

# NORTH COAST SECTION BOARD OF MANAGERS MINUTES

Minutes approved at the January 27, 2012 Board of Managers meeting

## October 24, 2011



NORTH COAST SECTION  
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Board of Managers  
 October 24, 2011  
 Attention: Athletic Directors

This guide is designed to help assure that all coaches read the North Coast Section minutes. Coaches should initial the appropriate box(es) before passing the copy on.

<b>SPORT</b>	<b>VARSIITY</b>	<b>JV</b>	<b>FROSH/ SOPH</b>	<b>FROSH</b>	<b>BOYS</b>	<b>GIRLS</b>
Badminton						
Baseball						
Basketball						
Cross Country						
Field Hockey						
Football						
Golf						
Lacrosse						
Skiing						
Soccer						
Softball						
Swimming						
Tennis						
Track & Field						
Volleyball						
Water Polo						
Wrestling						

**NCS BOARD OF MANAGERS MINUTES**

**DATE: MONDAY, OCTOBER 24, 2011**  
**LOCATION: PEACOCK GAP GOLF AND COUNTRY CLUB**  
**TIME: 8:30 a.m.**

**Facilitator: Amy McNamara**  
**Recorder: Bri Niemi, Asst. Commissioner**

AGENDA TOPIC	Committee Recommendations				ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM	
Roll Call and Introductions Review Meeting Protocol and Rules					Roll Call and Introductions were conducted by Commissioner Lemmon.
<b>I. CONSENT AGENDA</b>					M/S to remove item VI.H. Passed 20-18 M/S to approve the Consent Agenda – Passed 41-0
<b>II. APPROVAL OF MINUTES</b>					
A. MINUTES OF THE SPECIAL BOARD OF MANAGERS MEETING JUNE 1, 2011 (Previously emailed, or mailed, posted on the NCS website)					Approved by Consent
B. MINUTES OF THE APRIL 27, 2010 BOARD OF MANAGERS MEETING (Previously emailed, or mailed, posted on the NCS website)					Approved by Consent
<b>III. PUBLIC COMMENTS/CSADA REPORT</b>					
A. Public Comment Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the North Coast Section, CIF, will be heard at this time.					There was no person from the public present to address the Board of Managers regarding the policies and practices of the North Coast Section, CIF.
B. CSADA Report					Tom Welsh reported that the CSADA Conference will be held in San Diego this year in the spring. He encouraged schools to support the attendance of their athletic directors to this conference.
C. California Coaches Association Report					California Coaches Association representative Steve Amaro reported on the 2010-2011 California Coaches of the Year from the North Coast Section and induction of former Kennedy High School (Fremont) football coach Pete Michaletos' induction into the California Coaches Hall of Fame.
<b>IV. FINANCIAL ITEMS</b>					

AGENDA TOPIC	Committee Recommendations				ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM	
A. September Balance Statement <u>ATTACHMENT A</u>					Attachment A was not provided for review. Commissioner Lemmon reviewed that the September balance statement shows the typical start of the year expenses with a healthy cash reserve.
B. 2010-2011 End of Year Financials <u>ATTACHMENT B</u>					Commissioner reviewed the 2010-2011 End of year Financials. NCS ended the 2010-2011 school year in a deficit by almost \$45,000.
C. 2010-2011 Audit (Management Letter and Financial Statements) presented by Regalia and Associates <u>ATTACHMENT C</u>				Support 8-0-0	M/S to accept the report by Doug Regalia, representative from Regalia and Associations. Passed 42-0
D. Sub-lease of partial space of the 12925 Alcosta Blvd. Property				Permission to move forward	Commissioner Lemmon shared that the section is sub-leasing a portion of the Alcosta Office to a lighting company.
E. 2011-2012 Budget Adjustments <u>ATTACHMENT D</u>				Support	M/S to accept the recommended 2011-2012 budget adjustments. Passed 29-11
F. North Coast Section Pension Spiking Policy				Support	M/S to adopt a NCS Pension Spiking Policy to prevent pension spiking eliminating #4. Failed 4-35 M/S to adopt a NCS Pension Spiking Policy to prevent pension spiking as written in the agenda. Passed 41-2
<b>V. EXECUTIVE COMMITTEE</b>					
A. 2011-12 Targets				I	The 2011-2012 Targets were reviewed.
B. BOM Voting Privileges for Allied groups and Executive Committee At-large member				Support 9-0-0	Passed by Consent
C. Revision of NCS Constitution and General Bylaw 101.D.1 – Clerk of Elections				Support	M/S to table this item. Passed 43-0-0
D. NCS Representative to the CIF Federated Council				Support 9-0-0	Passed by Consent
<b>VI. SPORTS ADVISORY COMMITTEE</b>					
A. NCS Constitution Bylaw 1103.A.2.a	Support 23-9-0			Support 8-0-0	M/S to support. Passed 47-0

AGENDA TOPIC	Committee Recommendations				ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM	
B. Tennis Ladder Rules	Support 29-1-2			Support Consent	Passed by Consent
C. NCS Doubles Entries, 24.205H	Support 30-0-0			Support Consent	Passed by Consent
D. Wrestling 28.505H Seeding Criteria	Support 31-0-1			Support Consent	Passed by Consent
E. Wrestling 28.600H Admission Policy	Support 30-2-0			Support Consent	Passed by Consent
F. Minimum Qualifying Record for Lacrosse	Support 27-0-5			Support Consent	Passed by Consent
G. Boys' Volleyball Brackets size increase. (up to 12-team)	Support 24-0-7			Support Consent	Passed by Consent
H. Football starting date one week prior to all fall sports	Support 25-6-0			Support 8-0-0	M/S to start the football practice date one week earlier. Passed 24-23
I. Elimination of the Badminton Championship Rotation	Support 18-0-11			Support Consent	Passed by Consent
J. Sports & General Rulings Handbook, 502H A. SAC Proposal  B. Alignment & Classification Proposal	Failed 13-19-0	Support 5-0-0		Support 7-0-1 No Action	M/S to support. Passed 30-13 No Action
K. Sports & General Rulings Handbook, 519H.8	Support 19-6-5			Support 5-1-1	M/S to support. Passed 43-0-0
<b>VII. ALIGNMENT AND CLASSIFICATION COMMITTEE</b>					
A. Report on the activities of the Alignment & Classification Committee					Report by Richard Graey
<b>VIII. ELIGIBILITY COMMITTEE</b>					
A. Report on the activities of the Eligibility Committee					Report by Paul Tuohy
B. Eligibility Workshops/Information					Information
<b>IX. VALUES AND ETHICS COMMITTEE</b>					
A. Report on Sportsmanship mailing					Information
<b>X. CIF ITEMS</b>					

