

NCS EXECUTIVE COMMITTEE MEETING MINUTES

DATE: WEDNESDAY, April 22, 2009
LOCATION: MARIN COUNTY OFFICE OF EDUCATION
TIME: 12:00 Noon

AGENDA TOPIC	Committee Recommendations			PURPOSE	DISCUSSION LEADER(S)	ACTION (Yes-No-Abstain)
	Sports Advisory Committee	Eligibility Committee	Alignment & Classification Committee			
I. CALL TO ORDER AND ROLL CALL Review Meeting Protocol and Rules				P I	Jan Smith-Billing	Roll Call and meeting started at 12:07 p.m.
II. CONSENT AGENDA				R, D, A	Jan Smith-Billing	Removed item 7.B. Motion by Richard Graey and Second by Chris Heller to approve the Consent Agenda – Approved 6-0-0.
III. MINUTES OF THE DECEMBER 9, 2008 MEETING				C (D, A)	Jan Smith-Billing	Approved by Consent
IV. PUBLIC COMMENTS Pursuant to Education Code 33353.2 (C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the CIF – North Coast Section, will be heard at this time.				Opportunity for Public Input	Jan Smith-Billing	No public comment was made at the meeting
V. FINANCIAL ITEMS						
A. February Balance Sheet Attachment B				I	Gil Lemmon	Information. Recommendation made by the committee. Commissioner instructed.
B. Report on Fall & Winter Sports (Fall/Winter report will be distributed at the meeting)				I	Karen Smith	Information
C. Audit – Selection of a new audit firm				R, D, A	Jan Smith-Billing	Motion by Chris Heller and Second by Dennis Regalado to appoint audit firm – Approve 6-0-0.
D. Purchase of a building – Where are we?				I	Gil Lemmon	Information
E. 2009-2010 Budget as proposed by NCS staff (Will be distributed at the meeting) Attachment D				R, D, A	Gil Lemmon	Motion by Chris Heller and Second by Dennis Regalado to proposed budget as presented by NCS staff to Board of Managers – Approved 6-0-0.

AGENDA TOPIC	Committee Recommendations			PURPOSE	DISCUSSION LEADER(S)	ACTION (Yes-No-Abstain)
	Sports Advisory Committee	Eligibility Committee	Alignment & Classification Committee			
VI. EXECUTIVE COMMITTEE						
A. Appointments for 2009-11				R, D, A	Jan Smith-Billing	Motion by Richard Graey and Second by Jan Smith-Billing to nominate Becky Smith as the next President-Elect – Approved 6-0-0.
B. Term of Office for Female CIF Delegate and Under-Represented Populations Representative to the NCS Executive Committee				R, D, A	Jan Smith-Billing	Motion by Richard Graey and Second by to approve an alternate proposal by staff. Approved 6-0-0.
C. Administrator Orientation Workshops				I	Gil Lemmon	Information
D. Review Targets				R	Jan Smith-Billing	Reviewed Implementation
E. Workshop Date and Location – August 31, 2009-North Coast Section Office				I	Jan Smith-Billing	Selected July 31, 2009 for the Executive Committee Workshop
F. 2009-2010 NCS Governance Calendar Attachment E				R, D, A	Jan Smith-Billing	Motion by Chris Heller and Second by Richard Graey to approve calendar. Approved 6-0-0.
VII. SPORTS ADVISORY COMMITTEE						
A. Additional language to Bylaw 104H	PASSED (28-0-0)			C (D, A)	Karen Smith	Approved by Consent
B. Sports and General Rulings Bylaw 103H revision	PASSED (28-0-0)			C (D, A)	Karen Smith	Approved by Consent
C. Change in Bylaw 100H – Number of contests in Golf	PASSED (27-1-0)			C (D, A)	Karen Smith	Approved by Consent
D. Soccer Ejection policy	PASSED (27-1-0)			C (D, A)	Karen Smith	Approved by Consent
E. Water Polo Ejection policy	PASSED (9-4-12)			R, D, A	Karen Smith	Motion by Chris Heller and Second by Gordon Sharafinski approved as written. Approved 6-0-0.
VIII. VALUES AND ETHICS						
A. Report				I	Eric Volta	Information
IX. ALIGNMENT AND CLASSIFICATION COMMITTEE						
A. Article 7, 70. Standing Committee, C.			No Quorum	C (D, A)	Richard Graey	Approved by Consent
B. NCS Constitution & General Bylaws 105.A & B			No Quorum	C (D, A)	Richard Graey	Approved by Consent

AGENDA TOPIC	Committee Recommendations			PURPOSE	DISCUSSION LEADER(S)	DESIRED OUTCOME (Yes-No-Abstain)
	Sports Advisory Committee	Eligibility Committee	Alignment & Classification Committee			
C. NCS Constitution & General Bylaws 106.A			No Quorum	C (D, A)	Richard Graey	Approved by Consent
D. NCS Constitution & General Bylaws 106.B			No Quorum	C (D, A)	Richard Graey	Approved by Consent
E. NCS Constitution & General Bylaws 107.A			No Quorum	C (D, A)	Richard Graey	Approved by Consent
F. Report				I	Richard Graey	Information
X. ELIGIBILITY COMMITTEE						
A. Suspension from School		No Quorum (6-0-0)		C (D, A)	Jerome Wiggins	Approved by Consent
B. Report				I	Jerome Wiggins	Information
XI. CIF ITEMS						
A. CIF Governance Task Force Report Attachment F				I	Becky Smith and Richard Graey	Information
B. CIF Budget for 2009-2010 Attachment G				R, D, A	Dennis Regalado	Motion by Jerome Wiggins and Second by Richard Graey to support a CIF Budget for 2009-2010 with a 0% Cola. Approved 5-0-1.
C. Nominees for CIF Executive Committee, 2009-2010 Attachment H				R, D, A	Dennis Regalado	Motion by Jerome Wiggins and Second by Richard Graey to support Ray Odom, Dennis Regalado and Rick Spears. Approved 5-0-1.
D. Addition of CIF Regional and State Championship Events Attachment I	Passed (26-0-0)			R, D, A	Dennis Regalado	Motion by Gordon Sharafinshi and Second by Jerome Wiggins to support. Approved 6-0-0.
E. Revision of CIF Article 2.22.C - Enforcement Attachment J				R, D, A	Dennis Regalado	Motion by Gordon Sharafinshi and Second by Jerome Wiggins to support. Approved 6-0-0.
F. State CIF Reimbursement Policy Attachment K	Passed (26-0-0)			C (D, A)	Dennis Regalado	Approved by Consent
G. State Championship Football Bowl Games – Format Change	Failed (0-28-0)			R, D, A	Dennis Regalado	Motion by Jerome Wiggins and Second by Chris Heller to support. Failed 2-3-1
H. Revision of CIF Bylaw 206 – Choice of School and Foster Students Attachment L		No Quorum (6-0-0)		C (D, A)	Dennis Regalado	Approved by Consent

AGENDA TOPIC	Committee Recommendations			PURPOSE	DISCUSSION LEADER(S)	DESIRED OUTCOME
	Sports Advisory Committee	Eligibility Committee	Alignment & Classification Committee			
I. Revision of CIF Bylaw 510 – Undue Influence and Athletically Motivated Transfers Attachment M		No Quorum (6-0-0)		C (D, A)	Dennis Regalado	Approved by Consent
J. Revision of CIF Bylaw 207 Attachment N		No Quorum (6-0-0)		C (D, A)	Dennis Regalado	Approved by Consent
K. Revision of CIF Bylaw 213.D and 605 – Profession Tryout Attachment O		No Quorum (6-0-0)		C (D, A)	Dennis Regalado	Approved by Consent
L. Revision of CIF Bylaw 211 – Physical Assault Attachment P		No Quorum (6-0-0)		R, D, A	Dennis Regalado	Motion by Jerome Wiggins and Second by Dennis Regalado to support. Approved 6-0-0.
M. Revision of CIF Article 5 - Finances Attachment Q				R, D, A	Dennis Regalado	Motion by Gordon Sharafinshi and Second by Richard Graey to support. Approved 6-0-0.
N. Revision of CIF Bylaw 303 Attachment R				R, D, A	Dennis Regalado	Motion by Jerome Wiggins and Second by Richard Graey to support. Approved 6-0-0.
O. Submission of Transfer Paperwork on all Transfer Students – Including Valid Change of Address Attachment S		No Quorum (3-3-0)		R, D, A	Dennis Regalado	Motion by Richard Graey and Second by Gordon Sharafinshi to support. Approved 6-0-0.
XII. CLOSED SESSION						
A. Personnel Committee 1. Commissioner Evaluation				R, D, A	Jan Smith-Billing	Evaluation
B. Legal Matters 1. Report				R, D, A	Gil Lemmon	Report by Gil Lemmon
XIII. REPORT OF ACTION TAKEN IN CLOSED SESSION						
A. The Executive Committee will report any action taken in Closed Session.				R, D, A	Jan Smith-Billing	No action was taken in closed session.
XIV. OTHER BUSINESS						
A. PERS Health and Selection of JPA				I	Gil Lemmon	Information
B. Definition of Representatives to the Board of Managers - First Reading item only				R, D, A	Jan Smith-Billing	No action since there was no Quorum. Item will be brought back in September.
C. Vacated Term of Office – First Reading				C (D, A)	Jan Smith-Billing	Approved by Consent

AGENDA TOPIC	Committee Recommendations			PURPOSE	DISCUSSION LEADER(S)	DESIRED OUTCOME
	Sports Advisory Committee	Eligibility Committee	Alignment & Classification Committee			
D. National Federation Summer Meeting Attendees				I	Gil Lemmon	Section staff will not attend as a cost savings measure.
XV. STAFF REPORTS						
A. Commissioner				I	Gil Lemmon	Information
B. Associate Commissioner				I	Karen Smith	Information
C. Assistant Commissioner				I	Bri Niemi	Information
Adjournment				A	Jan Smith-Billing	End Meeting

D = Discussion, P = Participation, A = Action, I = Information only, R = Review/prior topic, C = Consent

Emergency items may be added to the agenda by a 2/3 vote of the members present.

Public Input to the NCS budget will be heard on March 16, 2009 at 12:30 pm at the Marin County Office of Education

MINUTES
March 16, 2009

I. CALL TO ORDER AT 12:07 p.m.
IN ATTENDANCE

Jan Smith Billing, Richard Graey, Dennis Regalado, Jerome Wiggins, Gordon Sharafinski, Chris Heller, Bri Niemi, Karen Smith and Gil Lemmon

ABSENT

William Wong, Becky Smith, Eric Volta, Nelson Noriega and Amy Furtado

II. CONSENT AGENDA
PASSED 6-0

Item 7.B was removed from the Consent Agenda. Motion to approve the remaining items on the Consent Agenda.

Motion – Richard Graey Second – Chris Heller

III. MINUTES
PASSED BY CONSENT

Approval of the minutes of the December 9, 2008 meeting.

IV. PUBLIC COMMENTS

No public comment was made at the meeting.

V. FINANCIAL ITEMS

A. February Balance Sheet – See Attachment B
INFORMATION/DIRECTION

Commissioner presented the February Balance Sheet. As of the end of February, 2009, the Section currently has \$1,148,773.44 in assets. \$63,486.56 is in Wells Fargo operating accounts (FDIC insured) and \$634,235.85 is in Wells Fargo overnight sweeping account (not FDIC insured). \$251,051.03 is in a Wells Fargo savings account (FDIC insured) and \$200,000 is in a State Farm one-year CD (FDIC insured).

The Executive Committee expressed the desire to better protect NCS funds by moving funds to accounts that are FDIC insured. Commissioner Lemmon will work with NCS Accountant Laura Nathlich to transfer funds to accounts that are FDIC insured.

B. Report on fall and winter sports (Distribution of fall income/expense at meeting)
INFORMATION

No report since winter sports have just ended and section staff is still gathering financial information. A full report will be made to the Board of Managers.

C. Audit
PASSED 6-0-0

Motion to select Regalia & Associates as the auditors for the 2009-2012 audits and reviews, conducted at the end of each fiscal year.

NCS staff invited several companies to bid on the 2009 – 2012 audit years. In the years 2009 and 2011 full audits will be provided and in the years 2010 and 2012 reviews of the section finances will be conducted. Three companies forwarded proposals for consideration.

Current Audit Firm		
Robertson, Cahill & Associates		\$30,425.00
BBR Certified Public Accountants	Total Bid	\$44,000.00
Regalia & Associates	Total Bid	\$31,750.00
Maze & Associates	Total Bid	\$55,650.00

Motion – Chris Heller Second – Dennis Regalado

D. Purchase of an office building
INFORMATION

NCS reported that staff is continuing to stay in touch with Bill Dougherty of Cushman & Wakefield concerning the possibility of purchasing an office building. NCS still has three years on the current lease. Wells Fargo Bank has indicated that based on review of NCS finances they would consider a building loan.

- E. Preliminary 2009-2010 budget as proposed by NCS Staff

PASSED 6-0-0

Motion to approve the proposed budget as presented. Adjustments will be made as more updated information comes available, such as information from the NCS staff salary survey of the 10-base school districts. The Executive Committee would like to minimize dues to member schools next year. The committee directed NCS staff to collect dues at the regular interval (May, 2009) but may elect to return a portion of the dues in the fall depending on the miscellaneous contingency.

VI. EXECUTIVE COMMITTEE

- A. Appointments for 2009-11 and 2009-2012

- 1. The following representatives will have terms expiring at the end of the school year 2008-2009.
 - a) School Board Representative-Jerome Wiggins (will complete 3rd year of 5th term)
 - b) Class A Representative – Gordon Sharafinski (will complete 2nd year of first term)
 - c) Region I Representative – Amy Furtado (will complete 2nd year of first term)
 - d) Female Representative – Becky Smith (will complete 2nd year of 2nd term)
 - e) Region II Representative – Eric Volta (will complete 2nd year of first term)
 - f) Representative of Under-Represented Populations – Nelson Noriega (will complete 2nd year of 2nd term)
 - g) Jan Smith-Billing will move to Past-President and Richard Graey will move to NCS President. Dennis Regalado will complete at the end of the year his service as an NCS Officer.

- 2. Nominations of Appointments starting in the 2009-10 and 2009-2011 school years.

PASSED 6-0-0

Motion to nominate Becky Smith, Principal of Monte Vista High School, as President-Elect.

- B. Term of Office for Female CIF Delegate and Under-Represented Populations Representative to the NCS Executive Committee

PASSED BY CONSENT

Motion to establish the term of office for the Female Delegate and Under-Represented Populations Representative to the NCS Executive Committee at three (3) years.

EXECUTIVE COMMITTEE

A. Purpose

- 1. To facilitate the administration of the NCS.

B. Membership

- 1. Section President, Section President-elect, Section past-President, district superintendents’ representative, school boards’ representative, female CIF delegate, representative of under-represented populations, three regional representatives and a Class A schools’ representative shall compose the Executive Committee.
- 2. Each region shall be represented on the Executive Committee.
- 3. The regional representatives, Class A schools’ representative, the district superintendents’ representative and the school boards’ representative shall be appointed by the President and approved by the Board of Managers.
- 4. The regional representatives, Class A schools’ representative, the district superintendents’ representative and the school boards’ representative must be representatives to the Board of Managers.
- 5. The NCS Section Commissioner and the legal consultant shall be ex-officio non-voting members.

C. Regions

- 1. For the purpose of ensuring geographical representation on the Executive Committee, the NCS has been divided by leagues as follows:

<u>REGION I</u>	<u>REGION II</u>	<u>REGION III</u>	<u>CLASS A LEAGUE</u>
Diablo Foothill	Ala./Con. Costa	Humboldt-Del Norte	Bay Counties
Hayward Area	Bay Shore	“Big Five”	Humboldt-Del Norte

Mission Valley	Bay Valley East Bay	Marin County North Bay Sonoma County	“Little Seven” NCL – I-II, N-S
D.	Term of Office		
	1.	The Section President, Section President-elect and Section past-president shall be appointed to consecutive two-year terms.	
	2.	The female CIF delegate, representative of under-represented populations, school boards’ representative and superintendents’ representative shall be appointed for three-year terms. The female CIF delegate, representative of under-represented populations, school boards’ representative and superintendents’ representatives may not serve more than six consecutive years.	
	3. 4.	Regional and Class A schools representatives shall be appointed for two-year terms. A regional or Class A schools’ representative may not serve more than four consecutive years.	

C. **Administrator Orientation Workshops
INFORMATION**

Administrator Orientation Workshops will be scheduled for August, September and October at various locations in the geographical areas of the section.

D. **Review Targets
REVIEW**

Review the 2008-2009 Targets as follows:

The Executive Committee reviewed the 2008-2009 targets and their progress.

1. Use the NCS website to highlight accomplishments of schools or individuals in promoting good sportsmanship and the principles of Pursuing Victory with Honor. (Assigned to Bri Neimi)
NCS staff has communicated with member schools seeking sportsmanship stories that can be posted on the NCS website. To date no school has submitted any information.
2. Develop a general recognition program for individuals who play a key role in educational athletics. (Assigned to Gil Lemmon)
Accomplished by establishing the NCS Service Award.
3. Complete the development of a technology plan. Assess and address current and future needs for computers, servers, software, printers, copiers, and other related technology. Determine the resources necessary and an appropriate timeline for the implementation of the plan. (Assigned to Gil Lemmon)
Commissioner Lemmon will establish a committee consisting of NCS staff and member school representatives to develop a technology plan that will assist staff and member schools.
4. Review conference structure with Alignment and Classification committee. (Assigned to Alignment and Classification Committee)
This is an ongoing project and the Alignment & Classification Committee continues to work on revision of the Alignment & Classification Bylaws.
5. Review and update goals and objectives in the NCS Constitution and how they relate to the CIF constitution. (Assigned to Gil Lemmon)
Some changes have already been recommended and passed. Commissioner Lemmon will continue to address issues with the NCS Constitution and General Bylaws and forward recommended changes to the Board of Managers.

E. **Workshop Dates and Location
INFORMATION**

The Executive Committee Workshop will be conducted at the North Coast Section Office Friday, July 31, 2009.

F. **2009-2010 NCS Governance Calendar
PASSED 6-0-0**

Motion to approve the 2009-2010 NCS Governance Calendar

Motion - Chris Heller

Second - Richard Graey

VII. SPORTS ADVISORY COMMITTEE

A. Additional language to Bylaw 104H

PASSED BY CONSENT

104H Multi-School Practice

Multi-school practices for members of individual sport teams are allowed (i.e. badminton, cross country, swimming, diving, tennis, golf, track, and wrestling) only between the conclusion of the league/conference season and the section/state competition in that sport, for those athletes who have qualified for NCS/Les Schwab Tires or State CIF post-season competition.

Exception:

If both principals approve, two schools may conduct multi-school practices for members of individual sport teams prior to the conclusion of the league/conference season for one or more of the following reasons:

1. Safety concerns due to lack of equipment (ex. lack of pole vault equipment)
2. Lack of facilities such as a swimming pool or diving board
3. Gender equity – lack of competition for a single gender where the sport is of a contact nature. (i.e. wrestling)

4. Coaches hired to coach individual sports at multiple schools/districts.

PENALTY FOR VIOLATION: Disqualification from the respective NCS/Les Schwab Tires Championship Series Event and referral to the respective league, or NCS Eligibility Committee (non-league affiliate schools), according to NCS Sports & General Rulings Handbook Bylaw 102H, where additional penalties may be assigned.

(NCS Board of Managers 10/21/05)

B. Sports and General Rulings Bylaw 103H revision

PASSED BY CONSENT

103H Post Season Competition Restrictions (*move this bylaw to 114H following the Final Date of Season of Sport*)

The listed maximum number of games does not include post-season competition conducted by leagues/conferences, NCS/Les Schwab Tires Championship Series, or post-season tournaments or competitions sanctioned by the CIF process (State or NCS). Schools *who are selected to the NC/Les Schwab Tires presented by Farmers Championships* may participate in a maximum of two (2) additional scrimmages between the ~~end of the regular league season~~ *the NCS At-Large and Seeding meeting* and the first scheduled contest of the respective NCS/Les Schwab Tires Championship Series in the sports of basketball, baseball, softball, soccer, volleyball and water polo, providing the following provisions are met:

- a) The team did not participate in a league playoff, and
- b) Both principals approve.

PENALTY FOR VIOLATION: Disqualification from the respective NCS/Les Schwab Tires Championship Series Event and referral to the respective league, or NCS Eligibility Committee (non-league affiliate schools), according to NCS Sports & General Rulings Handbook Bylaw 102H, where further penalties may be assigned.

(Board of Managers 10/21/05)

C. Change in Bylaw 100H – Number of contests in Golf

PASSED BY CONSENT

PASSED (27-1-0)

Motion to establish, in the sport of golf, the maximum number of contests at 22 contests, and eliminate scrimmages. The current rule allows 20 contests and 2 scrimmages.

D. Ejection Policy in the sport of Soccer

PASSED BY CONSENT

Motion to approve the following ejection policy for soccer.

The following applies to the ejection policy: when any student receives a red card and is ejected from the game in which the player must leave the field and may not return, may not be substituted (team must play short), and is restricted to the team area.

The ejection policy will also apply when any coach receives a red card in which the coach must leave the vicinity of the playing area.

(Note: Any act by an athlete/coach that is unsporting or dangerous conduct shall subject the student/coach to ejection from the contest and application of the NCS Ejection Policy will apply.)

E. Water Polo Ejection Policy

PASSED 6-0-0

Motion to delete the section under rule 21-10, Misconduct, from the ejection policy in water polo.

