



NORTH COAST SECTION SCHOLASTIC AWARDS

TO: Principals & Athletic Directors, North Coast Section Member Schools
FROM: Gil Lemmon, Commissioner of Athletics
DATE: August, 2011
SUBJECT: 2011-12 North Coast Section Scholastic Awards Program

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Please read this information very carefully and forward to the person responsible for the administration of this program.

NORTH COAST SECTION MISSION STATEMENT

"The North Coast Section fosters, defines and preserves the role of athletics in secondary education. It is an organization committed to providing a wholesome environment in which educational athletics will thrive.

It is the Section's purpose to serve student-athletes and spectators, to encourage students to reach their potential within the context of available resources, organizational limits and equity of competition."

The North Coast Section Scholar Athlete Award is one of the most popular award programs NCS member schools offer. Each year NCS member schools award 60,000 plus certificates to outstanding student athletes who have excelled in both their studies and in their athletic pursuits. Our schools believe that the values of hard work, commitment, and dedication that young people learn in educational athletics are applicable to many endeavors. We are proud to honor these student athletes who demonstrate these qualities in their academic achievement. Thank you for supporting this very important and popular program.

INCLUDED IN THIS MAILING:

- **2011-2012 Information Packet**
- **Award Certificate Order Form**

AWARD PROGRAM ADMINISTRATION

1. Enclosed in this packet of information are:
 - a. Application deadlines for scholastic awards for each season of sport
 - b. Certificate Order Form

Award certificates will be delivered under separate cover by your league commissioner. School orders for additional certificates will be filled upon request.

2. Schools will collect grade point data, distribute certificates and provide the NCS office with the following:
 - a. Using the new online submission process submit all applications for NORTH COAST SECTION Distinguished Team Awards (**for varsity teams only**). Regardless whether a school chooses to submit a varsity Distinguished Team Award Application all teams, varsity and sub-varsity, who achieve a 3.00 or higher GPA qualify to receive the North Coast Section Distinguished Team certificates.
 - b. VARSITY Distinguished Team applications are due by seasonal deadlines (see attached) in order to be eligible for the NORTH COAST SECTION Scholastic Championship Team Award. Championship teams are awarded special certificates and a pennant. Submission of applications may only be completed using the NCS online submission process.
 - c. *The NCS Office does not require that schools submit the names of their scholar athletes. Any student-athlete who achieves a 3.50 GPA or higher qualifies and may be presented a North Coast Section Scholar Athlete Certificate.*
3. The North Section Office will identify, upon receipt of VARSITY Distinguished Team applications (submitted by the seasonal deadline using the NCS online submission process), the top three Scholastic Championship Teams in each classification/division and forward certificates and pennant to the winning teams.

PLEASE ROUTE THIS INFORMATION TO SCHOOL PERSONNEL WHO ADMINISTER THE PROGRAM ON YOUR CAMPUS.

If there are questions regarding this program, please call the NCS Office at (925) 263-2110, ext. 10 (Renee Mencarelli).

NORTH COAST SECTION SCHOLASTIC AWARDS PROGRAM Criteria and Procedures for Participation

Three different certificates are awarded each season. They are:

1. **SCHOLAR ATHLETE** - earned by any freshman, sophomore, junior or senior athlete who achieves a 3.5 or better GPA (**unweighted**) during the grading period while that student is participating in a sport.
2. **DISTINGUISHED SCHOLASTIC TEAM** - awarded to members of any team (freshman, frosh-soph., junior varsity, and/or varsity) that achieved a 3.0 or better composite GPA (**based on a 4.0 scale, do not use enhanced scale for figuring GPA**) during the season of sport. When submitted by the deadline (see page 2), the application for this award serves also as application for Scholastic Championship Team. *For the purpose of this award program, distinguished team membership shall include all student athletes participating during a given marking period. Students who, at the time grades are issued, become academically ineligible shall not be deleted from the team roster.*
3. **SCHOLASTIC CHAMPIONSHIP TEAM** - presented to the top three NCS varsity teams in each classification/division with the highest composite GPA (**unweighted**). Scholastic Championship teams are also awarded a pennant.

For varsity teams only that qualify as a Distinguished Championship team, login at the NCS website by clicking on "Login" at the top of the NCS website, www.cifnsc.org". Select your school using the school name dropdown menu and enter your school's password. Passwords are being mailed directly to each NCS member school principal and athletic director. Each school has only one password. Each principal and athletic director is responsible for the protection of their school password and allows only those responsible individuals use of the password when necessary.

Once logged in click on "Scholastic Award". On the next page you will enter the requested school team information, names of athletes and GPAs. The system will automatically calculate the average GPA and will not allow for entry of weighted grades. Once you have completed the form click "Submit" at the bottom of the page and you are ready to complete another team, if necessary.

**ALL GPA'S MUST BE CALCULATED ON A SCALE OF
0 TO 4 WITH AN A=4, B=3, C=2, D=1, F=0.**

Figure GPA to three places to the right of the decimal point and round to two places. No distinction will be made for plus or minus grades or for Advanced Placement or College Prep courses. **If your school uses an enhanced scale for figuring GPA, you must recalculate any such averages using a 4.0 scale. It is not accurate to report these averages by simply rounding a 4 plus average to 4.0. Certain averages below 4.0 may also be reflective of such an enhanced scale; therefore these must be recalculated also.** Below are the deadlines for completion of the online submission of qualified Scholastic

Championship Team Award applications:

FALL Sports: Postmark deadline, Wednesday, November 30, 2011
(Use November grades - 1ST quarter)

WINTER Sports: Postmark deadline, Monday, February 27, 2012
(Use Fall Semester grades)
(Tri-semester schools may need to use first trimester grades in order to adhere to the deadline date.)

