

2011 NORTH COAST SECTION/LES SCHWAB TIRES VOLLEYBALL CHAMPIONSHIPS PRESENTED BY FARMERS

5 Crow Canyon Court, Suite 209, San Ramon, CA 94583

t 925.263.2110 x15

f 925.263.2120

w www.cifncs.org

e bniemi@cifncs.org

TO: VOLLEYBALL COACHES, PRINCIPALS, ATHLETIC DIRECTORS,
LEAGUE COMMISSIONERS, SITE DIRECTORS, and NCS STAFF
FROM: BRI NIEMI, ASSISTANT COMMISSIONER
DATE: AUGUST 2011



* * * IMPORTANT GIRLS' VOLLEYBALL INFORMATION * * *

FRIDAY, OCTOBER 7, 2011

Deadline for each **officials' association** to electronically submit Form A, their association's alphabetized list of recommended officials, using the interactive form on the NCS website (www.cifncs.org/officials/). NCS will post the list of recommended officials on the volleyball home page so that coaches may complete Form B to submit to the NCS Office.

MONDAY, OCTOBER 17, 2011

Deadline for the following items to be submitted:

- TEAM ROSTER submitted via website
- EVALUATION OF OFFICIALS' FORM (Form B) (www.cifncs.org/sports/volleyball/)

NOTE: Two (2) bonus complimentary tickets will be provided to those coaches that comply with the deadline of returning the roster and officials' form in the proper format and according to the instructions:

STEPS TO SUBMIT ROSTER:

- Go to the volleyball homepage at www.cifncs.org/sports/volleyball/
- Click on ROSTER INPUT
- Input ALL information and submit
- Check to ensure that the NCS has received your roster by going to the volleyball home page (www.cifncs.org/sports/volleyball/) and clicking on "Championship Forms Verification"

SATURDAY, NOVEMBER 5, 2011

Final date for league competition. Deadline for determining league champions.

Final date for submission of automatic/at-large applications to the NCS/Les Schwab Tires Championships (ALL APPLICATIONS NEED TO BE SUBMITTED VIA THE WEB BY 10:00 PM FOR CONSIDERATION).

STEPS TO SUBMIT AUTOMATIC/AT-LARGE APPLICATION:

- Go to the volleyball homepage at www.cifncs.org/sports/volleyball/
- Click on AUTOMATIC/AT-LARGE APPLICATION
- Input ALL information and submit
- Email (bniemi@cifncs.org) or fax (925-263-2120) application to host (www.cifncs.org/sports/volleyball/)
- Check to ensure that the NCS has received your forms by going to the volleyball home page (www.cifncs.org/sports/volleyball/) and clicking on "Championship Forms Verification"



SUNDAY, NOVEMBER 6, 2011

At-Large & Seeding Meeting – COACHES DO NOT ATTEND. The selection and seeding meeting will be conducted as a closed meeting. NCS member schools have authorized the use of one committee comprised of representatives from each NCS conference (NCS consists of six conferences – Humboldt Del Norte, Coastal Mountain, Marin-Sonoma-Mendocino, Bay Shore, Tri-Valley and Bay Area Conferences). Each committee will be responsible for the selection of the at-large teams and seeding of each tournament. The committees have been selected and committee members are currently monitoring the volleyball competition of NCS member schools. Tournament brackets will be posted on the NCS website as they are developed.

MATERIALS FOR HOSTING

When brackets are posted Sunday, November 6, 2011, a hosting school representative (except CMC or HDNL hosting schools) must pick-up game materials at the NCS Alcosta Office (12925 Alcosta Blvd., Suite 8, San Ramon) between the hours of 1:00 p.m. and 5:00 p.m. Game materials include the gate bag for the game you are hosting, your school's team packet, volleyballs for your school and the visiting school's team certificates.

CMC and HDNL teams should refer to the progress letter sent out mid-season to determine how their materials will be picked up.

Any team not hosting in the first or quarterfinal round must print their team packet using the link on the NCS volleyball homepage; OR a school may pick-up their team packet and souvenirs on Sunday, November 6, 2011 at the NCS Office.

NORTH COAST SECTION CHAMPIONSHIP SERIES SCHEDULE

FIRST ROUND - Wednesday, November 9, 2011 - 7:00 PM

SITE - League champions host (or highest seed host when a league champion is not involved providing their facility meets the minimum site criteria).

QUARTERFINALS - Saturday, November 12, 2011 - 7:00 PM

SITE - League champions host (or highest seed host when a league champion is not involved providing their facility meets the minimum site criteria).

SEMIFINALS - Wednesday, November 16, 2011 - 7:00 PM

SITE - League champions host (or highest seed host when a league champion is not involved providing their facility meets the minimum site criteria).