21-10	To be guilty of misconduct, including the use of obscene, abusive, threatening language or gestures, violent or persistent foul play, overaggressive fouls, or to refuse the obedience to or show disrespect for a referee or official. Persistent foul play refers to play which is unacceptable within the spirit of the Rules and which is likely to bring the game into disrepute. Persistent foul play is entirely different and unrelated to “persisting in an ordinary foul.” Overaggressive fouls are hard fouls unacceptable within the spirit of the rules. Including deliberate elbowing to the head, face or neck or head-butting an opponent. Taunting, baiting or ridiculing an opponent are examples of misconduct. The offending player shall be excluded from the remainder of the game, with substitution after the earliest occurrence referred to in Rule 21-3.	Yes No
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Motion – Chris Heller

Second – Gordon Sharafinshi

VIII. VALUES AND ETHICS

A. No Report

IX. ALIGNMENT AND CLASSIFICATION

A. Article 7, 70. Standing Committee, C. Alignment & Classification Committee

PASSED BY CONSENT AS A FIRST READING

Motion to approve a change to Article 7, 70. Standing Committees, C. Alignment & Classification Committee. *(If approved this agenda item would move forward to the Board of Managers for a first reading.)*

70. STANDING COMMITTEES

- A. Executive Committee
- B. Eligibility Committee
- C. Alignment & Classification Committee

The Alignment and Classification Committee shall consist of the following: ~~two co-chairpersons~~, one Executive Committee member (*Chair*), two member school principals from the north (MCAL, SCL, NBL, CMC and HDNL), two member school principals from the south (BAC, ACCAL, BSAL, HAAL, MVAL, EBAL, DFAL and DVAL), ~~one athletic director from the north, one athletic director from the south~~, two at-large positions and the Section Commissioner. The two at-large positions can be any individual currently involved with school related matters, such as school board members, district office personnel, member school principals, athletic directors, etc. ~~Retired school administrators who served on the Board of Managers during their tenure as a site administrator may also be selected for an at large position.~~ Member leagues may nominate one representative ~~principal and one athletic director~~ to be considered to serve on the committee. A league cannot be represented by more than one person on the committee. The Executive Committee will select the two at-large positions. All individuals on the Alignment and Classification Committee will be voting members with the exception of the ~~two co-chairpersons and the Section Commissioner. The members of the Alignment and Classification Committee cannot be members of the Board of Managers, with the exception of the Executive Committee member who will not be allowed to vote on any appeals to the Board of Managers.~~

B. NCS Constitution & General Bylaw 105

PASSED BY CONSENT

Motion to adopt NCS Constitution & General Bylaw 105 as revised.

105. ALIGNMENT AND CLASSIFICATION

A. PURPOSE

- 1. The purposes of alignment will be: To promote competitive equity by studying the alignment of the member schools and leagues of the Section and developing recommendations for the Board of Managers. This process will normally commence in even-numbered years for implementation in the fall of the following even-numbered year in a four-year cycle. The committee shall

make recommendations for the alignment of schools to the Board of Managers and shall listen and react to appeals.

The committee's jurisdiction shall be to:

- a. Develop recommendations for the alignment of schools into leagues within the North Coast Section;
- b. Review and approve the placement of schools into leagues for a four-year cycle;
- c. Hear and rule on recommendations and/or appeals initiated by member schools regarding their league alignment.

B. ENTITLEMENT

1. All member schools, except non-league associate members, which are in compliance with the CIF and NCS Constitutions and Bylaws, are entitled to league alignment into basic and/or supplemental leagues and classification/division for post-season competition.
2. Schools are entitled to appeal league alignment decisions to the NCS Alignment and Classification Committee and the NCS Board of Managers.

C. NCS Constitution & General Bylaw 106.A.

PASSED BY CONSENT

Motion to adopt NCS Constitution & General Bylaw 106.A. as revised.

106. ALIGNMENT INTO BASIC LEAGUES

A. CRITERIA FOR ALIGNMENT OF MEMBER SCHOOLS INTO BASIC LEAGUES

1. Basic leagues shall be composed of schools from a generally proximate geographical area. Exceptions to this rule will be permitted when a majority of schools of the affected geographical area and the school(s) being aligned into a league ~~approve~~ request an exception of the alignment and the alignment is accepted and approved by the Alignment & Classification Committee.
2. Schools will be aligned into basic leagues by ~~their~~ the Alignment & Classification Committee according to the following criteria.
 - a. Geographical proximity that would include but not be limited to the following:
 - 1) Actual mileage from school to school, and/or
 - 2) Experienced driving time from school to school considering traffic conditions
 - 3) Loss of instructional time
 - 4) Cost of transportation
 - b. Provide for competitive equity
3. *Multi-League Single Governing Body*
 - a. *Each multi-league single governing body shall align all of its member schools into basic and, when necessary, supplemental league alignments and submit its recommendations to the Alignment & Classification Committee and the Board of Managers for approval.*
 - b. *In the event that a member school appeals the multi-league single governing body alignment, the respective multi-league single governing body will defend its recommended alignment at an Alignment & Classification appeal hearing.*
4. When a basic league is unable to offer a specific sport due to inadequate participation of league schools in that sport, the league may request "emergency" supplemental participation of its member schools in a neighboring basic league. If both leagues approve, the NCS Commissioner will review the request and approve the addition of the schools requesting "emergency" supplemental placement in the hosting league. Deadlines for supplemental placement contained in NCS Bylaw 107 do not apply to these "emergency" supplemental placements.
5. GUIDELINES FOR IMPLEMENTING CRITERIA

NOTE: Each school will be required to complete a “school result form” and return it with its Alignment and Classification Committee questionnaire form to be used for the purpose of developing a composite overview of the school’s overall athletic level of success.

- a. Equity of Competition
 - 1) League finish in all sports the last three years.
 - 2) Section playoff finishes in all sports the last three years.
- b. Scope of Athletic Program
 - 1) Diversity of athletic program offerings in all grade levels and in both boys and girls sports.
6. Basic leagues shall consist of at least six schools. Exception to this rule will be permitted when there are less than six schools that meet the criteria within a radius of eighty miles.
7. New applicant schools must meet the following minimum requirements in order to apply to the NCS Alignment and Classification Committee for initial basic league membership:
 - a. Membership in the North Coast Section/CIF.
 - b. Field a minimum of one (1) female gender and one (1) male gender varsity teams in team sports to be determined by each league in each of the fall, winter and spring seasons.
 - c. Have access to appropriate on or off-campus facilities for league and post-season play.
 - d. Have a budget to support the athletic program.
 - e. Have an identified administrator/athletic director responsible for athletics in place.
 - f. Principal or administrative designee attendance at league meetings.
 - g. Complete any league required Application and Checklist by November 1st prior to the ensuing NCS fall seasons of sport. The NCS Alignment and Classification Committee will review applications for league membership at its December meeting and approve or deny league placement. Once placed in a basic league, a member school will remain in that league until the completion of the alignment cycle.
APPEALS: The new applicant school or league may appeal that decision to the NCS Alignment & Classification Committee.
8. The procedure for alignment of schools into basic leagues is in the North Coast Section Alignment and Classification Handbook.

D. NCS Constitution and General Bylaw 106.B.

PASSED BY CONSENT

Motion to adopt NCS Constitution and General Bylaw 106.B as revised.

B. FACTORS NOT TO BE CONSIDERED BY THE ALIGNMENT AND CLASSIFICATION COMMITTEE OR THE BOARD OF MANAGERS

1. Factors not to be considered by *multi-league single governing body, Alignment & Classification Committee conferences* or the Board of Managers in aligning schools would include, but not be limited to:
 - a. Aligning schools within the same district or diocese in the same league.
 - b. Maintaining traditional rivalries.
 - c. Composing leagues exclusively of public or private schools.
 - d. Using enrollment data as a measure of competitive equity.Exceptions to the above criteria may be permitted when a majority of schools of the affected geographical area and the school(s) being aligned into a league request an exception of the alignment and the alignment is accepted and approved by the Alignment Committee.

C. BASIC PROCEDURE FOR LEAGUE ALIGNMENT

1. The NCS Alignment and Classification Committee shall collect information from member leagues and schools through questionnaires.
2. The NCS Alignment and Classification Committee shall develop proposals for league alignment.
3. Copies of the proposal will be sent to every involved school and league.
4. Public hearings will be scheduled and all involved schools and leagues will receive written notification to attend and make presentations either in support of or in opposition to the proposal.
5. At the conclusion of the hearing, the committee will re-evaluate its proposal considering information previously considered and information presented at the hearing. The committee will revise its proposal as it deems necessary, distribute the revised proposal to NCS member schools and recommend the proposal to the NCS Board of Managers for consideration.

D. PROCESS FOR ALIGNMENT OF NEW MEMBER SCHOOLS INTO

1. Each new member school, upon initial acceptance for regular membership in the North Coast Section, shall be eligible for alignment into an appropriate NCS league provided it submits a written request for alignment no later than two weeks prior to the Section's first meeting of the prior school year.
2. When the written request is received after the above date; the receiving league by majority vote, may delay the alignment for one year if it can document a scheduling hardship.
 - a. New member schools must meet the following minimum requirements in order to apply to the NCS Alignment and Classification Committee for initial basic league membership:
 - 1) Membership in the North Coast Section/CIF.
 - 2) Field a minimum of one (1) female gender and one (1) male gender varsity teams in team sports to be determined by each league in each of the fall, winter and spring seasons.
 - 3) Have access to appropriate on or off-campus facilities for league and post-season play.
 - 4) Have a budget to support the athletic program.
 - 5) Have an identified administrator/athletic director responsible for athletics in place.
 - 6) Principal or administrative designee attendance at league meetings.
 - 7) Complete any league required Application and Checklist by November 1st prior to the ensuing NCS fall seasons of sport.

The NCS Alignment and Classification Committee will place the school in the geographically most proximate league that is composed of schools of similar enrollments, based upon the criteria stated above and the estimated enrollment of the school in the year that its first senior class is in attendance.

The NCS Alignment and Classification Committee will review applications for league membership at its December meeting and approve or deny league placement. Once placed in a basic league, a member school will remain in that league until the completion of the alignment cycle.

3. ALIGNMENT APPEAL PROCEDURE

- a. ~~The new school or league may appeal their assigned placement the NCS Alignment and Classification Committee's placement~~ by petitioning the NCS Alignment & Classification Committee for placement in a different league provided:

- 1) The school's location is geographically proximate to the schools of the different league,
- 2) The placement does not negatively impact other schools of the geographically most proximate league that is composed of schools of similar enrollments (as determined in the previous paragraph),
 - a) Approval is granted from a majority of the schools of the different league, and
 - b) Approval is granted from a majority of the schools of the most geographically proximate league that is composed of schools of similar enrollments (as determined in the previous paragraph).
- 3) ~~The NCS Executive Committee may supersede the NCS Alignment and Classification Committee's placement and the school's petition and place the school into yet a different league consistent with the Section's criteria for aligning schools into leagues.~~

E. PROCESS FOR NON-LEAGUE AFFILIATE MEMBERS TO JOIN BASIC

1. Non- league affiliate schools inform the NCS office of their intention
2. Non-league affiliate schools petition to the basic or supplemental league of their choice.
3. The respective basic league will give consideration of the criteria listed above in Bylaw 106.E and make a recommendation to the NCS Alignment and Classification Committee to approve or deny the request.
4. When a supplemental league grants approval, the request will be forwarded to the Alignment and Classification Committee for consideration.
5. When a basic league grants approval, the request will be forwarded to the NCS Alignment and Classification Committee for consideration.
6. When the NCS Alignment and Classification Committee renders a decision on league placement, the non-league affiliate school or the league may appeal to the NCS Alignment & Classification Committee.

F. ALIGNMENT APPEAL PROCEDURES

1. The Section Alignment and Classification Committee will hear all appeals on the committee's recommendation. ~~Any school choosing to appeal its proposed league alignment must notify the Section office at least five days prior to the scheduled input hearing.~~
2. ~~Appeals made directly to the State CIF should follow the provisions of Bylaw 1102. All appeals to the State CIF must be made no later than 10 school days following the Section's Board of Managers meeting in which the league alignment proposal is adopted.~~

G. RECLASSIFICATION DURING ALIGNMENT AND CLASSIFICATION CYCLE

Any school(s) desiring to change its league affiliation during the four-year cycle may request a change of leagues at the two-year interval if the following requirements are met:

1. The request may be presented to the Board of Managers Alignment & Classification Committee by the requesting school(s) for a first reading at either the fall or winter Board of Managers Alignment & Classification meeting.
2. The request must be submitted in writing, and will include documentation that it has the approval of the governing board(s) for the school(s) involved.

3. The request must include written documentation that a majority of the schools within the affected league(s) have approved the requested change.
 4. The Board of Managers will consider approving or denying the request at either the winter or spring meeting.
- SPECIAL NOTE: All approved requests would remain in effect for the remainder of the four-year alignment cycle.

E. NCS Constitution and General Bylaw 107.A.

PASSED BY CONSENT

Motion to adopt NCS Constitution and General Bylaw 107.A. as revised below.

107. ALIGNMENT INTO SUPPLEMENTAL LEAGUES

A. CRITERIA FOR ALIGNMENT OF SCHOOLS INTO SUPPLEMENTAL LEAGUES

1. Supplemental leagues shall be composed of schools that meet the NCS alignment criteria. Exception to this rule will be permitted when there are less than four schools that meet the NCS alignment criteria within eighty miles.
2. Schools shall be assigned to supplemental leagues by the Section Commissioner according to geographical proximity. Geographical proximity would include, but not be limited to the following:
 - a. Actual mileage from school to school, AND
 - b. Experienced driving time from school to school considering traffic conditions.
3. Supplemental leagues shall consist of at least four schools. Exception to this rule will be permitted when there are less than four schools that meet the NCS alignment criteria within a radius of eighty miles.
4. Leagues are only required to admit varsity level teams into their league as a supplemental team. Non-varsity teams may apply for membership in existing leagues; however, the league(s) are not required to accept their membership. Leagues may set conditions of participation (e.g. no home games, etc.) for non-varsity teams. There will not be any mandatory placement of non-varsity teams into existing basic leagues.
5. Once placed as a supplemental member in a hosting league, a school's team will remain as a supplemental member of that hosting league without need of annual application. The placement will remain in effect until such time as the school requests a different placement; the school's basic league begins to offer the sport, or the hosting league requests reconsideration of the placement by the NCS Alignment and Classification Committee.
6. The procedure for alignment of schools into supplemental leagues is in the North Coast Section Alignment and Classification Handbook.

F. Report

INFORMATION

Richard Graey reported regarding the NCS Alignment & Classification Committee.

X. ELIGIBILITY COMMITTEE

A. Suspension from School

PASSED BY CONSENT

Motion to adopt language stating that any student suspended from school is ineligible during the period of the suspension.

NCS Constitution and General Bylaws 219.B.4 - Suspension

If a student is suspended from high school, the student is ineligible during the period of suspension. When the student returns to the school, the period of ineligibility is determined by the principal.

- B. Report
There was no report.

XI. CIF ITEMS

- A. CIF Governance Task Force Report

INFORMATION

Richard Graey reported regarding the newly formed CIF Governance Task Force.

1. Purpose
2. Federated Council Responses from May 2008
3. Minutes/Comments from the 1st Task Force meeting
4. Prioritize the top 3-5 issues
5. Other input

- B. CIF Budget for 2009-2010

PASSED 5-0-1

Motion to support a CIF Budget for 2009-2010 with a 0% Cola.

Motion – Jerome Wiggins Second – Richard Graey

- C. Nominees for CIF Executive Committee, 2009-2010

PASSED 5-0-1

Motion to support Ray Odom, Dennis Regalado and Rick Spears for the CIF Executive Committee.

Motion – Jerome Wiggins Second – Gordon Sharafinshi

- D. Addition of CIF Regional and State Championship Events

PASSED 6-0-0

Motion to support the recommendation of the CIF New Events Committee

The CIF New Events Committee is recommending changes to the Policy and Procedures for new events. The policy has been revised to take into account current practice and anticipated change in the Master Plan.

Motion – Gordon Sharafinshi Second – Jerome Wiggins

- E. Revision of CIF Article 2.22.C – Enforcement

PASSED 6-0-0

Motion to support the recommendation of CIF staff.

CIF staff is recommending the revision of this bylaw. When necessary CIF will spend as much time and resources necessary to investigate enforcement of CIF bylaws.

Motion – Gordon Sharafinshi Second – Jerome Wiggins

- F. State CIF Reimbursement Policy

PASSED BY CONSENT

Motion to support the recommendations of the CIF New Events Committee.

The CIF New Events Committee is recommending revisions to the CIF Reimbursement Policy.

- G. State Championship Football Bowl Games – Format Change

FAILED 2-3-1

Motion to support the recommendations of the CIF Football Advisory Committee.

The CIF Football Advisory Committee is recommending the addition of regional round competition in each division, north and south.

1. Add a regional round in each division, north and south. The top two (2) teams in each division as determined by the Section Commissioners, will play at a site closest to the higher seeded teams. (10 games)
2. The winners of the regional games, north and south, will meet in the CIF State Championship Football Bowl Games.
3. Implementation Date: December 2010

This proposal would require:

1. All section play would end the first weekend in December.
2. Regional games would be played the second weekend in December.
3. State Championship games would be played the third weekend in December.

H. Revision of CIF Bylaw 206 –Choice of School and Foster Students

PASSED BY CONSENT

Motion to approve the recommended revisions to CIF Bylaw 206 – Choice of School and Foster Students.

Clarifies that after a valid change of residence a student can attend one of four choices and be residentially eligible. Also clarifies the eligibility of Foster children.

I. Revision of CIF Bylaw 510

PASSED BY CONSENT

Motion to approve the recommended revisions to CIF Bylaw 510.

This revision reflects language changes in Bylaw 206 and 207 as they pertain to athletically motivated transfers.

J. Revision of CIF Bylaw 207

PASSED BY CONSENT

Motion to approve the recommended revisions to CIF Bylaw 207.

This revision reflects language changes in 206 and 510.

K. Revision of CIF Bylaw 213 and 605 – Professional Tryouts

PASSED BY CONSENT

Motion to approve the recommended revisions to CIF Bylaw 213 and 605 – Professional Tryouts.

Professional tryout has been moved to become Bylaw 605 under Outside Competition. The professional tryout bylaw has also been altered to remove administrative approval and limits on how many students can tryout. The time frame when students can tryout has also been altered.

L. Physical Assault

PASSED 6-0-0

Motion to support the revisions to CIF Bylaw 211 – Physical Assault.

Revisions to Bylaw 211 now include language regarding assault by a coach.

Motion – Jerome Wiggins Second – Dennis Regalado

M. Revision of CIF Article 5 – Finances

PASSED 6-0-0

Motion to support CIF staff recommended revisions to CIF Article 5 – Finances.

These revisions clarify the authority of the CIF to suspend and sanction schools for failure to pay fees/assessments/championship revenue in a timely manner.

Motion – Gordon Sharafinski Second – Richard Graey

N. Revision of CIF Bylaw 303

PASSED 6-0-0

Motion to support CIF staff revisions of CIF Bylaw 303.

This revision would require fees to be paid at the time of application and sets deadline dates for new and renewed applications.

Motion – Jerome Wiggins Second – Richard Graey

XII. CLOSED SESSION

- A. Personnel Committee
Commissioner’s Evaluation

ACTION

XIII. REPORT OF ACTION TAKEN IN CLOSED SESSION

- A. The Executive Committee will report any action taken in Closed Session.
NO ACTION

XIV. OTHER BUSINESS

- A. PERS Health and Selection of JPA
INFORMATION

Commissioner Lemmon reported that staff will pursue the selection of a JPA for health coverage of NCS staff. At this time all JPA’s reviewed have health costs that are considerably higher than PERS Health. Since there are no new employees that could retire with health benefits within the next four years it is currently a savings to remain with PERS Health. Staff will continue to review other JPAs and will report back to the Executive Committee when ready to secure health coverage outside of the PERS system.

- B. Definition of Representatives to the Board of Managers
NO ACTION

Further adjustment and revision of the definition of Representatives to the Board of Managers

REPRESENTATIVES TO THE BOARD OF MANAGERS

- A. Board of Managers Representatives

- 1. The government of this Section shall be vested in a Board of Managers that shall consist of members including representatives from each league* in the Section, four district superintendents’ representatives, six representatives of public school boards, two representatives of private schools, one female representative, one representative of underrepresented populations, the NCS Past-President, the NCS President-elect and the NCS President (non-voting except in the event of a tie vote).

**Each league representative and proxy must be ratified members of the league per NCS Bylaw 113.*

- a. The representatives from leagues in the Section shall be duly elected representatives of their leagues.
 - 1) Two representatives from each of the following athletic leagues: Alameda Contra Costa, Bay Counties East, Bay Counties West, **Bay Counties League, Bay Counties Central**, Bay Shore, Bay Valley, Diablo Foothill, **Diablo Valley**, East Bay, Hayward Area, Humboldt-Del Norte, Marin County, Mission Valley, North Bay, **North Central I – South, North Central I – North, North Central II – South, North Central II – North** and Sonoma County.
- b. A district superintendents’ representative will be elected from and by superintendents of the school districts that operate NCS member schools in each of the following geographical areas:
 - 1) Alameda County
 - 2) Contra Costa County
 - 3) Marin and Sonoma Counties
 - 4) Napa, Lake, Mendocino, Humboldt, and Del Norte Counties

a. The following parameters must be considered when selecting a representative:

- 1. **The district superintendents’ representative must be in a current role performing the daily responsibilities associated with the title of the organization (i.e., the superintendents’ representative must be an active superintendent). If the status of the representative changes in such a manner so that the representative is no longer in an active role that truly reflects the general membership of the represented organization the**

organization must replace the representative with one who is in such a role.

2. *The district superintendent must be selected from superintendents that serve grade 9-12 students.*

3. *If the organization is not able to find a superintendent that adheres to the parameters in one and two above then district superintendents will be allowed to appoint an individual they believe would serve the best interest of the superintendents in their geographical area.*

c. Public School Boards' representatives shall be elected from and instructed by the school boards association which serves the respective California School Board Association sub-region as stated below. If there is not a local school board association which represents the entire sub-region, then representatives will be elected **from** and instructed by the local sub-region of the California School Boards Association Delegate Assembly:

- 1) One representative from Sub-region 1A, representing Humboldt and Del Norte Counties
- 2) One representative from Sub-region 1B, representing Mendocino and Lake Counties
- 3) One representative from Sub-region 3A, representing Sonoma County
- 4) One representative from Sub-region 3D, representing Marin County
- 5) One representative from Sub-region 7A, representing Contra Costa County
- 6) One representative from Sub-region 7B, representing Alameda County

a. *The following parameters must be considered when selecting a representative:*

1. *The Public School Boards' representative must be in a current role performing the daily responsibilities associated with the title of the organization (i.e., the Public School Boards' representative must be an active board member). If the status of the representative changes in such a manner so that the representative is no longer in an active role that truly reflects the general membership of the represented organization, the organization must replace the representative with one who is in such a role.*

2. *The Public School Boards' representative must be selected from serving public school board members who represent grade 9-12 students.*

3. *If the California School Board Association sub-region is not able to find a public school board representative that adheres to the parameters in one and two above then the California School Board Association sub-region will be allowed to appoint an individual they believe would serve the best interest of the California School Board Association sub-region.*

d. Two representatives of private schools shall be elected and instructed by the private school members of the North Coast Section.

a. One representative from Catholic schools

b. One representative from non-Catholic private schools

e. A female representative

f. A representative of under represented populations

g. The NCS Past-President

h. The NCS President-elect

i. The NCS President (non-voting except in the event of a tie vote)

B. These representatives shall be elected for terms of not more than three years.

C. Vacated Term of Office

PASSED BY CONSENT

This item was presented as a first reading at the January Board of Managers and will be presented for a final vote at the April 27, 2009 Board of Managers meeting.

