning the financial status of athletic programs of member league schools.

XII. CIF ITEMS

A. CIF Basketball Proposal – Increase to 16 teams

FAILED 13-23-2

Motion to send NCS delegates to support an increase in the CIF Basketball Championship brackets from eight teams to 16 teams.

M – Wong (Alameda County Superintendents' Representative) S – Graey (President Elect)

FAILED 7-30-1

Motion to send NCS delegates uninstructed to increase the CIF Basketball Championship brackets from eight teams to 16 teams.

M – Volta (BVAL) S – Lakin (HDNL)

PASSED 27-11-1

Motion to send NCS delegates instructed to vote no to increasing the CIF Basketball Championship brackets from eight teams to 16 teams.

M – Kiesel (HAAL) S – Giovannetti (NCL – I North)

B. CIF Basketball Proposal – Add New Division

NO ACTION

Motion to add a new division to the State CIF Basketball Championships.

C. CIF 2008-09 Budget Revisions

PASSED 39-0-0

Motion to send NCS delegates uninstructed regarding the issue of CIF 2008-09 budget revisions. No revisions were received by the NCS Office for review.

M – Wong (Alameda County Superintendents' Representative) S – Wiggins (Alameda CSBA Representative)

D. CIF Bylaw 509 Revision: Penalty for Non-Certification

PASSED 33-0-4

Motion to send NCS delegates instructed to support the recommended revisions for CIF Bylaw 509.

See Attachment K

M – Graey (President Elect) S – Heller (SCL)

E. CIF Bylaw 204 Revision

PASSED 25-7-4

Motion to send NCS delegates instructed to support the recommended revisions for CIF Bylaw 204.

See Attachment L

M – Wong (Alameda County Superintendents' Representative) S – Volta (BVAL)

F. CIF Bylaw 506: Who May Coach Revision

PASSED 36-0-0

Motion to send NCS delegates instructed to support the recommended revisions for CIF Bylaw 506.

See Attachment M

M – Davison (NCL – I South) S – Graey (President Elect)

XIII. OTHER BUSINESS

None

XIV. STAFF REPORTS

- A. Commissioner
- B. Associate Commissioner
- C. Assistant Commissioner

Attachment N
Attachment O
Attachment P

XV. CIF DISTINGUISHED SERVICE AWARD

Larry Katz and Rich Woodall

PRESENTATIONS

XVI. ADJOURNMENT

North Coast Section, CIF

NCS/Les Schwab Tires Championships – Presented by Farmers

Fall 2008 Financial Report

Sport	Revenue	Expenses	Surplus/Deficit	Balance
Cross Country	\$17,718.00	\$10,132.00	\$7,586.00	\$7,000.00
Football*	\$382,161.00	\$155,254.00	\$226,907.00	\$309,000.00
Soccer*	\$70,169.00	\$31,047.00	\$39,122.00	\$31,000.00
Tennis*	\$1,744.00	\$2,995.00	-\$1,251.00	\$475.00
Volleyball*	\$70,044.00	\$32,876.00	\$37,168.00	\$27,000.00
Golf*	\$8,784.00	\$13,414.00	-\$4,630.00	\$1,050.00
Water Polo	\$24,273.00	\$10,040.00	\$14,233.00	\$13,000.00
TOTAL			\$319,135.00	\$388,525.00
			Surplus/<Deficit>	-\$69,390.00

Championship Series Events Budget Surplus/<Deficit> to Date: \$<139,477.00> Fall estimated <71,952.00>

*The soccer, tennis, volleyball and golf differentials are for the entire school year. The current income, expense and differential do not include the current year winter and spring sport financial information, other than the expense of awards & deposits for golf courses.

*This was the first year of the 5 Division format as compared to the 7 Classifications with 2A and 3A as regional classifications. The following gates have not been received as of Thursday, January 22, 2009:

Soccer – 2 gates (Marin Academy vs. Lick Wilmerding, Analy vs. San Rafael)

Football – 7 pre-sales / 1 gate

Volleyball – 3 gates (Castro Valley, Amador Valley, Branson)

DUES FROM ALL LEAGUES HAVE NOT BEEN SUBMITTED.