FINALS - Saturday, November 19, 2011 - 7:00 PM

SITE - Higher Seeded Team (the higher seeded team will host provided their facility meets the minimum site criteria)

CIF NOR-CAL VOLLEYBALL CHAMPIONSHIPS DIV. I-V

First Round: Tuesday, November 22, 2011; Quarterfinals: Saturday, November 26, 2011

Semifinals: Tuesday, November 29, 2011; Finals: Saturday, December 3, 2011

- a. The winning team in Divisions I-V will advance to the Northern California Regional CIF Volleyball Championships. The second place team in the respective division shall represent NCS when two automatic berths are available.
- b. Administrative Bulletin- An administrative bulletin will be given to each qualifying school during the semifinal round of the NCS/Les Schwab Tires Championship.

DIVISIONS ACCORDING TO ENROLLMENT

See 2011 divisions on the NCS website.

NUMBER OF TEAMS INVOLVED IN THE TOURNAMENT BRACKETING

25.403H Bracketing

The number of teams (all division) in the NCS/Les Schwab Tires Girls' Volleyball Championships shall be up to 16 teams

1. A single elimination tournament will be conducted for each division.
2. League champions will receive automatic entry into the appropriate divisional level.
3. The balance of unfilled berths will be awarded based on established NCS At-large selection criteria and procedures.
4. A single elimination tournament will be conducted for each division
5. There will not be a consolation bracket. Only winning teams will advance to the next round. There will be no third place games.

MINIMUM QUALIFYING RECORD

To be accepted as a participant in the NCS/Les Schwab Tires Volleyball Championships, a team shall have compiled a winning overall record, or a winning record against teams in its own division or class or a winning record in its own league. (*Board of Managers 5/1/06*) **Exception: league champions gain automatic entry.**

1. A winning record is defined as a team having won more games than it has lost.
2. "Teams in its own division (girls) or class (boys)" is defined as **any** team whose grades 9-12 enrollment falls within the school's NCS Volleyball Class/Division.
3. Games against teams outside of the United States will not be counted in determining the "winning record within a class/division".

CHAMPIONSHIP TEAMS RIGHT TO COMPETE

Every league championship team, which has met the qualifying standards, has a right to compete in NCS/Les Schwab Tires Championship Series competition. The team designated as the league winner receives the automatic berth in the section championships. The league determines prior to the season, in writing, how the league winner is determined. If a league has more than one winner, i.e., round-robin winner and playoff winner, the league will determine which winner gets the automatic berth. For North Coast Section purposes that designee is the league champion.

PROCESS OF SELECTING AT-LARGE BERTHS

The process of selection of At-large berths and the seeding of the tournament are outlined in the NCS Sports & General Rulings Handbook, bylaw 510H-516H.

CRITERIA FOR AT-LARGE SELECTION

The criteria for selection of at-large teams for NCS/Les Schwab Tires Championship Series in volleyball shall be a balance between:

Record overall

- a. League/Place co-champion
- b. League playoff record, if any
- c. Non-league (pre-season/tournament/other)

Strength of Schedule

- a. Record against top 6 opponents
- b. Record against teams in the same classification
List your most significant victories/defeats
- c. Record against teams in a higher classification
List your most significant victories/defeats
- d. Head-to-head against teams which have qualified or are being considered
- e. Record against common opponents.
- f. Coach's Rating

DEFINITION OF A SCRIMMAGE

When two or more teams from different schools participate in a joint activity related to a given sport, this activity *shall* constitute *either* a game or a scrimmage and *shall* count against the maximum number of games or scrimmages allowed. An activity may only be defined as a scrimmage when items a) through g) are followed.

- a) A scrimmage must be controlled by the coaches. Examples include: unlimited time periods, free substitution, coach may stop play and make individual instruction to players. Time periods, as specified by the appropriate rulebook, shall not be used.
 - b) No score will be kept.
 - c) A scrimmage must be listed on both (all, if more than two schools are participating) schools' season schedule and identified, in writing, as a scrimmage.
 - d) Both coaches must concur in writing, that the activity is a scrimmage (identifying the activity as a scrimmage on the school's schedules shall satisfy this requirement). Under no circumstances will an activity that is conducted as a game be defined as a scrimmage.
 - e) If the scrimmage is played against a team that does not belong to the North Coast Section, the opposing school's coach must be informed of the NCS definition of a scrimmage.
 - f) Game officials are optional.
 - g) Uniforms are optional.
- (Board of Managers 4/30/99)*

Sports and General Rulings Handbook

100H Note 8: Teams may add additional scrimmages beyond the maximum amount by reducing the number of games by a corresponding number (e.g. 24 volleyball games and 2 scrimmages are the maximum numbers. A school could have 22 volleyball games and 4 scrimmages, etc.)