AGENDA TOPIC	Committee Recommendations				ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM	
A. CIF Governance Task Force				I	Report by Richard Graey and Glen Senestraro
B. Federated Council weighted voting revision for 2011-2012 <u>ATTACHMENT E</u>				Support Consent	Passed by Consent
C. CIF Budget Revisions <u>ATTACHMENT F</u>				Support Consent	Passed by Consent
D. Season of Sport Proposal	Support Support			Support 9-0-0	M/S to support the starting practice dates. Passed 43-3-0 M/S to send delegates to amend the Scrimmage portion of the CIF Season of Sport Proposal to limit scrimmages to two per sport, except football, where one is allowed, and leave the definition of a scrimmage to each section. Passed 44-0-0
E. Addition of 6 <sup>th</sup> Division in CIF State Cross Country Championships <u>ATTACHMENT G</u>	Support 29-0-1			Support 7-0-0	Passed by Consent
F. Revision of CIF 206-209 – Transfer Eligibility <u>ATTACHMENT H</u>					Information
G. Revision and Reformatting of Bylaws 200-217 and Bylaw 510 <u>ATTACHMENT I</u>					Information
H. Transfer Eligibility Data, 2007-2011 <u>ATTACHMENT J</u>					Information
I. CIF Appeal Panel Data, 2007-2011 <u>ATTACHMENT K</u>					Information
J. Legal Expenses, 2002-2011 <u>ATTACHMENT L</u>					Information
K. CIF Marketing Plan Revision <u>ATTACHMENT M</u>					Information
<b>XI. NEW BUSINESS</b>					
A. There is no New Business					There was no New Business.
<b>XII. OLD BUSINESS</b>					
A. There is no Old Business					There was no Old Business.

AGENDA TOPIC	Committee Recommendations				ACTION
	SAC	A/C COMM	ELIG COMM	EXEC COMM	
<b>XIII. CLOSED SESSION</b>					
A. There are currently no pending Closed Session items and it is not anticipated that any items will be added to the agenda. If so, items will be added in accordance to the Brown Act.					No Closed Session was conducted.
<b>XIV. REPORT OF ACTION TAKEN IN CLOSED SESSION</b>					
A. Report of action taken in closed session, if items are added to the agenda in accordance to the Brown Act.					Since no Closed Session was conducted there was no report of action taken in Closed Session.
<b>XV. PRESENTATION OF NCS DISTINGUISHED SERVICE AWARD</b>					
A. Mr. Tom Welsh					Commissioner Lemmon presented Mr. Tom Welsh with the NCS Distinguished Service Award.
<b>XVI. PRESENTATION OF THE 2011 PHIL HEMPLER AWARD</b>					
A. Mr. Pat Lickiss					Former Commissioner Tom Ehrhorn presented Mr. Pat Lickiss with the Phil Hempler Award.
<b>XVII. STAFF REPORTS</b>					
A. Commissioner, Attachment N B. Associate Commissioner, Attachment O C. Assistant Commissioner, Attachment P					Each staff report was written and provided at the meeting.
<b>XVIII. ADJOURNMENT</b>					The meeting was adjourned after comments by Alameda County CSBA Representative Jerome Wiggins.

**October 24, 2011**

The regular meeting of the North Coast Section Board of Managers was called to order by President Amy McNamara at approximately 8:45 a.m. October 24, 2011, at Peacock Gap Golf and Country Club, San Rafael, California.

**LEAGUES & REPRESENTATIVES**

**Alameda Contra Costa Athletic League (2)**

Robert Evans, De Anza HS  
Sue Kahn, Pinole Valley HS (Ex. Comm. - ABSENT)

**Bay Counties League-East (2)**

Brian Thomas, Bentley Upper School  
Eric Niles, Athenian School

**Bay Counties League-West (2)**

Andrea Shurley, Convent of the Sacred Heart HS  
Tony Farrel, Stuart Hall HS (ABSENT)

**Bay Counties League-Central (2)**

Sharon Olken, Gateway HS (ABSENT)  
Syd Renwick, Pescadero HS (ABSENT)  
Tom Welsh, BAC Commissioner (PROXY)  
Terry Ajuria, Pescadero HS (PROXY)

**Bay Counties League (2)**

Stephen Lim, Chinese Christian School  
Mark Ryan, Oakland Military Institute

**Bay Shore Athletic League (2)**

Mary Ellen Ryan, St. Patrick/St. Vincent HS (ABSENT)  
Kevin Gorham, Encinal HS  
Phil Tomasini, BSAL Commissioner (PROXY)

**Bay Valley Athletic League (2)**

Louie Rocha, Antioch HS  
Erik Faulkner, Freedom HS

**NCL I (2)**

Cari Stiles, Willits HS  
No second representative appointed

**NCL 2 (2)**

Robert Pinoli, Anderson Valley HS  
No second representative appointed

**NCL 3 (2)**

Tom Hoppe, St. Helena HS  
No second representative appointed

**Diablo Foothill Athletic League (2)**

Adam Clark, Miramonte HS  
Aida Glimme, Acalanes HS

**Diablo Valley Athletic League (2)**

John McMorris, Northgate HS  
Bill Morones, Ygnacio Valley HS (ABSENT)  
Craig Lee, DVAL Commissioner (PROXY)

**East Bay Athletic League (2)**

Janet Terranova, Monte Vista HS  
Jim Hansen, Amador Valley HS

**Hayward Area Athletic League (2)**

Theresa McEwen, San Lorenzo HS (Ex. Comm.)  
Pamela Shay, Bishop O'Dowd HS  
Dave Kiesel, HAAL Commissioner (PROXY after Ms. Shay leaves)

**Humboldt-Del Norte League (2)**

Glen Senestraro, Fortuna HS  
Kara Martin, Mattole Triple Junction HS

**Marin County Athletic League (2)**

Lars Christensen, Terra Linda HS  
Don Drake, Sir Francis Drake HS

**Mission Valley Athletic League (2)**

Greg Bailey, American HS  
Tom Hanson, Kennedy HS

**North Bay League (2)**

Rand Van Dyke, Maria Carrillo HS  
Laurie Fong, Montgomery HS (ABSENT)  
Marie Sugiyama, NBL Commissioner (PROXY)

**Sonoma County League (2)**

Paul Tuohy, Sonoma Valley HS  
Chris Vandenheuvell, Healdsburg HS

**DISTRICT SUPERINTENDENTS'  
REPRESENTATIVES**

**Contra Costa County Supt. Rep. (1)**

Mike McLaughlin, John Swett Unified School District  
(ABSENT)

**Marin & Sonoma Counties Supt. Rep. (1)**

Dr. Michael Watenpaugh, San Rafael Unified School  
District (ABSENT)

**Alameda County Supt. Rep. (1)**

Dr. Dennis Byas, San Lorenzo Unified School District

**Northern Counties Supt. Rep. (1)**

Dr. Don Armstrong, Fort Bragg Unified School District  
(ABSENT)

