

NCS ELIGIBILITY COMMITTEE MINUTES

DATE: TUESDAY, SEPTEMBER 9, 2008
LOCATION: NORTH COAST SECTION OFFICE – UPSTAIRS MEETING ROOM
 12925 Alcosta Blvd., Suite 8
 San Ramon, CA 94583
 925.866.8400
TIME: 9:30 AM

Facilitator: Jerome Wiggins, Chair

TIME	Consent Item	AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
			SAC	A/C COMM	ELIG COMM	EXEC COMM			
9:15 (15)		Arrival (Coffee, tea and rolls will be available) Call to Order, Roll Call, Review Meeting Protocol and Rules							
9:30 (5)		I. ROLL CALL AND INTRODUCTIONS			I		I	Gil Lemmon	
9:35 (5)		II. CONSENT AGENDA			Passed 6-0-1		R, D, A	Chairperson	
9:40 (5)	Consent	III. MINUTES OF THE MARCH 11, 2008 MEETING – See Attachment A			Passed by Consent		C (D, A)	Chairperson	
9:45 (5)		IV. PUBLIC COMMENTS Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the North Coast Section, CIF, will be heard at this time.			None		I	Chairperson	
		V. DISTRIBUTION OF MATERIALS			I		I	Gil Lemmon	
		VI. NEW BUSINESS							
		1. CIF							
		A. Bylaw 206 Revision			No Action		R, D, A	Chairperson	
		B. Amendment to Bylaw 204			Failed 7-0		R, D, A	Chairperson	
		2. NCS							
9:50 (10)		A. Changes in CIF/NCS Eligibility Rules for 2008-09			I		I	Chairperson	
10:00 (5)		B. Review of CIF and NCS Report of Waivers and Appeals for the 2007-08 school year – Attachment B & C			I		I	Chairperson	
10:05 (20)		C. The Committee will review three hardship cases			I		I	Chairperson	

TIME	Consent Item	AGENDA TOPIC	Committee Recommendations				PURPOSE	DISCUSSION LEADER	ACTION
			SAC	A/C COMM	ELIG COMM	EXEC COMM			
10:25 (10)		D. Review of CIF/NCS Bylaw 205 – Progress towards graduation			Direction to Commissioner		R, D, A	Chairperson	
10:35 (5)		E. Implementation of the new NCS hardship procedures for hardship cases other than transfers			I		I	Chairperson	
10:40 (5)		F. Development of a NCS Eligibility Poster			Direction to Commissioner		R, D, A	Chairperson	
10:45 (20)		G. Violation of the CIF Undue Influence Bylaw by Bentley Upper School – See Attachment E			Passed 7-0		R, D, A	Chairperson	
11:05 (20)		H. Review of the Rincon Valley Christian ISP			I		R, D, A	Chairperson	
11:10 (5)		I. Creation of a dead period for the submission of eligibility forms during the summer months			Passed 7-0		R, D, A	Chairperson	
		VII. OLD BUSINESS							
11:30 (5)		A. NONE					R, D, A	Chairperson	
11:35 (15)		VIII. REPORTS FROM ATTENDING LEAGUES			None		I	Chairperson	
11:50 (10)		IX. OTHER TOPICS			None		I	Chairperson	
12:00		X. ADJOURNMENT			Meeting adjourned at 11:35 am		P	Chairperson	

D = Discussion, P = Participation, A = Action, I = Information only, R = Review/prior topic, C = Consent

NORTH COAST SECTION
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TO: Members of the Eligibility Committee and League Commissioners (FYI)
FROM: Gil Lemmon, Commissioner of Athletics
DATE: November 11, 2008
SUBJECT: **Eligibility Committee Meeting**

MINUTES
NEW BYLAW LANGUAGE IS BOLD, ITALIC AND UNDERLINED.
OLD BYLAW LANGUAGE IS STRUCK THROUGH.

In Attendance: Jerome Wiggins, Exec. Comm. (Chair); Gordon Sharafinski, BAC; Mark Corti, EBAL; Bill Branca, DFAL; Terry Lee, HAAL; Mike Panas, NBL; Bob Vieth, MCAL; Gil Lemmon, NCS

Absent: Sam Cuddeback, BAC; Craig Kinser, CMC; Randy Booker, BSAL; HDNC representative and MVAL representative.

I. Roll Call

Committee Chair Jerome Wiggins welcomed everyone and each committee member introduced themselves. No other agenda items were added to the agenda.

II. Consent Agenda

PASSED 6-0-1

Motion to approve the consent agenda.

III. Approval of Minutes of March 11, 2008 meeting (Attachment A)

PASSED BY CONSENT

IV. Public Comment

Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the North Coast Section, CIF, will be heard at this time. No individuals addressed the committee during this time.