SPRING Sports: Postmark deadline, Monday, May 7, 2012
(Use April Grades - 3RD quarter)
(Tri-semester schools may need to use second trimester grades in order to adhere to the deadline date.)

NOTE: SUBMITTED TEAMS MUST HAVE THE MINIMUM NUMBER OF PARTICIPANTS, LISTED BELOW, TO QUALIFY FOR THE OPPORTUNITY TO WIN A NCS SCHOLASTIC PENNANT. NUMBER IN PARENTHESIS NEXT TO SPORT INDICATES MINIMUM NUMBER OF STUDENTS REQUIRED TO CONSTITUTE A TEAM AS PER NCS BYLAWS.

___ Badminton (10)	___ Golf (5)	___ Tennis (10)
___ Baseball (9)	___ Lacrosse (10)	___ Track (14)
___ Basketball (5)	___ Soccer (Winter**) (11)	___ Volleyball (6)
___ Cheerleader (Winter*) (5)	___ Softball (9)	___ Water Polo (7)
___ Cross-Country (5)	___ Songleader (Winter*) (5)	___ Wrestling - Boys (14)
___ Football (11)	___ Swim/Dive (9)	___ Wrestling - Girls (7)

Notes: * Cheerleading and Songleading are awarded in the winter based on fall semester grades.

** Soccer is awarded in the winter based on the grade point averages earned during the season of sport, fall or winter.

Information on participation in this awards program is distributed annually to each school principal and athletic director(s). If you have any questions regarding this program, please call **Renee Mencarelli** at the NCS Office at **(925) 263-2110, ext. 10**.

DID YOU KNOW?

- **CHEERLEADERS & SONGLEADERS ARE INCLUDED IN SCHOLASTIC AWARDS PROGRAM IN THE WINTER SEASON**
- **ADMINISTRATORS AND COACHES EFFECTIVELY USE THIS PROGRAM TO MOTIVATE STUDENTS TO ACHIEVE ACADEMIC AND ATHLETIC SUCCESS.**
- **NORTH COAST SECTION HAS INCREASED THE NUMBER OF PENNANTS IN TENNIS, BOYS AND GIRLS VOLLEYBALL AND BASKETBALL.**
- **TENS OF THOUSANDS OF NCS STUDENTS HAVE BEEN RECOGNIZED for their performance in the classroom and on the field since the inception of the scholastic awards program.**

Your school's participation in this program is very important. Our goal is to have 100% of the schools in the North Coast Section work to reward the achievement of each scholar athlete and every distinguished team member.

**JOIN NORTH COAST SECTION SCHOOLS
IN PROVIDING RECOGNITION
TO YOUR SCHOOL'S STUDENT ATHLETES
FOR THEIR PERFORMANCE ON THE PLAYING
FIELD/COURT AND IN THE CLASSROOM!**

**CERTIFICATE ORDER FORM
NORTH COAST SECTION
SCHOLASTIC AWARDS**

_____ **OUR SCHOOL NEEDS ADDITIONAL CERTIFICATES.**

_____ **OUR SCHOOL DID NOT PARTICIPATE LAST YEAR.
WE WISH TO PARTICIPATE NOW.**

PLEASE SEND THE FOLLOWING QUANTITIES:

_____ **SCHOLAR ATHLETE CERTIFICATES**

_____ **DISTINGUISHED TEAM CERTIFICATES**

**Return this order form to
North Coast Section
Scholastic Awards Program
5 Crow Canyon Ct., Suite 209
San Ramon, CA 94583**

_____ **SCHOOL**

_____ **NAME**

_____ **POSITION**

_____ **DATE**

_____ **TELEPHONE**

COMPLETE MAILING LABEL BELOW (PLEASE PRINT).

_____ **NAME**

_____ **SCHOOL**

_____ **STREET ADDRESS**

_____ **CITY, STATE, ZIP**

NORTH COAST SECTION

North Coast Section Office, 5 Crow Canyon Ct., Suite 209, San Ramon, CA 94583

Phone: 925-263-2110

Fax: 925-263-2120

North Coast Section proudly presents our two scholastic patches.

Order your North Coast Section Scholar-Athlete Patch and Team Scholastic Patch using the attached form (bottom two lines of items).

- Each year the North Coast Section honors many schools and student/athletes for their outstanding efforts in the classroom. Schools or these students may order scholastic patches if desired.
- Each Scholar-Athlete Patch is octagonal and is embroidered in four colors with the sport symbol in the middle. The year and words Scholar Athlete are also included.
- Each Team Patch is a shield and is embroidered in four colors with the sport symbol in the middle. The year and words Scholastic Team are included.
- Patches can be ordered by sending a check, money order, school purchase order, or credit card number to the NCS Office using the enclosed order form.



(Actual Sizes 4 ¾" by 4 ¾")

Shipping and handling must be included.

- All orders are filled according to the order deadline dates listed below. Delivery takes approximately six to eight weeks from the date of order.
- All orders will receive a confirmation letter and will be assigned an invoice number.
- Questions regarding the Scholastic Patches should be directed to:
NCS Office, 925-263-2110 ext. 11.
Information is also available on the NCS Website.

Check out the NCS Website:

<http://www.cifnsc.org>