PENALTY: A school that violates the "Definition of a Scrimmage" policy must count the event as a game and counts against the number of maximum number of games allowed. If a school exceeds the number of maximum number of games and scrimmages allowed, the school will be ineligible to apply for post-season competition in that sport.

DEFINITION OF A MATCH

In non-league and league varsity competition volleyball matches a match is defined as when a team has won 3 games out of 5. The fourth or fifth game shall not be played unless it is necessary to determine the winner of the match. Rally scoring as defined above must be used. The fifth game must be played to 15.

NOTE: In invitational tournaments, schools must use rally scoring to 25. Matches must consist of either 2 of 3 or 3 of 5 games. Pool play must be played with rally scoring to 25, although the matches do not have to consist of 2 of 3 or 3 of 5

games. For sub-varsity competition rally scoring must be used. Matches may consist of either 2 of 3 or 3 of 5 games with the final game played to 15.

SEEDING

The respective Seeding Committee shall be responsible for the pairing and seeding of the NCS/Les Schwab Tires Volleyball Championship Series Events per the format as adopted by the Board of Managers. The following procedure will be used to seed and place teams in each tournament bracket. The At-Large and Seeding Committee will place the selected teams in the tournament bracket applying the following criteria. Each bracket will be pure seeded. Seeds may not be changed.

In a 12-team bracket the following procedures will be followed:

- a. Seeds one, eight, four, five, nine and twelve will be placed in the upper bracket.
- b. Seeds two, three, six, seven, ten and eleven will be placed in the lower bracket.
- c. Seeds one, two, three and four will receive first round byes.
- d. Additional byes will be assigned to the next highest seeded team.

SITE SELECTION

1. League Champions will have the first option to host first, quarterfinal and semifinal games provided the league champion is able to comply with the facility, personnel and sponsorship criteria stated on the Application to Host form (www.cifncs.org/sports/volleyball). If two league champions are competing, the higher seeded team will have the first option to host. If two non-league champions are competing, the higher seed will have the first option to host.
2. In the quarterfinal or semifinal round if neither team is a league champion or if neither team is seeded, then the team which defeated the highest seeded team will have the first option to host.
3. Final championship contests will be played at the site of the higher seeded team provided the higher seeded team's facility complies with the minimum facility requirements. If the higher seeded cannot provide a site then the lower seeded team will be allowed to host provided their facility meets the minimum facility requirements. Staff will be allowed to adjust "sites" and site criteria for the maximum benefit of the respective tournament and to address the lack of appropriate facilities in the areas of the competing school(s).

HOSTING 1st, QUARTERFINAL, SEMIFINAL AND FINAL ROUND GAMES

a. League champions will have the first option to host 1st, Quarterfinal and Semifinal round games provided the league champion's facility meets the minimum NCS host site criteria. In the championship contest the higher seeded team will host provided their facility meets the minimum NCS host site criteria.

1. The playing court must meet all minimum standards as described in the National Federation rulebook for the respective sport.
2. Minimum seating capacity of
Girls Volleyball: Div. I - VI, 250.
3. Adequate, safe and lighted parking for spectators within a reasonable distance of the facility
4. Adequate rest room facilities for spectators
5. Public address system
6. Easily accessible telephone in case of emergency
7. Capable of securing the facility for the purpose of collecting admission
8. Provide rest room and dressing facilities for the home and visiting teams use before, at halftime and after the game in the sports of football, basketball and volleyball.
9. Provide the required site personnel
10. Pay the site personnel in accordance with the NCS fee schedule
11. Display NCS sponsorship banners unless the school has an exclusive agreement with a competing sponsor.
12. Make the required NCS public address announcements
13. Sites must conform to the American Disabilities Act.
14. Site costs must be within the costs allowed by NCS for the respective activity.
Note: Additional costs shall be the responsibility of the host school.
15. Staff will be allowed to adjust "sites", when circumstances warrant, for the maximum benefit of the respective tournament.

TICKETS

General Admission (adults) \$9.00; Special \$6.00 (seniors, students, & children with adults).

ADMISSION

Participating schools will list team party members on a gate list. ONLY ONE NAME PER LINE. Team Party – includes administrators, coaches, team doctor, managers, team drivers, and statisticians.

ENTRY FEES

The NCS Office will bill each league/conference Commissioner (\$85.00 entry fee for each team which participates) for the teams from the respective league/conference.

SOUVENIRS

Schools may purchase NCS volleyball apparel at the NCS office or online at www.cifncs.org. Coaches may use check, cash, credit card, school purchase order, requisition form and school billing to purchase souvenirs. See the souvenir order form in the back of this packet for more information.