Vacated Terms of Office

1. President
Should the Office of President be vacated prior to the expiration of the respective two-year term of office, the President-elect shall progress to the office of President. He/she shall complete the balance of the vacated term and his/her full two-year term.
2. President-elect
If the Office of President-elect is vacated prior to the expiration of the two year term of office, the President shall appoint an interim President-elect until the next Board of Managers meeting. At that time the Board of Managers shall elect a President-elect who shall complete any remaining portion of the vacated term and his/her full two-year term as per the normal progression.
3. Past-President
Should the Office of Past-President be vacated, it shall remain vacant until filled by the next regular progression of the President.
4. Female Representatives to CIF and/or Representative of Under Represented Populations to CIF:
If the Office of Female Representative to CIF or Representative of under-represented populations to CIF is vacated prior to the expiration of the respective two-year term of office, the President shall appoint an interim Female Representative or Representative of under-represented populations until the next Board of Managers meeting. At that time the Board of Managers shall elect a Female Representative to CIF or Representative of under-represented populations to CIF who shall complete any remaining portion of the vacated term and his/her full two-year term as per the normal progression.
5. ***Other Board of Managers Members***
Any other Board of Managers member who is not able to complete their term of office shall not continue to be a voting member of the Board of Managers. The vacated position will be filled by the appropriate process at the earliest possible date. NCS staff will solicit recommendations and/or nominations from the appropriate organization and announce the newly appointed representative.

D. National Federation Summer Meeting Attendee

INFORMATION

NCS staff will not attend the NFHS Summer Annual meeting in Chicago due to efforts to reduce costs.

XV. STAFF REPORTS

- A. Commissioner
- B. Associate Commissioner – Attachment H
- C. Assistant Commissioner – Attachment I

XVI. REVIEW TIME AND DATE OF NEXT MEETING

July 31, 2009 Executive Committee Workshop at the NCS Office.

North Coast Section, C.I.F.
Balance Sheet
As of February 28, 2009


ATTACHMENT B

	<u>Feb 28, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Operating Cash	
10101 · Wells Fargo	63,361.56
10104 · Petty Cash	<u>125.00</u>
Total 10100 · Operating Cash	<u>63,486.56</u>
10110 · Savings	
10111.1 · Savings - Wells Fargo Overnite	634,235.85
10111.2 · Savings - Wells Fargo	251,051.03
10114 · Certificates of Deposit	
10114.2 · State Farm CD	<u>200,000.00</u>
Total 10114 · Certificates of Deposit	<u>200,000.00</u>
Total 10110 · Savings	<u>1,085,286.88</u>
Total Checking/Savings	<u>1,148,773.44</u>
Accounts Receivable	
10120 · Accounts Receivable	<u>55.00</u>
Total Accounts Receivable	<u>55.00</u>
Total Current Assets	<u>1,148,828.44</u>
Other Assets	
10125 · Inventory	
10126 · Garments	11,473.00
10127 · Souvenirs	<u>1,404.00</u>
Total 10125 · Inventory	<u>12,877.00</u>
10135 · Refundable Deposits	1,375.00
10140 · Fixed Assets (Net)	
10141 · Office Equipment	
10141.1 · Office Eq Depreciation	-64,571.65
10141 · Office Equipment - Other	<u>106,349.32</u>
Total 10141 · Office Equipment	<u>41,777.67</u>
10144 · Computer Equipment	
10144.1 · Computer Eq Depreciation	-18,174.79
10144 · Computer Equipment - Other	<u>35,385.42</u>
Total 10144 · Computer Equipment	<u>17,210.63</u>
10148 · Leasehold Improvements	
10148.1 · Leasehold Imp Depreciation	-12,364.68
10148 · Leasehold Improvements - Other	<u>14,173.04</u>
Total 10148 · Leasehold improvements	<u>1,808.36</u>
Total 10140 · Fixed Assets (Net)	<u>60,796.66</u>
Total Other Assets	<u>75,048.66</u>
TOTAL ASSETS	<u><u>1,223,877.10</u></u>

North Coast Section, C.I.F.
Balance Sheet
As of February 28, 2009

Feb 28, 09

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

10220 · Cafeteria Plan Payable	
10221 · Dental	7,761.10
10224 · Vision	3,644.57
Total 10220 · Cafeteria Plan Payable	<u>11,405.67</u>

10227 · Scholarship Payable	6,830.05
10229 · Accrued Vacation Payable	6,749.10
Total Other Current Liabilities	<u>24,984.82</u>

Total Current Liabilities	<u>24,984.82</u>
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Total Liabilities	24,984.82
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Equity

10360 · Retained Earnings	421,348.11
3000 · Opening Bal Equity	841,699.41
Net Income	-64,155.24

Total Equity	<u>1,198,892.28</u>
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TOTAL LIABILITIES & EQUITY	<u><u>1,223,877.10</u></u>
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**North Coast Section, C.I.F.
Profit & Loss Budget vs. Actual
August 2008 through February 2009**

	<u>Aug '08 - Feb 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
20150 · Dues	148,369.78	154,673.00	-6,303.22	95.93%
20160 · CIF Sponsorship	0.00	51,000.00	-51,000.00	0.0%
Total 20170 · Marketing and Promotion	35,400.00	87,000.00	-51,600.00	40.69%
Total 20200 · Prep Sales	4,340.99	15,000.00	-10,659.01	28.94%
Total 20300 · Rulebooks & Films	4,694.36	3,500.00	1,194.36	134.13%
Total 20500 · Net Income Badminton	-135.13	300.00	-435.13	-45.04%
Total 20600 · Net Income Baseball	-441.70	42,000.00	-42,441.70	-1.05%
Total 20700 · Net Income Basketball	-9,963.54	170,000.00	-179,963.54	-5.86%
Total 20800 · Net Income Cross Country	8,363.08	7,000.00	1,363.08	119.47%
Total 20900 · Net Income Football	223,614.25	309,000.00	-85,385.75	72.37%
Total 21000 · Net Income Golf	-3,013.98	2,100.00	-5,113.98	-143.52%
Total 21100 · Net Income Soccer	35,273.02	94,000.00	-58,726.98	37.52%
Total 21200 · Net Income SoftBall	-1,142.65	9,000.00	-10,142.65	-12.7%
Total 21300 · Net Income Swimming	-2,967.87	5,000.00	-7,967.87	-59.36%
Total 21400 · Net Income Tennis	-1,034.14	950.00	-1,984.14	-108.86%
Total 21500 · Net Income Track	-3,089.88	21,000.00	-24,089.88	-14.71%
Total 21600 · Net Income Volleyball	35,188.82	30,000.00	5,188.82	117.3%
Total 21700 · Net Income Water Polo	9,964.50	13,000.00	-3,035.50	76.65%
Total 21800 · Net Income Wrestling	-8,114.88	3,000.00	-11,114.88	-270.5%
Total 21900 · Net Income Lacrosse	376.83	9,000.00	-8,623.17	4.19%
Total 30101 · Garment Income	58,755.02	162,000.00	-103,244.98	36.27%
Total 30151 · Patch Income	48,693.93	80,000.00	-31,306.07	60.87%
Total Income	583,130.81	1,268,523.00	-685,392.19	45.97%

North Coast Section, C.I.F.
Profit & Loss Budget vs. Actual
August 2008 through February 2009

	<u>Aug '08 - Feb 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense				
Total 40200 · Salaries	296,152.58	572,950.00	-276,797.42	51.69%
Total 40250 · Payroll Expenses	111,412.61	231,691.00	-120,278.39	48.09%
40302 · Building Improvement	70.75			
40306 · Commissioner's Discretionary	483.11	1,000.00	-516.89	48.31%
40308 · Contract Services	10,220.37	15,500.00	-5,279.63	65.94%
40310 · Depreciation	11,648.91	23,438.00	-11,789.09	49.7%
40312 · Equipment Maintenance	11,535.07	12,000.00	-464.93	96.13%
40314 · Insurance	2,556.80	18,500.00	-15,943.20	13.82%
40316 · Mileage	185.00			
40318 · Miscellaneous Office Expense	1,731.21	7,000.00	-5,268.79	24.73%
40321 · Office Supplies (under \$500)	12,523.92	22,000.00	-9,476.08	56.93%
40326 · Postage	7,225.25	17,000.00	-9,774.75	42.5%
40328 · Rent	37,008.58	64,750.00	-27,741.42	57.16%
40330 · Scholastic Awards	15,342.96	14,500.00	842.96	105.81%
40332 · Subscriptions, Bank Fees, Dues	3,945.15	1,600.00	2,345.15	246.57%
40334 · Utilities	9,436.12	17,950.00	-8,513.88	52.57%
40335 · Legal Expense	18.97			
Total 40400 · Meeting Expense	31,571.23	46,024.00	-14,452.77	68.6%
Total 50101 · Garment Expense	47,619.34	99,000.00	-51,380.66	48.1%
50151 · Souvenir Expense	23,385.89	38,000.00	-14,614.11	61.54%
Total 60101 · Sales, Marketing, Promo Expense	23,516.71	52,000.00	-28,483.29	45.22%
60123 · Special Awards Program (Hempler	183.75	800.00	-616.25	22.97%
Total Expense	<u>657,774.28</u>	<u>1,255,703.00</u>	<u>-597,928.72</u>	<u>52.38%</u>
Net Ordinary Income	-74,643.47	12,820.00	-87,463.47	-582.24%
Other Income/Expense				
Other Income				
20350 · Interest Income	10,605.73	20,000.00	-9,394.27	53.03%
20360 · Miscellaneous Income	-117.50	1,500.00	-1,617.50	-7.83%
Total Other Income	<u>10,488.23</u>	<u>21,500.00</u>	<u>-11,011.77</u>	<u>48.78%</u>
Net Other Income	<u>10,488.23</u>	<u>21,500.00</u>	<u>-11,011.77</u>	<u>48.78%</u>
Net Income	<u><u>-64,155.24</u></u>	<u><u>34,320.00</u></u>	<u><u>-98,475.24</u></u>	<u><u>-186.93%</u></u>

**North Coast Section, C.I.F.
Profit & Loss Prev Year Comparison
August 2008 through February 2009**

	<u>Aug '08 - Feb 09</u>	<u>Aug '07 - Feb 08</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
20150 · Dues	148,369.78	150,828.93	-2,459.15	-1.63%
Total 20170 · Marketing and Promotion	35,400.00	54,788.37	-19,388.37	-35.39%
Total 20200 · Prep Sales	4,340.99	7,434.27	-3,093.28	-41.61%
Total 20300 · Rulebooks & Films	4,694.36	-1,359.21	6,053.57	-445.37%
Total 20500 · Net Income Badminton	-135.13	-194.08	58.95	-30.37%
Total 20600 · Net Income Baseball	-441.70	-736.62	294.92	-40.04%
Total 20700 · Net Income Basketball	-9,963.54	-10,840.23	876.69	-8.09%
Total 20800 · Net Income Cross Country	8,363.08	7,665.30	697.78	9.1%
Total 20900 · Net Income Football	223,614.25	304,624.19	-81,009.94	-26.59%
Total 21000 · Net Income Golf	-3,013.98	-1,467.73	-1,546.25	105.35%
Total 21100 · Net Income Soccer	35,273.02	55,937.50	-20,664.48	-36.94%
Total 21200 · Net Income SoftBall	-1,142.65	-299.98	-842.67	280.91%
Total 21300 · Net Income Swimming	-2,967.87	-725.41	-2,242.46	309.13%
Total 21400 · Net Income Tennis	-1,034.14	14.22	-1,048.36	-7,372.43%
Total 21500 · Net Income Track	-3,089.88	-4,508.82	1,418.94	-31.47%
Total 21600 · Net Income Volleyball	35,188.82	29,879.28	5,309.54	17.77%
Total 21700 · Net Income Water Polo	9,964.50	11,769.84	-1,805.34	-15.34%
Total 21800 · Net Income Wrestling	-8,114.88	-7,019.45	-1,095.43	15.61%
Total 21900 · Net Income Lacrosse	376.83	-152.71	529.54	-346.76%
Total 30101 · Garment Income	58,755.02	85,676.93	-26,921.91	-31.42%
Total 30151 · Patch Income	48,693.93	50,857.19	-2,163.26	-4.25%
Total Income	583,130.81	732,171.78	-149,040.97	-20.36%

North Coast Section, C.I.F.
Profit & Loss Prev Year Comparison
August 2008 through February 2009

	<u>Aug '08 - Feb 09</u>	<u>Aug '07 - Feb 08</u>	<u>\$ Change</u>	<u>% Change</u>
Expense				
Total 40200 · Salaries	296,152.58	314,446.14	-18,293.56	-5.82%
Total 40250 · Payroll Expenses	111,412.61	108,620.95	2,791.66	2.57%
40302 · Building Improvement	70.75	0.00	70.75	100.0%
40306 · Commissioner's Discretionary	483.11	65.25	417.86	640.4%
40308 · Contract Services	10,220.37	14,082.78	-3,862.41	-27.43%
40310 · Depreciation	11,648.91	8,984.99	2,663.92	29.65%
40312 · Equipment Maintenance	11,535.07	11,046.80	488.27	4.42%
40314 · Insurance	2,556.80	1,721.93	834.87	48.49%
40316 · Mileage	185.00	384.84	-199.84	-51.93%
40318 · Miscellaneous Office Expense	1,731.21	188.76	1,542.45	817.15%
40321 · Office Supplies (under \$500)	12,523.92	9,938.24	2,585.68	26.02%
40326 · Postage	7,225.25	9,164.89	-1,939.64	-21.16%
40328 · Rent	37,008.58	41,138.42	-4,129.84	-10.04%
40330 · Scholastic Awards	15,342.96	8,951.40	6,391.56	71.4%
40332 · Subscriptions, Bank Fees, Dues	3,945.15	4,404.89	-459.74	-10.44%
40334 · Utilities	9,436.12	8,940.44	495.68	5.54%
40335 · Legal Expense	18.97	0.00	18.97	100.0%
Total 40400 · Meeting Expense	31,571.23	23,516.83	8,054.40	34.25%
Total 50101 · Garment Expense	47,619.34	53,671.92	-6,052.58	-11.28%
50151 · Souvenir Expense	23,385.89	22,934.95	450.94	1.97%
Total 60101 · Sales, Marketing, Promo Expense	23,516.71	34,476.98	-10,960.27	-31.79%
60123 · Special Awards Program (Hempler	183.75	181.23	2.52	1.39%
Total Expense	<u>657,774.28</u>	<u>676,862.63</u>	<u>-19,088.35</u>	<u>-2.82%</u>
Net Ordinary Income	-74,643.47	55,309.15	-129,952.62	-234.96%
Other Income/Expense				
Other Income				
20350 · Interest Income	10,605.73	18,840.02	-8,234.29	-43.71%
20360 · Miscellaneous Income	-117.50	5.63	-123.13	-2,187.03%
20370 · Suspense	0.00	0.00	0.00	0.0%
Total Other Income	<u>10,488.23</u>	<u>18,845.65</u>	<u>-8,357.42</u>	<u>-44.35%</u>
Net Other Income	<u>10,488.23</u>	<u>18,845.65</u>	<u>-8,357.42</u>	<u>-44.35%</u>
Net Income	<u><u>-64,155.24</u></u>	<u><u>74,154.80</u></u>	<u><u>-138,310.04</u></u>	<u><u>-186.52%</u></u>

North Coast Section, CIF

2009-2010 Budget Notes

March 16, 2009

The 2009-2010 Budget Draft is a balanced budget. The budget has been developed similar to other fiscal years. Income and expense numbers are based on previous year's actual budget numbers, adjusted based on NCS staffs best estimate for each line item. Below are the highlights of the budget draft.

INCOME ANALYSIS

1. The beginning balance (Income: line 3) reflects the fund balance at the end of the 2007-08 school year. The beginning balance will be adjusted following the completion of the audit in September.
2. The budget draft includes dues collected from each NCS member school but does not include an increase in dues (Income: line 4).
3. Championship income is projected to be over 1.3 million (Income: line 5). Further information on this line item will be included later in these notes.
4. Sales, Marketing & Promotion reflects the current sponsorship contract which will also be in force during the 2009-10 school year (Income: line 6).
5. Garments, Patches, Prep Magazine and Interest reflect projected numbers slightly lower than 2008-09, being conservative in projection (Income: lines 7, 8 and 10).
6. CIF Marketing is projected to be the same as all sponsorships have signed contracts extending into the 2009-2010 school year with the exception of Macy's. The CIF Marketing Director is recommending that the State CIF Budget include this sponsorship since the CIF is confident that Macy's will continue as a statewide sponsor (Income: line 13).
7. The total income projected for the 2009-2010 school year is in excess of 1.9 million.

EXPENSES

6. Salaries (line 3) reflect regular step increases. The Championship Events Clerk remains a position that has not been filled (Expenses: line 9).
7. The NCS contribution to employee benefits (Expenses: line 15) continues to increase due to percentage increases in the cost of medical benefits, PERS retirement and workers compensation. The increase in medical costs for retirees' and current employees was calculated at 14%. Retirement contributions are not expected to increase, according to the latest PERS circular memo.

8. Section Championship expenses (line 24) reflect estimated expenses for the conduct of NCS Championships and costs of facility rentals, event security, management compensation, team transportation and officials' fees.
9. The meeting expense reflects a slight decrease since meeting mileage has been reduced from \$.58 to \$.55.
10. The Building Lease (Expenses: line 30) shows a 5% increase
11. The budget also includes a contingency for adjustment in staff salaries compared to the 10-base school district survey conducted each year (Expenses: lines 52 and 53).
12. A miscellaneous contingency provides an emergency reserve, in addition to current reserves, totaling \$40,885.00 (Expenses: line 51).

SPORTS INCOME/EXPENSE ANALYSIS

13. Income to sports income (Sports Income: lines 4-18) reflect the following:
 - A one dollar increase in ticket prices for both general admission and special tickets. Football and basketball championship rounds will remain at \$9/\$6, as they were this year.
 - Entry fee increases are included for the following sports:
 - Individuals entries for cross country - \$7 to \$9.
 - Individual entry fee increase in swimming - \$5/\$12 for individual and relay teams to \$7/\$15.
 - Individual entry fee increase in tennis - \$12/\$24 for individual and doubles teams to \$15/\$30.
14. Projected income for football (Sport Income: line 8) has been decreased to reflect the change in the football format, instituted in the 2008-09 school year, resulting in increased travel and decreased revenue.
15. Expenses for each sport (Sports Expense: lines 21 – 35) reflect adjustments based on previous year's expenses and reflect accurate but conservative estimates.

	A	B	C	D	E	F	G	H	I	J
1	2009-10 Budget Income Draft									
2	INCOME	2009-10 BUDGET	% OF TOTAL INCOME	2008-09 BUDGET	% OF TOTAL INCOME	2007-08 ACTUAL	% OF TOTAL INCOME	2006-07 ACTUAL	% OF TOTAL INCOME	THREE YEAR AVERAGE
3	Begin Balance: pre-audit	475,477	19.79%	312,440	14.30%	312,440	15.43%			
4	Dues	154,000	6.41%	154,673	7.08%	144,000	7.11%	150,168	7.75%	149,614
5	Section Championships	1,302,028	54.20%	1,258,068	57.60%	1,133,100	55.94%	1,332,629	68.73%	1,241,266
6	Sales, Mark & Promo (NCS)	112,950	4.70%	87,000	3.98%	102,000	5.04%	83,130	4.29%	90,710
7	Garments	156,000	6.49%	162,000	7.42%	144,000	7.11%	159,365	8.22%	155,122
8	Patches	79,000	3.29%	80,000	3.66%	70,000	3.46%	85,726	4.42%	78,575
9	Rulebooks	42,500	1.77%	42,500	1.95%	38,000	1.88%	45,377	2.34%	41,959
10	Prep Magazine	13,000	0.54%	15,000	0.69%	0	0.00%	15,592	0.80%	10,197
11	Interest	15,000	0.62%	20,000	0.92%	12,000	0.59%	29,668	1.53%	20,556
12	Miscellaneous	1,500	0.06%	1,500	0.07%	1,500	0.07%	2,822	0.15%	1,941
13	CIF Marketing	51,000	2.12%	51,000	2.33%	68,500	3.38%	34,384	1.77%	51,295
14	Total Income	2,402,455	100.00%	2,184,181	100.00%	2,025,540	100.00%	1,938,861	100.00%	1,321,468