**SCHOOL BOARDS' REPRESENTATIVES**

**Alameda County (CSBA SUB-REGION 7B) (1)**

Jerome Wiggins

**Private School Representative (1)**

Robert Graves, Elected representative

**Catholic School Representative (1)**

Pete Imperial, St. Mary's College HS

**Contra Costa County (CSBA SUB-REGION 7A) (1)**

Percy McGee, Pittsburg USD Board

**Humboldt & Del Norte Counties (CSBA SUB-  
REGION 1A) (1)**

Ken Steele

**Sonoma County (CSBA SUB-REGION 3A)(1)**

OPEN

**Marin County (CSBA SUB-REGION 3D) (1)**

Bob Walter, Tamalpais School District

**Mendocino & Lake Counties (CSBA SUB-REGION  
1B) (1)**

Lynette Carrillo, Middletown USD Board

**PAST PRESIDENT**

Jan Smith Billing, Montgomery HS

**NCS PRESIDENT**

Richard Graey, Mattole Triple Junction

**PRESIDENT-ELECT**

Amy McNamara, James Logan HS

**FEMALE REPRESENTATIVE (1)**

Jan Smith-Billing, Montgomery HS

**UNDER REPRESENTED MINORITY (1)**

Wendell Greer, Asst. Superintendent, West Contra Costa  
Unified School District

**(Non-Voting)**

**CALIFORNIA STATE ATHLETIC DIRECTOR  
ASSOCIATION LIAISON**

Tom Welsh, BAC Commissioner

**(Non-Voting)**

**CALIFORNIA COACHES ASSOCIATION  
LIAISON**

Steve Amaro, Freedom HS

**NON-VOTING ATTENDEES**

Bill Jones, ACCAL Commissioner

Tom Welsh, BAC Commissioner (PROXY)

Phil Tomasini, BSAL Commissioner (PROXY)

Bud Beemer, BVAL Commissioner

Chuck Davison, CMC Commissioner

Pat Lickiss, DFAL Commissioner

Craig Lee, DVAL Commissioner (PROXY)

Don Nelson, EBAL Commissioner

Dave Kiesel, HAAL Commissioner (PROXY when needed)

Charlie Lakin, HDNL Commissioner

Susie Woodall, MCAL Commissioner

Tom Breen, MVAL Commissioner

Marie Sugiyama, NBL Co-Commissioner (PROXY)

Russ Peterich, NBL Co-Commissioner

Dave Ashworth, SCL Commissioner

**STAFF:**

Gil Lemmon, Commissioner of Athletics

Karen Smith, Associate Commissioner

Bri Niemi, Assistant Commissioner

Sandy Lemmon, Championship Event Coordinator

**GUESTS**

Pat Lickiss and family

# NCS BOARD OF MANAGERS MINUTES

October 24, 2011

*New Wording is printed in italics.*

~~Replaced wording is printed in strike out form.~~

Continuing wording is printed in regular type

**Each item passed at this meeting will become effective July 1, 2012, unless an earlier implementation date was passed by the Board of Managers and appears in these minutes.**

## I. CONSENT AGENDA

### **PASSED 20-18**

Motion to remove item VI.H, Football starting date.

*Motion – Rand VanDyke, NBL Representative*

*Second – Don Armstrong, Northern Counties Superintendent's Representative*

### **PASSED 41-0**

Motion to adopt the agenda with item VI.H removed.

*Motion – Tom Welsh, BAC Commissioner (PROXY BCL – C)*

*Second – Mark Ryan, BCL Representative*

1. II.A. MINUTES OF THE SPECIAL BOARD OF MANAGERS MEETING JUNE 1, 2011
2. II.B. MINUTES OF THE APRIL 27, 2010 BOARD OF MANAGERS MEETING
3. V.B. BOM Voting Privileges for Allied groups and Executive Committee At-large member
4. V.D. NCS Representatives to the CIF Federated Council
5. VI.B. Tennis Ladder Rules
6. VI.C. NCS Doubles Entries, 24.205H
7. VI.D. Wrestling 28.505H Seeding Criteria
8. VI.E. Wrestling 28.600H Admission Policy
9. VI.F. Minimum Qualifying Record for Lacrosse
10. VI.G. Boys' Volleyball Brackets size increase. (Up to 12-teams)
- ~~11. VI.H. Football starting date one week prior to all fall sports~~
12. VII. Elimination of the Badminton Championship Rotation
13. X.B. Federated Council weighted voting revision for 2011-2012
14. X.C. CIF Budget Revisions
15. X.E. Addition of 6<sup>th</sup> Division in CIF State Cross Country Championships

## II. MINUTES

- A. Motion to approve the minutes from June 1, 2011.

**APPROVED BY CONSENT**

- B. Motion to approve the minutes from April 27, 2011.

**APPROVED BY CONSENT**

## III. PUBLIC COMMENT

- A. There was no person present from the public present to address the Board of Managers regarding the policies and practices of the North Coast Section, CIF.

**B. CSADA Report**

CSADA Representative Tom Welsh reported that the 2011-2012 CSADA Conference will be held in San Diego this spring. Tom encouraged schools to support attendance of their athletic directors to this conference.

**C. California Coaches Association Report**

California Coaches Association representative Steve Amaro, Athletic Director at Freedom High School, reported on the 2010-2011 California Coaches of the Year from North Coast Section:

Kim Freitas, gymnastics coach, Washington High School  
Megan Coddington, softball coach, Concord High School  
Jasmine Ramona Millan, swimming coach, Carondelet High School  
Kim Everist, water polo coach, Campolindo High School  
Tim Ryan, Athletic Director, Deer Valley High School  
Pete Michaletos, inducted in the Coaches' Hall of Fame, Kennedy High School – Fremont

#### IV. FINANCE

##### A. **September Balance Statement INFORMATION**

Commissioner Lemmon reviewed the 2011-2012 September Balance Statement, not included with the agenda.  
ATTACHMENT A

##### B. **2010-2011 End of Year Financials INFORMATION**

Commissioner Lemmon reviewed the 2010-2011 end of year financial numbers, which reflected a deficit of approximately \$45,000.  
ATTACHMENT B

##### C. **Financial Review Report by Regalia and Associates PASSED 42-0**

Doug Regalia, representative from Regalia and Associates reviewed the 2010-2011 audit report provided to the Board of Managers in advance of the meeting.  
ATTACHMENT C

*Motion: Richard Graey, Past President*

*Second: Tom Welsh, BAC Commissioner (PROXY BCL – C)*

##### D. **Sub-lease of partial space of the 12925 Alcosta Blvd. Property INFORMATION**

NCS staff has sub-leased 863 square feet of the 12925 Alcosta Blvd. property at an agreed sub-lease rate of \$1.00 a square foot. The remaining space will continue to be used for storage, seeding meetings and hearings. The sub-lease will earn the section an additional \$7,767.00. Current property lesser will charge a \$1,000 fee for processing of paperwork.

##### E. **2011-2012 Budget Adjustments PASSED 29-11**

Motion to recommend a series of budget adjustments to the 2011-2012 school year. The budget adjustments include a series of adjustments in site personnel costs at NCS Championship events and a larger miscellaneous reserve.  
ATTACHMENT D

*Motion – Richard Graey, Past President*

*Second – Tom Welsh, BAC Commissioner (PROXY BCL – C)*

##### F. **North Coast Section Pension Spiking Policy FAILED 4-35**

Motion to approve a pension spiking policy to prevent the possibility of NCS leadership to provide any employee with a spike in salary that would result in an increased pension, but eliminating #4 of the recommended policy.