V. Distribution of Materials

Each committee member has already received their copy of the NCS Constitution and General Bylaws – Including Student Eligibility Bylaws. Passes were distributed at the end of the meeting for those members who had not already received their pass.

VI. NEW BUSINESS

1. CIF

A. Bylaw 206 Revision – Boarding School

NO ACTION

No information has been received from the State CIF concerning this item. It is anticipated that it will appear on the CIF Federated Council meeting agenda October 31, 2008. Information may be presented at the meeting.

B. Amendment to Bylaw 204

FAILED 7-0

No information has been received from the State CIF concerning this item. It is anticipated that it will appear on the CIF Federated Council meeting agenda October 31, 2008. Information may be presented at the meeting.

2. NCS

A. Changes in CIF/NCS Eligibility Rules for 2008-09

INFORMATION

Review of the changes in CIF Eligibility Bylaws for the 2008-09 school year.

- 207 Form
- 206.B.2.b.4) - Additional included items for proof of a valid change of residence
- 209.B.2. - International Student Eligibility - Limited eligibility
- 306 - Independent Study Programs/Schools – clarifying language
- 206.B.2.b.3) - A subsequent move within the next 12 months will result in ineligibility for 12 months until cleared by the Section Commissioner
- 219H - Appeal of the Required Forfeiture

B. Review of CIF and NCS Report of Waivers and Appeals for the 2007-08 School Year

INFORMATION

Commissioner Lemmon reviewed some transfer data provided by the State CIF. Over 5,000 transfer paperwork was completed during the 2007-08 school year. NCS accounted for 560 waiver applications. A total of 79 appeals were filed with the CIF, 12 from NCS. Lemmon will continue to share information throughout the year. To date approximately 175 waivers have been filed with the NCS Office for the 2008-09 school year.

C. Review of Three Hardship Cases

INFORMATION

The Committee reviewed three hardship cases.

D. Review of CIF/NCS Bylaw 205 – Progress Towards Graduation

INFORMATION

Commissioner Lemmon raised concern about the ability of schools and school districts to address the requirements of this NCS eligibility bylaw. The committee discussed and asked Lemmon to gather information on how schools and districts are abiding by the progress towards graduation bylaw. Lemmon will report back to the committee in December.

E. Implementation of the New NCS hardship procedures for hardship cases other than transfers

INFORMATION

Commissioner Lemmon reviewed with the committee the new format for review of hardship cases involving maximum number of semesters, age limit and passing the equivalent of 20 semester periods of work. The section commissioner will consider and rule on all hardship waiver requests. Individuals who are denied may appeal to the NCS Eligibility Committee.

F. Development of a NCS Eligibility Poster

DIRECTION TO THE COMMISSIONER

The committee directed Commissioner Lemmon to develop a poster that can be displayed in school offices, locker rooms, etc., that outline the basic transfer rules. The goal is to have a working poster completed for the 2008-09 school year.

G. Violation of the CIF Undue Influence Bylaw by Bentley Upper School

PASSED 7-0

Motion to direct the commissioner to conduct a hearing to address the undue influence bylaw violations of Bentley School. Commissioner Lemmon will set-up a hearing panel of NCS Eligibility Committee members.

H. Review of the Rincon Valley Christian ISP, letter to school

INFORMATION

Commissioner Lemmon reviewed with the committee the Rincon Valley Christian IS Program and communication with Rincon Valley Christian administration. Currently the program does not meet the basic guidelines of CIF Bylaw 306. Commissioner Lemmon is working with Rincon Valley Christian to address concerns.

Committee will review the CIF/NCS IS Program bylaw and the Rincon Valley Christian IS Program.

I. Creation of a Summertime Dead Period for Submission of Eligibility Applications

PASSED 7-0

Motion to establish a summertime dead period for submission of eligibility applications from June 15 to July 31 each year.

VII. OLD BUSINESS

1. NONE

VIII. REPORT FROM ATTENDING LEAGUES AND NCS STAFF

1. **League Reports**

No reports were given.

2. **NCS Report**

- A. Eligibility Workshops

Commissioner Lemmon reviewed with the committee the league eligibility workshops he has conducted for the 2008-09 school year. The following leagues requested NCS staff to assist in the presentation of a review of eligibility rules:

Mission Valley Athletic League, East Bay Athletic League, Bay Shore Athletic League, Alameda County Athletic League, Diablo-Foothill Athletic League, Bay Valley Athletic League, Diablo Valley Athletic League, Marin County Athletic League, North Bay League and the Humboldt Del Norte League.

IX. OTHER TOPICS

1. NEXT MEETING: December 9, 2008, at 9:30 am in the NCS Office
2. Adjourned at 11:35 am.