	A	B	C	D	E	F	G	H	I	J	K	
1	Expenses	1/30/09	2009-2010		2008-2009		2007-2008		2006-2007		THREE YEAR AVERAGE	
2			DRAFT	% OF DRAFT BUDGET EXPENSE	DRAFT	% OF DRAFT BUDGET EXPENSE	DRAFT	% OF DRAFT BUDGET EXPENSE	ACTUAL	% OF DRAFT BUDGET EXPENSE	ACTUAL	% OF DRAFT BUDGET EXPENSE
3	SALARIES-OFFICE		558,306	23.24%	564,540	25.85%	529,399	26.25%	542,428	30.08%	545,456	27.25%
4	Commissioner		132,158	5.50%	125,150	5.73%	128,038	6.35%	132,165	7.33%	128,451	6.42%
5	Associate Commissioner		115,594	4.81%	107,590	4.93%	112,709	5.59%	118,615	6.58%	112,971	5.64%
6	Assistant Commissioner		91,215	3.80%	89,471	4.10%	99,223	4.92%	97,183	5.39%	95,292	4.76%
7	Marketing Clerk		19,562	0.81%	19,000	0.87%	18,827	0.93%	18,336	1.02%	18,721	0.94%
8	Champ Evt. Coordinator		52,063	2.17%	48,422	2.22%	47,627	2.36%	48,886	2.71%	48,312	2.41%
9	Champ Events Clerk		0	0.00%	33,835	1.55%	0	0.00%	0	0.00%	11,278	0.56%
10	Awards Clerk		33,197	1.38%	33,155	1.52%	22,739	1.13%	21,264	1.18%	25,719	1.28%
11	Accounts Receivable/Souvenir Clerk		40,132	1.67%	38,173	1.75%	37,316	1.85%	38,972	2.16%	38,154	1.91%
12	Accountant		55,479	2.31%	52,000	2.38%	46,870	2.32%	51,203	2.84%	50,024	2.50%
13	Coordinator of Officials*		8,906	0.37%	8,647	0.40%	7,800	0.39%	8,072	0.45%	8,173	0.41%
14	Web Master		10,000	0.42%	9,097	0.42%	8,250	0.41%	7,732	0.43%	8,360	0.42%
15	Salary Exp. & Benefits		271,025	11.28%	257,364	11.78%	241,026	11.95%	220,022	12.20%	239,471	11.96%
16	Medical Benefits		86,264		75,670		65,800		41,470		60,980	
17	Dental Benefits		7,334		7,120		5,000		5,132		5,751	
18	Vision Care Benefits		1,936		1,880		1,500		1,345		1,575	
19	PERS Retirement Benefits		115,164		113,735		97,536		111,213		107,495	
20	Payroll Taxes		42,557		41,592		41,690		40,335		41,206	
21	Workers Comp - Staff		17,770		17,367		29,500		16,842		21,236	
22	Retiree Medical Insurance		24,096		21,137		0		3,685		8,274	
23	CHAMPIONSHIP											
24	Section Championship*		571,000	23.77%	548,300	25.10%	518,500	25.71%	590,802	32.76%	552,534	27.61%
25	CIF Championships		1,960	0.08%	1,960	0.09%	1,960	0.10%	0	0.00%	1,307	0.07%
26	Office Operations		46,000	1.91%	46,000	2.11%	50,000	2.48%	41,862	2.32%	45,954	2.30%
27	Commissioner's Discretionary Fund		1,000	0.04%	1,000	0.05%	1,000	0.05%	410	0.02%	803	0.04%
28	Subscriptions, Bank Fees and Dues		1,600	0.07%	1,600	0.07%	0		1,590	0.09%	1,063	0.05%
29	Meetings		38,680.00	1.61%	40,000.00	1.83%	34,000	1.69%	39,176	2.17%	37,725	1.88%
30	Building (Lease and Maintenance)		68,000	2.83%	64,750	2.96%	61,500	3.05%	60,995	3.38%	62,415	3.12%
31	Property/Liability Insurance/D&O		22,000	0.92%	18,500	0.85%	0		18,337	1.02%	12,279	
32	Utilities		17,000	0.71%	17,000	0.78%	15,750	0.78%	16,785	0.93%	16,512	0.82%
33	Janitorial		2,800	0.12%	2,800	0.13%	3,000	0.15%	2,640	0.15%	2,813	0.14%
34	Security Monitoring		950	0.04%	950	0.04%	500	0.02%	888	0.05%	779	0.04%
35	Sales & Marketing		31,000	1.29%	31,000	1.42%	28,000	1.39%	30,877	1.71%	29,959	1.50%
36	Garments		99,000	4.12%	99,000	4.53%	75,000	3.72%	98,565	5.47%	90,855	4.54%
37	Souvenirs		38,000	1.58%	38,000	1.74%	35,000	1.74%	38,589	2.14%	37,196	1.86%
38	Rulebooks		33,000	1.37%	33,000	1.51%	24,000	1.19%	32,564	1.81%	29,855	1.49%
39	Scholastic Awards		0	0.00%	0	0.00%	18,500	0.92%	26,414	1.46%	14,971	0.75%
40	Special Awards		1,000	0.04%	800	0.04%	500	0.02%	715	0.04%	672	0.03%
41	Contract Services											
42	Accounting		0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
43	Audit		10,000	0.42%	8,000	0.37%	11,000	0.55%	6,525	0.36%	8,508	0.43%
44	Computer		2,500	0.10%	2,500	0.11%	3,000	0.15%	3,481	0.19%	2,994	0.15%
45	Legal		1,000	0.04%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
46	Payroll Services		2,200	0.09%	2,200	0.10%	2,500	0.12%	2,027	0.11%	2,242	0.11%
47	Depreciation & Contingencies											
48	Equipment Maintenance		12,000	0.50%	12,000	0.55%	0	0	10,995	0	7,665	0
49	Equipment Purchases		0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
50	Depreciation Equipment		23,438	0.98%	23,438	1.07%	15,000	0.74%	16,806	0.93%	18,415	0.92%
51	Contingency Miscellaneous		40,885	1.70%	24,331	1.11%	17,565	0.87%	0	0.00%	13,965	0.70%
52	Contingency for required retro		16,182	0.67%	16,031	0.73%	15,400	0.76%	0	0.00%	10,477	0.52%
53	Contingency for required salary adj		16,452	0.68%	16,677	0.76%	2,500	0.12%	0	0.00%	6,392	0.32%
54	Building Purchase Reserve Fund		475,477	19.79%	312,440	14.30%	312,440	15.49%	0	0.00%	208,293	10.41%
55	Total Expense		2,402,455	100.00%	2,184,181	100.00%	2,017,040	100.00%	1,803,493	100.00%	2,001,572	100.00%

	A	B	C	D	E	F	G	H	I	J
1	SPORTS INCOME			BUDGET		ACTUAL		ACTUAL		
2	Rev. 1/30/09	2009-2010		2008-09		2006-07		2005-06		3yr average
3		Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent	
4	Badminton	2,350	0.18%	2,200	0.17%	2,329	0.17%	2,801	0.24%	2,443
5	Baseball	90,000	6.91%	76,000	6.04%	73,964	5.55%	78,269	6.85%	76,078
6	Basketball	292,478	22.46%	268,244	21.32%	286,718	21.52%	224,583	19.64%	259,848
7	Cross Country	20,000	1.54%	17,000	1.35%	18,066	1.36%	16,831	1.47%	17,299
8	Football	423,600	32.53%	476,174	37.85%	496,966	37.29%	383,709	33.56%	452,283
9	Golf	18,600	1.43%	18,600	1.48%	17,509	1.31%	18,521	1.62%	18,210
10	Lacrosse	19,000	1.46%	16,000	1.27%	17,316	1.30%	16,413	1.44%	16,576
11	Soccer	170,000	13.06%	148,000	11.76%	177,048	13.29%	151,994	13.29%	159,014
12	Softball	41,000	3.15%	36,000	2.86%	36,055	2.71%	41,192	3.60%	37,749
13	Swimming	21,400	1.64%	18,000	1.43%	17,080	1.28%	18,268	1.60%	17,783
14	Tennis	4,100	0.31%	3,850	0.31%	3,812	0.29%	3,736	0.33%	3,799
15	Track	54,000	4.15%	47,000	3.74%	49,168	3.69%	50,857	4.45%	49,008
16	Volleyball	80,000	6.14%	68,000	5.41%	69,134	5.19%	72,805	6.37%	69,980
17	Water Polo	27,500	2.11%	28,000	2.23%	31,194	2.34%	27,577	2.41%	28,924
18	Wrestling	38,000	2.92%	35,000	2.78%	36,270	2.72%	35,730	3.13%	35,667
19	TOTAL INCOME	1,302,028	100.00%	1,258,068	100.00%	1,332,629	100.00%	1,143,286	100.00%	1,244,661
20	SPORTS EXPENSE									
21	Badminton	2,000	0.35%	1,900	0.35%	1,900	0.32%	2,013	0.41%	1,938
22	Baseball	34,000	5.95%	34,000	6.20%	32,212	5.48%	35,052	7.17%	33,755
23	Basketball	120,000	21.02%	110,000	20.06%	124,114	21.11%	102,158	20.90%	112,091
24	Cross Country	10,000	1.75%	10,000	1.82%	9,725	1.65%	10,603	2.17%	10,109
25	Football	170,000	29.77%	163,000	29.73%	190,742	32.45%	133,358	27.28%	162,367
26	Golf	16,500	2.89%	16,500	3.01%	16,027	2.73%	16,664	3.41%	16,397
27	Lacrosse	7,000	1.23%	7,000	1.28%	7,131	1.21%	6,846	1.40%	6,992
28	Soccer	54,000	9.46%	54,000	9.85%	57,363	9.76%	51,047	10.44%	54,137
29	Softball	27,000	4.73%	27,000	4.92%	26,341	4.48%	26,818	5.49%	26,720
30	Swimming	13,000	2.28%	11,000	2.01%	8,942	1.52%	5,090	1.04%	8,344
31	Tennis	3,200	0.56%	2,900	0.53%	2,986	0.51%	3,315	0.68%	3,067
32	Track	26,000	4.55%	26,000	4.74%	26,400	4.49%	24,078	4.92%	25,493
33	Volleyball	41,300	7.23%	38,000	6.93%	36,166	6.15%	38,434	7.86%	37,533
34	Water Polo	15,000	2.63%	15,000	2.74%	15,356	2.61%	8,793	1.80%	13,050
35	Wrestling	32,000	5.60%	32,000	5.84%	32,397	5.51%	24,626	5.04%	29,674
36	TOTAL NCS	571,000	100.00%	548,300	100.00%	587,802	100.00%	488,895	100.00%	541,666

2009-2010 NCS GOVERNANCE MEETING SCHEDULE

ATTACHMENT E

Revised: 2-10-09

	ELIGIBILITY COMMITTEE	ALIGNMENT/ CLASSIFICATION COMMITTEE	SPORTS ADVISORY COMMITTEE	NCS EXECUTIVE COMMITTEE	LEAGUE MEETINGS	NCS BOARD OF MANAGERS	CIF EXECUTIVE COMMITTEE	CIF FEDERATED COUNCIL
FALL	Tuesday Sept 8, 2009 9:30 am NCS Office	Thursday Sept 10, 2009 9:30 am NCS Office	Monday Sept 14, 2009 TBA	Monday Sept. 21, 2009 12:00 noon North Coast Section Office	Oct. 5-22, 2009	Friday Oct. 23, 2009 8:45 a.m. Acalanes Community & Adult Education Center*	Sept. 17, 2009 CIF State Office, Sacramento Oct. 29, 2009 TBA	Friday, Oct. 30, 2009 TBA (some discussion about a mid- week meeting.
WINTER	Tuesday Dec. 8, 2009 NCS Office 9:30 am	Thursday Dec. 3, 2009 9:30 am NCS Office	Monday Dec. 7, 2009 TBA	Monday Dec. 14, 2009 12:00 noon North Coast Section Office	Jan 4-28, 2010	Friday Jan. 29, 2010 8:45 a.m. Acalanes Community & Adult Education Center*	Dec., 2, 2009 TBA Feb. 4, 2010 TBA	Friday & Saturday Feb. 5-6, 2010 TBA
SPRING	Tuesday February 23, 2010 9:30 am NCS Office	Thursday March 4, 2010 9:30 am NCS Office	Monday March 8, 2010 TBA	Monday March 22, 2010 12:00 noon Marin County Office of Education Public input on budget at 1:30 p.m.	April 12 – 29, 2010	Friday, April 30, 2010 8:45 a.m. Peacock Gap (if available – if not Acalanes Community & Adult Education Center*)	March 19, 2010 Sacramento May 6, 2010 TBA June 11, 2010 TBA	Friday & Saturday May 7 & 8, 2010

*Acalanes Community & Adult Education Center, 1963 Tice Valley Blvd. Walnut Creek, CA
Peacock Gap Golf and Country Club, 333 Biscayne Drive, San Rafael, CA
LEAGUE COMMISSIONERS' WORKSHOP – Monday – Tuesday, August 10-11, 2009 (may be reduced to one day)
EXECUTIVE COMMITTEE WORKSHOP – TBA

WHAT DOES THE CIF, IN GENERAL, AND THE FEDERATED COUNCIL DO WELL?

- TALK
- SET FAIR POLICY
- NAVIGATE THE POLITICS OF SECTION
- MANAGE THE DYSFUNCTIONAL FAMILY
- RUN STATE CHAMPIONSHIPS
- PROJECT A POSITIVE IMAGE
- EDUCATIONAL ASPECT – SPIRIT OF SPORT SCHOLARSHIPS
- LEGISLATOR ACTIVITY
- HEALTH & SAFETY ISSUES... STEROIDS
- MANAGE LEGAL ASPECTS
- WORK WELL WITH NFHS – MORE ACTIVE
- PROVIDE QUALITY ATHLETIC PROGRAMS FOR STUDENTS
- ENCOURAGES INPUT, DISCUSSION, PARTICIPATION FROM MEMBERS
- GIVES PARENTS AND STUDENTS A VOICE IN THE PROCESS
- RECOGNIZE STUDENT/ATHLETES IN SEVERAL WAYS
- PUT STUDENT (ACADEMICS) FIRST AND ATHLETICS SECOND
- PROVIDE OPPORTUNITIES FOR PARTICIPATION EXPERIENCES THAT WILL LAST A LIFETIME
- PROVIDE SHOWCASE VENUES FOR HIGH SCHOOL SPORTS
- HOLD UP THE BEST IN HIGH SCHOOL ATHLETICS FOR PUBLIC EXPOSURE
- SOUND AND ACCOUNTABLE FINANCIALLY
- IMPROVING IN COLLABORATIVE EFFORTS AND COMPROMISING FOR SATISFACTORY SOLUTIONS
- ENCOURAGE AND RECOGNIZE THE VOLUNTEERISM IN SCHOOLS
- LEADING ORGANIZATION IN PROVIDING OPPORTUNITIES FOR BOTH GENDERS AND THE DIVERSE POPULATION
- RECOGNIZES THE UNIQUENESS OF OUR STATE BY GIVING EQUAL OPPORTUNITY FOR URBAN, SUBURBAN AND RURAL SCHOOLS
- FORWARD-LOOKING IN PLANNING FOR THE FUTURE
- RECOGNIZING ACHIEVEMENT
- CHAMPIONSHIP EVENTS
- COLLABORATION AND DECISION-MAKING
- COACHING EDUCATION
- SAFETY
- EDUCATION ON STEROIDS, ETC.

- WORKING WITH LEGISLATORS – IMPLEMENTING APPEALS
- COMMUNICATION – USER-FRIENDLY, WEBSITE EXCELLENT
- CIF STAFF EXCELLENT, ACCESSIBLE, CAPABLE
- BUDGET/MONEY MANAGEMENT
- REPRESENT LITTLE SPORTS & BIG, GENDER EQUALITY
- BALANCED & FLEXIBLE – SEE BOTH SIDES – I.E. TRANSFER RULE
- CAMARADERIE – MAKE REPRESENTATIVES FEEL IMPORTANT
- ADDRESSES THE NEEDS FOR CHANGING DEMOGRAPHICS
- HOST STATE CHAMPIONSHIPS
- SPORTSMANSHIP
- RESOURCE WEBSITE FOR PARENTS, COACHES, ETC,
- APPEAL SYSTEM
- TRANSFER PROGRAM
- STATE FINANCES
- LONGEVITY OF OUR ORGANIZATION 1914 –
- PROFESSIONAL
- COACHING EDUCATION
- LEADERSHIP TRAINING
- VERY ACCESSIBLE – CAN TALK TO A PERSON
- KIDS 1ST
- PROACTIVE – STEROIDS – HEALTH COMMITTEE
- DIVERSITY IN SIZE – FEDERATION HAS BEEN MAINTAINED
- SPEND TIME DISCUSSING ISSUES THOROUGHLY
- LOTS OF INPUT
- GOVERNANCE WELL ORGANIZED
- FAIR, EQUITY, DIVERSITY, RESPECT
- EQUAL VOICE
- STUDENT CENTERED
- PROACTIVE WITH ISSUES
- VOLUNTEERS STEP FOUND – I.E. APPEALS
- RECOGNITION OF STUDENTS, MODEL COACH AND CIF STAFF / FEDERATED COUNCIL
- PROVIDE SUPPORT & RESOURCES; ED. FOR ALL
- UNDERSTANDING OF CIRCUMSTANCES I.E. LA BOXING (??) ISSUE
- COMMUNICATE WELL
- ORGANIZE EVENTS WELL (CAN ALWAYS IMPROVE)
- PROACTIVE W/ LEGISLATOR
- EDUCATIONAL PROGRAMS
 - STATE – STEROIDS, COACHING ED, ETC.
 - SECTION – SCHOLASTIC AWARDS
- GOVERNANCE STRUCTURE

- FIND RIGHT PEOPLE TO FILL LEADERSHIP ROLES (INCLUSIVE)
- RECOGNITION PROGRAMS
 - – COACHES/STUDENT-ATHLETES
 - SERVICE AWARDS
- KNOW WHEN TO “HOLD ‘EM” & WHEN TO “FOLD ‘EM”
- WORK WELL AS AN ORGANIZATION
 - TO WORK WITH OFFICIATING ORGANIZATION TO ENFORCE RULES AND HONOR THE GAME
- POSITIVE COACHING EDUCATION
- PLAYOFFS AND CHAMPIONSHIPS ARE WELL DONE AND SHOWCASED
- THE LONG-TERM RELATIONSHIP WITH FORMER ADMINISTRATORS CONTINUE TO HELP OUT/VOLUNTEER WITH PLAYOFFS
- THE “FEDERATION” CONCEPT IS SOMETHING WE WORK AT AND BASICALLY WE ARE DOING WELL AT RESPECTING THE DIFFERENCES FOR THE GOOD OF THE WHOLE
- RECOGNITION OF KIDS AND COACHES
- FISCAL STRUCTURE IS SOUND – OUR GOAL OF PURCHASING PROPERTY AND OTHER LONG-TERM FINANCIAL PLANS ARE GOOD

IN WHAT AREAS CAN THE CIF / FEDERATED COUNCIL IMPROVE?

- REPRESENTATION OF ALL AREAS OF THE STATE
 - NUMBER OF VOTES – LARGE SECTIONS VS. SMALL – COMBINING SMALL SECTIONS
- ETHNICITY/GENDER/SHOULD REFLECT
- GOOD OLD BOYS CLUB – PERCEPTION
- IMAGE – IVORY TOWER – TOP DOWN WHEN IN REALITY – BOTTOM
- PARENTS SEE US AS POWERFUL ENTITY SETTING DOWN RULES
- \$\$ COST OF CHAMPIONSHIPS – LITTLE GOES BACK TO THE SCHOOL; COST TO GO UP
- SCHOLARSHIP NOMINATIONS – MORE PARTICIPATION
- SHARING ACROSS SECTIONS WHAT WE DO WELL – BEST PRACTICES
- MORE CORPORATE SPONSORSHIPS/PARTNERSHIPS FOR EVENTS, ESPECIALLY SMALLER, NEWER EVENTS

- INVOLVE STAKEHOLDERS (PARENTS & STUDENTS) IN DECISION MAKING PROCESS (SPECIFICALLY WITH CREATING APPEALS PROCESS)
- EXPAND INTEREST WITH CHAMPIONSHIPS (I.E. FOOTBALL)
- RESPOND TO EXPANDED INTEREST IN NON-TRADITIONAL SPORTS
- GOVERNANCE OR EXECUTIVE COMMITTEE KNOWS ALL AND IF YOU ARE NOT ON THE COMMITTEE YOU DON'T KNOW WHAT IS GOING ON. SHARE INFORMATION MORE
- AGENDA ITEMS FOR FEDERATED COUNCIL NEED TO BE IMPROVED – ADD BACKGROUND INFORMATION ABOUT HOW THE ITEM WAS DEVELOPED , WHICH COMMITTEES REVIEWED ITEM, AND A STAFF RECOMMENDATION ON ALL ITEMS. SEND ON PERIODIC COMMUNICATION TO COUNCIL MEMBERS IN OFF MONTHS
- REVIEW SECTIONS STRUCTURE. CONSOLIDATE OR SHIFT BOUNDARIES
- ALL THINGS WE DO WELL CAN ALWAYS BE IMPROVED
- ALLOW ALL LEVELS TO DO THEIR JOB – PROVIDE TRAINING FOR MAKING THESE DECISIONS
- FIND WAYS TO IMPROVE WORKERS, OFFICIALS, ETC. TO CONTINUE DOING THEIR JOB (LONGEVITY)
- LOOK FOR BETTER/MORE WAYS TO BRING IN REVENUE
- ENCOURAGE YOUNGER GENERATION TO GET INVOLVED
- KEEP PROVIDING EDUCATION FOR PARENTS
- CHAIN OF INFORMATION TO SCHOOL SITE, SCHOOL RECORDS PARENTS
- SURVEY FROM OTHERS FOR INPUT ON ISSUES AND IMPROVEMENTS
- RECOGNITION & PUBLICITY APPRECIATION FOR AWARDS AND PUBLICATION FLIER
- IMPROVE RECOGNITION NIGHT/ MORE IMPRESSIVE WITH LOCATION/ ACTIVITIES AVAILABLE, ETC. SAFETY
- ELIGIBILITY PLAN FOR THE BIG GUYS
- FOLLOWING RULES VERSUS CIRCUMVENTING RULES
- COMMUNICATION – FOLLOW UP
- DEVELOP A BETTER UNDERSTANDING OF SECTION OFFICES DUTIES
- TOO MUCH WORDSMITHING AT TABLE
- IMPROVE PROCESS FOR APPROVAL
 - 1ST READINGS
 - AMENDMENTS

- PRESIDENTS TALK TO SEE HOW VOTES ARE GOING TO SPEED UP PROCESS – VOTING
- UNIFORM SYSTEM FOR EDITING (STYLE SHEET FOR EDITING)
- PROMOTE EVENTS/PUBLIC RELATIONS... THROUGH THE MEDIA
- WORKING WITH MEDIA – BETTER RELATIONSHIP
- COMMUNICATION – IMPROVE TARGET/TV CONTRACTS
- PUBLIC RELATIONS – GET GOOD WORD OUT
- APPLY OUR RULES
- SPONSORSHIPS – ECONOMIC FUTURE
- IMPROVE PROCESS AT _____ ON HOW A PROPOSAL COMES TO VOTE, I.E. DATES, \$\$, TEMPLATE, WHERE EX. COMMITTEE COMES INTO PROCESS
- ALL EDUCATION PROGRAMS
 - COACHING
 - DRUGS
 - NEW ADMINISTRATOR
- LOOK AT STATE CHAMPIONSHIPS
- CONTINUE TO LOOK AT TECHNOLOGY: LAPTOP AT FC MEETINGS AND NON-SERVER BASED EMAIL (WEB-BASED)
- RECRUITMENT OF PRINCIPALS, COACHES AND OFFICIALS
- TRANSLATE PCVWH INTO SPONSORSHIP
- PROACTIVE WITH ASSEMBLY
- TIMELY COMMUNICATION FROM BOTTOM-UP AND TOP-DOWN
- SHARING OF IDEAS BETWEEN SECTION REPS
- KNOW ISSUES FACING SCHOOL BOARDS AND ALLIED ORGANIZATIONS
- UNDERSTAND IMPORTANCE OF ROLE & RESPONSIBILITIES OF FC
- COMMUNICATE BETTER WITH PARENTS, GENERAL PUBLIC
 - BASIC PRESS RELATIONS
 - SHARE THE CIF STORY
 - SIMPLIFY LANGUAGE IN CONSTITUTION & BYLAWS
- COMMUNICATE IMPORTANCE OF THE ATHLETIC DIRECTOR POSITION TO SCHOOL BOARDS

WHAT ARE THE ISSUES THAT NEED TO BE ADDRESSED BY THE CIF / FEDERATED COUNCIL?