*Motion – Rand VanDyke, NBL Representative*

*Second – Theresa McEwen, HAAL Representative and Executive Committee member*

##### **PASSED 41-2**

Motion to approve a pension spiking policy to prevent the possibility of NCS leadership to provide any employee with a spike in salary that would result in an increased pension, as written below.

*Motion – Dennis Byas, Alameda County Superintendent Representative*

*Second – Tom Welsh, BAC Commissioner (PROXY BCL – C)*

## Pension Spiking Policy

North Coast Section, CIF has established Pension Spiking Policy to prevent pension abuses that can create a detrimental financial obligation to the section. Under this policy NCS employee pensions shall meet the following parameters:

1. An employee's pay or compensation may not be adjusted primarily for the purpose of enhancing an employee's retirement benefit; and
2. An employee's pay or compensation prohibits the recognition of certain types of compensation for retirement calculation purposes, including final settlement pay or termination pay, and cash conversions of accrued employee benefits in amounts that exceed the amount that is both earned and payable to the employee during the employee's final compensation period.
3. All employee salaries must be publicly available in order to be recognized for retirement purposes.
4. No retired employee eligible for Section retirement benefits may return to work or otherwise perform services for the Section for 180 days following his or her date of retirement, either as an employee, an employee of a third party, or an independent contractor.
5. Require end-of-career pay increases to be limited to the increase provided to similarly situated members in the closest related group of employees within the Section during the applicable final compensation period and the preceding two years.
6. Requires the NCS Finance Committee to audit on a yearly basis the salaries of all NCS employees.

## V. EXECUTIVE COMMITTEE

### A. 2011-12 Targets Update INFORMATION

Review of the 2011-2012 Targets as listed below.

2011-2012 Targets

1. Develop the plans for the final transition of 100% NCS operations to the Crow Canyon Office. Plans will include development of a budget for renovation of the first floor conference area, storage and downstairs restroom facilities, and completion of these capitol improvements by August 31, 2012, the date of expiration of the lease at the Alcosta Blvd. property.
2. Develop a Hall of Fame Committee with the goal of developing a list of nominations to the NFHS Hall of Fame in the areas of athletes, officials, coaches and contributors.

### B. BOM Voting Privileges for Allied groups and Executive Committee At-large member APPROVED BY CONSENT

Motion to grant voting privileges to the following NCS allied organizations:

California Coaches Association  
California State Athletic Director Association  
NCS Executive Committee At-large Representative

### C. Revision of NCS Constitution and General Bylaw 101.D.1 – Clerk of Elections TABLED 43-0

Motion to table so that language can be developed to include a nomination committee in the bylaw.

NCS Constitution and General Bylaw 101.D.1 – Clerk of Elections

#### D. Clerk of Elections

1. The Executive Committee member, exclusive of the President and President-elect, with the greatest amount of seniority who is not a candidate for office shall serve as the Clerk of Elections. The Clerk of Elections shall be responsible for gathering nominations for Section offices and for presiding over the NCS Board of Managers during the election of NCS officers. The Clerk of Elections shall locate at least one qualified candidate for each elected office. All nominations - whether from the floor or made by the Clerk of Elections - shall be made no later than the next to the last meeting of the year. Each candidate must submit *either* a written *or verbal* statement acknowledging his/her acceptance of the nomination. The election of officers shall be held during the last regularly scheduled NCS Board of Managers meeting of each school year.

*Motion: Richard Graey, Past President*

*Second: Jerome Wiggins, Alameda County CSBA Representative*

### D. CIF Representatives to the CIF Federated Council PASSEDBY CONSENT

Motion to authorize the following individuals as the North Coast Section voting representatives to the CIF Federated Council.

Wendell Greer – Representative of Under Represented Populations  
Richard Graey – NCS Past President and current CIF Executive Committee member **OR**  
Chris Heller – NCS President-Elect  
Amy McNamara, NCS President – Female Representative

## VI. SPORTS ADVISORY COMMITTEE

### A. Constitution Bylaw 1103.A.2.a PASSED 47-0

Motion to adopt the following language for Constitution Bylaw 1103.A.2.a;

#### 1103. **Penalty for Violations of NCS and/or CIF Bylaws OTHER THAN Use of an Ineligible Participant**

The penalties and proceedings as set forth in this section are to be applied by league committees of North Coast Section, CIF when applicable, or by the Section Commissioner, or his/her designee, when the alleged infraction(s) do not fall under the jurisdiction of the league.

##### A. Forfeit of League Contest

Should a school's team or teams fail to participate in any of its contests as per the league schedule, it's action would represent a breach of the implied contract and the school would be further guilty of breaking its faith with the member schools of its league and the North Coast Section, C.I.F. Member schools are expected to make every reasonable effort to fulfill their varsity schedule.

1. League contests that are canceled for legitimate administrative cause by mutual agreement of the competing schools with authority granted by the respective league(s) would not be subject to sanctions or penalty. Examples of reasons for cause are listed below:

- a. Inadequate sign-ups of students to field a team. Schools are expected to encourage additional students to participate, but should notify the league one week after the starting date of practice if they are unable to field a team.
- b. Loss of an adequate number of participating students due to the imposition of school disciplinary action.
- c. Loss of an adequate number of participating students due to scholastic ineligibility.
- d. Student and spectator safety due to unforeseen circumstances such as travel conditions or field conditions.
- e. School, state or national tragedies or emergencies (ex. the death of a student or teacher at the school, State of Emergency by the Governor of California or a Homeland Security Red Alert).

2. ~~League contests that are forfeited due to actions of intent or neglect that creates a competitive advantage for the school forfeiting the contests or a disadvantage to the other schools in the league shall be subject to sanctions and penalties. Examples of actions of intent or neglect are listed below:~~ **League contests that are forfeited, to avoid exceeding the maximum number of contests, due to actions of intent or neglect shall be subject to sanctions and penalties. Examples of actions of intent or neglect are listed below:**

- a. Over-scheduling to exceed the maximum number of contests permitted by NCS rules.
- b. Cancellation due to travel inconvenience or lack of travel preparation.
- c. Over-scheduling by making conflicting commitments for the same time period.

##### FIRST OFFENSE

- a. Forfeitures of contest(s) in which the offending school did not compete shall count as contests played against the final season record,
- b. Exclusion from participation in the league's post-season championship (playoff) competition in that sport for a period of one year from the date of determination of the violation,
- c. Exclusion from participation in NCS post-season championship competition in the specific sport in which the school did not fulfill its league scheduling responsibility for a period of one year from the date of determination of the violation.

