

# APPLICATION TO HOST NCS/LES SCHWAB TIRES SOFTBALL CHAMPIONSHIPS

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DATE: \_\_\_\_\_ SPORT: \_\_\_\_\_ DIVISION \_\_\_\_\_

SCHOOL: \_\_\_\_\_ LEAGUE: \_\_\_\_\_

## A. Home Sites

League Champions will host 1<sup>st</sup>, quarterfinals and semifinal games provided they meet the facility, personnel and sponsorship criteria defined below. If two league champions are competing, the higher seed of the two will host. If two non-champions are competing, the higher seed will host. The criteria for hosting is as follows:

## B. Criteria for hosting an NCS Softball game:

1. The playing field must meet all minimum standards as described in the National Federation rulebook for the respective sport.
2. Minimum seating capacity of Softball: 1<sup>st</sup> and QF: D I-III: 125; D IV-VI: 50/Semi: D I-III: 300; D IV: 250; D V-VI: 50 (If seating is not available on both the home and visitor baselines the seating must be split down the middle to accommodate both home and visitor spectators.)
3. Adequate, safe and lighted parking for spectators within a reasonable distance of the facility
4. Adequate rest room facilities for spectators
5. Public address system
6. Easily assessable telephone in case of emergency. Sites must conform to the American Disabilities Act.
7. Capable of securing the facility for the purpose of collecting admission
8. Provide the required site personnel
9. Pay the site personnel in accordance with the NCS fee schedule
10. Display NCS sponsorship banners unless the school has an exclusive agreement with a competing sponsor.
11. Make the required NCS public address announcements
12. Site costs must be within the costs allowed by NCS for the respective activity.  
Note: Additional costs shall be the responsibility of the host school.
13. Staff will be allowed to adjust "sites" and site criteria for the maximum benefit of the respective tournament and due to lack of appropriate facilities in the areas of the competing schools.  
(Board of Managers 1/23/98)

## C. REQUEST TO HOST NCS SOFTBALL CHAMPIONSHIPS. PLEASE CHECK ALL APPROPRIATE STATEMENTS

\_\_\_\_\_ Our school desires to host NCS games even if our team is not involved. **Therefore, our facility will be declared a designated site and if our team is involved in the championship game and our school is the higher seed may play on our home softball field.**

\_\_\_\_\_ Our school desires to host NCS games in which **only** our team is involved.

\_\_\_\_\_ Our school does not want to host an NCS game even if our team is involved, because we are unable to meet the minimum standards, or the facility is just not available

## D. TEAMS HOSTING FIRST ROUND GAMES

1. Schools desiring to host first round games must turn in this completed form by the stated date and must include:
  - a. Certification by the schools principal that the school's softball field meets the facilities criteria and that the schools is willing to comply with all the following conditions.
  - b. If a school intends to host a game, at either its own facility or at a facility other than its own, it must do so **at NO expense** to the North Coast Section other than custodial (maximum of two (2) hours overtime). NCS staff must grant approval at the seeding meeting for any other change. A map showing the direction to the facility must be provided.

## E. SITE INFORMATION

a. Name of Site Director \_\_\_\_\_ Cell Phone \_\_\_\_\_

Work Telephone \_\_\_\_\_

b. Please list all costs other than those stated in #1 below if they are requirements for using your school's field. (Additional costs will be reason for not conducting an NCS first round contest at your school).

c. The seating capacity of our softball field is \_\_\_\_\_.

F. CONDITIONS REQUIRED OF HOST SCHOOLS

If your site is selected to host a contest(s) the previously sited criteria and the following conditions must be met:

1. NCS is limited to paying the amount indicated in the hosting packet.
2. The host school operates the concession stand. It is responsible for all income and expense and retains all profit or loss.
3. Hang, recover, and return all NCS sponsor banner(s) to the NCS office and read sponsor announcements over the public address system in accordance with the provided scripts.
4. Insure that the announcer announces the game in an absolutely NEUTRAL presentation.
5. Provide a map which includes directions to your school to the visiting school(s).

I will accept personal responsibility for ensuring that our school's softball facility meets all of the criteria and that our school will comply with all of the above conditions should it host an NCS Softball contest(s).

Principal's Name \_\_\_\_\_ Date \_\_\_\_\_ 20 \_\_\_\_\_

Principal's Signature \_\_\_\_\_

Principal's Contact Number (to be used only in case of emergency) ( \_\_\_\_\_ ) \_\_\_\_\_



If your school has arranged for a facility other than your own the principal of the school facility or authorized agent of a non-school facility must also sign this form.

Principal's or Authorized Agent's Name \_\_\_\_\_ Date \_\_\_\_\_, 20 \_\_\_\_\_

Principal's or Authorized Agent's Signature \_\_\_\_\_

Name of facility \_\_\_\_\_