- GOVERNANCE – CONFIGURATION AND NUMBER OF SECTIONS, I.E. MORE BALANCE
- JR. HIGH RECRUITING
- PRIVATE/PUBLIC PLAYOFF ISSUES
- IMPROVE /MORE VISIBILITY AS AN ORGANIZATION
- BETTER EDUCATION THROUGH AESA, CSBA, ETC.
- CLARIFY THE ROLE OF THE CDE & CIF
 - MOVE TO SACRAMENTO
- MORE INVOLVEMENT FROM PRINCIPALS
- MORE STAKEHOLDER INVOLVEMENT
 - DO WE REALLY REPRESENT ATHLETES/PARENTS/FAMILIES OR SCHOOLS & LEAGUES
- POST BACKUP ON WEBSITE WITH AGENDA = BROWN ACT REQUIRES PUBLIC ACCESS NOW
- ORGANIZE THE ORDER OF NEW CHAMPIONSHIP EVENTS
 - MASTER PLAN
 - THE “NEW” TREND OF REGIONAL CHAMPIONSHIPS
- LOOK TOWARD REBALANCING/RESTRUCTURING SECTION FORMATION
- FOCUS ON CONTINUED REVENUE GENERATION IN LIGHT OF THE CURRENT ECONOMY
- CONTINUE TO EDUCATE COACHES
- FOCUS ON THE TURN-OVER SCHOOL ADMINISTRATION
- TRAIN AND MAINTAIN OFFICIALS
- CONTINUE TO IMPROVE COMMUNICATION WITH SCHOOL ADMINISTRATION
- PUBLIC/PRIVATE
- THE “HAVES” AND THE “HAVES NOT”
- CONTINUE TO ADDRESS TRANSFER ELIGIBILITY
- LEGISLATIVE ISSUES
- PERMANENT HOME FOR STATE OFFICE, NEAR THE CAPITOL
- LEGISLATURE
 - FC MEETING IN SACRAMENTO
 - INVITE LEGISLATORS
- COMMITTEES THAT DON'T MEET
 - EITHER MEET OR DROP
 - REVIEW

- MEET 2.5 DAYS – THUR-SAT TO ACCOMMODATE COMMITTEE MEETINGS
- DO SOMETHING WITH OUT-OF-SEASON ACTIVITY
- STATE ASSIST. IN TALKING TO ACSA ETC.
 - RE: ADS GETTING MORE SUPPORT THAN THEY
 - ADMINISTRATION GETTING MORE SUPPORT THAN THEY ARE
- PUBLIC/PRIVATE ISSUE
- ATTRACT PRINCIPALS BACK INTO FOLD OF DECISION MAKING
- WORKING WITH THE LEGISLATOR
- FIND WAYS TO BECOME CLOSER TO ACSA & CASBA AND OTHER ALLIED ORGANIZATIONS
- CLUB SPORTS – WORK WITH AND CO-EXIST
- PUBLIC/PRIVATE
- MARKETING AND ECONOMIC ISSUES
- LOOK AT CONFIGURATION OF THE SECTIONS AND SEE IF THEY ARE VIABLE; AND ARE THERE OTHER CONFIGURATIONS THAT WILL WORK
- BETTER WAYS FOR SECTIONS TO WORK TOGETHER AND ALSO WORK WITH THE STATE
- IN REGARDS TO NEW OFFICE: LOOK AT OPTIONS TO BUY, LEASE, ETC
- FINDING WAYS TO REDUCE LEGAL ISSUES
- LEGISLATIVE REPRESENTATIVE TO CIF OR LIAISON – BETTER COMMUNICATION
- BRING IN/RECRUIT YOUTHS/FRESH VOICES
- LONG-TERM FINANCES - \$ SOURCES
- ADDRESS SAFETY OF KIDS WITH SPECIALIZATION – HOURS OF PARTICIPATION
- SECTION CONFIGURATION
 - NUMBER OF VOTES
- PR – COMMERCIALS – TOOT YOUR HORN! PROMOTE WHAT WE DO WELL
- ONLINE SCHOOLS/HOME SCHOOLS
- PRIVATE/PUBLIC
- CHEERLEADING
- ASSIST SECTIONS THAT MAY HAVE DIFFICULTY
- FINANCIAL – IMPROVE & EXPAND ASSETS, SPONSORSHIPS
- THOSE WHO DON'T WANT CIF
- HOW TO CONTAIN LEGAL COST
- UPDATE STRATEGIC PLAN
- CLUB SPORTS – INTRUSION, ACADEMY GROUP
- WOMEN IN SPORTS DAYS – IMPROVE

- CONTINUE TO PURSUE ELIGIBILITY CONCERNS
- PROACTIVE W/ LEGISLATOR
- CHARTER SCHOOLS, VOUCHER SYSTEM, MULTI-CAMPUS SCHOOLS
- GEOGRAPHICAL SET UP OF SECTIONS: CITY SECTIONS HAVE PRIVATE WITHIN GEOGRAPHICAL AREA BUT NOT IN SECTION – PUBLIC IS PRIVATE
- FEDERATION VS. ASSOCIATION ISSUES
- GIRLS WRESTLING - NEEDS TO BE SEPARATION OF SPORTS LIKE BOYS AND GIRLS BASKETBALL

**CIF Governance Task Force
Oakland, CA
10:00 AM – 3:00 PM
January 26, 2009**

MINUTES

Task Force Members in Attendance:

Kathy Wheeler, Co-Chair; Gary Smidderks, Co-Chair; Jeff Cardoza, Central Section; Michael Coyne, Central Coast; Cindy Cunningham, Department of Education; Mike Garrison, Sac-Joaquin; Randy Gilzean, Northern Section; Richard Graey, North Coast; Steve Hirabayashi, San Francisco; Ray Johnson, Southern Section; Sue Kuwabara, Southern Section; Nancy Lambert, San Francisco; Andrea Lott, Central Section; Tom McCoy, San Diego; Shannon McGee, Central Coast; Darlene Miller, Oakland; Richard Morris, Calif. School Boards Association; Lori Pawinski, Los Angeles; Becky Smith, North Coast; Gabriel Valenzuela, Oakland; Nancy Veilleux, Sac-Joaquin.

Others in Attendance: Mike Henson, President, CIF; Marie Ishida, Executive Director, CIF; Roger Blake, Associate Executive Director, CIF.

Unable to attend: Dick Fukuda, Los Angeles; Lou Obermeyer, San Diego; Rick Stout, Northern

1. Welcome

Gary Smidderks and Kathy Wheeler, Co Chairs of the Task Force, welcomed the members in attendance and reviewed the agenda.

2. Introductions

All members in attendance gave brief self-introductions that included their school and section associations.

3. Expense Reimbursement

Marie Ishida reviewed materials enclosed for the Task Force members regarding attendance and travel expenses.

- a. Expense form
- b. Reimbursement guidelines

4. Purpose of the Committee

Mike Henson, President of the State CIF, reviewed the purpose and why the Task Force was formed. Mike reiterated that there is no set outcome for the Task Force and that as the committee moves forward in discussions that our barometer must be the CIF Mission Statement. "Equity – Equal opportunity without regard to race, gender and ethnicity within all aspects of the athletic program for students, personnel, schools and governance."

a. "Structure vs. Purpose"

President Henson reviewed with the Task Force that "the CIF spends so much time and resources defending our structure rather than being able to focus on promoting all the good things we do for students, schools, coaches and administrators.

b. May 2008 FC Roundtable Comments

Handouts were distributed from the May 2008 roundtable discussions that addressed three questions:

- 1) What does the CIF, in general, and the Federated Council do well?
- 2) In what areas can the CIF / Federated Council improve?
- 3) What are the issues that need to be addressed by the CIF / Federated Council?

c. CIF Goal

President Henson reviewed the goals and objectives developed by the State Executive Committee for 2008-2009 that were based upon many of the comments made by the Federated Council. One of the goals was for the organization to begin a “governance review” with looking for ways that may improve CIF.

d. Historical Background

Marie Ishida, Executive Director of the State CIF, reviewed the following items including handouts that were in the materials packet.

- (1.) Power Point Presentation that reviewed the present CIF structure that included State Education Code, 10 CIF Section format, how CIF is governed, how rules and regulations are made and Weighted Voting.
- (2.) CIF Strategic Plan that occurred during the years of 1992-1994.
- (3.) Geographic Boundary Committee that occurred during 1994-1995. A copy of the four-region model of governance that was being proposed to the Federated Council in 1995 was shared with the committee. This proposal was tabled. It was also noted that other governance models had been discussed at that time – two regions (basically dividing the state in two) and an eight (8)-region model.
- (4.) Orange County Proposal for a formation of a new section that occurred during 1994.
- (5.) 2001-02 Strategic Plan Update.
- (6) Current Structure
 - (a.) Ten (10) Sections
 - (b.) Legislation introduced due to structure (inconsistency in rules and application)
Marie reviewed with the Task Force the ever Increasing introduction of bill by State Legislator that directly impact the policies and operations of interscholastic athletics. The visibility and importance of high school athletics continues to grow within society and bills. legislators have responded to concerns expressed by their constituents by drafting
 - (c.) State Playoffs – automatic entries by sport, per section was distributed.
 - (d.) Lawsuits (as a result of structure - inconsistency).
Marie discussed the trend of increasing appeals and lawsuits and the fiscal impact to our member schools.
 - (e.) Comparative data from other states
Presently, the CIF is one of only two states that use a “Federated” model of governance for interscholastic athletics. Marie reviewed the New York model as the other “Federated” model.
 - (f.) Marketing Distribution Formula and the 2007-2008 marketing distribution amounts for each section were included in the packet of materials.
 - (g.) Constitution and Bylaws pertinent to structure were included in the packet of materials.

5. Responsibilities of Committee Members

Kathy Wheeler reviewed the expectations, duties and responsibilities of members of the Task Force.

a. Committee Responsibilities

Each member was asked to attend their section “Board of Managers” meetings and report out on the discussions and information that is discussed at Task Force meetings. It was emphasized that transparent, open communications MUST be on going between Task Force members and their respective sections and organizations. All CIF sections will be asked to “agendize” during their Board of Managers meetings time for members to report. Task Force members were also asked to facilitate discussion at their section meeting regarding concerns and issues and report out on those section discussions at each Task Force meeting. Co-Chairperson Gary Smidderks stated that during his years of service in education and the CIF, the organization has

changed significantly in many ways. *“We need to face the challenges of today and the world in which we reside. Equity has many facets and as an organization, we have an obligation to see how we can continue to improve so that we better serve the students we represent.”*

6. Meeting Dates of Committee

The Committee established the next meeting date. The date was established so that it would follow section meetings and first discussions and be held prior to the next State Federated Council meeting. Future dates will be established in May.

Next Meeting: May 6, 2009 10am - DoubleTree, San Jose, CA

7. Specific Comments from Committee Members

Discussion and clarification took place as to who took part in the Federated Council discussions and the statements listed (Discussion groups were divided up so that each round table reflected various sections. Commissioners had a separate round table.)

Each Committee member was given an opportunity to discuss concerns and issues at this time.

Cindy Cunningham (California Department of Education) – Communication is the key. How do we better develop methods to communicate with students and parents?

Richard Morris (CSBA) – As we move forward we must move from general issues to addressing specific areas and concerns. We must move to change the image and perception among school board members that “CIF is a big hammer.”

Sue Kuwabara (Southern Section, School Board member) – One of the issues I most often hear and asked about is “why is the Southern Section so large?” CIF needs to be ahead of the issues, by having our own PR person on staff. We will be able to tell our story. The lack of knowledge and understanding of CIF and how it operates is an underlying issue with many people.

Ray Johnson (Southern Section) – We need to be sure that as this process moves forward that we are inclusive of all of our stakeholders, including students and parents. Improve communication and understanding that as a body the CIF is designed to help and support the educational mission of schools. We need to work to improve and change the attitude and beliefs that many have about CIF.

Nancy Lambert (San Francisco) – It will be interesting to see how principals will respond to these issues and concerns due to the number of priority items they already have on their plates. Fear that athletics is a back burner issues for most principals on a day to day basis.

Steve Hirabayashi (San Francisco) – Serving on statewide appeal panels I have come to learn that many school officials do not understand CIF rules and regulations and unfortunately miscommunicate to parents and students. We have to find better ways to communicate and educate school officials.

Tom McCoy (San Diego) – Over time, CIF should increase their advocacy for high school athletics, especially in the fiscal times schools are facing today. With all the cuts schools and districts have already made, can sports survive the next cut? Better promote and advocate the positive that sports brings to a high school, its students and community.

Mike Garrison (Sac-Joaquin) – Increase the uniformity and consistency of rules and regulations for all ten sections. We also need to think “outside” the box at looking at future governance structures. Would California work best with two separate associations, one in the north and one in south? We must be open to change and see what might work to help improve how we operate.

Nancy Veilleux (Sac-Joaquin) We really need to talk about the elephant that is in the room and work on the structure and governance process of the CIF by looking at all aspects of CIF inclusive of the geographical make-up of the sections and those areas that are problematic due to being a federation versus an association.

Gabriel Valenzuela (Oakland) – Parents do not understand how CIF functions and operates. Most stakeholders do not care how CIF functions and operates until it impacts their school, their team or their child. We must be aware of the changing demographics of California with English Learners issues and

translating CIF materials. Perhaps too, CIF could look to expand and support other student activities besides athletics.

Darlene Miller (Oakland) – Instead of thinking out of the box, we should think out of the ballpark... On-going communication during this process will be vital and maybe the most important piece of the process. We need to be open and transparent on what we discuss and the direction that the future may hold.

Randy Gilzean (Northern Section) – Uniformity is a must. Even with the new statewide transfer rule, many sections still choose to use their own forms and paperwork. We need to take it a step further and move all sections toward better uniformity.

Becky Smith (North Coast Section) - In reviewing the Federated Council round table discussion Health and Safety issues appear to be a very positive theme. The information discussed and reviewed by Marie was very informative, I learned a lot during that presentation. (Many other also made comments at this time that most people do not know the history and how CIF governance operates). Increase and simplify communications by creating “easy steps” that school officials could keep on hand and refer to when specific issues arise. Educate, teach and be more proactive with school personnel.

Richard Graey (North Coast) – Serving on appeal panels I too have found that the lack of knowledge and understanding by parents is a major concern. I also think that many school officials do not have a basic understanding of the rules and regulations.

Lori Pawinski (Los Angeles) – In LA the addition of charter schools to the former “city” section has been a major work in progress. In the past the LA school district had absolute control over policy (cited example of NO practice on Saturday rule) but with the changes that have been taking place (charter schools as members of the section) our section has to face many new questions and challenges. Questions have arisen regarding how and why we exclude students who play on clubs teams (rule 600). Consistency on eligibility transfer is a must.

Shannon McGee (Central Coast) – Communication and consistency in today’s world. Schools are facing tough decisions on cuts. Some districts in our section are threatening to drop all sports.

Michael Coyne (Central Coast) – I think uniformity is good, but we must be smart enough to allow flexibility and common sense.

Andrea Lott (Central Section) – Perception can be everything. Public relations for CIF is a huge issue and must be addressed. Perception is that the governance of CIF is very political and we need to change that by being more transparent. Students need to have a voice.

Jeff Cardoza (Central Section) – Lack of communication is a concern but so is the lack of involvement at the section level by principals. Statewide it appears that less and less principals are involved in their section governance and this also leads to poor communications as they are not aware of issue and concerns that impact their school. Another trend that is a concern is that more and more responsibility and expectations are placed on athletic directors, yet most have very little time and support to complete their jobs. The turnover rate for athletic directors is high and that too leads to many of the communication issues that we face.

Mike Henson (President) – Many have mentioned uniformity and consistency. I do not think they are the same thing, but one can and does lead to the other.

Co-Chairs Gary Smidderks and Kathy Wheeler – Thanks to everyone for your thoughts, ideas and candor.

8. Reporting back to sections and reporting back to committee.

The Co-Chairs discussed with the task force the expectation that members will take the information they received today back to their section board of managers and begin discussions.

9. Next steps:

- a. Task Force Members Reporting back to sections.
 1. Information discussed today – Purpose of task force and history.

2. Share Federated Council responses to three questions from May 2008.
 3. Share minutes/comments from 1st task force meeting.
 3. Using the comments made by task force members, seek and get responses from local section board of managers on these comments. Get feedback from sections and bring to next meeting.
- b. Prioritize the top three (3) to five (5) issues your section would like to see addressed by the task force.

Next Meeting: **May 6, 2009 (in conjunction with the CIF Federated Council), DoubleTree, San Jose**

02.09.09

2009-2010 PROPOSED BUDGET with 3% Cola
YTD as of Jan. 30, 2009

CIF		2007-08	2007-08	2007-08	2007-08	2008-09	2008-09	2008-09	2008-09	2009-10	2009-10	2009-10	2009-10
		BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSE	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	EXPENSE YTD
	Championships												
1	Golf			\$ (4,500)	(4,772)		\$ -	\$ (4,650)	\$ (3,946)			\$ (4,650)	
2	Tennis			\$ (1,800)	(2,047)		\$ -	\$ (1,900)	\$ (1,719)			\$ (1,900)	
3	Cross Country	\$ 42,000	48,273	\$ (36,000)	(43,433)	\$ 49,000	\$ 39,255	\$ (42,000)	\$ (35,936)	\$ 49,000		\$ (40,000)	
4	Volleyball	\$ 140,000	187,299	\$ (90,000)	(88,852)	\$ 165,000	\$ 151,706	\$ (88,000)	\$ (86,526)	\$ 165,000		\$ (86,500)	
4A	B. Volleyball					\$ 80,000	\$ -	\$ (60,000)	\$ (7,235)	\$ 80,000		\$ (58,500)	
5	Football	\$ 165,000	125,641	\$ (244,000)	(277,587)	\$ 210,000	\$ 199,649	\$ (365,813)	\$ (305,255)	\$ 210,000		\$ (363,813)	
6	Wrestling	\$ 270,000	234,800	\$ (136,000)	(129,484)	\$ 250,000	\$ -	\$ (133,000)	\$ (15,187)	\$ 250,000		\$ (131,000)	
7	Basketball	\$ 796,000	786,428	\$ (390,000)	(361,333)	\$ 796,000	\$ 8	\$ (370,000)	\$ (16,524)	\$ 796,000		\$ (368,500)	
8	Track	\$ 92,000	95,567	\$ (50,000)	(55,659)	\$ 92,000	\$ -	\$ (50,000)	\$ (6,316)	\$ 92,000		\$ (48,500)	
8A	Soccer		81,554		(83,555)	\$ 85,000	\$ -	\$ (75,000)	\$ (4,521)	\$ 85,000		\$ (73,500)	
	Venue Contracts												
9	Wrestling Venue	\$ 40,000	45,000			\$ 40,000	\$ -		\$ -	\$ 40,000			
10A	Cross Country Venue	\$ 12,000	12,100			\$ 12,000	\$ -		\$ -	\$ 12,000			
10B	Basketball Venue	\$ 5,000	5,000			\$ 5,000	\$ -		\$ -	\$ 5,000			
10C	Track Venue					\$ 21,000	\$ -		\$ -	\$ 21,000			
	Sub Total - Championship Events	\$ 1,562,000	\$ 1,621,662	\$ (952,300)	\$ (1,046,722)	\$ 1,805,000	\$ 390,618	\$ (1,190,363)	\$ (483,166)	\$ 1,805,000		\$ (1,176,863)	
	Educational Programs												
11	Coaching Education	\$ 650,000	540,120	\$ (590,000)	(362,321)	\$ 297,000	\$ 469,711	\$ (150,000)	\$ (121,137)	\$ 165,000		\$ (41,000)	
12	Coaching Education - Leadership Training	\$ 99,000	39,945	\$ (82,500)	(13,772)	\$ 25,000	\$ 22,337	\$ (15,000)	\$ (5,154)	\$ 20,000		\$ (5,000)	
13	Coaching Education - Legal & Liability	\$ 3,600		\$ (600)	(155)		\$ -		\$ -				
14	NIAAA Training	\$ 39,375	37,340	\$ (28,125)	(37,064)	\$ 29,375	\$ 3,045	\$ (18,125)	\$ (2,722)	\$ 15,750		\$ (10,500)	
15	Parents Education Program	\$ 8,500	1,770		(59)	\$ 3,500	\$ 10,850		\$ (1,080)	\$ 3,500			
16	PVH Seminars	\$ 1,000				\$ 1,000	\$ 325		\$ -	\$ 1,000			
17	CE - Travel & Misc. Expenses			\$ (30,000)	(21,983)		\$ -	\$ (30,000)	\$ (10,500)			\$ (25,000)	
18	CIF Steroid Education						\$ -		\$ -				
	Sub Total - Educational Programs	\$ 801,475	\$ 619,175	\$ (731,225)	\$ (435,354)	\$ 355,875	\$ 506,268	\$ (213,125)	\$ (140,593)	\$ 205,250		\$ (81,500)	
	Interest Income												
19	Investment Income	\$ 18,000	38,584		(10,649)	\$ 18,000	\$ 9,000	\$ (10,500)	\$ -	\$ 10,000		\$ (10,500)	
20	Interest Income	\$ 8,000	26,513		(1,557)	\$ 12,000	\$ 7,650	\$ (1,500)	\$ (165)	\$ 12,000		\$ (1,500)	
	Sub Total Interest Income	\$ 26,000	\$ 65,097	\$ -	\$ (12,206)	\$ 30,000	\$ 16,650	\$ (12,000)	\$ (165)	\$ 22,000		\$ (12,000)	
	Marketing												
21	Sponsorships (from corporate support)	\$ 955,250	870,560	\$ (480,320)	(466,001)	\$ 904,250	\$ 576,583	\$ (454,750)	\$ (31,926)	\$ 1,041,585		\$ (573,950)	
22	Misc. Marketing	\$ 9,000	73,325			\$ 9,000	\$ 25,510		\$ -	\$ 9,000			
23	Broadcast Rights	\$ 92,150	82,814	\$ (12,404)	(9,238)	\$ 100,000	\$ 43,400	\$ (15,000)	\$ -	\$ 103,000		\$ (15,000)	
24	Advertising	\$ 4,000	16,605			\$ 4,000	\$ -		\$ -	\$ 4,000			
25	Vendor Income from Championships	\$ 6,000	1,500			\$ 2,000	\$ 5,175		\$ -	\$ 2,000			
26	Champ. Merchandise Contract	\$ 65,000	88,294			\$ 65,000	\$ 10,000		\$ -	\$ 65,000			
	Sub Total Marketing	\$ 1,131,400	\$ 1,133,098	\$ (492,724)	\$ (475,239)	\$ 1,084,250	\$ 660,668	\$ (469,750)	\$ (31,926)	\$ 1,224,585		\$ (588,950)	
27	Dues Income (96% of prior yr.)	\$ 441,360	420,142			\$ 404,000	\$ 418,296		\$ -	\$ 406,000			
27a	Interest on overdue accounts		11,536				\$ -		\$ -				
28	(Forwarded to sheet 3) SUB-TOTAL	\$ 3,962,235	\$ 3,870,710	\$ (2,176,249)	\$ (1,969,521)	\$ 3,679,125	\$ 1,992,500	\$ (1,885,238)	\$ (655,850)	\$ 3,662,835		\$ (1,859,313)	