SECOND OFFENSE WITHIN THREE SCHOOL YEARS OF THE FIRST OFFENSE  
(Items above plus):

- a. The school will be placed on probation with the conditions of probation to be determined by the member league. Failure to follow all NCS and CIF rules during the term of probation may subject the school to THIRD OFFENSE PENALTIES.
  - b. Exclusion from participation in the league's post-season championship (playoff) competition in the specific sport(s) for a minimum of two years or more as determined by the league,
  - c. Possible suspension from the league and any other NCS league in the specific sport(s) for a period of time to be determined by the league.
- THIRD OFFENSE WITHIN FIVE SCHOOL YEARS OF THE FIRST OFFENSE (Items above plus):
- a. Possible placement on non-league affiliated membership status for a period of time to be determined by the league.
3. The actions of the league in all matters stated above would be subject to appeal to the NCS President. A NCS member school, NCS Commissioner of Athletics, affected students, or parents of affected students may appeal a league hearing panel's decision on appropriate school remedies for violation of CIF or NCS rules or regulations other than the use of an ineligible student to the NCS President. The NCS President will assign a three-person hearing panel or a single hearing officer who will review the action of the league a formal hearing and may affirm, deny, reduce, or increase the remedies ordered by the school's league hearing panel.
- a. An appeal of a league hearing panel shall be filed with the NCS Office in writing and shall detail the nature of the appeal and outline the position as to why the league hearing panel determination or remedy is in error or why an appeal to the NCS President is necessary at this time.
  - b. The appeal must be submitted to the Section President within 20 working days of the decision by the league.
  - c. The hearing will be conducted in accordance with the guidelines in the North Coast Section Appellate Procedures Handbook.
  - d. The hearing panel or a single hearing officer shall make its determination by evaluating the evidence presented and applying the guidelines found in the North Coast Section Appellate Procedures Handbook.

*Motion: Ken Steele, Humboldt and Del Norte Counties CSBA Representative*

*Second: Phil Tomasini, BSAL Commissioner (PROXY, BSAL)*

**B. Tennis Ladder Rules  
PASSED BY CONSENT  
Ladder Rules**

Motion to change 24.512H Team Composition (CONSENT by NCS Tennis Mgmt. Comm.)

**NCS 24.512H Team Composition**

Each team will consist of four (4) singles players and three (3) doubles teams. Players may only play one event (singles or doubles). Each school shall decide which event a player will enter. The number one singles player must be ranked higher on the team individual player strength ladder (ladder) than the number two player. The number two singles player must be ranked higher than the number three player. The number three singles players must be ranked higher than the number four singles players.

In doubles play, if the sum of any of the ladder positions for two or three of the teams is equal, then the highest ranked individual player shall play on the higher ranked doubles team.

Lineups may change from one match to the next. If a player in the lineup is unable to play, a substitution is allowed, providing the ladder rules stated above are met. No player can appear in the lineup unless he is listed on the ladder. Moving players with the intent of gaining an advantage is not permitted and shall subject the team to default by the tournament directors. **A player may only move up or down one position on the ladder by challenge. A player who has established a record at a team position in six team matches and whose results show that they are clearly stronger than the player below them may not be moved down. The line up must stay in order of ability.**

The player strength ladder submitted for the NCS/Les Schwab Tires Team Tennis Championships shall be the same player strength ladder submitted for the CIF Nor-Cal Regional Championship.

**C. Doubles Entries**

**PASSED BY CONSENT**

Motion to change 24.205H Entries (CONSENT by NCS Tennis Mgmt. Comm.)

**NCS 24.205H Entries**

- g) Schools may substitute one player of their doubles entry. If both players need to be replaced, the 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> place team from the league tournament shall represent the league.

**D. Wrestling rule 28.505H Seeding Criteria changes**

**PASSED BY CONSENT**

**Individual Wrestling Championships**

Motion to change 28.505H Seeding Criteria (CONSENT by NCS Wrestling Mgmt. Comm).

**28.505H Seeding**

**Criteria**

- ~~— a) State Tournament placer (place and weight class)~~
- ~~— b) North Coast Section placer in previous year (place and weight class)~~
- ~~— c) Overall Record (wins and losses)~~
- ~~— d) Section losses (list each section loss)~~
- ~~— e) Head to Head (list who won from and who lost to)~~
- ~~— f) Tournament record this year (list tournament place names, etc.)~~
- ~~— Note: Overall Record in weight class will take precedence~~
- ~~— (NCS Board of Managers 10/25/02)~~

**28.505H Seeding**

Criteria for all seeded wrestlers

1. Head-to-head wins (during current season)
2. Returning CIF State medalist (place and weight class)
3. Returning CIF State qualifier
4. Returning NCS medalist (place and weight class)
5. Overall record (all wins and losses)
  - a. Tournaments (include size [64/32/24/16/dual] and place/finish)
  - b. Section losses
6. Secret ballot league-rep voting

**IMMEDIATE IMPLEMENTATION**

**E. Individual Wrestling Championships – Admission Policy**

**PASSED BY CONSENT**

Motion to change 28.601H Head and Assistant Coaches Admission (CONSENT by NCS Wrestling Mgmt. Comm.).

**28.600H ADMISSION POLICY**

**28.601H Head and Assistant Coaches Admission**

Head and Assistant Coach's floor passes (wristbands) will be distributed with the Registration packets and will be used for admittance on both days of the tournament. ~~Schools with one or two participating wrestlers will be allowed a maximum of two coaches. Schools with three or more wrestlers participating in the NCS/Les Schwab Tires Wrestling Championships will be allowed a third or fourth coach, if listed on the Certification of Authorized Personnel Form, but must pay for the fourth wristband.~~ **1-2 wrestlers = 2 coaches passes; 3-9 wrestlers = 4 coaches passes 10+ wrestlers = 5 coaches passes. The fourth and fifth wristbands must be paid for. All coaches must be listed as certified on the Certification of Authorized Personnel Form.**

*(NCS Board of Managers 10/25/02)*

**F. 20.047H MINIMUM QUALIFYING RECORD FOR LACROSSE**

**PASSED BY CONSENT**

**Motion to adopt the following language in the Sports and General Rulings:**

**20.047H MINIMUM QUALIFYING RECORD FOR LACROSSE**

*To be accepted as a participant in the NCS/Les Schwab Tires Lacrosse Championships, a team shall have compiled a winning overall record, or a winning record against teams in its own division or a winning record in its own league.*

*Exception: league champions gain automatic entry.*

- a. A winning record is defined as a team having won more games than it has lost.
- b. "Teams in its own division" is defined as any team whose grades 9-12 enrollment falls within the school's NCS Lacrosse Division.
- c. Games against teams outside of the United States will not be counted in determining the "winning record within a division".

**504H Minimum Standards/Procedures for Qualifying League Representatives to Section Championship Series in Team Sports**

Baseball, Basketball, Football, Golf, Lacrosse, Soccer, Softball, Team Tennis, Volleyball, Water Polo, **Lacrosse**