OFFICIAL GAME BALL

The official ball for the North Coast Section/Les Schwab Tires Volleyball Championships must be used in all Championship Series games.

26.603H Game ball

The game ball shall be designated by the NCS Commissioner. The official ball will be provided by the NCS and must be used in NCS/Les Schwab Tires Volleyball Championship contests. The official ball for the 2011-2012 school year will be the Spalding TF 4000/5000 Gold NCAA (red, white and blue).

PENALTY FOR VIOLATION: Any school that provides a game ball other than the NCS Official Ball for the respective sport will be subject to one or more of the following penalties as determined by NCS staff:

- a. The school shall be fined \$150.00 for each infraction.
- b. The head coach, athletic director and principal will be required to write a letter of apology to the NCS Executive Committee for their use of an unofficial game ball in the respective NCS/Les Schwab Tires Championship Series Event.
- c. Head coach will be disqualified from the next NCS/Les Schwab Tires Championship Series Event.
- d. Head coach will be disqualified from all further NCS/Les Schwab Tires Championship Series Events for one calendar year.
- e. Loss of privilege for the school to host NCS/Les Schwab Tires Championship Series Events in the respective sport for two years. (*Board of Managers 4/27/07*)

WARM-UP

One hour prior to the match time, the court surface is open for warm-ups. Players may be on the playing surface to stretch, run or pass during this time. Use of the net will begin during the official 20-minute pre-match warm-up time. The 20-minute warm-up period shall be divided as follows:

- a. first nine minutes; the serving team shall have the entire court
- b. second nine minutes; the team receiving the choice of side shall have the entire court
- c. remaining two minutes; common usage of the court by both teams.

AWARDS

First and Second Place Teams

- 1) Up to 15 members of the first and second place teams in each classification will receive individual medals.
- 2) Plaques will be presented to the first place team in each division.
- 3) Pennants will be presented to the first and second place teams.
- 4) Participants shall receive a participation certificate.

TEAM TRANSPORTATION

There is no travel allowance for volleyball teams.

VIDEOTAPING

Schools participating in NCS/Les Schwab Tires Championship Series Events may video-tape their game or games. Video-taping by a school is a "teaching tool" for the school and cannot be lent out to anyone including the media without first securing the permission of the North Coast Section Commissioner. Playback(s) of the video-tape is not permissible during the game or at halftime.

**NCS Order Form
VOLLEYBALL**

(Payment must accompany all orders)

**DEADLINE TO ORDER: MAY 25, 2012
THERE IS NO DEADLINE FOR ORDERING PATCHES**

Description	Sizes					Unit Price	Unit Total	Shipping	Shipping Total	TOTAL
	S	M	L	XL	XXL(add \$2.00)					
T-Shirt						\$17.00		\$3.50each		
Sweatshirt (Hooded)						\$33.00		\$4.80 each		
Long Sleeve T-Shirt						\$20.00		\$3.50each		
NEW Cinch Sack						\$10.00		\$1.50 each		
Patch, Sport (sport/year: _____)						\$17.00		\$1.50each		
Patch, Scholar (sport/year: _____)						\$17.00		\$1.50each		
Patch, Scholastic (sport/year: _____)						\$17.00		\$1.50each		
NCS Hat (circle color: Black, Navy, Tan, Grey, Red)						\$17.00		\$1.50each		
NCS Visor (circle color: Black, Navy, Grey, Red)						\$13.00		\$1.50each		
Program (sport: _____) (not available in Tennis, Golf, Badminton)						\$3.00		\$1.50each		
NCS Blanket						\$28.00		\$3.50each		
Polar Tec Vest (circle color: Black, Grey)						\$48.00		\$3.50each		
Polo Shirts (circle color: Tan, Navy, Black, Green)						\$28.00		\$3.50each		
Windshirts (circle color: Tan, Navy, Black, Green)						\$48.00		\$3.50each		
									Tax (INCLUDED)	
									TOTAL	

**Merchandise subject to availability. All prices subject to change without notice.
*Shipping and Handling charges on TEAM orders shall not exceed actual shipping charges plus 1.5%.**

When filling out credit card orders please complete all of the following. Credit Cards will be processed the day the merchandise is shipped.

Method of Payment (circle one)	Name on card	Expiration Date	Card Number	Zip Code
Cash, Check, VISA, MASTERCARD, DISCOVER				

Home phone	Date	Authorized Signature if using P.O. or school requisition

Receipt:
Name:
Payment method:
Sport/location:
Sales person:
Date:



Address label (Please Print)
NAME:
ADDRESS:
CITY, ZIP:

Send to: North Coast Section, CIF
5 Crow Canyon Ct., Ste. 209
San Ramon, Ca 94583
(925) 866-8400
Fax: (925) 866-7100
www.cifncs.org