2009-2010 PROPOSED BUDGET with 3% Cola
YTD as of Jan. 30, 2009

CIP	2007-08	2007-08	2007-08	2007-08	2008-09	2008-09	2008-09	2008-09	2009-10	2009-10	2009-10	2009-10
	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSE	BUDGET INCOME	YD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	EXPENSE YTD
Legal & Liability												
29 General Counsel - Retainer			\$ (105,600)	(106,560)		\$ -	\$ (132,000)	\$ (22,000)			\$ -	
30 General Counsel expense beyond retainer			\$ (165,169)	(230,944)		\$ -	\$ (148,769)	\$ (168,824)			\$ (290,000)	
31 Legal expense - outside counsel			\$ (91,000)	(19,410)		\$ -	\$ (70,000)	\$ (51,637)			\$ (70,000)	
32 Indirect Costs				(1,136)		\$ -		\$ (588)				
33 Appeal Hearings		12,750		(31,294)	14,250	\$ 9,410	\$ (76,000)	\$ (28,582)	14,250		\$ (76,000)	
- Salary + benefits (50% of Exec. Dir. + 15% of Admin. Asst. + 100% of Coord.)			\$ (124,340)	(132,377)		\$ -	\$ (150,500)	\$ (59,576)			\$ (154,000)	
35 - Clerical, office supplies			\$ (17,800)	(4,295)		\$ -	\$ (8,000)	\$ (4,868)			\$ (8,000)	
36 Sub-total: Legal expenses			\$ (503,909)	\$ (526,016)		\$ -	\$ (585,269)	\$ (336,074)			\$ (598,000)	
37 Insurance Premium Expenses			\$ (220,306)	(214,573)		\$ -	\$ (240,000)	\$ (180,536)			\$ (240,000)	
38 Dedicated Reserve for Retiree's Benefits			\$ (40,000)	(94,334)		\$ -	\$ (40,000)	\$ -			\$ (40,000)	
39 *Assessment to Schools	\$ 764,215	778,584			\$ 735,380	\$ 774,734		\$ -	\$ 756,900			
40 Legal liability "In Excess" from prior year					\$ 115,639			\$ -				
41 Sub-total: Legal Defense & Insurance Assessment	\$ 764,215	\$ 791,334	\$ (764,215)	\$ (834,923)	\$ 865,269	\$ 784,144	\$ (865,269)	\$ (516,610)	\$ 771,150		\$ (878,000)	
Operating Costs												
42 Rent & utilities			\$ (98,600)	(91,333)		\$ -	\$ (106,180)	\$ (54,749)			\$ (73,052)	
42a Office Relocation				(11,602)		\$ -		\$ (20,583)				
43 Salaries for Staff			\$ (717,000)	(668,359)		\$ -	\$ (712,000)	\$ (287,574)			\$ (710,000)	
44 Employee Benefits (PERS + Med + Dental)			\$ (207,000)	(187,424)		\$ -	\$ (216,573)	\$ (99,294)			\$ (215,000)	
45 Other Benefits (Exec. Director's Contract)			\$ (3,340)	(3,540)		\$ -	\$ (13,200)	\$ (1,543)			\$ (13,200)	
46 Retiree's Benefits (Med + Dental)			\$ (62,200)	(61,642)		\$ -	\$ (69,444)	\$ (26,448)			\$ (71,556)	
47 Payroll Tax (State Unemployment +ETT)			\$ (4,600)	(3,022)		\$ -	\$ (4,600)	\$ (58)			\$ (3,600)	
48 Payroll Tax (FICA + Medicare)			\$ (49,200)	(49,125)		\$ -	\$ (53,950)	\$ (18,124)			\$ (53,950)	
49 Office Supplies / Printing			\$ (44,000)	(21,539)		\$ -	\$ (44,000)	\$ (26,422)			\$ (34,000)	
50 Mailings, Postage			\$ (35,000)	(25,865)		\$ -	\$ (35,000)	\$ (17,839)			\$ (30,000)	
51 Legislative Consultation			\$ (44,000)	(43,643)		\$ -	\$ (44,000)	\$ (20,146)			\$ (47,000)	
52 Accounting Costs			\$ (6,000)	(1,582)		\$ -	\$ (6,000)	\$ (1,669)			\$ (6,000)	
53 Audit			\$ (16,500)	(17,585)		\$ -	\$ (19,000)	\$ (18,323)			\$ (21,000)	
54 Maintenance, equipment repairs			\$ (5,000)	(2,448)		\$ -	\$ (5,000)	\$ (242)			\$ (1,000)	
55 Computer, Equip, Furn. Upgrades						\$ -	\$ (12,000)	\$ -			\$ (6,000)	
56 Equipment Lease			\$ (27,900)	(20,481)		\$ -	\$ (27,900)	\$ (11,046)			\$ (27,900)	
57 Consultants Fees			\$ (3,000)			\$ -	\$ (3,000)	\$ -			\$ (3,000)	
58 WebPage Maintenance			\$ (2,500)	(2,432)		\$ -	\$ (2,500)	\$ (420)			\$ (2,500)	
59 Staff Travel			\$ (3,000)	(102)		\$ -	\$ (3,000)	\$ -			\$ (1,500)	
60 Telephone Service			\$ (18,000)	(14,062)		\$ -	\$ (18,000)	\$ (6,987)			\$ (18,000)	
61 Mileage Increase (from 35 to 50 cents per mile)			\$ (13,500)			\$ -	\$ (50,400)	\$ -			\$ (50,400)	
Sub-total Operating Costs			\$ (1,360,340)	\$ (1,225,786)		\$ -	\$ (1,445,747)	\$ (611,467)			\$ (1,388,658)	
62 (Forwarded to sheet 3) SUB-TOTAL	\$ 764,215	\$ 791,334	\$ (2,124,555)	\$ (2,060,709)	\$ 865,269	\$ 784,144	\$ (2,311,016)	\$ (1,128,078)	\$ 771,150		\$ (2,266,658)	

2009-2010 PROPOSED BUDGET with 3% Cola
YTD as of Jan. 30, 2009

CIF		2007-08	2007-08	2007-08	2007-08	2008-09	2008-09	2008-09	2008-09	2009-10	2009-10	2009-10	2009-10
		BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSE	BUDGET INCOME	YD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	EXPENSE YTD
	Programs												
	Improvement in Officiating												
63	Officials Association Accreditation			\$ (3,000)		\$ -	\$ (3,000)	\$ (1,677)			\$ (3,000)		
	Awards and Recognition Programs												
64	Scholar Athlete	\$ 59,000	59,000	\$ (59,000)	(55,200)	\$ 59,000	\$ -	\$ (59,000)	\$ (834)	\$ 59,000	\$ (59,000)		
65	Spirit of Sport			\$ (11,500)	(4,642)	\$ -	\$ (8,000)	\$ (861)			\$ (8,000)		
66	CIF Coaches Award			\$ (4,000)	(1,631)	\$ -	\$ (3,000)	\$ (461)			\$ (3,000)		
	Rule Interpreters												
67	Travel expense for interpreters			\$ (11,000)	(7,073)	\$ -	\$ (10,000)	\$ (3,374)			\$ (6,000)		
68	Consultation - equity			\$ (5,000)		\$ -	\$ (5,000)	\$ (1,226)			\$ (5,000)		
69	California Sales Tax Exp. (Prior Year's Exp.)			\$ (15,000)	(4,548)	\$ -	\$ (12,000)	\$ 1,746			\$ (12,000)		
	Sub-Total Programs	\$ 59,000	\$ 59,000	\$ (108,500)	\$ (73,094)	\$ 59,000	\$ -	\$ (100,000)	\$ (6,687)	\$ 59,000	\$ (96,000)		
	Governance & NFHS												
	Governance Meetings												
70	Federated Council			\$ (59,000)	(41,773)	\$ -	\$ (61,000)	\$ (6,628)			\$ (61,000)		
71	Executive Committee			\$ (22,000)	(29,977)	\$ -	\$ (30,000)	\$ (24,206)			\$ (30,000)		
72	Section Commissioners			\$ (22,000)	(20,654)	\$ -	\$ (22,000)	\$ (11,004)			\$ (22,000)		
73	Other Governance Meetings			\$ (28,000)	(15,745)	\$ -	\$ (22,000)	\$ (15,479)			\$ (28,000)		
74	Appeals Hearings (moves to L & L)					\$ -		\$ -					
	National Federation												
75	Annual Member Dues			\$ (5,000)	(5,000)	\$ -	\$ (5,000)	\$ (5,000)			\$ (5,000)		
76	Summer Conference Meeting Expenses			\$ (11,000)	(10,144)	\$ -	\$ (14,000)	\$ (2,531)			\$ (14,000)		
77	Section 7, 8 - Fall Meeting Expenses			\$ (6,000)	(7,587)	\$ -	\$ (9,000)	\$ (7,162)			\$ (9,000)		
78	Winter Meeting Expenses			\$ (4,000)	(3,141)	\$ -	\$ (4,000)	\$ -			\$ (4,000)		
79	National AD's meeting			\$ (1,200)		\$ -	\$ (2,000)	\$ -			\$ -		
80	Other meeting expenses			\$ (2,000)	(3,141)	\$ -	\$ (2,000)	\$ -			\$ (2,000)		
81	NFHS Publications			\$ (2,700)	(2,811)	\$ -	\$ (2,700)	\$ (2,258)			\$ (2,700)		
81a	Prior Year Expenses				\$ (3,749)	\$ -		\$ (7,623)					
	Sub-Total Governance & NFHS			\$ (162,900)	\$ (143,722)		\$ (173,700)	\$ (81,890)			\$ (177,700)		
82	Sub-total	\$ 59,000	\$ 59,000	\$ (271,400)	(216,816)	\$ 59,000	\$ -	\$ (273,700)	\$ (88,577)	\$ 59,000	\$ (273,700)		
83	Total forwarded from Sheet 1	\$ 3,962,235	\$ 3,870,710	\$ (2,176,249)	(1,969,521)	\$ 3,679,125	\$ 1,992,500	\$ (1,885,238)	\$ (655,850)	\$ 3,662,835	\$ (1,859,313)		
84	Total forwarded from Sheet 2	\$ 764,215	\$ 791,334	\$ (2,124,555)	(2,060,709)	\$ 865,269	\$ 784,144	\$ (2,311,016)	\$ (1,128,078)	\$ 771,150	\$ (2,266,658)		
85	GRAND TOTAL	\$ 4,785,450	4,721,044	\$ (4,572,204)	(4,247,046)	\$ 4,603,394	2,776,644	\$ (4,469,954)	(1,872,505)	\$ 4,492,985	0	\$ (4,399,671)	



California Interscholastic Federation

www.cifstate.org

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94502
Tel: (510) 521.4447 - FAX: (510) 521.4449
ishidasan@cifstate.org

ATTACHMENT H

AGENDA ITEM: V.A.3

November 19, 2009

TO: CIF Executive Committee

FROM: Marie

RE: Nominating Committee

President Henson has appointed Heather Daims, CIF President-Elect to chair the CIF Nominating Committee. The charge of the committee is to nominate eligible federated council members to serve on the CIF Executive Committee for a one-year term, 2009-2010.

The following have consented to serve on the committee:

Earl Haugen
Cindy Cunningham
Ralf Swenson
Jan Smith Billing

The committee met by conference call on November 24, 2008 and have nominated the following candidates (list is unconfirmed):

Sheilagh Andujar, Principal, Oakland Technical High School, Oakland Section
Nancy Acerrio, Athletic Director, Hilltop High School, San Diego Section
Jeff Cardoza, Athletic Director, Washington Union High School, Central Section President
Cindy Cunningham, CDE, Allied Organization
Nancy Lambert, Assistant Principal, Galileo Academy, San Francisco Section
Sister Cheryl Milner, Principal, Bellarmine-Jefferson High School, Southern Section President
Ray Odom, Superintendent/Principal, Hamilton Union High School, Northern Section
Dennis Regalado, Director, Acalanes Center for Independent Study, North Coast Section
Rick Spears, Principal, Colfax High School, Sac Joaquin Section

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009



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California Interscholastic Federation

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-44457- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT I

AGENDA ITEM: **V.A.6.a-b.**

TO: FEDERATED COUNCIL

FROM: Championships, New Events Committee

THROUGH: CIF Commissioners
CIF Executive Committee

DATE: February 6, 2009

RE: Addition of CIF Regional and State Championship Events

The Championships, New Events Committee is recommending the following revisions:

V.B.6.a Policy and Procedures For New Events – This document has been revised to take in to account current practice, anticipated change in the Master Plan and the adoption of a new reimbursement formula for team sports.

V.B.6.b CIF Reimbursement - The CIF reimbursement policy is designed to help defray many of the major costs associated with participation in CIF-sponsored invitational, regional and state championship events. It is not designed to totally reimburse all schools for all costs. Schools are reimbursed at the rate approved by the State Federated Council, which is comprised of representatives of all ten sections.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

POLICY AND PROCEDURES FOR NEW EVENTS

~~State championships~~ *New events* conducted by the CIF under the philosophy of the CIF would provide the best possible educational environment for our member schools. The criteria and procedures for development and approval of invitational and championship activities that provide equitable opportunities for student athletes and promote the values and goals of CIF within a financially responsible framework are as follows:

PHILOSOPHICAL CRITERIA FOR NEW EVENTS

Any *CIF sponsored Invitational*, Regional or State Championship event should contribute to the goals of the organization (for instance, a new event might enhance gender equity, economic stability and enhance the awareness of values taught through sport or enhance the recognition of achievement of students). Sponsors of an event will be required to adhere to a “code of ethics” developed by the CIF to promote the values of the organization.

PROPOSALS FOR NEW EVENTS

All proposals submitted *must fall under CIF Bylaw 1200, CIF-Approved Sports*, regardless of the author, must include the following information:

I. QUALIFYING PARTICIPATION CRITERIA FOR STATE CHAMPIONSHIPS A NEW EVENT

A. CIF STATE CHAMPIONSHIPS

At least 60 percent of all CIF schools participate in the sport in the same season or at least 6 or more Sections have championships in the sport to include at least 2 in the north and 2 in the south. ~~The committee may recommend that proposals for state championships be inaugurated as regional events even if the criterion is met.~~

B. CIF REGIONAL CHAMPIONSHIP

At least 50% of a region sections participate in the sport in the same season.

C. CIF INVITATIONAL EVENTS

Provide opportunities for a sport that does not meet the above state criteria for regional or state championships.

II. FEASIBILITY

A. Can the new event be managed by present CIF staff or efficient, competent management staff may be found by CIF?

B. *Can* the event be financially supported by the revenue generated from the event? *Can and* financial support ~~can~~ be sustained over a period of years *or can must the event be sustained by excess revenue from other Regional or State Championships?*

C. A state championship or regional championship shall be scheduled only after the conclusion of the championships in those Sections taking part in the championship.

III. FINANCIAL CRITERIA FOR NEW EVENTS SPONSORED BY CIF

~~A. Future championships will address the issue of reimbursement for participants for travel, lodging and meals according to CIF adopted criteria~~

A. Proposals for a new event must include detailed, specific estimated reimbursable expenses to participating member schools using the State CIF Reimbursement Formula.

B. Proposals for a new event must include detailed, specific estimates of all administrative and staffing expenses associated with the proposed new event. Consideration must be given in proposals to mitigating expenses of new events.

~~B. Participants in invitational events (pre and mid season) will be expected to be responsible for travel, lodging and meals.~~

~~C. Participants in postseason invitational events will be expected to be responsible for travel, lodging and meals. If invitational events are sufficiently profitable, then payment of such expenses will be considered for participants.~~

~~C. New events cannot place Section championships at risk financially.~~

~~D. Consideration must be given in proposals to mitigating expenses of new events.~~

~~F. Detailed, specific, feasible cost estimates will accompany all proposals.~~

~~G. In reviewing and approving proposals for invitational events, consideration should be given to designating, at least, a portion of any profits to go for reimbursement of school costs for participation in existing and new championships.~~

~~D. The event cannot be a burden on any Section budget or on the State CIF budget and the staging of the event must be economically responsible.~~

~~I. The proposal must show how the event may be sustained, economically, over many years.~~

IV OTHER RECOMMENDATIONS/QUESTIONS

The following are recommendations/questions that should be addressed within the proposal:

A. What is the benefit to participating schools and students?

B. How, specifically, will this event be a demonstration of the values of participation in high school athletics? Are there awards based upon values? In choosing teams or individuals for an event, are there any criteria such as demonstration of respect, sportsmanship, citizenship, achievement through effort and cooperation, full compliance to CIF code of ethics, rules, regulations, guidelines, etc.

C. Is there a conflict with state mandated testing?

~~C. State CIF Championships and new events (invitationals and bowl games) cannot last longer than two (2) weeks.~~

~~Three (3) weeks may be permissible depending on the sport.~~

D. Does the event cause additional loss of instructional time? If so, has any thought been given to mitigating this loss (Saturday contests, evenings, vacation time)?

E. If the proposal is for a sport, which is played, now in more than one season in the state, what dates are selected and why?

F. G. Will the proposed event lend itself to a partnership between the State CIF and a CIF Section?

G. H. If there is a partnership proposed between a Section and the State CIF, the nature of the partnership must be detailed. That is, what are the duties and responsibilities of the Section and State entities? If there is to be risk/profit sharing, what are the proposed financial details? If resources, other than financial, are to be used as part of a partnership, what are the anticipated resources?

H. I. Any proposal that involves a Section/State partnership should consider whether or not an event should be rotated, upon request, among Sections.

I. ~~J.~~ Proposals should involve consideration of adding to basic competition ancillary activities to make the event more attractive and reflective of the goals/mission of CIF; e.g. training for coaches, sportsmanship activities for students/schools.

J. ~~K.~~ Does the new events place Section championships at risk financially?

K. ~~L.~~ Does the new event cause a burden on any Section budget?

V. **PROCESS FOR SUBMISSION OF NEW EVENT PROPOSAL**

A. Proposals for new athletic events or championships which would be State CIF directed and implemented or directed and implemented in partnership between the State CIF and a CIF Section must be submitted no later than 15 months before the desired event implementation date in order to allow for full discussion necessary for approval and implementation.

A. Proposals for new events must follow the Master Plan established by the Championships and New Events Committee to ensure timely implementation that meets the requirements of the CIF including, but not limited to equity and staffing.

B. The 15-month application requirement can be waived only by specific action by the Federated Council regarding a State or regional championship or by the Executive Committee or the Federated Council for a new pre, mid or post-season invitational event. The waiver is granted only when the decision-making body mentioned above is satisfied that all necessary consideration has taken place.

B. Process for proposals for championships:

~~(1) Requests for proposals mailed to Sections/schools in September.~~

(1) Proposals must be submitted for committee review by May 1.

(2) Sub-committee of Events Committee will review proposals by June 1.

(3) Commissioners will review proposals in mid-June.

(4) Events Committee develops recommendation for Federated Council – September.

(5) Federated Council – First Reading – November

(6) Federated Council – Action – February

(Revised May 2003 Federated Council)

1/08/2009

2/6/2009



California Interscholastic Federation

www.cifstate.org

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-44457- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT J

AGENDA ITEM: V.A.4

TO: FEDERATED COUNCIL

FROM: CIF Staff

THROUGH: CIF Executive Committee
CIF Commissioners

DATE: February 6, 2009

RE: Article 2.22.C: Enforcement

CIF Staff is recommending the revision of this bylaw. Although staff time and resources are always taken into account when investigating any situation, the fact of the matter is that the CIF will spend as much time and resources necessary to investigate when called upon to do so. Perceptually, the current language in this bylaw infers otherwise.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

ARTICLE 2

22. C. Enforcement

(1) The State CIF Executive Director and/or CIF Executive Committee or Section Commissioner and/or Section Board of Managers shall have power to suspend, to fine or otherwise penalize any member school for the violation of any CIF or Section rules and regulations or for just cause. The period of suspension or other penalty shall be left to the discretion of the CIF governing body that has jurisdiction of the matter where the penalty is not fixed.

(2) The Executive Director or Section Commissioner shall, in his/her discretion, determine whether information about any possible violation of the CIF or Section Constitution or Bylaws is sufficiently reliable to justify further investigation. The Executive Director or Section Commissioner shall also, in his/her discretion, determine whether to conduct any investigation of possible violations of the Constitution or Bylaws as well as the nature and extent of any investigation that may be conducted and the procedures to be used in any such investigation. Factors to be considered by the Executive Director or Section Commissioner in making these determinations may include, but are not limited to:

~~a. The workloads of the State or Section Office~~

b. The seriousness of the alleged violation;

~~e. The availability of staff members to assist in any investigation;~~

d. Any other factor the Executive Director or Section Commissioner may deem relevant in making these decisions.

(3) A violation of the State CIF or Section Constitution or Bylaws will not result in any investigation or penalty if it is inadvertent and the school first learns or and reports the violation after the conclusion of the following year's playoffs in the sport in which the violation occurred. If it is determined that a school or any of its administrators or coaches had knowledge of a violation or possible violation of the CIF or Section Constitution or Bylaws and failed to promptly self report as it is required to do as a condition of membership, or that a delay in self reporting occurred as a result of a failure by the school to properly monitor its athletic program as required as a condition of membership, the provisions of this section shall not apply. In any such case, a violation may be investigated and penalties may be implemented regardless of when the violation occurred.

(4) Any school under suspension, if it has restricted its athletic program to intramural athletics for the period of suspension, may be reinstated by the CIF Executive Committee or Section Board of Managers upon application made in writing 20 days in advance of the time it desires to be reinstated, to the Executive Director or Section Commissioner by the principal of the school and by the Board of Education under which the school operates. The Executive Director or Section Commissioner shall present the application of the suspended school to the appropriate Board for its consideration. The principal and the board of education shall agree, in writing, that the school will abide by all rules of the CIF and/or Section in the future. The principal and each member of the board of education shall sign the statement.

(Approved May 2003 Federated Council)

State CIF Reimbursement Formula

Safety

The most important factor is the safety of student-athletes, their coaches and administrators who travel to CIF-sponsored invitational, regional and state championship events. A team that travels a great distance to participate in an evening contest may request an overnight stay if they are unable to safely return to their school site. 150 miles (one way) is the arbitrary distance beyond which a team qualifies for an overnight stay. Some schools may choose to return home after an evening event, even if they are more than 150 miles from the game site, because they feel it is safe to do so. Teams who travel more than 150 miles one-way to a game but play at a time that safely allows them to travel to and from the game site on the same day will not be granted overnight approval.