- a) The Varsity level team is the only team that is potentially eligible to qualify to the NCS/Les Schwab Tires Championship events. (*Board of Managers 10/17/08*)
- b) To qualify for an automatic berth in any NCS/Les Schwab Tires Championship Series team sport, a league must have at least four schools participating in that sport at the varsity level.
- c) A league that, due to extenuating circumstances (geography, late withdrawal by a school or schools), has only three participating schools in a team sport, may petition for an automatic berth.  
*Note: If a basic league/conference has only one girls' golf team, it will automatically qualify to the NCS/Les Schwab Tires Girls Golf Championships. Each basic league must have a qualifying tournament to determine their basic league's team and individual automatic qualifiers. Any school who is a member of this basic league, and wishes to qualify golfers to the NCS/Les Schwab Tires Golf Championships must participate in the basic league's qualifying tournament. Supplemental schools may not qualify through their supplemental league.*
- d) When there are less than four schools participating in a team sport in a league, its representative to the NCS/Les Schwab Tires Championship Series must qualify through its conference.  
*Note: If a basic league/conference has only one girls' golf team, it will automatically qualify to the NCS/Les Schwab Tires Girls' Golf Championships. Each basic league must have a qualifying tournament to determine their basic league's team and individual automatic qualifiers. Any school who is a member of this basic league, and wishes to qualify golfers to the NCS/Les Schwab Tires Golf Championships must participate in the basic league's qualifying tournament. Supplemental schools may not qualify through their supplemental league.*
- e) The team designated as the league winner receives the automatic berth in the section championships. The league determines prior to the season, in writing, how the league winner is determined. If a league has more than one winner, i.e., round-robin winner and playoff winner, the league will determine which winner gets the automatic berth. For North Coast Section purposes that designee is the designated league champion.
- f) In the sport of basketball, girls' and boys' volleyball, softball and baseball **Lacrosse** only, a team shall have compiled either an overall winning record for the season, or a winning record against teams in its own division/class, or a winning record in league competition in order to participate in the NCS/Les Schwab Tires Championships. In the sports of football and soccer, a team shall have compiled either an overall record of at least an equal number of wins and losses, or an overall record of at least an equal number of wins and losses against teams in its own classification, or an equal number of wins and losses against teams in league competition in order to participate in the NCS/Les Schwab Tires Championships. (*Board of Managers, 1/18/08*)

**G. Boys Volleyball Bracket Size (increase up to 12-team brackets)**

**PASSED BY CONSENT**

**26.503H Format**

The number of teams in the NCS/Les Schwab Tires Boys' Volleyball Championships shall be as follows:

- ~~a) The volleyball bracket of Division I shall be limited to eight (8) teams. (*Board of Managers 4/25/08*)~~
- a) **The boys' Division 1 volleyball bracket shall be conducted up to a 12-team single elimination championship.**
- ~~b) The volleyball bracket of Division II shall be limited to eight (8) teams.~~
- b) **The boys' Division 2 volleyball bracket shall be conducted up to a 12-team single elimination championship.**
- ~~c) The volleyball bracket of Division III shall be limited to eight (8) teams.~~
- c) **The boys' Division 3 volleyball bracket shall be conducted up to a 12-team single elimination championship.**
- d) In any division, if the number of teams define an eight (8) (12) team bracket and the automatic qualifiers exceed eight (8) (12) **then** additional berths will be created as necessary and an out-bracket added.
- e) A single elimination tournament will be conducted for each division.

**H. Football starting date one week prior to all fall sports**

**PASSED 24-23**

Motion to adopt a fall football starting date that is one week prior to all other fall sports.

2012-2013

2013-2014

Earliest date practice may begin –	<b>(FOOTBALL ONLY)</b>	<b>Aug. 6</b>	<b>Aug. 12</b>
	<b>FALL</b>	Aug. 13	Aug. 19
	<b>WINTER</b>	Nov. 5	Nov. 11
	<b>SPRING</b>	Feb. 4	Feb. 10

**FOOTBALL**

	<b><u>2012-2013</u></b>	<b><u>2013-2014</u></b>
First date schools can play a game, provided the team has had at least 14 days of practice and individuals have had at least 10 days of practice)	Aug. 22	Aug. 28
Deadline for Division I-V leagues to determine qualifiers to NCS/Les Schwab Tires Championships	Nov. 3	Nov. 9
Final date for Division I-V games other than NCS/Les Schwab Tires Championships	Nov. 3	Nov. 9
Division I-V At-large and Seeding Meetings	Nov. 4	Nov. 10
Division I-V first round games	Nov. 9, 10	Nov. 15-16
Division I-IV Quarterfinal games and Division V semifinal games	Nov. 16, 17	Nov. 22-23
Division I-IV semifinals and Division V Championship game	Nov. 23, 24	Nov. 29-30
Division I-IV Championship games	Nov. 30-Dec. 1	Dec. 6-7
CIF Nor Cal Regional Football games	Dec. 7-8	Dec. 13-14
State CIF Bowl Football Championships	Dec. 14-15	Dec. 20-21

*Motion – Dennis Byas, Alameda County Superintendent Representative  
Second – Tom Welsh, BAC Commissioner (PROXY BCL – C)*

**I. Elimination of the Badminton Championship Rotation  
PASSED BY CONSENT**

Badminton Management Committee would like to eliminate the rotation of the Badminton Championships. Due to the size of the NCS Badminton Championships, the committee feels the student-athletes, coaches and management are best served by securing venues which are large enough to handle the size of the Championship. Size of venue should be more the focus than location for the good of the championship.

**~~14.612H League Rotation of the NCS/Les Schwab Tires Badminton Championships~~**

~~The rotation of the NCS/Les Schwab Tires Badminton Championship sites will be as follows:~~

~~2012 – North Bay~~

~~2013 – Northeast Bay~~

~~2014 – Southeast Bay~~

~~2015 – North Bay~~

~~2016 – Southeast Bay~~

~~2017 – North Bay~~

~~2018 – Northeast Bay~~

~~2019 – Southeast Bay~~

~~(Board of Managers – April 21, 1995)~~

**IMMEDIATE IMPLEMENTATION**

**J. This proposal is an addition to the Sports and General Rulings Handbook, 502H  
PASSED 30-13**

Motion to adopt proposal A, allowing two automatic entries for 10 school basic leagues that create divisional placement based on written criteria and approval of the Alignment & Classification Committee.

A. **Two automatic entries for 12 10 school basic leagues (HAAL and Executive Committee)**

To accept the Alignment and Classification Committee recommendation;

Basic leagues of 12 schools shall get two automatic “league champion” berths to the NCS Championships under all of the following conditions:

1. There must be ~~42~~ 10 schools competing in the sport;
2. The league schedule must reflect at least two scheduling divisions; i.e. all schools in the league are not playing the same schedule;
3. The two entries shall be the champions of each league grouping;
4. The two basic leagues/groupings must be aligned by the basic alignment criteria, competitive equity and geographical proximity;
5. The two basic leagues/groupings must be reviewed and approved by the Alignment & Classification Committee; and
6. The two basic leagues/groupings must remain as a league/group for the given sport for a two-year period.

*Motion – Dave Kiesel, HAAL Commissioner (Proxy for Pamela Shay, HAAL Representative)*

*Second – Phil Tomasini, BSAL Commissioner (Proxy for Mary Ellen Ryan, BSAL Representative)*

**B. Recommendation from the Alignment & Classification Committee**

**NO ACTION**

The Alignment & Classification is recommending a similar proposal for league with 12 teams.

Basic leagues of 12 schools shall get two automatic “league champion” berths to the NCS Championships under all of the following conditions:

1. There must be 12 schools competing in the sport;
2. The league schedule must reflect at least two scheduling divisions; i.e. all schools in the league are not playing the same schedule;
3. The two entries shall be the champions of each league grouping;
4. The two basic leagues/groupings must be aligned by the basic alignment criteria, competitive equity and geographical proximity;
5. The two basic leagues/groupings must be reviewed and approved the Alignment & Classification Committee; and
6. The two basic leagues/groupings must remain as a league/group for the given sport for a four-year period.