In some cases it is possible to request reimbursement, even if the one-way miles are less than 150, if the safety of student-athletes is of concern.

REIMBURSEMENT EXPENSES

The CIF reimbursement policy is designed to help defray many of the major costs associated with participation in CIF-sponsored invitational, regional and state championship events. It is not designed to totally reimburse all schools for all costs. Schools are reimbursed at the rate approved by the State Federated Council, which is comprised of representatives of all ten sections.

Traveling Party

Sport	Total Travel Party includes coaches	Max. Hotel Rooms	
Basketball	17	9	
Football			
Open & Div. I	75	38	
Division II	70	35	
Division III	55	28	
Small School	50	28	
Soccer	24	12	
Tennis	11	6	
Volleyball	17	9	

Mileage Reimbursements – Round Trip

Sports	Using Vans (1 RT mileage)	Using Bus	400 + miles RT if using bus
Basketball	\$1.25/mile max	\$1.50/ mile	\$2.25/mile
Football		\$1.50/ mile	\$2.25/mile
Soccer	\$1.25/mile max	\$1.50/ mile	\$2.25/mile
Tennis	\$1.25/mile max	\$1.50/ mile	
Volleyball	\$1.25/mile max	\$1.50/ mile	\$2.25/mile

Lodging and Meals

1. Teams traveling in excess of 151 miles **MAY BE** eligible for hotel room reimbursement. Reimbursement is based on two players per room using two beds. Additional rooms are the financial responsibility of the school.
2. All hotel nights must be PRE-APPROVED by the respective tournament director.
3. All meals allowance must be PRE-APPROVED by the respective tournament director.
4. A meal allowance will not be given to a team traveling less than 150 miles, one way.

Round Trip Mileage	Meal Allowance w/out hotel with Prior Approval	Meal Allowance with hotel with Prior Approval	Hotel with Prior Approval
1-150	\$0	\$0	\$0
151-300	\$12	\$20	\$89 per room
300 +		\$30 per day max.	\$89 per room

Breakfast = \$8 / Lunch = \$10 / Dinner = \$12

There will be no mileage reimbursement for the following sports:

Cross Country
Golf
Track and Field
Wrestling

1/8/2009



California Interscholastic Federation

www.cifstate.org

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-4445- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT L

AGENDA ITEM: V.A.9

TO: FEDERATED COUNCIL

FROM: Commissioner's Eligibility Committee

THROUGH: CIF Commissioner's
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 206: Residential Eligibility Revision

206.B.(3) - School Choice Following a Valid Change of Residence

Clarifies that after a valid change of residence a student can attend one (1) of four(4) choices and be residentially eligible:

- School A - original school
- School B – public school in the attendance area moved into
- Charter School – as long as it is in the area of attendance
- Private School

206.B.(7) – Foster Children

Clarifies that a foster student who changes residences, whether court ordered or placed by a social worker from the Foster Care system, would be considered to have made a valid change of residence and the student would be residentially eligible assuming s/he is eligible under all other CIF rules and regulations.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

206. **RESIDENTIAL ELIGIBILITY**

A. **Initial Residential Eligibility**

A student has residential eligibility upon initial enrollment in:

- (1) The 9th grade of any CIF high school, a CIF junior high school, or a junior high school under provisions of Bylaw 303; OR
- (2) The 10th grade of any CIF high school from 9th grade of a junior high school in California.

B. **Continuing Residential Eligibility**

Sections may require paperwork for the following provisions:

- (1) A student retains residential eligibility as long as he/she is continuously enrolled in the CIF-member high school in which the student initially enrolled; OR
- (2) A student changes schools with a valid change of residence by the student's parent(s)/guardian(s)/caregiver provided there is a valid change of residence.

a. **Valid Residence**

A valid residence is defined as the location where the student's parent(s)/guardian(s)/caregiver (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location. A student (with the student's parent(s)/guardian(s)/caregiver with whom eligibility has been established) may only have one valid residence at one time.

b. **Valid Change of Residence**

Determination of what constitutes a valid change of residence depends upon the facts in each case, however, to be considered, the following facts must exist:

- (i) The original residence must be abandoned as a residence by the immediate family; AND
- (ii) The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences; AND
- (iii) The change of residence must be genuine, without fraud or deceit, and with permanent intent; AND

NOTE: A student whose family makes a valid move into a new school boundary (See "iv" below) is immediately residentially eligible for varsity competition. A subsequent move into a different school boundary by the family (or other family members) during the next 12 calendar months will result in the student being declared ineligible until cleared for competition by the Section Commissioner.

- (iv) Evidence must be submitted that a valid change of residence has occurred. No single document listed below or combination thereof establishes residency. The Section Commissioner and/or school has the discretion to request additional documents that he/she deems necessary to confirm residency. Evidence may include:

- Operative telephone and utility service at the student's new residence and terminated at the former residence;
- Utility service receipts;
- Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;
- Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;
- Proof of transfer of the parent(s)/guardian(s)/caregiver and age-appropriate student's motor vehicle registration;

- Proof of changed address on the parent(s)/guardian(s)/caregiver and age-appropriate student driver's license;
- Voter registration listing the new address;
- Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);
- Proof of entering a long-term lease;
- Court documents indicating a change of residence;
- Property tax receipts;
- Rent payment receipts;
- Declaration of residency executed by the student's parent(s)/guardian(s)/caregiver;
- Bank account statements;
- Credit card statements;
- Other documentation that a Section or school district may require that establishes that a person is living at the new address.

(3) **School Choice Following a Valid Change of Residence**

A student, whose parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility at the prior school move from a residence in public high school attendance area "A" to a residence in public high school attendance area "B," has a choice among continued attendance at the previous school, attendance at School "B," or attendance at a charter school within the boundaries of school "B," or attendance at a private school. The student is eligible if the student remains in School "A," or if the student enrolls and attends class immediately or no later than the beginning of the next school year in School "B," a charter school within the boundaries of school "B," or a private school.

(4) **Return to Previous School**

When a student eligible in School "A" transfers to School "B" and is residentially not eligible, the student may return to School "A" and be residentially eligible provided the student did not participate in an interscholastic athletic contest while at School "B" and provided the student's parent(s)/guardian(s)/caregiver still reside in School "A's" attendance area.

NOTE: The Section may require some paperwork.

(5) **Intra-district and Inter-district Transfers/Open Enrollment**

Each Section shall adopt rules and procedures that address eligibility pursuant to the provisions of the State Education Code sections 35160.5(b)(1) et seq. and 48300 et seq. ("open enrollment" and school choice legislation). However, the Section Commissioner shall make all final determinations of transfer eligibility. (See Bylaw 207.B.)

(6) **Boarding School**

A high school student who transfers to or from the status of a full-time resident at a 24-hour boarding school shall be residentially eligible immediately on the first transfer, but all residence requirements shall apply on any subsequent transfer. To be considered a 24-hour boarding school student, the student must have resided in the boarding school for a period of 50 days immediately prior to the transfer.

(7) **Court Order**

If court action requires a student to transfer from one school to another when there has been no corresponding change of residence on the part of the student's parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility, the student will be ineligible at the new school unless approved by action of the Section., under Bylaw 208.

NOTE: A recommendation by a social worker of a welfare department for a change in residence would not constitute a court order.

(8) *Foster Children*

A student under the court ordered supervision of the California Foster Care System who has changed residences pursuant to a court order and as a result, has transferred schools, shall be immediately residentially eligible for interscholastic athletics provided all other CIF rules and regulations are met. A change of residence ordered by a social worker of the California Foster Care System shall be acceptable, provided all other CIF rules and regulations are met.

(9) ~~(8)~~ *Military Service*

A student is eligible immediately for athletic competition when returning from military service provided:

- a. The student was eligible when the student entered into the Armed Forces; AND
- b. The student enrolls in the same school which the student attended before leaving for the service, or enrolls in the school in the district in which the student's parent(s)/guardian(s)/caregiver reside; AND
- c. The student enrolls in the school no later than the succeeding semester after being discharged; AND
- d. Provided student did not receive a dishonorable discharge; AND
- e. The student is fully eligible under all other rules of the CIF.

(10) ~~(9)~~ *Married Status*

A student who marries and lives with the student's spouse has residential eligibility in the school in the attendance area in which the student resides.

(11) ~~(10)~~ *Anticipated Residence Change*

If a student transfers to a high school in advance of the anticipated change of residence by the student's parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility, the student shall become eligible when the parent(s)/guardian(s)/caregiver actually complete a valid change of residence to that school's attendance area.

(12) ~~(11)~~ *Same Sport At Two Different Schools*

No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her parent(s)/guardian(s)/caregiver. In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the Section.

(Revised May 2008 Federated Council)



www.cifstate.org

California Interscholastic Federation

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-44457- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT M

AGENDA ITEM: V.A.11

TO: FEDERATED COUNCIL

FROM: CIF Commissioner's Eligibility Committee

THROUGH: Commissioner's Committee
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 510: Undue Influence; Pre-enrollment Contact; Failure to Disclose Pre-enrollment Contact; and *Athletically Motivated* Transfers Revision

This bylaw revision also reflects language changes in Bylaw 206 and Bylaw 207 as they pertain to athletically motivated transfers.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

510 UNDUE INFLUENCE; PRE-ENROLLMENT CONTACT; AND FAILURE TO DISCLOSE PRE-ENROLLMENT CONTACT; AND ATHLETICALLY MOTIVATED TRANSFERS

- a. The use of undue influence by any person or persons to secure or retain a student or to secure or retain one or both parent(s)/legal guardian(s)/caregivers of a student as residents may cause the student to be ineligible for high school athletics for a period of one year and shall jeopardize the standing of the high school in the California Interscholastic Federation.
- b. Transferring and enrolling in a school, in whole or in part, for athletic reasons may jeopardize a students' eligibility.**

NOTE: Undue influence is any act, gesture or communication (including accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition regardless of the source) which is performed personally, or through another, which may be objectively seen as an inducement, or part of a process of inducing a student, or his or her parent or guardian, by or on behalf of, a member school, to enroll in, transfer to, or remain in, a particular school for athletic purposes.

A. Pre-enrollment Contact

Any and all pre-enrollment contact of any kind whatsoever with a student must be disclosed by the student, parent(s)/legal guardian(s)/caregiver(s) and the schools to the Section office on a completed CIF Pre-enrollment Contact Affidavit (CIF Form 510). Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/legal guardian(s)/caregiver(s), relatives, or friends of the student about the athletic programs at a school; orientation/information programs, shadowing programs; attendance at outside athletic events or the like by anyone associated* with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school.

B. Athletically Motivated Transfers

Pre-enrollment contact **and/or athletically motivated transfer** may be considered prima facie evidence ("sufficient evidence") that the student enrolled in that school in whole or in part for athletic reasons (See Bylaw 200) and cause the student to be ineligible for participation in high school athletics for a period of one year from the date of enrollment at the new school in all those sports in which the student participated at the former school.

1. Athletically motivated pre-enrollment contact of any kind by anyone from, or associated* with, a school or its athletic programs to which a student may transfer or move into the attendance area is not permitted.
2. When a prima facie case ("sufficient evidence") of an athletically motivated move exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all those sports in which the student participated at the former school (See also "C." and "D.") unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the presumption that the move was athletically motivated.

Defined as: Persons "associated" with a school include, but are not limited to, **current or former coaches, current or former athletes, parents of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, ~~former coaches~~, active applicants for*

coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

B.C. Failure to disclose Pre-enrollment Contact

A failure to disclose pre-enrollment contact may be considered prima facie evidence (“sufficient evidence”) of recruiting or undue influence to attend the school and may cause the student to be ineligible for high school athletics and shall jeopardize the standing of the high school in the California Interscholastic Federation.

When there is failure to disclose pre-enrollment contact, the student shall be ineligible under the provisions of CIF Bylaw 202 to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student’s enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

C. ~~D.~~ Transferring to a School after Participating on a Non-School Athletic Team Associated with the School

A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school where the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated* with (see also definition in part A) the new school in the sports previously participated in shall be considered prima facie* evidence (“sufficient evidence”) of undue influence/recruiting by the school to which the student transfers. Such transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons.

A team associated with a school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated* with (see also definition in part A), that school; and/or, on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school.

When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school. ~~to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student’s enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.~~

~~**Note:** This shall apply to the sport(s) played at the previous school coached by the new coach in the previous 24 months.~~

D ~~E.~~ Transferring to a School Where a Former High School Coach has Relocated

A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence (“sufficient evidence”) of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. ~~The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school.~~

When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

E F. A student shall become ineligible for CIF competition and shall be penalized according to Bylaw 213 for accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition, regardless of the source.

F G. All transfer students shall submit a completed CIF Pre-enrollment Contract Affidavit (CIF Form 510) with the appropriate transfer application(s) as required by the Section under Bylaw 207 and/or Bylaw 209.

NOTE: CIF Form 510 is available through the local CIF Section Office.



California Interscholastic Federation

www.cifstate.org

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-4445- FAX: (510) 521-4449
ishidasan@cifstate.org

ATTACHMENT N

AGENDA ITEM: V.A.10

TO: FEDERATED COUNCIL

FROM: Commissioner's Eligibility Committee

THROUGH: CIF Commissioner's Committee
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 207: Transfer Eligibility

The language in this bylaw is being revised to reflect similar language contained in Bylaws 206 and Bylaw 510 where they address the same issues.

This bylaw is further being revised to clarify that a transfer of a 9th grader prior to the start of their 10th grade is eligible unless the transfer is athletically motivated. In addition, this bylaw clarifies a student is ineligible at their new school in all sports in which the student participated at the former school if they follow a club coach or others associated with the club team.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

207. **TRANSFER ELIGIBILITY**

A student who participates in an interscholastic athletic contest or attends a school shall be considered enrolled in that school and shall be classified as a transfer student if the student subsequently enrolls at another school.

- A. A student may have transfer eligibility provided the student moves from any school to a CIF school due to:
- (1) A valid change of residence (See also Bylaw 206.B.) from one school attendance area to the attendance area of the new school by the parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility (See also Bylaw 206.A.) at the prior school; OR
 - (2) A ruling by the Board of Education of a school district that has two or more high schools mandating a change of school attendance boundaries affecting an individual student or group of students provided the change of schools is not the result of a disciplinary action; OR
 - (3) A family decision to transfer the student prior to the first day of the student's third consecutive semester (typically the first semester of the sophomore year) of attendance since the initial enrollment when the following conditions are met:
 - a. This is the first transfer of this student since his/her initial enrollment in the 9th grade; AND
 - b. The student is not transferring as a result of a disciplinary situation (See also Bylaw 210); AND
 - c. The student was scholastically and otherwise eligible at the former school immediately prior to the transfer; AND
 - d. *There is no evidence that the transfer, in whole or part, is athletically motivated (See also Bylaw 510.B); AND***
 - ~~e.~~ The CIF Form 510 Pre-Enrollment Contact Affidavit is completed verifying that there is no evidence of the use of undue influence (recruiting) by anyone associated with either school; AND
 - ~~f.~~ The CIF Form 207 Athletic Transfer Eligibility Application and CIF Form 510 Pre-Enrollment Contact Affidavit have been approved by the Section.
 - ~~g.~~ No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence by the student and his/her parent(s)/guardian(s)/caregiver. In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the Section.
- B. All 9th grade students who are transferring for a second time, or any 10th, 11th or 12th grade students who transfer without a valid change of residence, will have limited eligibility for one year from the date of transfer (See "a." below):
- (1) A student who transfers from a school located in the U.S., a U.S. Territory, a U.S. Military Base, or Canada (to be referred to as School "A") to School "B", without a change of residence on the part of his/her parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility, from school attendance area A to school attendance area B, shall be residentially eligible for all athletic competition EXCEPT varsity level competition in sports in which the student has competed in any level of interscholastic competition during the 12 calendar months preceding the date of such transfer. (defined as LIMITED ELIGIBILITY).
 - a. Based on the conditions below, the student shall be ineligible for all sports for one calendar year unless otherwise noted.
 - (i) A student who was scholastically ineligible at their previous school will not be eligible to compete at the new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district scholastic eligibility requirements.
 - (ii) A student will be declared ineligible for one calendar year from the date of transfer if he/she is transferring for disciplinary reasons as defined in Bylaw 210.
 - (iii) There is evidence of ***a violation of CIF Bylaw 510*** ~~the use of undue influence by someone associated with either school in order to retain or secure this student's enrollment.~~
 - b. The student shall become varsity eligible under the rule after one calendar year from the date of first attendance at the new school.
 - (2) **Hardship Waivers**
Sections may waive the limited eligibility of a student pursuant to Bylaw 208 - Transfer Hardship.
- C. **Pre-Enrollment Communication or Contact**
A student who transfers from School "A" to School "B," as described in Bylaw 207.A. and 207.B. above, shall not be eligible for interscholastic athletics at School "B" until application, under the appropriate CIF/Section procedures, is completed including the following:
- (1) The principal and athletic director of School "A" shall attest that to the best of their knowledge they have no credible evidence* of any person: who is connected with the athletic department of School "B;" who is part of the booster club of School "B;" or who is acting on their behalf, having communication, directly or indirectly,

through intermediaries or otherwise, with the transfer student, student's parent(s)/guardian(s)/caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

** Credible evidence is considered as evidence which proceeds from a trustworthy source; evidence which is so natural, reasonable and probable as to make it easy to believe; information which is obtained from authentic sources or from the statements of persons who are not only trustworthy, but also informed as to the particular matter; that which is not mere speculation, or rumor.*

- (2) The principal, athletic director and head coach of School "B" shall certify that to the best of their knowledge, no person: who is connected with the athletic department of School "B;" who is part of the booster club of school "B;" or who is acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parent(s)/guardian(s)/caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.
- (3) A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school where the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school in the sports previously participated in shall be considered prima facie evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers. Such transfer may be considered prima facie evidence ("sufficient evidence") that the student enrolled in that school in whole or in part for athletic reasons. A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated** with, that school and/or on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school. When a prima facie case ("sufficient evidence") of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school **in all sports in which the student participated at the former school** unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

~~NOTE: This shall apply to the sport(s) coached by the new coach in the previous 24 months.~~

** Defined as: Persons "associated" with a school include, but are not limited to; **current or former coaches, current or former athletes,** parent(s)/guardian(s)/caregiver of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, ~~former coaches,~~ coaches who become employed, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

- (4) A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence ("sufficient evidence") that the student enrolled in that school in whole or in part for athletic reasons. ~~The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school.~~ When a prima facie case ("sufficient evidence") of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.
- (5) Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a violation of Bylaw 510.
- (6) A student with whom contact or communication has occurred, as described in paragraph "a." above, and who meets all other CIF/Section transfer waiver requirements, may become eligible upon determination that: the communication was completely unrelated to any aspect of School "B"; AND was of a type that, from the objective point of view of a reasonable person disinterested in the win/ loss record of School "B," does not have an effect upon the integrity of interscholastic athletics at School "A" or School "B."
- (7) **Penalties**
Failure to disclose pre-enrollment communication with School "B" persons, identified in C.(2) above, to disclose any pre-enrollment contact, or communicate in writing to the appropriate Section as described in C.(3) above may result in:
- A forfeiture of all games in which the student participated; AND/OR
 - Disqualification from playoff and championship competition for all seasons in which the student is a member of the school's team. (A student shall be considered a member of the school's team if he or she participated in any aspect of an interscholastic contest, no matter how brief such participation may have been); AND/OR

- c. The forfeiture of all games or events won during the time the student was a member of the school's team; AND/OR
- d. Divestment from the school of all trophies, banners and other indicia of athletic success obtained while the student was a member of the school's team.

D. This bylaw also applies to students 18 years of age or older and emancipated minors.

NOTE: Students transferring to another school under any provision of the federal legislation "No Child Left Behind Act" are not residentially eligible at their new school. However, a student may become eligible under the provisions of the appropriate Section and State CIF Constitution and Bylaws.

(Revised May 2008 Federated Council)



California Interscholastic Federation

Marie M. Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140
Alameda, CA 94621
Tel: (510) 521-44457- FAX: (510) 521-4449
ishidasan@cifstate.org

www.cifstate.org

ATTACHMENT O

AGENDA ITEM: V.A.7

TO: FEDERATED COUNCIL

FROM: Commissioner's Eligibility Committee

THROUGH: Commissioner's Committee
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 213: Amateur Status; Bylaw 605: Outside Competition Revision

Bylaw 213.D: Professional Tryout has been moved to become Bylaw 605: Outside Competition. It was felt by the commissioner's that this was a more appropriate place. This bylaw clarifies that a student becomes ineligible if they try out in a sport during that high schools' season of sport.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

213 AMATEUR STATUS

A. CIF Sponsored Competition

A student is governed by CIF amateur rules when the student participates in CIF competition. A student who violates CIF amateur or award rules shall be ineligible for CIF competition in that sport until appeal and reinstatement as an amateur by the CIF Federated Council. A student may apply to the CIF Federated Council for reinstatement when the student can again qualify as an amateur in that sport.

B. Reinstatement of Amateur Status

A student will become ineligible for CIF competition in a given sport if the student is determined to be a professional by the national sports governing body (NSGB) for the sport in question. A student may apply for reinstatement of his/her amateur status through the CIF Section in which the student competes. Any request for reinstatement must include a statement from the NSGB for the sport in question that the student's amateur status has been reinstated by the appropriate NSGB.

C. VIOLATIONS IN CIF SPONSORED COMPETITION

A student shall become ineligible for CIF competition in the respective sport and shall be penalized according to Bylaw 213.A and 213.B for the following violations related to CIF competition:

(See CAUTION below)

1. Receiving, from any and all sources, athletic awards totaling more than \$100.00 in value for:
 - a. Accomplishments in any regular season CIF high school competition event;
NOTE: Typical examples of "regular season CIF high school competition event" include, but are not limited to, any league or non-league dual contest and invitational tournament held prior to any season-culminating League, Section, Region and/or State Playoff competition.
 - b. A recognition award program, such as "Player of the Week"/"Month," for any regular season CIF high school competition.
2. Receiving, from any and all sources, athletic awards totaling more than \$250.00 in value for any post-regular season CIF high school competition or recognition program;
NOTE: For purposes of this Bylaw only, League, Section, Region and State Playoff competition is considered to be one continuous event.
NOTE: The dollar value of an award, exclusive of engraving, shall be determined by the following criteria:
 - a. The retail price paid by the last purchaser in the acquisition of the award;
 - b. When the host school or League purchases the award, the retail price paid by the host school or League;
 - c. When the award is donated by another entity, the retail price paid by or cost to that entity.
3. Wearing a school team uniform or any identifying school insignia while appearing in any advertisement, promotional activity or endorsement for any commercial product or service;
4. Lending his/her name and team affiliation for purposes of commercial endorsement. Any appearances by students for nonprofit organizations

must be approved by the Board of Trustees concerned. This provision is not intended to restrict the right of any student to participate in a commercial endorsement provided there is no school team or school affiliation;

5. Accepting payment for loss of time or wages while participating in CIF competition;
6. Receiving payment for coaching a team in CIF competition.

CAUTION: Compliance with these Bylaws does not ensure maintenance of eligibility under the eligibility standards of other athletic organizations (e.g. NCAA, NAIA, NJCAA, California Community College Association and National Sports Governing Body, etc.). Students desiring information on the amateur rules of other organizations must communicate with the respective organization.

D. Professional Tryout (move to new 605)

A student shall become ineligible for CIF competition if he/she participates in any tryout for a professional team in any CIF approved sport ***during the high school season of sport***; ~~from September 15 to June 15 unless:~~

1. The season of sport for a school is that period of time that elapses between the first interscholastic contest and the final contest in that particular sport.

1. ~~His/her principal has given written approval to a request for such participation from a professional team; AND~~
2. ~~The tryout is limited to five (5) students or less.~~

NOTE: See Bylaw 1200 for approved sports.



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Alameda, CA 94621
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ishidasan@cifstate.org

ATTACHMENT P

AGENDA ITEM: V.A.12

TO: FEDERATED COUNCIL

FROM: Commissioner's Eligibility Committee

THROUGH: Commissioner's Committee
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 211: Physical Assault Revision

This bylaw is revised to include what is required of the school when a coach physically assaults a game official.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

Bylaw 211
Physical Assault

A. Student:

Any student who physically assaults the person of a game or event official shall be banned from interscholastic athletics for the remainder of the student's eligibility. A game or event official is defined as a referee, umpire or any other official assigned to interpret to enforce rules of competition at an event or contest. A student may, after a lapse of 18 calendar months from the date of incident, apply for reinstatement of eligibility to the State Executive Director.

B. Coach:

Any coach who physically assaults the person of a game or event official shall be considered to have violated Bylaw 22 (Conditions of Membership) and, pending action by the building principal, subjects the member school to sanctions or loss of standing as a member. When a coach assaults an official it is mandatory that the principal notify the CIF Section Office within 24 hours (excluding holidays and weekends). The competing schools and officials will be required to file written reports, and after reviewing the material, the principal of the school involved will be required to respond to the respective Section Office concerning his/her investigation of the incident.

Note: Definition of a Physical Assault: A physical assault is the intentional infliction of or an attempt to inflict a harmful or offensive touching or contact upon the person of an official. Note that the rule is violated even if no contact is made with the person of an official. Such conduct shall include verbal threats and/or intimidation either before, during or after the contest. All that is required is the "attempt." However, the act constituting the attempt must be accompanied by a specific intent, which may be inferred from the circumstances and nature of the act, to inflict a harmful or offensive touching contact of the official's person.



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STATE OFFICE
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ishidasan@cifstate.org

ATTACHMENT Q

AGENDA ITEM: V.A.5

TO: FEDERATED COUNCIL

FROM: CIF Staff

THROUGH: CIF Executive Committee
CIF Commissioners

DATE: February 6, 2009

RE: Revision of Article 5: Finances

As CIF staff pursues collecting late school dues/assessments and revenue generated from regional and state championship events, there is no specific bylaw to cite when schools are being “strongly” encouraged to pay up or be suspended from membership. These revisions clarify the authority of the CIF to suspend and sanction schools for failure to pay fees/assessments/championship revenue in a timely manner.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

**ARTICLE 5
FINANCES**

50. REIMBURSEMENT

Consistent with approved policy, some or all of the expenses of each member of the Federated Council and Section Commissioners may be reimbursed by the Federation for attending meetings of the Council.

51. ASSESSMENT

The expenses of the Federated Council shall be met by an assessment levied upon each ~~Section~~ member school at the beginning of the school year.

A. FAILURE TO PAY STATE CIF ASSESSMENTS

After a reasonable number of requests from the Executive Director's office, schools that continue to be delinquent with financial assessments after January 1st will be immediately notified of CIF membership suspension effective January 21st. Reinstatement of membership will be made upon receipt of assessment that must include all past due and interest charges. Reinstated schools will not be allowed to host any Regional or State playoff contest in any sport for a period of one year from the time of sanction.

52. STATE CIF PLAYOFF FINANCIAL REPORTS

After a reasonable number of requests from the Executive Director's office, schools that continue to be delinquent with financial reports will not be allowed to host any Regional and State playoff contest in any sport for a period of one year from the time of sanction.

52. 53. FISCAL LEGISLATION

Legislation which has a fiscal impact upon the State CIF budget shall be submitted, no later than March 10, to the State CIF Executive Committee for their review in developing a recommendation for the Federated Council at its spring meeting. ("Legislation" is interpreted to mean legislation or business internal to CIF and/or its member Sections.)

53. 54. INDEMNIFICATION OF SECTIONS

The CIF shall indemnify Sections against documented net revenue loss as a result of a Section's participation in a system-wide merchandising or sponsorship program in lieu of a Section-based program of like kind for a period of one year. Sections so indemnified shall in future years of participation in that system-wide program repay such amounts as they received in indemnified loss by receiving 10 percent per year less than they would have received without such indemnification, provided that such reduction shall not cause a Section to receive less than the revenue documented for purposes of indemnification plus 5 percent annual growth. Indemnification of loss shall cease after one year.



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ishidasan@cifstate.org

ATTACHMENT R

AGENDA ITEM: V.A.8

TO: FEDERATED COUNCIL

FROM: CIF Staff

THROUGH: CIF Commissioners
CIF Executive Committee

DATE: February 6, 2009

RE: Bylaw 303: Multi School Revision

This revision would require fees to be paid at the time of application and sets deadline dates for new and renewed applications.

The majority of multi school requests, whether new or renewals, are late. It takes an inordinate amount of staff time to process paperwork, invoice and then follow up when fees are not paid in a timely manner. It is rare when a school pays on the first notice.

This revision also reinforces the deadline date for new applications. If the application is late the application will be rejected. For renewals if the application is late, a late fee of \$200 will be assessed before approving the application. In both cases the fees must accompany the application or the application will not be approved.

1st Reading/Discussion: February 6, 2009

Vote: May 8, 2009

303. **MULTI-SCHOOL TEAM**

- A. CIF-member schools may allow only students currently enrolled, in grades 9-12, in their school, to participate in any CIF competition (See Bylaw 201).
- B. Any non-CIF-member school that wishes to have its students participate in CIF competition must apply for multi-school status through a CIF-member school prior to October 1 of the current school year. A non-CIF-member school must have a California County-District-School Code (CDS Code) as a prerequisite to applying for multi-school status.
 - (1) All new applications must be received in the State Office prior to (October 1/May31) of the current school year.**
 - (2) All fees must accompany the application or the request will not be approved until such time the fees are submitted as long as the fees submitted are prior to the deadline of (October 1/May 31).**
 - (3) Students should not be allowed to play (practice is acceptable as long as the school or school district gives its approval) with the CIF member school until confirmation has been received that the application has been approved.**
- C. Any CIF-member school that wishes to allow participation on its team(s) by students, who are currently enrolled in non-CIF-member schools or programs which do not offer any interscholastic athletic programs [such programs or schools would include, but not be limited to, alternative schools (as defined in Education Code Section 58500 et seq.), junior high schools, necessary small schools and charter schools], may request approval to do so under the following conditions:
 - (1) The administrative responsibility for all students involved in athletics shall rest with the principal of the CIF-member school for which the student(s) is competing. Such responsibility shall include:
 - a. Verification that residential eligibility of the student(s) is limited to the public school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside; or where the student most recently established his/her residential eligibility or a private school; AND
 - b. Verification that students participating in the athletic program meet all the CIF-member school scholastic eligibility requirements; AND
 - c. The regular grading period of the CIF-member school shall be used to determine the scholastic eligibility of all students; AND
 - d. Determination that students participating in the athletic program meet all other eligibility requirements of the CIF, its Section, its league and the CIF-member school; AND
 - e. Determination that private schools and charter schools entering a multi-school agreement with a public school or public school district meet the additional requirements set forth in E.-F. below.
 - (2) For the purposes of determining dues, legal and liability assessments, realignment issues and State CIF and Section divisional placement, the enrollment figures for non-CIF-member school/program students residing in the CIF-member school's attendance area must be included in the CIF-member school's enrollment using the CBEDS enrollment figures.

- (3) The application process must start with the principal of the CIF-member school. Written certification that all the conditions listed above will be met, as well as approval, must be obtained from the following:
 - a. CIF-member school principal; AND
 - b. CIF-member school governing board(s); AND
 - c. Non-CIF-member school or program administrator in charge; AND
 - d. Non-CIF-member school governing board (if applicable)
- (4) Additional approvals must be obtained, in the following order, from:
 - a. The CIF-member school's League; AND
 - b. The CIF-member school's Section; AND
 - c. The State CIF Executive Committee
- (5) Appeals Procedure (Applies only to (4) above)
 - a. If the CIF-member school is unable to obtain written approval from the appropriate league, then it may appeal for approval, in writing, to its Section, but only after exhausting any and all appeals procedures established by the respective league.
 - b. If the CIF-member school and its league are unable to obtain written approval from the appropriate Section, they may appeal for approval, in writing, to the Executive Committee, but only after exhausting any and all appeals procedures established by the respective Section.
- (6) Renewal applications, including all signatures in (3) and (4) above, for multi-school teams under this bylaw must be filed annually prior to the ensuing school year.
 - a. All renewal applications must be in to the State Office by May 31 of the previous school year. Any late applications will be assessed a late fee of \$200. All fees must be enclosed with the application or the application will not be approved.?? (If an application for renewal is not received by October 1 of the current school year, it will not be approved)?????**

D. Small Learning Communities, Small Schools, Alternative Schools, and Charter Schools Housed On A Member School's Campus

- (1) Students in small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus are eligible at the member school upon their initial enrollment in the 9th grade. Small learning communities, small schools, alternative schools and charter schools housed on an existing member school's campus are not required to apply for multi-school status through the member school.
- (2) Students transferring into small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus after their initial enrollment in the 9th grade are subject to Bylaw 207.
- (3) Sections are empowered to waive the transfer rule upon request by a school district establishing a new magnet program, small learning community, small school, alternative school or charter school housed on a member school's campus for the first year only; thereafter, all transfer rules apply.
- (4) If a small learning community, small school, alternative school or charter school is housed on an existing member school's campus, its students are not eligible to participate

for any CIF-member school other than the member school on whose campus the small learning community, small school, alternative school or charter school is housed.

E. Private and Charter Schools Partnering With CIF-Member Public Schools Housed On a Separate Campus

Where a private school or a charter school enters into a multi-school agreement with a public school that is housed on a separate campus or with a public school district, only those students who live within the boundaries of the public school district may participate in athletics at the member school or at a member school within the district. A student attending such a private school or charter school must participate for the member school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside or the school in the district where the student most recently established residential eligibility prior to attending the private or charter school entering the multi-school agreement.

F. CIF-Member School with Multiple Campuses

Teams representing a high school must be composed of students under the direct supervision of one principal and attending class on one campus. Where one school has multiple campuses, a student must participate for the team on whose campus he/she is housed unless the school petitions to be allowed to participate as a single school with multiple campuses under the supervision of one principal. These petitions must be filed prior to October 1 of the current school year.

DEFINITIONS

School Within a School

This type of school (often times referred to as Academies with a particular academic focus) operating under the umbrella of a comprehensive high school, but has no autonomy in terms of academic accountability.

Small Learning Communities

These schools have their own complete accountability in terms of having their own CDS code, API scores and their own CAHSEE pass rate.

G. Continuation Schools

Continuation schools may not apply for multi-school team status as provided for under this provision. For continuation school eligibility, refer to Bylaw 212.

(Revised May 2003 Federated Council)

(Revised May 2007 Federated Council)

APPLICATION FOR MULTI-SCHOOL TEAMS STATUS

(In Accordance with State CIF Rule 303)

Return to: CIF SECTION _____

ADDRESS: _____

Date of application: _____

ALL FEES MUST ACCOMPANY APPLICATION

_____ x \$0.63 = _____
of students at Multi- Campus *Total Due*
 Make Check payable to: State CIF

New applications must be filed with the Executive Committee for approval **by October 1 of the current school year with all fees attached at the time of application** and must be TYPED. Please complete signatures on all lines with a ←. Renewal applications must be filed **annually (by October 1 of the current school year with all fees attached)** for State CIF Office approval. **An application for renewal that does not meet the deadline will be assessed a late fee of \$200.** A separate application must be submitted for each school requesting multi-campus or unified team status. Check the appropriate box for this application:

NEW APPLICATION

RENEWAL APPLICATION

 (CIF School requesting multi-school teams status)

 (Grade levels involved)

 (Street Address)

 (City)

 (ZIP)

 (Principal designated to have administrative responsibility)

List school(s) or campus(es), location(s), and grade level(s) to be unified with the above listed CIF school for sports team purposes:

School Name: _____

Address: _____

Principal's Name: _____

Please specify even though you are a continuation high school whether your board of education considers the school an alternative school

List reason(s) for request: _____

List sport(s) by team to be included (identify as student, boys, or girls): _____

CBEDS enrollments (required): CIF member school: 9-12: _____
 School/program(s) to be unified: 9-12: _____

The following signatures indicate that State CIF Rule 302 has been read and certifies that all the required conditions have been met for this multi school status request (see reverse side):

← _____
 (Signed) (School) (Date)

Principal of CIF Member School

← _____
 (Signed) (Date)

President, Board of Education, CIF Member School

← _____
 (Signed) (School) (Date)

Principal of Other School Involved (attach additional pages as necessary)

← _____
 (Signed) (Date)

President, Board of Education, Other School

← _____
 (Signed) (Date)

President, of the _____ (League)

← _____
 (Signed) (Date)

Commissioner of the _____ (CIF Section)

Permission to field multi-campus or unified sports teams as indicated in this application is granted for the 2008-09 school year.

 State CIF Executive Director

 Date

Effective 3/30/06

Bylaw 303 **MULTI SCHOOL TEAM**

- A. CIF member schools may allow only students currently enrolled, in grades 9-12, in their school, to participate in any CIF competition (See Bylaw 200A)

- B. Any non-CIF member school that wishes to have its students participate in CIF competition must apply for multi-school status through a CIF member school.

- C. Any CIF member schools that wish to allow participation on its team(s) by students, who are currently enrolled in non-CIF member schools or programs which do not offer any interscholastic athletic programs [such programs or schools would include, but not be limited to, alternative schools (defined in Education Code 58500), junior high schools, necessary small schools, charter schools, and independent study schools], may request approval to do so under the following conditions:
 - 1. The administrative responsibility for all students involved in athletics shall rest with the principal of the CIF member school for which the student(s) is competing. Such responsibility shall include:
 - a. Verification that residential eligibility of the student(s) is limited to the public school in whose attendance area his/her parents, legal guardians, or caregivers reside; or where the student most recently established his/her residential eligibility or a private school; AND
 - b. Verification that students participating in the athletic program meet all the CIF member school scholastic eligibility requirements; AND
 - c. The regular grading period of the CIF member school shall be used to determine the scholastic eligibility of all students.
 - d. Determination that students participating in the athletic program meet all other eligibility requirements of the CIF, its Section, its league, and the CIF member school.
 - 2. For the purposes of determining dues, legal and liability assessments, realignment issues, CIF State and Section divisional placement, the enrollment figures for non-CIF member school/program students residing in the CIF member school's attendance area must be included in the CIF member school's enrollment using the CBED's enrollment figures.
 - 3. The application process must start with the principal of the CIF member school. Written certification that all the conditions listed above will be met, as well as approval, must be obtained from the following:
 - a. CIF member school principal; AND
 - b. CIF member school governing board(s); AND
 - c. Non-CIF member school or program administrator in charge; AND.
 - d. Non-CIF member school governing board (if applicable)
 - 4. Additional approvals must be obtained, in the following order, from:
 - a. The CIF member school's League; AND
 - b. The CIF member school's Section; AND
 - c. The State CIF Executive Committee
 - 5. Appeal's Procedure (Applies only to #4 above)
 - a. If the CIF member school is unable to obtain written approval from the appropriate league, then it may appeal for approval, in writing, to its CIF Section, but only after exhausting any and all appeals' procedures established by the respective league
 - b. If the CIF member school and its league are unable to obtain written approval from the appropriate CIF Section, they may appeal for approval, in writing, to the CIF Executive Committee, but only after exhausting any and all appeals' procedures established by the respective CIF section.
 - 6. Renewal applications, including all signatures in #3 and #4 above, for multi-school teams under this bylaw must be filed annually prior to the ensuing school year.

- D. **CONTINUATION SCHOOLS**
Continuation schools may not apply for multi-school team status as provided for under this provision. For continuation school eligibility, refer to Bylaw 217 and 222. (Revised May 2003 Federated Council)

STEP 1. This form is to be utilized for all students transferring from one high school to another with a valid change of residence and foster students who are attempting to gain athletic eligibility.

CIF BYLAW 206B—CONTINUING RESIDENTIAL ELIGIBILITY

2. a. **Valid Residence**

A valid residence is defined as the location where the student's parent(s), guardian(s), or caregiver(s) (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location. A student (with the student's parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may only have one valid residence at one time.

b. **Valid Change of Residence**

Determination of what constitutes a valid change of residence depends upon the facts in each case, however, to be considered, the following facts must exist:

- (i) The original residence must be abandoned as a residence by the immediate family; AND
- (ii) The student's entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences; AND
- (iii) The change of residence must be genuine, without fraud or deceit, and with permanent intent; AND
NOTE: A student who family makes a valid move into a new school boundary (see iv. below) is immediately residentially eligible for varsity competition. A subsequent move into a different school boundary by the family (or other family members) during the next 12 calendar months will result in the student being declared ineligible until cleared for competition by the Section Commissioner.
- (iv) Evidence must be submitted that a valid change of residence has occurred. (See opposite side for examples.)

STEP 2: SCHOOLS SHALL CONFIRM ANY TYPE OF PRE-ENROLLMENT CONTACT-Read below

Pre-Enrollment Communication or Contact

Bylaw 207B(3)c and Bylaw 510C

A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school wherein the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school in the sports previously participated in shall be considered prima facie* evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers. Such transfer may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated** with that school and/or on which the majority of the members of the team (participants in practice and/or competition) are students who attend that school. When a prima facie case ("sufficient evidence") of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

NOTE: This shall apply to the sport(s) coaches by the new coach in the previous 24 months.

**Defined as: Persons "associated" with a school include, but are not limited to, parents of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, former coaches, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

Bylaw 207B(3)d and Bylaw 510D

A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence ("sufficient evidence") of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school. When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

Bylaw 207B(3)e

Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a violation of CIF Bylaw 510.

STEP 3-COMplete STUDENT INFORMATION:

STUDENT _____ Please circle: **GRADE LEVEL**
 Last First Middle M F 9 10 11 12

PREVIOUS ADDRESS _____
 Street City Zip

CURRENT ADDRESS _____
 Street City Zip

TRANSFER FROM: _____ H.S. TRANSFER TO: _____ H.S.

STEP 4: SCHOOLS SUBMITTING THIS FORM MUST VERIFY THAT THIS STUDENT HAS MADE A VALID CHANGE OF RESIDENCE IN ACCORDANCE WITH CIF BYLAWS AND MUST DISCLOSE ANY PRE-ENROLLMENT CONTACT .

Evidence must be submitted that a valid change of residence has occurred. No single document listed below or combination thereof establishes residency. The Section Commissioner and/or school has the discretion to request additional documents that he/she deems necessary to confirm residency. Evidence may include:		
• Telephone and utility service operative at the student's new residence and terminated at the former residence;		
• Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;		
• Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;		
• Proof of transfer of the parent's and age-appropriate student's motor vehicle registration;		
• Proof of changed address on the parent's and age-appropriate student driver's license;		
• Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);		
• Utility service receipts;	• Voter registration listing the new address;	• Proof of entering a long-term lease;
• Property tax receipts;	• Rent payment receipts;	• Court documents indicating a change of residence;
• Declaration of residency executed by the student's parent or legal guardian;		
• Other documentation that a Section or school district may require that establishes that a person is living at the new address		

STEP 5. READ AND SIGN

NOTE BEFORE SIGNING! Bylaw 202(B)(1):

If it is discovered that any parent, guardian, caregiver or student has provided false information in regards to any aspect of eligibility status on behalf of a student, that student is subject to immediate ineligibility for CIF competition at any level in any sport for a period of up to 24 calendar months from the date the determination was made that false information was provided.

By signing this affidavit below, I certify that no person who is connected with the athletic department of the new school, or is part of the booster club of the new school or who was acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise with this transfer student, student's parents, legal guardian or caregiver, or anyone acting on behalf of this student, prior to the completion of the enrollment process at the new school. I also certify that the student has not participated during the previous 24 months on any non-school athletic team* (i.e., AAU, American Legion, club team, etc.) that is associated with or coached by anyone associated with the new school. (*See Bylaw 510 for definition of a non-school athletic team.) *If you are unable to certify that the above statements are true, do not sign below. Please attach a complete written disclosure of the specifics to this form.*

PARENT/GUARDIAN SIGNATURE: _____ **DATE:** _____

My signature below certifies that to the best of my knowledge no person who is connected with our athletic department or is part of our booster club, or who is acting on our behalf, has had communication, directly or indirectly, through intermediaries or otherwise with this transfer student, student's parents, legal guardian or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process. Furthermore, I am not aware of this student participating during the previous 24 months on any non-school athletic team that is associated with our school. *If you are unable to certify that the above statements are true, do not sign below. Please attach a complete written disclosure of the specifics to this form.*

ADMINISTRATOR SIGNATURE: _____ **TITLE:** _____ **DATE:** _____

AND

My signature below certifies that to the best of my knowledge this student moved from another school's attendance area into our school's attendance area with all of the individuals with which the student was living while attending the previous school and that we have done our best to verify those facts in accordance with the CIF Bylaws. *If you are unable to certify that the above statement is true, you should not submit this form.*

ADMINISTRATOR SIGNATURE: _____ **TITLE:** _____ **DATE:** _____

STEP 6 SUBMIT THIS FORM TO THE SECTION OFFICE VIA MAIL OR FAX UPON COMPLETION.

- RETAIN A COPY FOR YOUR RECORDS.
- STUDENTS ARE NOT ELIGIBLE UNTIL THEY HAVE BEEN CLEARED BY THE SECTION OFFICE AND THE NEW SCHOOL HAS BEEN NOTIFIED.