**K. Sports & General Rulings Handbook 519H.8**

**PASSED 43-0**

Motion to remove the 519H.8 requirement for Soccer facilities to have lights for contests scheduled during the week (Monday through Friday)

519H Criteria for Selection of Sites for the NCS/Les Schwab Tires Championships Series (First and Quarterfinal Round Games)

Criteria for selection of sites for NCS/Les Schwab Tires Championship Series first and quarterfinal round contests (quarterfinal rounds only take place in a four round tournament) hosted by competing schools.

1. The playing field (court) must meet all minimum standards as described in the National Federation rulebook for the respective sport. In team tennis hosting schools are required to provide four (4) courts, which meet USTA standards, and tennis balls for the match.
2. Minimum seating capacity of  
Football: Division I – 2,500, Division II and III – 1,250, Division IV- 750, Division V- 500  
Baseball: Division V & VI-50; Division IV & III-125; Division II & I-125  
Softball: Division V & VI -50; Division IV & III -125; Division II & I -125  
Basketball: Div. I & II boys-500; III & IV boys-500; Div. V & VI boys-300.  
Div. I & II girls 250; III & IV girls 250; Div V & VI girls-150.  
Water Polo: 50 for first round games and 75 for 2nd round games.  
Lacrosse: 100  
Soccer: Division III – 175, Division I & II – 250, Spring Girls - 150  
Boys Volleyball: Division I, II and III - 200  
Girls Volleyball: Div. I - VI - 250  
If seating is not provided on both sides of the field or court the seating on one side of the field or court must be divided in half for home and visitor spectators.)
3. Adequate, safe and lighted parking for spectators within a reasonable distance of the facility
4. Adequate rest room facilities for spectators

5. Public address system
6. Easily assessable telephone in case of emergency
7. Capable of securing the facility for the purpose of collecting admission
- ~~8. Soccer facilities must have lights for contests scheduled during the week (Monday through Friday)~~  
~~Note: If neither participating school has a lighted field, NCS staff will assign the contest to a lighted field. If NCS staff cannot place the game on a lighted field then the contest may be played in the afternoon (this policy applies to all games, regardless of which day they are played).~~
9. Football facilities for all divisions may play afternoon contests on Saturday.
10. Provide rest room and dressing facilities for the home and visiting teams use before, at halftime and after the game in the sports of football, basketball and volleyball.
11. Provide the required site personnel in the hosting sport and in the sport of football hosting schools must make arrangements to provide appropriate medical personnel for the game.
12. Pay the site personnel in accordance with the NCS fee schedule
13. Display NCS sponsorship banners unless the school has an exclusive agreement with a competing sponsor.
14. Make the required NCS public address announcements
15. Site costs must be within the costs allowed by NCS for the respective activity.
16. Sites must conform to the American Disabilities Act.
17. Staff will be allowed to adjust "sites" and site criteria for the maximum benefit of the respective tournament and/or due to lack of appropriate facilities in the areas of the competing schools.  
*(Board of Managers 4/27/07)*

**Criteria for Selection of Sites for the NCS/Les Schwab Tires Championships Series (Semifinal games and final championship games in volleyball)**

- a. League champions will have the first option to host semifinal round games provided the league champion's facility meets the minimum NCS host site criteria.
  1. The playing field (court) must meet all minimum standards as described in the National Federation rulebook for the respective sport.
  2. Minimum seating capacity of
    - Football: Division I – 2,700, Division II and III – 1,500, Division IV - 1,000, Division V-600
    - Baseball: Division V & VI-250; Division III & IV-300; Division I & II-300
    - Softball: Division V & VI -250; Division III & IV -250; Division I & II -250
    - Basketball: Div. I & II boys-750; III & IV boys-700; Div. V & VI boys-500.
    - Div. I & II girls 400; III & IV girls 400; Div V & VI girls-250.
    - Lacrosse: 100
    - Soccer: 400, Spring Girls' - 225
    - Water Polo: 75
    - Boys Volleyball: Division I, II and III - 250
    - Girls Volleyball: Div. I - VI, 250
 (If seating is not provided on both sides of the field or court the seating on one side of the field or court must be divided in half for home and visitor spectators.)
  3. Adequate, safe and lighted parking for spectators within a reasonable distance of the facility
  4. Adequate rest room facilities for spectators
  5. Public address system
  6. Easily assessable telephone in case of emergency
  7. Capable of securing the facility for the purpose of collecting admission
  - ~~8. Soccer facilities must have lights for contests scheduled during the week (Monday through Friday)~~  
~~Note: The first priority is always to play contests in the evening under lights, regardless of which day of the week a contest is played (including Saturdays). If neither participating school has a lighted field NCS staff will assign the contest to a lighted field. If NCS staff cannot place the game on a lighted field then the contest may be played in the afternoon (this policy applies to all games, regardless of which day games are played).~~
  9. Football facilities for all divisions may play afternoon contests on Saturday.
  10. Provide rest room and dressing facilities for the home and visiting teams use before, at halftime and after the game in the sports of football, basketball and volleyball.
  11. Provide the required site personnel in the hosting sport and in the sport of football hosting schools must make arrangements to provide appropriate medical personnel for the game.
  12. Pay the site personnel in accordance with the NCS fee schedule
  13. Display NCS sponsorship banners unless the school has an exclusive agreement with a competing sponsor.
  14. Make the required NCS public address announcements
  15. Site costs must be within the costs allowed by NCS for the respective activity.  
 Note: Additional costs shall be the responsibility of the host school.  
 Sites must conform to the American Disabilities Act.

16. Staff will be allowed to adjust "sites" and site criteria for the maximum benefit of the respective tournament and/or due to lack of appropriate facilities in the areas of the competing schools.  
(Board of Managers 4/27/07)

*Motion – Tom Welsh, BAC Commissioner (PROXY BCL – C)*

*Second – Phil Tomasini, BSAL Commissioner (Proxy for Mary Ellen Ryan, BSAL Representative)*

**VII. ALIGNMENT AND CLASSIFICATION**

**A. Report on the activities of the Alignment & Classification Committee**

**INFORMATION**

Richard Graey reported on the September 8, 2011 meeting discussion and work being conducted by the committee that was not an action item on the October Board of Managers meeting.

**VIII. ELIGIBILITY COMMITTEE**

**A. Report on the activities of the NCS Eligibility Committee**

**INFORMATION**

SCL Representative Paul Tuohy reported on the September 13, 2011 Eligibility Committee agenda and items not on the October Board of Managers meeting for action.

**B Eligibility Workshops**

**INFORMATION**

Commissioner Lemmon reported that he has conducted Eligibility Workshops for the following leagues: MVAL, BSAL, ACCAL, EBAL, DFAL, DVAL, BVAL, MCAL, SCL, CMC, HDNL and NBL.

**IX. VALUES AND EHTICS COMMITTEE**

**A. Report on the Sportsmanship mailing**

**INFORMATION**

Sportsmanship Committee Chair Wendell Greer has forwarded a letter to all NCS member schools about sportsmanship and the important efforts of schools to conduct programs under the CIF guidelines of Pursuing Victory with Honor, including maintaining an atmosphere of good sportsmanship with students and attending spectators.

**ATTACHMENT Q**

**X. CIF ITEMS**

**A. CIF Governance Task Force**

**INFORMATION**

Richard Graey and Glen Senestraro reported on the recent CIF Governance Task Force meeting held at the CIF Office October 6, 2011.

**B. Federated Council weighted voting revision for 2011-2012**

**PASSED BY CONSENT**

Motion to send CIF delegates instructed to support the adoption of the recommended CIF Federated Council weighted voting revisions for 2011-2012. There are no changes from the 2010-2011 school year.

**ATTACHMENT E**

**C. CIF Budget Revisions**

**PASSED BY CONSENT**

Motion to send delegates instructed to support the CIF 2011-2012 Budget revisions.

**ATTACHMENT F**

**D. Season of Sport Proposal**

**SEASON OF SPORT**

**A. PASSED 43-3**

Motion to send delegates to support the proposed CIF common starting dates for practice.

**Starting Dates for Practice** (including tryouts)

Sections shall determine the first day of practice in all sports. Sections, however, may not set as its first day of practice a date prior to:

- (1) The Monday of NFHS Calendar Week 6 for fall sports. For 2011, Aug. 8. For 2012, Aug. 6;
- (2) The Monday of NFHS Calendar Week 19 for winter sports. For 2011, Nov. 7. For 2012, Nov. 5;
- (3) The Monday of NFHS Calendar Week 32 for spring sports. For 2012, Feb. 6. For 2013, Feb. 4.

NOTE: These dates are inclusive of required/mandated “dead periods” such as Thanksgiving Week, winter break, and section mandated dead periods.

*Motion – Phil Tomasini, BSAL Commissioner (Proxy for Mary Ellen Ryan, BSAL Representative)*  
*Second – Tom Welsh, BAC Commissioner (Proxy for Sharon Olken, BCL – C Representative)*

**B. NO ACTION**

**Scrimmages**

A scrimmage is defined as:

- (1) An activity involving teams or individual student-athletes from two or more different schools in a CIF-approved sport; AND
- (2) Where no score is kept; AND
- (3) Where regulation time is not kept; AND
- (4) Where no officials are paid; AND
- (5) Where substitute rules are set aside; AND
- (6) Where coaches may stop play for instructional purposes; AND
- (7) Where admission is not charged; AND
- (8) Where no score/results are released to the media.

**A. Number of Scrimmages**

A maximum of two scrimmages per sport are permissible prior to the first interscholastic contest (league or non-league) of the season. Scrimmages shall not count in the teams or individuals maximum number of contests. Scrimmages held after a team’s first interscholastic contest shall count as a contest.

**C. PASSED 44-0**

Motion to send delegates to amend the definition of a scrimmage as defined by each Section. Each sport would still be allowed two scrimmages with the exception of football. In the sport of football only one scrimmage would be allowed.

*Motion – Dennis Byas, Alameda County Superintendent Representative*  
*Second – Craig Lee, DVAL Commissioner (Proxy for Bill Morones, DVAL Representative)*

**E. Addition of a 6<sup>th</sup> Division in CIF State Cross Country Championships**

**PASSED BY CONSENT**

Motion to support the addition of a 6<sup>th</sup> Division in the CIF State Cross Country Championships.

**ATTACHMENT G**

**F. Revision of CIF 206-209 – Transfer Eligibility**

**INFORMATION**

Information was provided that outlines possible revisions of CIF 208 – Hardship definition and waiver bylaw. Section Commissioners are currently reviewing language that narrows the scope of allowed hardship transfers. Individuals not approved would be ineligible for a period of ineligibility, currently recommended at either 30, 35 or 40 calendar days from the start of the sport season in the sport(s) the student participated at the former school.

**ATTACHMENT H**

**G. Revision and Reformatting of Bylaws 200-217 and 510**

**INFORMATION**

A proposal from the Commissioner’s Committee to revise and reformat the entire Bylaw 200 series and Bylaw 510 was provided for information. The Federated Council will be reviewing the attached proposal at the October 31, 2011 Federated Council meeting.

**ATTACHMENT I**

**H. Transfer Eligibility Data, 2007-2011**

**INFORMATION**

The transfer eligibility data will be reviewed by the Federated Council and a discussion will be held with regards to trends, recommended changes or revisions.

**ATTACHMENT J**

**I. CIF Appeal Panel Data, 2007-2011**

**INFORMATION**

The CIF Appeal Panel data will be reviewed with the Federated Council and a discussion will be held with regards to trends, recommended changes, and/or revisions.

**ATTACHMENT K**

**J. Legal expenses, 2002-2011  
INFORMATION**

A review of legal expenses for 2010-2011, legal expenses from 2002-2011, expenses and income from CIF Appeal Panels and insurance premiums will be reviewed with the Federated Council.

**ATTACHMENT L**

**K. CIF Marketing Plan Revision  
INFORMATION**

The marketing subcommittee is presenting a proposal to revise the current CIF Marketing Plan. This item will appear on the January Board of Managers as an action item.

**ATTACHMENT M**

**XI. NEW BUSINESS**

- A. There is no New Business**

**XII. OLD BUSINESS**

- A. There is no Old Business**

**XIII. CLOSED SESSION**

- A. Pending Legal Matters**  
No Closed Session was conducted.

**XIV. REPORT OF ACTION TAKEN IN CLOSED SESSION**

- A. Report of Action Taken in Closed Session**  
Since no Closed Session was conducted there was no action taken in Closed Session.

**XV. PRESENTATION OF THE NCS DISTINGUISHED SERVICE AWARD**

- A. Presentation to Mr. Tom Welsh**  
Commissioner Lemmon presented Bay Area Conference Commissioner Tom Welsh with the NCS Distinguished Service Award.

**XVI. PRESENTATION OF THE 2011 PHIL HEMPLER AWARD**

- A. Presentation to Mr. Pat Lickiss**  
Former North Coast Section Commissioner Tom Ehrhorn presented DFAL Commissioner and longtime Las Lomas High School Principal Pat Lickiss with the Phil Hempler Award.

**XVII. STAFF REPORTS**

- A. Commissioner of Athletics**  
**ATTACHMENT N**
- B. Associate Commissioner**  
**ATTACHMENT O**
- C. Assistant Commissioner**  
**ATTACHMENT P**

**XVIII. ADJOURNMENT**

Prior to adjournment Alameda County CSBA Representative Jerome Wiggins commented on the passing of two important contributors to high school educational athletics, Dolly Felix, longtime teacher and coach at John F. Kennedy or Richmond and 2011 Phil Hempler Award winner, and Al Davis, owner of the Oakland Raiders and individual who contributed athletic equipment to Oakland schools and always gave permission for North Coast and Oakland Sections to conduct section championship football games at the Oakland Coliseum when dates did not conflict with the Raider's games. The meeting was adjourned in memory of these two individuals.